April 2020
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ISSUES BEFORE COUNCIL

APRIL 14 WORK SESSION

Staff Report: COVID-19 Update
Affordable Housing Priorities and Affordable Housing Strategic Plan
- Update Council on the progress of work on the council’s Affordable Housing Priorities and to get Council direction on the City’s affordable housing goals and strategies
  Neighborhood Livability & Social Health - 1.1 Improve access to quality housing that is affordable to a broad range of income levels.

Community Wellness Addressing Homelessness
- Provide City Council with the annual update regarding homelessness in Fort Collins including current, local data, programs and partnerships. It will be co-presented with Homeward 2020 and focus on actions taken to meet the goal of making homelessness rare, short-lived and non-recurring.
  Neighborhood Livability & Social Health - 1.2 Collaborate with other agencies to address poverty issues and other identified high priority human service needs, and to make homelessness rare, short-lived and non-recurring.

APRIL 21 COUNCIL MEETING

Benefits Agreement for Northfield Metro District
- Obtain Council approval for the Northfield Metro District Benefits Agreement as required by the City’s Metro District Policy.
  Economic Health - 3.4 Foster infill and redevelopment that enhances the community.

Hughes Stadium Site Rezoning (Second Reading)
- Consider a rezoning of 14.56 acres that was the site of the former Hughes Stadium. The proposal amends the City of Fort Collins Zoning Map form the Transition (T) zone district.
  Neighborhood Livability & Social Health – 1.5 Guide development compatible with community expectations through appropriate planning, annexation, land use, historical preservation and development review processes.

Accept and Adopt Ethics Opinion No. 2020-01
- Consider opinion of the Ethics Review Board to Council for its consideration and possible approval finding no violation of state or local ethics provisions by Councilmember Ken Summers.

Staff Report: COVID-19 Update

APRIL 28 ADJOURNED MEETING

Possible Executive Session
- Discuss finalists for Chief Judge.

Chief Judge Selection Process
- Consider a Resolution authorizing Council to begin negotiations regarding terms and conditions of an employment agreement.

APRIL 28 WORK SESSION

Oil and Gas Regulatory Framework Alternatives
- Present alternatives for oil and gas regulatory framework, consider short-term actions for consideration, and assess moratorium options.
Neighborhood Livability & Social Health - 1.7 Guide development through community planning, historic preservation, and efficient and effective development review.

Our Climate Future Update
- Share initial results from the Our Climate Future Phase One (Understanding Community Priorities) and approach for Phase Two (Strategic Planning). Our Climate Future is the joint planning process to update the Climate Action Plan, Energy Policy, and Road to Zero Waste Plan.
  - Environmental Health – 4.1 Achieve Climate Action Plan (CAP) 2020 goals and continue progress toward the 2030 goals
  - 4.3 Achieve 2020 Energy Policy goals and work towards Climate Action goals for carbon neutrality.
  - 4.4 Achieve the 2020 Road to Zero Waste goals and work toward the 2030 zero waste goals.

Manufactured Housing Zoning District
- Provide Council with the details and associated standards for a Manufactured Housing Zone District, as well as an update on actions taken to address manufactured housing livability and residents’ rights issues.
  - Neighborhood Livability & Social Health - 1.1 Improve access to quality housing that is affordable to a broad range of income levels.

**MAY 5 COUNCIL MEETING**

Chief Judge Selection Process
- Consider a Resolution appointing the Chief Judge and approving the employment agreement.

**MAY 12 WORK SESSION**

Poudre Fire Authority 2019 Annual Report
- Review 2019 performance measures and metrics, goals, actual spending to budget, benefits to the community related to strategic outcome goals, operational efficiency, productivity improvements and areas of concern to the Authority, the District and the City.

Equity and Inclusion Input
- Share with Council the work to date on revision offer projects.
  - Neighborhood Livability & Social Health - 1.4 Co-create a more inclusive and equitable community that promotes unity and honors diversity.

Local Farm Concept on Natural Areas Property
- Explore the possibility of a local agricultural and restoration partnership on two natural area properties in the Loveland community separator.
  - Environmental Health - 4.8 Protect and enhance natural resources on City-owned properties and throughout the community.

Parks and Recreation Master Plan
- Discuss feedback from community outreach and work-to-date on the 10-year update to the City’s Parks and Recreation Policy Plan
  - Culture and Recreation - 2.2 Plan, design, implement and maintain the City’s parks and trails systems.

**PUBLIC ENGAGEMENT – UPCOMING EVENTS**

Utilities – External communications focused on our commitment to continue delivering reliable electric, water, wastewater and stormwater services for our customers 24/7. We are following CDC’s recommendation to suspend in-person educational and training programs and events until April 30 or
Further notice. Our largest events cancelled were Envirovation, Children’s Water Festival, and various contractor trainings. When possible, some events will be conducted through a remote option.

**Xeriscape Incentives Program (XIP)** - Residential water customers are invited to attend the Basics Training on May 2nd, to learn how to get a rebate by switching out a thirsty landscape for one that is water-wise. These training will be offered virtually through WebEx to registered participants.

**Efficiency Works Technical Training** - On April 21st Fort Collins Utilities will be hosting a virtual addition on how water efficiency is more than just lowering your water use. Learn about various programs that support water efficiency and how water efficient practices impact our communities’ buildings and landscapes.

**Epic Homes** - May 8th, an informational session for property managers will be held virtually to provide background on how for rentals highlighting benefits for their clients and properties. For more information on this webinar and other Epic Homes events, please visit our website https://www.fcgov.com/utilities/epichomes/.

**Utilities Affordability Programs** - team is continuing to meet monthly with local non-profits in the United Way Community Impact Grant collaborative group Working Families Thrive. This group includes Homeward Alliance, Neighbor to Neighbor, Project Self-Sufficiency, Larimer County Workforce, House of Neighborly Service Loveland, One Community, One Family Loveland, VITA, and Matthews House. The Affordability team is also continuing to host virtual roadshows to connect organizations throughout Fort Collins to Utilities Affordability Programs.

**CityWorks 101**
Due to extenuating circumstances, this year’s CityWorks 101 class has been canceled. The program was set to begin on March 24. The purpose of the class was to build a bridge with class participants through which they could increase their understanding of the behind-the-scenes services the City provides, as well as increase their overall knowledge about the wide-range operations of the City. City staff will be exploring the possibility of offering the program during fall.

**Community Issues Forum**
The Community Issues Forum scheduled for April 23 has been postponed. City staff is currently working with CSU’s Center for Public Deliberation in determining the best date and format to host the forum if current social distancing guidelines continue for the foreseeable future. The purpose of the forum will be to engage community members in addressing two City Council priorities: Reimagining Boards and Commissions, and Reimaging Public Engagement.

**SALES TAX - MONTHLY & YEAR TO DATE**

<table>
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<th>Month</th>
<th>Year to Date</th>
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<td>Net Sales Tax Collected:</td>
<td>2.2%</td>
<td>5.4%</td>
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<tr>
<td>Net Use Tax Collected:</td>
<td>-46.0%</td>
<td>-29.5%</td>
</tr>
<tr>
<td>Net Sales and Use Tax Collected:</td>
<td>-9.8%</td>
<td>-0.6%</td>
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Year to date, sales and use tax collections excluding rebates are down 0.6% and total $25.0M.

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<th>FEBRUARY SUMMARY OVER BUDGET</th>
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<tr>
<td>Net Sales Tax Collected:</td>
<td>0.4%</td>
<td>4.5%</td>
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</table>
Net Use Tax Collected:       -9.6%       -9.3%
Net Sales and Use Tax Collected: -1.2%       2.6%

Year to date, the City has collected 2.6% more sales and use tax revenue, totaling $622K over budget.

**CP- ENGINEERING**

**CITYWIDE PEDESTRIAN ACCESS PROJECT**

Funding Source: Community Capital Improvement Program (CCIP)
Estimated Project Budget: 2019 - $1.1M
Estimated Completion Date: Ongoing
Phase: Construction

**Project Details:**
This project maintains a complete City sidewalk inventory, identifies sidewalk inadequacies, and access needs under the Americans with Disabilities Act (ADA), and develops a prioritized work program to achieve goals of providing unobstructed access for transportation and recreation.

**Project Status:**
- Current project location: 2019 construction program complete; currently planning 2020 program.
- Staff is planning a project to widen sidewalks on both sides of Prospect Road from Remington to Stover.

TRANSPORT BUS PAD UPGRADE PROJECT

Funding Source: Federal Transit Administration (FTA)
Estimated Project Budget: 2019 - $915K
Estimated Completion Date: Spring/Summer 2021
Phase: Contract Award

Project Details:
Construction and upgrade of City-wide bus pads at Transfort stops to conform with Americans with Disabilities Act (ADA) requirements. A total of 66 bus pads have been identified under this contract for construction and/or upgrade.

