CITY MANAGER'S OPDATE

Monthly report to the Fort Collins City Council and community

December 13, 2012

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ISSUES BEFORE COUNCIL

December 18 Regular Meeting

<u>Items Relating to the Conduct of City Council Meetings</u>

The purpose of this discussion will be to determine where demonstrations before Council meetings can be held (both inside City Hall and outside on City Hall campus), explore possible code changes regarding the removal of a disruptive citizen, and enact possible administrative procedures to ensure the most efficient and effective Council-citizen interaction at meetings.

Door-to-Door Solicitation Amendments

- The door-to-door solicitation ordinance took effect on May 27, 2011. In administering the ordinance, staff has identified certain changes they recommend be made to the provisions to ensure the permit system is working properly and effectively, and also to allow staff to respond quickly and efficiently to violations of the ordinance.
- Staff is making the following recommendations to amend the ordinance:
 - Clarify that the owners of multi-family dwellings and other buildings housing multiple occupants may post a sign prohibiting solicitation on behalf of all such occupants.
 - o Authorize the Financial Officer to suspend a badge and/or permit.
 - o Require those who supervise solicitors to complete a criminal background check.
 - o Incorporate more clearly defined due process requirements.
 - o Limit the requisite criminal background check to the ten (10) years immediately preceding the permit application.
 - o Eliminate the current requirement of sales tax deposit.
 - o Add a misdemeanor offense for displaying a badge unlawfully after suspension or revocation.
 - o Add a provision requiring a fifty (50) dollar deposit for a badge, to be refunded at the expiration of the term of the badge or upon revocation or voluntary relinquishment.
- In addition to proposing these code amendments, management staff has been working with the City Attorney's Office to review and possibly revise prosecution policies.

Whitcomb Street Historic District Designation

- The Whitcomb Street Historic District contains 14 properties, which, together, form a cohesive entity associated historically, architecturally, and developmentally with the 100 block of South Whitcomb Street. The proposed district is generally bound on the north by Mountain Avenue, on the south by Oak Street, and by alleys on the east and west sides. It consists of the 12 properties that comprise the 100 Block of South Whitcomb Street and two properties historically associated with the 100 Block of South Whitcomb Street, now addressed as 601 West Mountain Avenue and 612 West Oak Street. The period of significance dates from the oldest construction in 1889 to 1940, when the newest of the historic dwellings was built on the last subdivided lot, 72 years ago.
- Owners of 10 of the 14 properties have consented in writing to establishment of the Whitcomb Street Historic District, desiring to protect their investments from redevelopment activities and to become eligible for financial programs available to

historic properties. Owners of four properties are in opposition to the district, preferring to not have additional restrictions placed on their properties, including review of exterior alterations or demolitions.

2012 Streets and Stormwater Site Development Initiatives, including Low Impact Development and LCUASS Streetscape Standards Update

- First Reading of Ordinance No. 151, 2012, adopting an update to Appendix C of the Larimer County Urban Area Street Standards, which comprises the *City of Fort Collins Streetscape Design Standards and Guidelines*.
- First Reading of Ordinance No. 152, 2012, amending Chapter 26 of the Municipal Code and the Fort Collins Stormwater Criteria Manual to Incorporate Provisions Implementing Low Impact Development Principles.
- This item comprises two related Ordinances for City Council consideration. Ordinance No. 151, 2012 updates the *City of Fort Collins Streetscape Design Standards & Guidelines* document, and Ordinance No. 152, 2012 updates the City's Low Impact Development Criteria and Policy regarding the control and treatment of stormwater runoff from streets and site development.
- The streetscape standards deal with the treatment of parkway strips (between the curb and sidewalk), medians, intersections, roundabouts, and key gateway intersections. The update primarily involves raising the bar for the quality of streetscape development in arterial medians and at key gateway intersections.
- The City's Low Impact Development (LID) Criteria and Policy deal with the City's requirements and incentives for more landscaping-based stormwater runoff control and filtration. This includes both site development and street projects.

January 8 Work Session

Midtown Urban Design Plan

- Work began in spring 2012 to develop a cohesive design vision that will complement current and forthcoming investment in Midtown.
- Midtown is defined as the corridor along College Avenue bordered by Prospect Road to the north, continuing south just past Harmony Road.
- This is a vital area for businesses and neighborhoods, and home to the Mason Corridor and future MAX Bus Rapid Transit System.
- Creating this Plan will help develop a vision and associated land use tools to guide the
 design of future redevelopment, and identify opportunities to further enhance streetscapes
 and multi-modal connectivity.
- Winter & Company is a Boulder-based firm assisting City staff with the Plan.
- To date, extensive outreach has been conducted to business and property owners, adjacent neighborhoods, the South Fort Collins Business Association and other community organizations to understand what is working well in Midtown and what needs improvement.
- On November 14, a community workshop was held to begin the visioning process for the public. Over 70 people attended the event, and great ideas were collected that will ultimately inform the Plan.
- The purpose of the work session is to update Council on the progress made to date, and receive feedback on some of the big concepts that are emerging.