Project Status:
- Completed 25 of 66 bus pads to date; next 20 pads scheduled or in planning for April and May 2020.

SUNIGA ROAD IMPROVEMENTS – COLLEGE AVE. TO BLONDEL STREET

Funding Source: 2017/2018 BFO, COFC Utilities, Transportation Capital Expansion Fee (TCEF), Developer Contributions
Estimated Project Budget: $3.7M
Estimated Completion Date: Spring 2020
Phase: Roadway Completed, Landscape Phase
**Project Details:**
Design and construction of a new arterial roadway that connects existing Suniga Road, from Blondel St. to College Avenue.

**Project Status:**
- The project is paused until Spring 2020 when plant and tree stock is available to install.

*More information is available at [https://www.fcgov.com/engineering/suniga-to-college-improvements](https://www.fcgov.com/engineering/suniga-to-college-improvements)*

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**VINE AND LEMAY BNSF IMPROVEMENTS**

Funding Source: Keep Fort Collins Great (KFCG), Transportation Capital Expansion Fee (TCEF), 2017 / 2018 BFO
Estimated Project Budget: $24M ($12M currently allocated)
Estimated Completion Date: 2021 (Pending funding)
Phase: In Design

**Project Details:**
The existing Vine and Lemay intersection, which includes the Burlington Northern Santa Fe (BNSF) Railway crossing, is severely congested with limited options to expand through or turn lane capacity due to land use constraints.

**Project Status:**
- Staff will be securing a contractor and moving forward with construction this summer utilizing the previously appropriated TCEF Funds for an initial construction package
- City is moving forward with ROW acquisition and has made offers to property owners.

*More information is available at [fcgov.com/engineering/vine-lemay](http://fcgov.com/engineering/vine-lemay)*

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**POWER TRAIL AND HARMONY ROAD GRADE SEPARATED CROSSING**

Funding Source: Federal Grant, Community Capital Improvement Program (CCIP - Bike / Pedestrian Grade Separated Crossings)
Estimated Project Budget: $7M - $10M
Estimated Completion Date: Pending funding
Phase: Alternatives Analysis – Conceptual Design

**Project Details:**
The Power Trail provides connectivity between the Spring Creek Trail to the north and the Fossil Creek Trail to the south. The Trail currently has a gap approximately three-quarters of a mile long north and south of Harmony Road. The detour route requires users to cross Harmony Road at grade at McMurry. This project will design, acquire property interests, and construct a trail grade separated crossing at Harmony Road as well as the trail connections on either side.

**Project Status:**
- City Staff have presenting results of the alternatives analysis to City boards and commissions.
Staff is moving forward with a 30% design to refine costs estimates, determine final structure and finalize right-of-way and utility impacts.

More information is available at [https://www.fcgov.com/engineering/powertrailcrossing](https://www.fcgov.com/engineering/powertrailcrossing)

### TIMBERLINE ROAD CORRIDOR PROJECT

**Funding Source:** Transportation Capital Expansion Fee (TCEF), Developer Contribution, Federal Grant  
**Estimated Project Budget:** $5M  
**Estimated Completion Date:** 2021  
**Phase:** Request for Proposal (RFP)

#### Project Details:
This project will reconstruct South Timberline Road from Stetson Creek Drive to Trilby Road to the City’s four lane arterial roadway standards. Planned improvements include intersection improvements at Kechter Road, Zephyr Road, and Trilby Road, multi-modal accommodations, raised medians, access control, landscaping improvements, and roadway improvements. This project serves to build upon the development improvements that have been completed along the corridor. This project will improve safety, reduce congestion, and provide improved accommodations for alternate travel modes.

#### Project Status:
- JUB was selected as the project design consultant.  
- Survey has been collected and preliminary design is underway.  
- Individual meetings with property owners that will be impacted continued into March.

### JEFFERSON STREET IMPROVEMENTS PROJECT

**Funding Source:** Federal Congestion Mitigation and Air Quality (CMAQ) Funds, Building on Basics (BOB) 1.0 funds  
**Estimated Project Budget:** $1.4M  
**Estimated Completion Date:** Summer 2020  
**Phase:** Construction

#### Project Details:
The goals of this project are to develop preliminary engineering design plans, to acquire rights-of-way and easements for planned improvements, and to construct short-term improvements along Jefferson Street between College Avenue and the Mountain/Lincoln Intersection.

#### Project Status:
- Staff has finalized 90% plans, specifications and a cost estimate for short term improvements along Jefferson Street between North College Avenue and Mountain Avenue.  
- Planned improvements include reducing southeast bound traffic to one travel lane between North College and Chestnut Street. This enables the construction of pedestrian bulb-outs at the Linden/Jefferson intersection as part of the Linden Street Renovation Project.
Staff continues to coordinate with the Colorado Department of Transportation with a goal of implementing improvements concurrently with the Linden Street Renovation Project.

LINDEN STREET RENOVATION PROJECT

Funding Source: Community Capital Improvement Program (CCIP)
Estimated Project Budget: $3.8M
Estimated Completion Date: 2020
Phase: Engineering Design

Project Details:
The goals of this project are to renovate Linden Street between Walnut Street and Jefferson Street. Initial concepts include converting this section of Linden Street to a “convertible” street; one that can function primarily as a roadway but can also be closed to vehicles and converted to a pedestrian plaza during specialty events.

Project Status:
- Staff continues negotiations with KCI Construction (KCI) to construct the planned improvements.
- The project team has completed 90% design plans for the project.
- Staff and representatives from KCI are collectively performing outreach to gather feedback and perspectives on potential construction phasing plans and thoughts on construction in general.
- Staff conducted an open house workshop on March 11 to gather input from the public on construction phasing.
- Staff anticipates starting construction in late April. Staff is targeting a late fall completion date, but this date is dependent on the approved construction phasing.
WILLOW STREET IMPROVEMENTS

Funding Source: Federal Grants, Community Capital Improvement Program (CCIP), Developer Contributions, DDA Funds
Estimated Project Budget: $3.8M
Estimated Completion Date: Fall 2019
Phase: Construction

Project Details:
This project will design roadway and urban design improvements along Willow Street between College Avenue and Linden Street, including a pedestrian plaza at the northern corner of Willow Street and Linden Street.

Project Status:
- Pedestrian scale lighting has been installed and will be activated with the completion of the plaza at Linden and Willow.
- Plaza art installation and Plaza opening is scheduled for Spring of 2020.
NORTH MASON DESIGN – ALPINE TO HICKORY

Funding Source: Transportation Capital Expansion Fee (TCEF), Storm Water Utility, Urban Renewal Authority (URA) funding
Estimated Project Budget: $1.0M
Estimated Completion Date: Fall 2020
Phase: Conceptual Design

Project Details:
A collaborative effort between City departments and the North College URA to find solutions to existing drainage issues along the west side of College Avenue, north of the Poudre River. The project was approved through the 2019/2020 Budgeting for Outcomes (BFO) process and will focus on roadway and storm sewer alignments for North Mason. Construction of the storm sewer backbone is expected to occur in 2021/2022. No funding has currently been identified for the roadway construction.

Project Status:
▪ Staff will begin moving design forward to 30% to determine the ultimate roadway alignment.
▪ The project is coordinating with Utilities on the ultimate outfall location and is determining the right-of-way required to do this.
▪ Staff anticipates moving forward with ROW/easement acquisition Summer of 2020 to facilitate the installation of the storm system and outfall.

LAPORTE AVENUE ROADWAY AND BRIDGE IMPROVEMENTS

Funding Source: CCIP, Pedestrian Program, Capital Bridge Program
Estimated Project Budget: $3.2M
Estimated Completion Date: Spring 2021 – Pending final funding for roadway
Phase: Preliminary Design

Project Details:
This project will replace two bridges over the New Mercer Canal just east of Taft Hill Road along Laporte Avenue north of the cemetery. One bridge is structurally deficient while the other is functionally obsolete. This project will also design pedestrian, bicycle and other roadway improvements from Fishback to Sunset to provide a safer connection to amenities including Poudre High School and PSD offices. The project is currently only funded to provide 30% design for improvements along the entire corridor, however the final design and construction of both bridges is fully funded through the City’s Capital Bridge Program. The City intends to construct the bridges over next winter 2020/2021.

Project Status:
▪ 30% design will be complete by April of 2020.
▪ The City has been awarded two grants for the project (Multi-modal Options Fund (MMOF) and Transportation Alternatives Program (TAP)) and will move forward with appropriating these funds. Staff would like to combine construction of these improvements with the bridge replacements in Spring of 2021.
• Project is scheduled to construct the bridges in Winter of 2020/2021. This is funded through the City’s current Bridge Program funds.
• Staff continues to look for funding options and is anticipating an upcoming budget offer.

**TAFT HILL ROAD IMPROVEMENTS – HORSETOOTH TO HARMONY**

Funding Source: Larimer County Regional Road Fees (RRF), Federal Surface Transportation Block Grant (STBG)
Estimated Project Budget: $5.3M
Estimated Completion Date: Fall 2022
Phase: Project Kickoff

**Project Details:**
This section of Taft Hill Road currently experiences significant congestion and safety concerns. In collaboration with Larimer County, the City will construct a 4-lane arterial roadway from the intersection at Horsetooth to Brixton Road (just south of Harmony). Improvements will include sidewalk, curb and gutter, bike lanes and storm sewer/utility improvements. The City and County were awarded a federal STBG grant for design and construction.

**Project Status:**
• City Council appropriated project funds and signed contracts with the County and State to utilize Regional Road Fee funding through Larimer County and Federal Grant funding.
• City and County staff began public outreach to property owners and residents adjacent to the project.
• **Staff has advertised the project for design services and plans to select a consultant team in May 2020.**

*More information is available at: [https://www.fcgov.com/engineering/taft-hill](https://www.fcgov.com/engineering/taft-hill)*

**EAST PROSPECT WIDENING – SHARP POINT TO INTERSTATE 25**

Funding Source: Transportation Capital Expansion Fee (TCEF)
Estimated Project Budget: $8M – Currently have $2M
Estimated Completion Date: Fall 2021 – Pending construction funding
Phase: Final Design and right-of-way (ROW) acquisition

**Project Details:**
This project will widen East Prospect Road to the 4-lane arterial cross section from approximately Sharp Point on the west end to Interstate 25 (I-25) on the east end. This is a project being coordinated with current CDOT improvements at the interchange, as well as local development. This is the last major piece of Prospect Road to be upgraded to the Master Street Plan 4-lane arterial section, and involves constructing a new intersection at the Frontage Road and East Prospect on the west side of I-25, as well as improvements to the Summitview and Sharp Point intersections.
Project Status:
- Preliminary engineering (30% Design) is complete and staff is moving into ROW acquisition and Final Design.
- Staff has met with all affected property owners along the corridor and identified ROW needs on each parcel. Several meetings have been had with each individual property owner.
- The project will begin acquiring ROW for this project in Q1 of this year, with the goal of having all the ROW acquired by the end of 2020 to be prepared in case funding is identified for construction.
- There is currently no funding identified for construction. Staff continues to look for options to fund construction, including a budget offer this year as well as identifying possible grant opportunities.

DRRAKE AND HAMPShIRE SAFE ROUTEs TO SCHOOL INTERSECTIOn PROJECT

Funding Source: Safe Routes to School Federal Grant
Estimated Project Budget: $620,000
Estimated Completion Date: Winter 2020
Phase: Preliminary Design

Project Details:
This project will add a signalized intersection and bike/ped improvements to the intersection of Drake Road and Hampshire Drive. Planned improvements include full signalized intersection, pedestrian ramp improvements, crosswalks, and revised roadway striping to better accommodate cyclists. This project will provide a Safe Route to School connection between Blevins Middle School and the Spring Creek Trail.

Project Status:
- Interwest Consulting was selected as the project design consultant.
- Survey has been collected and preliminary design began in mid-February 2020.
BUCKING HORSE PARK

Funding Source: Parkland Funds
Total Project Cost: $2.5 - $3 million
Phase: Design
Estimated Completion: Fall 2020

Project Details:
Bucking Horse Park is a new neighborhood park planned in the Bucking Horse neighborhood.

Project Status:
- PPD is continuing to solicit neighborhood feedback regarding park element and design features.
- A combined consultant RFP for the park and the East District Maintenance Facility, located close to the park, will be issued soon.
- **Staff is currently working on design alternatives for the park, which will be presented at a neighborhood meeting in the coming months.**

CITY PARK REFRESH

Funding Source: Building On Basics
Total Project Cost: $850k-$1M
Phase: Phase I project identification  
Estimated Completion: 2021 for Phase I project

**Project Details:** Several concepts, master plans, and improvement ideas have been generated and shared with the community for feedback in 2016, 2018, and 2019 to address important refresh needs of City Park.

- Project Status: Based on Council direction, a new restroom is proposed in City Park, utilizing the available BOB funding.
- Fabrication of the new City Park Train continues. When complete, the train will likely be placed in storage until funding for site work related to the installation of the train at City Park is secured. Strategies for fundraising for the train are currently being explored as well as other options for the fabricated train.
- Planning & design efforts for the new restroom are underway. Construction of the phase one project is anticipated to begin in fall of 2020.

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**CYCLO-CROSS SKILLS TRAINING COURSE PILOT PROGRAM AT ROSSBOROUGH PARK**

Funding Source: Cyclo-cross community donations  
Phase: Pilot project ended on December 10, 2019  
Estimated Completion (decision on future of course): Summer 2020

**Project Details:**  
The city has been working with the cyclo-cross community for several years to evaluate several park sites for suitability to pilot a cyclo-cross skills training course. Rossborough Park was selected as the best fit due to existing physical features needed for the training course, available space for the use, and ability to mitigate potential conflicts with other park users.

Staff from Park Planning, Parks, Forestry and Engineering have collaborated with the cyclo-cross community on the best course layout in order to protect park resources and other park uses while providing several skills features for cyclo-cross riders.

**Project Status:**  
- The pilot season ended December 10, 2019.
- **Comments and feedback from neighbors, course riders, and Parks maintenance staff were collected and presented at a neighborhood meeting on February 20. Additional community feedback was collected online through the project web page until March 12. The future of the course will be determined after City Leadership and City Council have an opportunity to review the feedback received on multiple options for the course.**
EAST COMMUNITY PARK MAINTENANCE FACILITY

East Park District Maintenance Facility
Funding Source: Parkland Funds
Total Project Cost: Estimated $2.5 – $5 million
Phase: Development Review
Estimated Completion: Tentative – Fall 2021

Project Details:
A maintenance facility to serve the East Park District, which includes multiple neighborhood and community parks, is proposed near the intersection of Drake & Ziegler near the water treatment facility. The maintenance facility will house Parks Department staff, equipment, and some minor material storage.

Project Status:
- The maintenance facility is proposed east of Bucking Horse Park near the intersection of Drake & Ziegler, south of the water treatment facility. The City purchased the land recently for this purpose.
- As part of the development review process, an Addition of Permitted Use is required. The Planning department requires two neighborhood meetings, approval from the Planning & Zoning Board, and Council approval. Operation Services will be leading the design and construction of the facility.
- Design efforts, led by Park Planning & Development, are underway. A combined consultant RFP for the East District Maintenance Facility and the Bucking Horse Park will be submitted soon.
EASTSIDE PARK IMPROVEMENTS

Funding Source: First United Methodist Church
Total Project Cost: Based on fundraising efforts
Phase: Fundraising
Estimated Completion: Tentative – Early Summer 2020

Project Details:
Based on a generous gift from United Methodist Church, some park improvements are proposed at Eastside Park. These improvements will include landscape, lighting, and seating enhancements. Park Planning & Development has prepared an improvement plan for the park.

Project Status:
- Fundraising efforts by the First United Methodist Church have reached $245,000.
- **Funds were appropriated in February/March of 2020.**
- Construction of improvements is anticipated in spring to early summer of 2020.

POUDRE RIVER WHITEWATER PARK

Funding Source: Park Planning & Development, CCIP, General Fund, Public and Private Fundraising, Stormwater, and Natural Areas
Total Project Cost: $11.5M
Phase: Completed – October 2019

Project Details:
The Poudre River Whitewater Park project has been a collaborative effort between multiple City departments, local advocates, and the philanthropic community. The project provided natural systems, stormwater, and recreation benefits. Project elements include whitewater boating features, a pedestrian bridge, a naturalistic park space, overlook plaza, trail & walk connections, and parking.

**Project Status:**
- Heritage signage fabrication is in process with installation by spring 2020.
- Heritage Gateway Marker under contract through Art in Public Places in partnership with Poudre Heritage Alliance and DDA.
- Analysis is ongoing of the river features and any correlating permitting requirements for future tuning.
- Some minor walk and lighting improvements are anticipated to be installed this spring.