ECONOMY

FORT COLLINS SALES AND USE TAX

Net Taxable Amounts (amount of goods sold or purchased that are subject to sales or use tax)

October 2012:

- Net taxable subject to sales tax increased 6.0%
- Net taxable subject to use tax increased 47.0%
- Total net taxable increased 12.5%

2012 YTD:

- Net taxable subject to sales tax is up 5.9%
- Net taxable subject to use tax is up 50.9%
- Total net taxable is up 11.7%

Sales & Use Tax Amounts

October 2012:

- Total sales tax increased 4.4%
- Total use tax increased 47.0%
- Combined total collections increased 11.5%

2012 YTD:

- Total sales tax is up 8.3%
- Total use tax is up 54.0%
- Combined total collections are up 14.4%

CAPITAL PROJECTS

(new information noted in blue text)

ENGINEERING

NORTH COLLEGE ROADWAY IMPROVEMENTS – VINE TO CONIFER

Funding Source: Building on Basics Funds, CDOT Funds, Truck Route Funds, and URA

Funds

Estimated Project Budget: \$11,190,000

Status: On Budget, On Schedule

- This voter approved project will construct complete outside edge improvements along North College Avenue from Vine Drive to Conifer. Improvements will include a 2 inch overlay, the construction of various urban design elements, an eight foot on-street bike lane, a landscaped parkway, shared use paths, the definition and consolidation of accesses throughout the corridor, an updated storm system including water quality treatment ponds, and safety improvements at the Conifer/Hickory intersection. Medians and side street improvements are not included with this project.
- Work in the roadway by the contractor began in February 2012.
- All concrete and asphalt paving operations are complete and the roadway is fully open to traffic.
- Installation of new traffic signals is complete.
- City forces have installed new street lights. The pedestrian lights are installed and energized.
- Work on the urban design elements is nearing completion, with walls, paving stones, and art piece foundations set. Work continues on landscaping on the west side.
- The contractor will complete final landscaping in December 2012.
- Extensive public outreach, including coordination with the North Fort Collins Business Association, impacted property owners and other interested groups, will continue throughout the duration of the project. A Public Information Manager from the contractor is assigned to the project, as well as our City Communications Staff. Complaints have been minimal, and all requests for information are answered within one business day.
- Additional project information is available to the public at http://www.fcgov.com/engineering/ncollege.php

HARMONY ROAD MAINTENANCE - COLLEGE TO TIMBERLINE

Funding Source: Harmony Maintenance Fund and Building on Basics Funds

Estimated Project Budget: \$2.5 million

Status: On Budget, On Schedule

- Phase Two of the project will consist of safety improvements and signal upgrades at the Harmony Road and Union Pacific Railroad crossing. The existing railroad equipment does not meet the current code requirements for a six lane roadway crossing.
- The City and Union Pacific have executed the Surface Agreement and the Signal Agreement is expected to be executed by both parties in December 2012 so that the work can be scheduled for the spring of 2013.

- After Union Pacific installs their new facilities, the City will have some minor asphalt patching and striping work to do adjacent to the crossing. Harmony Road will then be a six lane roadway from Boardwalk to I-25.
- The project website is located at the following link: http://www.fcgov.com/engineering/hmp.php

CITYWIDE PEDESTRIAN ACCESS PROJECT

Funding Source: KFCG Funds Estimated Project Budget: \$100,000 Status: On Budget, On Schedule