**Poudre Trail at I-25**

Funding Source: Conservation Trust Fund & GOCO Grant ($1M for Fort Collins)
Total Project Cost: $2.7M
Phase: Design
Estimated Completion: 2022

**Project Detail:**
Construction of this 2-mile section of the trail will complete the entire extent of the approximately 10-mile Poudre Trail in the City of Fort Collins. Fort Collins partnered with Timnath, Windsor, and Larimer County in 2019 to win a $2M GOCO Connect Initiative grant to complete all remaining segments of the Poudre Trail. The GOCO project will complete approximately 4-miles of missing trail segments, to complete the entire 40+ mile Poudre Trail from Bellvue to Greeley. The Fort Collins project will connect the existing trail ending at the Colorado State Environmental Learning Center through the future East Community Park to the proposed I-25 underpass to be constructed by the Colorado Department of Transportation (CDOT) with the North I-25 project, and thereafter to the existing trail segment in Timnath.

**Project Status**
- Colorado State University has agreed to convey a trail easement through the Environmental Learning Center.
- A Preliminary Engineering Report is being reviewed by the Great West Railroad to address constructing the trail over an existing unimproved railroad crossing.
- Preliminary design of the trail is underway.
- Easement negotiations with a private landowner are ongoing.
- Coordination with CDOT continues as the North I-25 project advances.
POUDRE TRAIL AT LANCER DRIVE

Funding Source: Conservation Trust Fund
Total Project Cost: $750,000
Phase: Under construction
Estimated Completion: Spring 2020

Project Detail:
The Poudre Trail spur at Lancer Drive will be located east of Lincoln Middle School, and provide a safe, off-street pedestrian route from West Vine Drive to the Poudre Trail. In addition to the trail, Natural Areas and FC Bikes are proposing improvements in the area, to create a safer environment and enhanced connectivity for pedestrians and cyclists.

Project Status
▪ Trail construction is near completion with the manufacturing and installation of the pedestrian bridge pending. Once the bridge is installed, trail connect can be completed.
▪ Work is anticipated to be completed in the Spring of 2020.

REACH 4 FEASIBILITY STUDY
Funding Source: CCIP  
Total Project Cost: $125,000  
Phase: Consultant Selection  
Estimated Completion: Spring 2020  

Project Detail:  
This study will evaluate feasibility of improvements proposed for Reach 4 as part of the Poudre River Downtown Master Plan, located along the Poudre River between the Whitewater Park and Linden Street. The report will include estimated construction costs for use in preparing a 2021-22 budget offer.

Project Status  
▪ A preliminary concept plan and pricing efforts are underway  
▪ A BFO offer for design and/or construction will be submitted  
▪ A Draft Feasibility Report is being generated  

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TRAIL HEAD PARK

Funding Source: Neighborhood Parkland Funds  
Total Project Cost: $2.5-$3M  
Phase: Design  
Estimated Completion: Fall 2020  

Project Details:  
A new neighborhood park is proposed in the Trail Head neighborhood, located on East Vine Street. The park will include typical park features including a shelter, playground, multi-purpose field, basketball court, and play area for teens.

Project Status:  
▪ Design efforts for the park are nearing completion  
▪ Construction plans are currently being routed through the City review process  
▪ The team is exploring various raw water delivery systems for the park
FORT COLLINS/LOVELAND POLICE TRAINING CENTER

Funding Sources:
- $9.25M generated from bonds for the City of Fort Collins
- $9.25M from City of Loveland
- $1M from DOLA Grant

Total Project Cost: $19.5M
Phase: Phase I Site Work in Progress
    Phase II Building in Pricing
Estimated Completion Date: Late 2020

Project Details:
The City of Fort Collins is partnering with The City of Loveland to construct a new Police training facility which will be located on the west side of the Loveland Airport. This new site will offer a 50-yard pistol range, a 1.4-mile driving track, concrete skills pad, and some classrooms for special training.

Project Status:
Phase I – Track & Skills Pad Construction:
- Phase I site work is back underway with re-working top 12” of soil.
- Scheduled to start soil cement treatment early April, need ten consecutive days above freezing.
- Scheduled to start concrete paving of Skills Pad April 13 if cement treatment is complete.
- Sewer line installation is across Boyd Lake Road and now heading to building location.

Phase II – Building Construction
- Processing submittals for materials and systems to be used.
- Working through RFI’s to address contractor’s questions.
- Scheduled to start the building over excavation for building pad on April 4.

PFA #6 – MAINTENANCE BAY ADDITION

Funding Source: Capital Project
Estimated Project Cost: $1.8 - $2.0 Million
Phase: Schematic Design
Estimated Completion Date: TBD

Project Details:
Add two maintenance bays on the west side of the existing maintenance bays as well as ancillary space including tool cribs, offices, and the reconfiguration of existing spaces into a locker room.

Project Status:
- This project has been put on hold due to budget concerns, PFA is planning on re-starting the project this summer.
245 N MASON STREET – PARKING GARAGE

Funding Sources: Capital Project via BFO: $1,515,000
Projected Total Project Cost: TBD
Phase: RFP
Estimated Completion Date: TBD

Project Details:
The Downtown area needs additional parking, particularly in the area where the City offices are located. This new four-level garage is planned for 245 N. Mason St. and would replace the surface parking just north of the 215 N. Mason St. facility. The new 400-space parking structure (replacing 69 spots) would have one level below ground, which would contain mechanical equipment and parking stalls for City Fleet vehicles. The remaining three levels would allow parking for both the public and City staff working in the Downtown area. It will include a solar photo-voltaic (PV) system on the top level to off-set the building’s energy use and may also include some retail space to be leased. The project timing would need to be completed before, or in conjunction with the new City Hall construction.

Project Status:
▪ The RFP for Design services has been posted.
▪ Preparing for the pre-proposal meeting via video teleconference.

BLOCK 32/42 – CIVIC MASTER PLAN REFRESH

Funding Source: Capital Project via BFO: $300,000
Estimated Project Cost: TBD
Phase: RFP
Estimated Completion Date: TBD

Project Details:
Space planning for Block 32 and 42 that was performed in 2013-2014 and needs to be updated. The new planning effort will involve each affected department to determine their space needs and anticipated growth over the next 10-12 Years. With the completion of the refresh the City can decide which departments to house in 215 N Mason, 300 Laporte Ave - Building A, and the new City Hall. The refresh will also help determine an appropriate size of the new City Hall. Once this is determined and a conceptual design is produced it will be submitted to Council for review, next recommended steps and approval.

Project Status:
▪ We received six proposals for this RFP, and they are under review.
▪ We plan to conduct interviews the week of April 6 via video teleconference.
▪ We anticipate completing this phase of work by the end of 2020.
WATER TREATMENT FACILITY

Funding Source: Capital Project Budget
Estimated Project Budget: $1,300,000
Phase: In Construction

Project Details:
Approximately 7,300 feet of three-phase from Overland Trail to the Treatment Facility in an existing easement on Colorado State University Property

Project Status: **No Updates**
- Completion is estimated for the third quarter of 2020.

LIGHT & POWER GENESIS64 SCADA UPGRADE PROJECT

Funding Source: New Capital
Estimated Project Budget: $200,000
Phase: In Design

Project Details:
Convert the existing Iconics Genesis32 hardware, software, and screens to Genesis64

Project Status:
- OPC connectivity test with ACS was April 3, 2020.
- ESCADA team is working with consultant on Load Shedding and HLO pages.

NEW FEEDER CAPACITY (E. DRAKE & LEMAY)

Funding Source: New Capital
Estimated Project Budget: $500,000
Phase: Construction

Project Details:
Install 7000 feet of three phase 750 Al and one switch to serve new load at Drake and Lemay.
Project Status: **No Updates**
- Memorial Day weekend is scheduled for final transfer of Woodward facilities to the new circuit.

**GIS/GWD & ADMS**

Funding Source: Offer 5.23 Operational Technology  
Estimated Project Budget: $2,762,384  
Phase: System Design, Hardware Procurement, Database Configuration

Project Details:
1. Replacement and upgrade of the existing L&P mapping systems to a fully capable Geographic Information System (GIS) platform compatible with the City's enterprise GIS.
2. Implementation of a GIS-based Graphic Work Design (GWD) system enabling streamlined electric distribution design and development and integration with GIS as well as other key systems
3. Replacement of existing electric distribution operational tools with a new Advanced Distribution Management System (ADMS) that enables L&P’s Supervisory Control & Operations (SCO) staff to perform a wide range of real-time analysis in the management of the City’s electric distribution system.

Project Status:
- **The GIS/GWD project team has decided to delay training, Site Acceptance Test (SAT), and go live until either all staff is comfortable with proceeding while in a remote-work environment or staff returns to the work site. The team continues to develop GWD favorites and work on issues resolution with the software already in production.**
- Training for GWD is tentatively scheduled for the end of April 2020.
- The eight-member GIS editing team has been working hard making improvements to the GIS data in preparation for integration with ADMS/OMS.
- The ADMS project team, in partnership with IT, has stood up the network and server hardware. Access has been granted to the vendor for configuration of the software and databases.
- The ADMS vendor has begun working with members of the team on integrations to SCADA and AMI.
- **Current projections for project completion: GIS/GWD-June 2020, ADMS-June 2020.**
SYSTEM CABLE REPLACEMENT PRIORITY 1-WOODWEST

Funding Source: Offer 8.9 Economic Health
Estimated Project Budget: $158,000
Phase: In Construction

Project Details:
This project will replace 11,500 lineal feet of cable in the Woodwest Subdivision. This area was identified as a top priority.

Project Status: No Updates
- Replacement includes 30 sections of cable.
- Project completion is expected by year end in Quarter 4.

Cable to be replaced for the Woodwest Project.

REMINSTON STREET STORM SEWER

Funding Source: Stormwater and Wastewater
Estimated Project Budget: $3,551,750
Status: In Design
Estimated Completion Date: 3rd Quarter, 2020

Project Details:
The Remington Street Outfall is a storm sewer and sanitary sewer replacement project along Remington Street from Spring Park Drive to Prospect Road. The storm sewer will be upsized to alleviate flooding along Remington and the surrounding areas. This project is currently in the final design phase and construction is anticipated to begin in February 2020.

Project Status:
- Traffic control devices are set up.
- Stormwater outfall construction happening at Spring Creek.
- Installation of “Carlsonator” stormwater quality structure is taking place.

Installing sanitary sewer manhole (13’ deep) at Stuart and Remington intersection

MAIL CREEK IMPROVEMENTS AT MEADOW PASSWAY

Funding Source: Stormwater
Estimated Project Budget: $2,808,900
Status: In Design
Estimated Completion Date: April 1, 2020
Project Details:
The Mail Creek stream reach is within an urbanized corridor and is experiencing severe bed erosion. Improvements will include stabilizing the creek bed and banks through a combination of bio-engineered designs, re-grading, re-vegetation, and easements from property owners to construct and maintain the improvements.

Project Status:
▪ Perimeter fencing and restoration signage is on-going.
▪ Residential landscaping repairs are on-going.
▪ Repairs to Meadow Passway culvert for CoFC Engineering are complete.

DWRF CO-GENERATION PROJECT
Funding Source: Wastewater
Estimated Project Budget: $4,700,000
Status: In Construction
Estimated Completion Date: November 2020

Project Details:
This project includes the installation of two 440kW bio-gas-fueled generator sets, a gas conditioning system, and electrical and mechanical modifications to incorporate these combined heat and power (CHP) generator sets into the digester sludge heating loop and the plant power grid. Electrical power generated by these improvements will be utilized onsite to offset plant power requirements.

Project Status:
▪ Electrical vaults have been placed.
▪ Installation of drain, digester gas, and potable water yard piping is complete.
▪ Placement of concrete for gas conditioning and generator pads is complete.

PUBLIC SAFETY
POUDRE FIRE AUTHORITY
COVID-19 Event
PFA began communicating internally and making updates to protocols and Personal Protection Equipment (PPE) for personnel on March 3. PFA’s top priorities are keeping responders safe so they can continue to help keep the community safe. PFA Headquarters have been closed since Monday, March 16. Administrative and other 40-hour personnel are working remotely. The Incident Management Team and other Leadership meet daily to maintain and update plans for response protocols and resource logistics, align internal communications, implement new trainings, and more. We are supporting our first responder and healthcare provider partners by sharing unified messaging to the community and directing people to reliable sources of information. PFA relies on the Centers for...
Disease Control, the Colorado Department of Public Health and Environment and the Larimer County Department of Health and Environment for information.

**Meal-a-Week Challenge** restaurant for at least one meal each set, which is two 24-hour shifts. Agencies across northern Colorado and community members joined the challenge. So far, crews have ordered around 42 meals from local restaurants. A crew is typically 3 to 4 people, so at least 126 individual meals have supported the challenge thanks to PFA on-duty responders. Anyone can participate by sharing their takeout meal on social media using #1aWeekEats.

**All-hazards Response Continues**

PFA is an all-hazards response agency meaning firefighters must be ready to provide a variety of responses to hazards even amidst the COVID-19 event. Training schedules have been altered to maintain social/physical distancing while also allowing responders to keep up their skills and physical and mental health. Our Peer Support Team, which offers mental and emotional support resources and guidance, is helping responders through this unprecedented time as well.

**Three Structure Fires in March**

PFA responded to three structure fires in March. One was in the second floor of a garage, the second was on the balcony of a multi-family structure, and the third started in the gas fireplace of a single-family home. One firefighter suffered a hand injury while setting up a ladder during the response to the fire at the multi-family structure. No community members or animals suffered injuries. Thanks to the quick response, there was no risk to other structures and the majority of property was saved.

**Car vs. House Collision – March 16**

PFA was dispatched to a car vs. house collision in Laporte at 9:16 a.m. The Engine 7 crew was the first on scene and found a car that had left Highway 287, traveled through multiple yards and collided with the back of a home. A deck and its roof had collapsed onto the vehicle. A team of firefighters removed the back window and entered the vehicle to extricate two patients. The patients were transported emergent.

While firefighters were responding to the incident, another person, unrelated to the collision, approached the firefighters in need of medical attention, essentially creating a second incident. This patient was also assessed and transported.

**POLICE SERVICES**

**FCPS Spanish Team Attends Expo Lo Nuestro**

The Fort Collins Police Spanish team works with local partners to build connections and increase trust within our Spanish-speaking community. In early March, FCPS had a table at Expo Lo Nuestro, an event sponsored in part by Poudre Valley Public Library. Employees handed out materials in Spanish,
answered questions, and engaged in great conversation with community members of all ages. Lt. Robinson and Dispatch Supervisor Arvizoz also provided a brief self-defense presentation help people develop a mindset of preparedness and personal safety to protect themselves and their families. This was a great event and FCPS looks forward to building connections and trust with our Latinx community here in Fort Collins!

![Image of community event]

**Shooting suspects arrested, police ask community to report related damage**
Around 10:30 p.m. on March 5, 2020, Fort Collins Police responded to reports of gunshots in the area of Saddlebrook Lane and Antigua Drive, as well as Kechter Road between Timberline Road and Zeigler Road. Officers located a suspicious vehicle in the area and initiated a traffic stop. Officers ultimately arrested three men in connection with this incident. A stolen handgun was recovered, and the men face a number of charges. Fortunately, no injuries were reported. Detectives asked area residents to report any property damage that may have been caused during this incident.

**Police warn community about COVID-19 scams**
In recent weeks, law enforcement agencies around the country have received reports of scams associated with COVID-19. These fraudulent offers often allege that victims can purchase COVID-19 Testing Kits for a fee or for free in exchange for personal information. Other scams claim that government stimulus money is available and that individuals must click on a link, provide personal information, and/or share financial information in order to receive the funds. These “offers” typically come as text messages, calls (robocall or real person), and emails. FCPS shared this info with our community and will continue to distribute information about COVID-19 scams to help raise awareness.

**Community Engagement**
In an effort to reduce the spread of COVID-19, FCPS canceled community events scheduled for mid-March through April. The agency has relied on social media platforms and traditional media partners to share daily information that informs, engages, and uplifts our community members. We will continue to seek creative ways to connect with our residents, provide compassionate and professional police services, model calm and physical distancing, and amplify the critical messages of our partners in public health.
Monthly Reporting
Monthly construction reporting and mapping of development review proposals and construction can be found by visiting: http://citydocs.fcgov.com/?dt=MONTHLY+REPORT&dn=NEIGHBORHOOD+%26+BUILDING+SERVICES%26ZONING&vid=2&cmd=showdt

For a detailed listing of development Proposals under review, please visit: https://www.fcgov.com/developmentreview/proposals/

Home2Health
We are adjusting our approach to engagement for the Home2Health project in light of the community-wide impacts of COVID-19 and social distancing requirements. Events originally scheduled for March and April have been indefinitely postponed. The Home2Health team has been focusing on sharing resources with community members, particularly those who may be disproportionately impacted. We continue to investigate sensitive and accessible ways to engage the community through virtual platforms and will be revising the engagement plan to reflect a virtual approach through the late spring. Policy work on housing affordability continues. A Council work session to discuss housing affordability, including the outcomes of an analysis of inclusionary zoning and impact fees for affordable housing, is currently scheduled for April 14.

Oil and Gas Operations
The Colorado Oil and Gas Conservation Commission (COGCC) has officially paused rulemaking proceedings due to the impacts of COVID-19 that restrict face-to-face meetings. Staff is reviewing COGCC’s draft rulemakings released in mid-March to understand how they would impact new development locally. Staff has completed the majority of public engagement opportunities related to this project phase and is compiling comments received in preparation for the April 28th City Council Work session. The Work session will focus on potential siting alternatives (setbacks and zoning) for Council consideration, as well as feedback received through community engagement.

Montava Development Project
A Preliminary Design Review was held for Phases 1A and 1B of the Montava development on March 25, 2020. Phase 1A includes a mixed residential neighborhood adjacent to the existing Storybook neighborhood, and Phase 1B includes the working farm in the northeast corner of the development. A Preliminary Design Review allows for early review and feedback from City staff and is not a formal development application. A date has not been set for the formal submittal of Phases 1A and 1B to the City.

New Development Applications – March 2020
More information on development proposals under review: https://www.fcgov.com/developmentreview/proposals/

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Development Project Decisions – March 2020
More information on development project decisions: https://www.fcgov.com/developmentreview/agendas.php
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<th>Project Name</th>
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<td>1024 W Prospect Rd – Extra Occupancy, BDR200001</td>
<td>Development Review Manager</td>
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<td>Lofts at Timberline, PDP190019</td>
<td>Administrative Hearing Officer</td>
<td>Northeast corner of Joseph Allen Drive and Bear Mountain Drive</td>
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**NEIGHBORHOOD SERVICES**

**Code Compliance**

In light of the current COVID-19 outbreak, Code Compliance is currently operating at an emergency support level of essential coverage and patrol throughout the City, addressing code violations generally on a reactive/complaint basis only at this time. In an effort to observe and promote safe social distancing practices, Code staff are working in staggered shifts and virtually where possible. Active enforcement for inoperable vehicles on private property and unscreened trash violations have been scaled back for the time being, as correction of these violations would likely require community members to not observe the stay at home order in place by going out into the community to obtain resources in order to come into compliance.

Pursuant to the recent Amended Emergency Rules and Regulations order No. 2020-05A, Code Compliance has additionally suspended its enforcement actions around RV Camping on private property at this time. The order provides that individuals may currently occupy any recreational vehicle defined as such in the emergency order on private property (to include parking on unimproved surfaces/yards) with written permission from the property owner. This is in an effort to further promote physical distancing and/or for quarantining purposes, with no set duration or timeframe limitations. This order does not include or extend to motor vehicles or trailers that do not meet the definition of “recreational vehicle” nor is it applicable to RV camping without written permission from the property owner.

**Special Events**

All events having received a permit from the City through May 15 have been cancelled.

There are still eight applications for events from May 17 through May 31 active in the system and awaiting further direction.

Events scheduled for later in the summer that have already cancelled are:

- Realities Ride and Rally has moved to the Budweiser Brewery
- Taste of Fort Collins has asked to move to July 24-26, 2020
- Great Strides Cystic Fibrosis walk (June 13) has cancelled for 2020
- Fort Collins Peach Festival (August 22) has cancelled for 2020
- The Fortitude 10K will not take place in Fort Collins on Monday, September 5, 2020. Instead it will be combined with the Bolder Boulder which will take place in Boulder that day.

Special Events staff continues to stay in close communication with FCPD and the Emergency Preparedness and Security to receive, and communicate to event producers, the latest information regarding restrictions on large gatherings.

**Mediation and Restorative Justice**

During this crisis, the Mediation and Restorative Justice Team is successfully bringing people together virtually in mediation and restorative justice sessions.
The Mediation team conducted two Mediations on 3/26 and 3/31 via Zoom. Both mediations involved housemates in conflict; one pair in their twenties and one pair in their 60s-70s. Some residents are comfortable meeting virtually while others are not. This does affect the mediation process and Mediation staff are working on ways to minimize any negative impacts. The volunteer mediators said doing the mediations virtually presented challenges such as technical difficulties and not being able to fully read each other. But overall, the benefits of giving people a place to work through conflict far outweighed the challenges.

With people ordered to stay at home, these conflict resolution services are increasingly important. The Restorative Justice team held two completion circles last week using conference calling with more scheduled using Zoom video conferencing. RJ staff will adjust the virtual application based on what technology the families have access to. The RJ Team is also testing a new application, Circles, for holding the first larger RJ conference virtually and how to provide interpreting services.

The Mediation and RJ Team is learning and adapting to these virtual technologies as well as developing new procedures and guidelines.

**Adopt A Neighbor Program Expansion**

Volunteer Services and Neighborhood Services collaborated to expand the Adopt A Neighbor volunteer matching program to assist neighbors in need during the COVID-19 pandemic. The program historically paired volunteers with seniors or disabled residents to shovel sidewalks all winter. In response to public health recommendations for high risk populations, we expanded the Adopt A Neighbor program to include picking up groceries, running errands, outdoor pet care, and delivering medications for the duration of the social distancing period.

Volunteer Services and Natural Areas Staff streamlined the application and matching process, moved everything online, and set up a virtual call center to assist neighbors with the program. Neighborhood Services, CPIO, and Sustainability Services are contributing staff time for the call center and providing all resources, including call center representatives, in Spanish and English. Additional outreach is coordinated by CPIO and Neighborhood Services to reach vulnerable populations without reliable internet access or technology. Direct communication with property managers, HOA leaders, City program participants, and partner organizations has provided informational flyers and newsletter articles to disseminate to their residents and contacts. Code Compliance Staff delivered printed materials and Utilities Assistance resources door-to-door to all mobile homes in the 55+ mobile home communities in the City.

**Neighborhood Development Review**

The Neighborhood Development Liaison created a new central point of contact for comments regarding neighborhood impacts of construction. The new email (neighborhoodconstruction@fcgov.com) is expected to improve public engagement and provide continuity of customer service for people living near development and construction. The email will be managed in coordination with other City departments, including Engineering and Environmental Regulatory Compliance.

As both construction and development are essential services under the current Public Health Orders from Larimer County and the State of Colorado, the Neighborhood Development Liaison is collaborating with the Planning Staff, CPIO, and IT to identify and operationalize virtual public participation opportunities through efficient use of technology to assure continuity of operations for the Development Review process.

**Campus West Connections**

Colorado State University and the City of Fort Collins are suspending the Party Registration program for the next 8 weeks in response to the COVID-19 health crisis to encourage social distancing. The Centers for Disease Control and Prevention, Colorado Department for Public Health and Environment,
the White House are encouraging all community members to practice social distancing. After assessing this guidance from state and federal entities, we have determined that promoting social distancing to help to stop the spread of the COVID-19 virus is something that we need to elevate at this time.

We are asking all CSU students and long-term residents to consider following these recommendations and have determined that suspending the Party Registration for the next 8 weeks is in the best interest of public health. This suspension will lift on May 15th, and this date will be reevaluated as we get closer.

**YEAR TO DATE COMPARISON**

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</tr>
<tr>
<td>Building Inspections Performed</td>
<td>6,362</td>
<td>6,393</td>
<td>0.49%</td>
</tr>
<tr>
<td>Zoning Inspections Performed</td>
<td>89</td>
<td>109</td>
<td>22.47%</td>
</tr>
<tr>
<td>Zoning Plan Reviews Performed</td>
<td>638</td>
<td>710</td>
<td>11.29%</td>
</tr>
</tbody>
</table>

Overall Development Review revenues are $(350,832) under projection for 2020 as of March 31st with Development Review under by ($299,329) and Engineering Development Review under by ($51,503).

**GRAFFITI UPDATE**

During the month of March 2020, the Graffiti Abatement Team abated 66 issues consisting of 142 tags measuring 2,550 square feet of graffiti-covered surfaces.

<table>
<thead>
<tr>
<th>Month</th>
<th>Access FC</th>
<th>Hotline</th>
<th>Pro-Active</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>1</td>
<td></td>
<td>46</td>
<td>52</td>
</tr>
<tr>
<td>February</td>
<td>5</td>
<td>2</td>
<td>20</td>
<td>29</td>
</tr>
<tr>
<td>March</td>
<td>7</td>
<td>4</td>
<td>55</td>
<td>66</td>
</tr>
<tr>
<td>Total</td>
<td>13</td>
<td>6</td>
<td>128</td>
<td>147</td>
</tr>
</tbody>
</table>

**SUSTAINABILITY SERVICES**

**ENVIRONMENTAL SERVICES**

**Our Climate Future Planning Effort on Hold**

In response to COVID-19 pandemic, the Our Climate Future process has postponed the next phase, which will focus on working with the community to develop strategies to achieve our energy, zero waste, and climate goals. Initially strategy development workshops were planned for the end of March and beginning of April, but in order to support the safety of our community and follow recent Stay-at-Home orders we will not be hosting any in-person meetings at this time.

In the meantime, staff are working diligently to develop ways to engage with the Our Climate Future planning process online, with the knowledge that there will remain a key role for in-person meetings down the road to ensure equitable access to the conversation. To stay up to date, community members
are encouraged to periodically check the Fort Collins Our Climate Future Our City webpage at https://ourcity.fcgov.com/ourclimatefuture. In the coming weeks, information about the results of the first engagement phase this past Fall, which focused on understanding community priorities as it relates to sustainability, will be shared.

Have additional questions? Feel free to reach out to Jensen Morgan at jmorgan@fcgov.com.

SOCIAL SUSTAINABILITY

Northside Aztlan will be 24/7 Shelter for Those Experiencing Homelessness from March 19 – April 10

In response to the latest local, state and federal recommendations regarding social distancing and in an effort to protect vulnerable community members, Fort Collins City Manager Darin Atteberry has issued an emergency regulation authorizing the use of Northside Aztlan Community Center (112 E Willow St.) as a daytime and overnight shelter for those experiencing homelessness beginning March 19 at noon until April 10. The shelter will be operated by the Murphy Center and Catholic Charities. This is a part of the City’s ongoing efforts to protect the community and limit the potential spread of COVID-19 (novel coronavirus).

Shelter details are as follows:
Thursday, March 19 (noon) to Friday, April 10:
Day Shelter: 8:00 a.m. – 5:00 p.m. (sack lunch provided at noon)
Evening Shelter: 5:00 p.m. – 9:00 p.m.
Men Overnight Shelter: 9:00 p.m. – 8:00 a.m. – men only at Northside Aztlan Center
Women Overnight Shelter: will occur at Fort Collins Rescue Mission and Community of Christ (9:00 p.m. – 8 a.m.)
Breakfast and dinner will still be served daily at Fort Collins Rescue Mission.

For more information and latest updates, go to fcgov.com/coronavirus.

ECONOMIC HEALTH

City will host two telephone town hall events for businesses

The City of Fort Collins hosted two telephone town hall events for businesses and non-profits on April 6 and April 9. Participants included Mayor Wade Troxell, City Manager Darin Atteberry, and Larimer County Health Director Tom Gonzales. These were an opportunity for businesses to hear from community leaders and ask specific questions about the impacts of COVID-19. The format was similar to the recent community town hall, viewable at https://www.youtube.com/watch?v=GXkWHv6VJ0Y&feature=youtu.be. Both events had Spanish interpretation services available. For other information related to business and COVID-19 visit fcgov.com/business.

City Allows Qualified Businesses to Defer Sales Tax Payments for 60 Days

To assist businesses affected by the economic impact of COVID-19, the City of Fort Collins has announced that qualified business taxpayers can defer tax payments for 60 days. Tax payments that are currently due on April 20th or May 20th will be extended to June 20th, interest and penalties will also be waived for approved businesses. The 60-day deferral applies only to sales tax payments associated with filing dates during the months of March and April. Please note that taxpayers that can pay, should pay, and that all taxpayers are still required to file on-time monthly returns even if their payments are deferred.
Businesses must apply to the Sales Tax Department at [https://www.fcgov.com/salestax/](https://www.fcgov.com/salestax/) and receive a positive confirmation to be approved for deferred payments. For those businesses that do not apply, the Sales Tax Department will include information about the tax relief program in those notices.

Businesses will qualify based on:

- Having an average monthly sales tax remittance in 2019 of $2,000 or less; or
- If a business’s current tax filings are $2,000 or less per month.

The Fort Collins Sales Tax Department has set up a dedicated email address at salestax@fcgov.com, and is also offering online chat from 8 a.m. – 4 p.m. Monday – Friday at [www.fcgov.com/salestax](http://www.fcgov.com/salestax), and a hotline at (970) 221-6780 to assist businesses with related questions.

### UTILITIES

#### CUSTOMER CONNECTIONS

**Community Engagement** reached 1,932 participants through 64 outreach events and programs covering hot topics such as Time-of-Day, Income Qualified Assistance Program, and resource conservation.

On March 3, Utilities staff discussed energy codes for new construction and benchmarking for existing buildings in the **Building Energy and Water Scoring** program training. That same day, residential water customers attended the **Xeriscape Incentives Program (XIP)** Basics Training to learn about how to get a rebate by switching out a thirsty landscape for one that is water-wise.

The City of Fort Collins was an Associate Sponsor at **Net Zero Cities** on March 4. This event was a working symposium dedicated to sharing technology, resources and knowledge for the continuous development and advancement of net zero energy, carbon and waste reduction. Both Mayor Wade Troxell and Governor Jared Polis spoke at the symposium toward the efforts our city and the state are making to becoming net zero.

The Utilities Affordability team met with representatives from **Energy Outreach Colorado** and LEAP on March 5 to strengthen partnerships and get input on proposed UAP changes. They also attended the Xcel Energy Partners In Energy Multifamily networking meeting to share best practices with representatives in other communities. The team also presented the **Utilities Affordability Program (UAP)** stakeholder road show presentation to members of La Familia on March 24 and EnFoCo on March 26 through remote meetings. They discussed options for connecting more community members with UAP offerings.

The **Halligan Water Supply Project** team presented to the American Water Works Association Group (Rocky Mountain Chapter) on March 5, with a focus on conservation and touching on communication metrics and strategy. The team also met with the Larimer County Agriculture Advisory Board on March 11, where Utilities presented on the impacts to county agriculture the project may have.
Shepardson Elementary hosted a panel of community experts on March 6 to review and provide feedback on proposals from 2nd grade students who focused on projects related to Our Climate Future (OCF). On March 11, Utilities partnered with Sustainability Services to host Shepardson Elementary School’s 4th and 5th grade classes to have a community conversation for OCF as well as receive a facility tour at 222 Laporte Ave.

Utilities staff facilitated a professional development workshop for new Environmental Learning Center (ELC) staff on March 7. Topics for this workshop included watershed health, how that relates to municipal water supply and best practices for teaching at a river.

The Fort Collins metro area ranked 6th on the 2020 ENERGY STAR Top Mid-Sized Cities list. The Environmental Protection Agency’s annual Top Cities list shows which metro areas were home to the most ENERGY STAR certified buildings in the previous year. Our energy-saving efforts contribute to stronger economies, healthier communities, and cleaner air for all of us.

COMMUNITY SERVICES

RECREATION

- 89 Community members participated in various Education programs in the beginning of March. Northern Colorado Amateur Radio Club (NCARC) ran their first STEM class with 16 people enrolled on the General Licensing required for an Amateur Radio Operator.
- During closures related to COVID-19, communications staff are keeping active on social media with content from various areas around Recreation including fitness classes, farm animals and children’s activities. Follow the action on Facebook or Instagram @FCRecreator.

PARKS

- All Parks, Cemetery and Forestry Staff participated in FC Lean Basics training.
- Hosted the annual St. Patty’s Day Disc Golf Tournament at Edora Park.
- Forestry completed pruning 154 trees on the west side of College Ave from Mulberry to Pitkin involving all of Forestry’s staff, five contracted crews, 11 bucket trucks and 20 tree climbing arborists.
- Range netting was replaced at SouthRidge Golf Course.
CULTURAL SERVICES

While the Cultural facilities are closed due to the COVID-19 pandemic, the staff has been actively engaging with the community through online activities and social media.

The Fort Collins Museum of Discovery developed a new blog series “Daily Discovery” - each day a new hands-on activity is featured that people can do at home. [https://fcmod.org/blog/2020/03/30/daily-discovery-build-your-own-ball-run/](https://fcmod.org/blog/2020/03/30/daily-discovery-build-your-own-ball-run/).

The Lincoln Center has developed the blog series “During Intermission” – each post relates to a program series at the Lincoln Center and links to online entertainment [https://blog.lctix.com/welcome-to-during-intermission/](https://blog.lctix.com/welcome-to-during-intermission/).

The Gardens on Spring Creek have developed online classes, and are posting educational lessons, and beautiful images of the gardens [https://www.instagram.com/gardensonspringcreek/](https://www.instagram.com/gardensonspringcreek/).

The Visual Art Program is posting updates on Instagram of Public Art activities and gallery exhibits, including a video of the recent exhibit “Under Pressure: National Printmaking Exhibit” at the Lincoln Center Gallery [https://www.instagram.com/focoart/](https://www.instagram.com/focoart/).

NATURAL AREAS

Nature in the City Grants Awarded

In late 2019, Nature in the City reopened its granting opportunity, fielding ideas from residents looking to convert their front yards, school playgrounds, and community open space into natural spaces. The grant program provides an opportunity to forge public/private partnerships by funding projects that integrate diverse, native landscapes throughout the urban core. These community-driven projects
provide an important opportunity for ensuring all residents have access to nature. As our community grows, these partnerships play an increasingly important role in demonstrating both the ecological and aesthetic value of native plants and naturalized landscapes.

We are grateful for the tremendous interest the community expressed in this program and funding opportunity. This year was the most competitive review process to date with 41 different project submissions, representing more than $450,000 worth of project ideas. In total, $195,000 will be distributed across 22 projects in the year ahead. This will nearly double the total number of Nature in the City projects, increasing habitat, connectivity, and access to nature throughout the city.

**Land Conservation Quarterly Update, Q1 2020**

**Above: Two Creeks Natural Area Acquisition**

<table>
<thead>
<tr>
<th>Land Conservation Summary to Date</th>
<th>Acreage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acres of Land Purchased</td>
<td>37,757</td>
<td></td>
</tr>
<tr>
<td>Acres of Land Leased</td>
<td>897</td>
<td></td>
</tr>
<tr>
<td>Acres of Land in Conservation Easements</td>
<td>7,525</td>
<td></td>
</tr>
<tr>
<td>Total Conserved - to Date</td>
<td>46,179</td>
<td>$100,027,073</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2020 Acquisitions to Date</th>
<th>Acreage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Smith Property Water Shares</td>
<td></td>
<td>$645,775</td>
</tr>
<tr>
<td>2.5 Shares in Capital Stock of Pleasant Valley &amp; Lake Canal Company</td>
<td>January</td>
<td></td>
</tr>
<tr>
<td>Range Trust</td>
<td>5.4</td>
<td>$27,563</td>
</tr>
<tr>
<td>Fee Acquisition - Kingfisher NA Inholding</td>
<td>March</td>
<td></td>
</tr>
<tr>
<td>Red Mountain Open Space Inholding</td>
<td>800</td>
<td>$1,125,000</td>
</tr>
<tr>
<td>Quarter Circle 4 Ranch</td>
<td>23.63</td>
<td>$2,002,451</td>
</tr>
<tr>
<td>Fee Acquisition - Addition to Coyote Ridge NA</td>
<td>Sept.</td>
<td></td>
</tr>
</tbody>
</table>
### Total Conserved - Year to Date

<table>
<thead>
<tr>
<th></th>
<th>Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$3,800,789</td>
</tr>
</tbody>
</table>

### Property Under Contract

<table>
<thead>
<tr>
<th>Fee Acquisition</th>
<th>Acreage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Northwest Fort Collins</td>
<td>38</td>
<td>$1,400,000</td>
</tr>
</tbody>
</table>

### Total Under Contract

<table>
<thead>
<tr>
<th></th>
<th>Acreage</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Under Contract</td>
<td>38</td>
<td>$1,400,000</td>
</tr>
</tbody>
</table>

### Land Conservation Funds Budgeted for 2020

- $4,300,000
- Re-appropriation $8,400,000

### Land Conservation Funds Expended to Date

- $3,800,789

### Acquisitions Under Contract

- $1,400,000

### Net Land Conservation Funds Remaining for 2020

- $7,499,211

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Above: Two Creeks Natural Area Acquisition

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### PUBLIC ENGAGEMENT

#### Census Proclamation
During City Council’s March 17 meeting, City Council proclaimed the day as Census Day. The proclamation was done in English and Spanish. City staff received the proclamation in English and a community member read and received the proclamation in Spanish. Due to social distancing guidelines, only essential City staff was present. The proclamation is part of the City’s continued efforts with other community partners to promote Census completion.
**Vulnerable Populations Collaboration Group**

City staff from various departments created an internal working group to coordinate efforts targeted at helping vulnerable and susceptible community members in Fort Collins. Through these efforts, City staff has been collaborating with local partners in sharing information related to resources, programs, and services available to our vulnerable and susceptible population. City staff has also been supporting United Way in the creation, maintenance, and translation of lists of resources available to the community.

**COVID-19 Public Engagement**

Continuing the City’s commitment to provide information, resources, and assistance to our community members during COVID-19, City staff has launched different forms of communication, coordination, and engagement including:

- Daily website updates in English and Spanish including regulatory information, City updates, business and community resources, FAQs, etc.
- Daily newsletters (nearly 1000 subscribers). Visit [https://www.fcgov.com/eps/coronavirus](https://www.fcgov.com/eps/coronavirus) and enter your email address on the right side of the page under “COVID-19 Email Updates” to subscribe.
- Social media messaging
- Community Telephone Town Hall on 3/23 (6300 participants)
- Two Business Telephone Town Halls
  - First one on April 6, and the second one April 9
- Collaboration with United Way to populate, update, and translate into Spanish lists of resources
- Collaboration with Coloradoan to do a Reddit Ask Me Anything session on April 8.
- Partnering with Poudre Library District to host a Town Hall for Spanish speaking families

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**BROADBAND – FORT COLLINS CONNEXION**

**In-Home Installations**

Connexion’s number one priority is always the health, safety and well-being of our employees, subcontractor partners and our customers that we are privileged to serve on a daily basis.
Internet and telecommunications are considered essential infrastructure under both the Colorado Department of Public Health and Environment Public Health Order 20-24 (PHO 20-24) and the Larimer County Stay-at-Home-Order. Many people need high speed internet to work from home, and our crews are practicing County-recommended distancing requirements to the fullest extent possible.

Connexion is continuing to conduct in-home installations and our team has implemented procedures to ensure all employees maintain proper hygiene standards when entering and working in a customer’s home. Staff are conducting wellness pre-screening calls with homeowners the day prior and 30 minutes before an installation appointment. All installers are required to wear PPE including masks and using disposable gloves, as well as frequently washing their hands and using alcohol-based sanitizer. Inside a home, installers are also maintaining the recommended 6 ft. social distancing when interacting with homeowners. We are monitoring all sources available to us regarding the latest information and guidance about COVID-19 and continue to evaluate all information in front of us every day in consultation with the City Emergency Operations Center, Executive Leadership Team, Larimer County Public Health officials. If any of our customers request to reschedule due to COVID-19 concerns, we will absolutely accommodate their request at no cost.

**Connexion Technical Support 24/7**

Our Technical Support Specialists are ready to assist customers calling in with technical support questions or issues—no matter what time of day, or night it is. Our 100% local support team is available Monday-Sunday, 24 hours a day!

**Social Media**

Follow Fort Collins Connexion on Facebook and Twitter! Get the latest updates on Connexion, stay informed and have fun! Join our growing online community of Connexion fans!

Facebook: @FCConnexion
Twitter: @ConnexionFC

**COMMUNITY DASHBOARD HIGHLIGHT**

The Community Dashboard features performance data and information that highlights how the City is doing in achieving its seven Outcome areas: Neighborhood Livability and Social Health, Culture and Recreation, Economic Health, Environmental Health, Safe Community, Transportation, and High Performing Government. The Dashboard is made up of 36 total metrics that are published quarterly and demonstrate where the City is doing well and where there are opportunities to improve. The color status of performance for each metric is determined based on the actual result for the quarter compared with the target. The color status of performance for the Outcome is determined based on the average calculation of the performance of each metric within that Outcome.

Each month the City Manager’s Update will highlight a metric from the Community Dashboard. This month’s feature is from the Environmental Health Outcome Area.
Analysis:
- The community wide electricity use per capital for 2019 was 19.2% below the 2005 baseline. Business use was down 20.6% while residential was down 16.3%.
- Q4 2019 community electricity result of 2088 kilowatt-hours was 18.7% below the 2005 baseline.
- Q4 2019 home electricity use of 681 kilowatt-hours was 16.1% below the 2005 baseline.
- Q4 2019 business electricity use of 1407 kilowatt-hours was 19.8% below the 2005 baseline.
- Programs and services are one primary factor helping to keep electricity use flat while the population has continued to increase. Other factors include codes and standards, general availability of efficient products, customer conservation behavior and increasing local renewable energy production.
- This metric was updated starting in Q2 2019 to include the breakout of home and business energy use. In addition, this update changed the source data which resulted in minor changes to the previously reported values and the baseline reference data.

Definition:
This metric tracks electricity use (kWh) per capita. It is calculated by dividing the yearly community electricity use by that year’s population. By tracking electricity use at a per capita level, changes in behavior, efficiency, and other influencing factors are more visible than at the community level where population can mask these trends. Performance improves as electricity use per capita declines. Data is provided by Fort Collins Utilities.

Why is this metric important?
Electricity represents more than 50% of all emissions, meaning that lowering community electricity use is a crucial component to achieving the community's 2020, 2030, and 2050 climate action goals.

City's impact on this metric:
Medium – The Utilities' Energy Efficiency and Conservation Programs provides programs and services to reduce energy use. Weather and local economic conditions are the other primary influences which have an impact on the electric usage of the community. The actions of residents and businesses are also key to lowering use and thereby emissions.

Benchmarks:
Benchmark not available at this time. To view the entire Dashboard, please visit: http://fortcollins.clearpointstrategy.com/