- The City of Fort Collins Pedestrian Plan addresses citywide pedestrian needs. However, there was not an inventory of existing sidewalks or sidewalk deficiencies. The Citywide Pedestrian Access Project (a.k.a. Pedestrian Needs Assessment) will provide a complete sidewalk inventory, as well as identify sidewalk inadequacies, and also identify inadequate handicap accessibilities according to Americans with Disabilities Act (ADA) requirements. The project will:
 - o Determine the condition, missing location, and City and ADA compliance of sidewalks and ramps within the City right-of-way.
 - o Be cataloged in a database, which also manages the street pavement maintenance, bridge inventory, and utilities inventory.
 - Bring all the different data together; pedestrian needs project work will be coordinated with other projects for cost savings and minimization of impacts to the public.
 - o Use data collection to provide maps, cost estimates, and a prioritized project list for a repair program to begin in fall 2013.
- Data collection is ongoing with approximately 353 street miles of sidewalk assessed and inventoried at this time.
- 24,800 accessible ramps have been identified as acceptable, substandard, or missing in accordance with the ADA requirements.
- Projects identified through the assessment:
 - o Parker Street (138' between College and Remington) Project is complete.
 - o Spring Park (484' along Mathews with two HC ramps) 250' of sidewalk constructed along east side of Mathews. Installed East HC ramp at mid-block crosswalk and East HC ramp at the intersection of Mathews and Spring Park Drive. Currently, getting bids for installation of fencing near bridge at Mathews and Dartmouth.
 - Intersection of Boardwalk/JFK (100' along Boardwalk with HC ramp at intersection)
 CenturyLink is working on moving/removing base that is in conflict with sidewalk construction.
 - Avery Park Area (1,125' along Clearview between Taft and Castlerock) Finished installing sidewalk (except one panel), replaced irrigation, and installed sod. CenturyLink is working on moving/removing conflicting pedestal. Project is substantially complete.
 - Avery Park Area (575' along Clearview East of Castlerock) On account of Vogel workload, project to take place in spring 2013.

 Avery Park Area (337' along Castlerock South of Clearview) – On account of Vogel workload, project to take place in spring 2013.

TURNBERRY ROAD IMPROVEMENTS AND PEDESTRIAN UNDERPASS

Funding Sources: Street Oversizing Funds and Parks Planning

Estimated Project Budget: \$2.9 million

Status: On Budget, On Schedule

- The main goal of the project is to upgrade Turnberry Road to a City standard two-lane arterial roadway from Country Club Drive to Brightwater Drive.
- Construction will include a pedestrian underpass from the Richard's Lake Subdivision to the Lind Property, a private frontage road for 17 existing residences on Turnberry Road (Country Club Heights), and a new two-lane arterial roadway east of the existing roadway.
- A majority of the roadway plans have been designed and approved as part of subdivision developments in the area. These improvements will be funded by Street Oversizing and escrowed development contributions.
- The pedestrian underpass will be funded through the Parks Department.
- Substantial completion for the project will be accomplished by the end of November.
 This includes the construction of the pedestrian underpass, all curb and gutter, sidewalk, storm drainage, and bottom lift asphalt paving.
- Due to weather restrictions, the top lift asphalt paving has been postponed until spring 2013. Landscaping for the project will also occur in the spring of 2013.
- Several Art in Public Places panels to be placed on the pedestrian underpass will be installed at the end of this month. All Art in Public Places sidewalk pavers have been installed.
- Information on traffic impacts, as well as additional project information, is available to the public at http://www.fcgov.com/engineering/turnberry.php

SOUTH SHIELDS STREET BRIDGE OVER LARIMER CANAL NO. 2

Funding Source: Colorado Off System Bridge Program (BRO) funds and KFCG 2011 Estimated Project Budget: \$1.5 million

Status: On Budget, On Schedule

- The main goal of this project is to replace the second worst rated, structurally deficient bridge in the City.
- Construction will include the removal of the existing structure, the construction of a new structure, relocation and upgrading of existing utilities, and the construction of urban design features. The new bridge will be similar in size to the existing bridge.
- The project will be constructed in phases, starting on the east half of the structure, followed by the west half. During construction, traffic lanes will be reduced to one lane in each direction. Bicycles will be asked to merge with traffic or find alternate routes. Pedestrian access will always be available during the duration of the project.
- New foundations were constructed and backfilled in preparation for the bridge girder
 placement anticipated for mid-December. Girder placement will be performed at night to
 allow for full closure of Shields Street and minimal impacts to the travelling public.

- Upcoming months will see the placement of bridge girders, new pavement, and urban design elements for the east half of the new structure.
- This project was bid together with the Laporte/Whitcomb Bridge to achieve overall project savings.
- Additional project information and information on planned roadway closures can be found at http://www.fcgov.com/engineering/shields-bridge.php

WEST MULBERRY BRIDGE REPLACEMENT DESIGN

Funding Source: Colorado Off System Bridge Program (BRO) funds and KFCG 2011

Estimated Project Budget: \$250,000 (Design only)

Status: On Budget, On Schedule

- The goal of the project is to replace the existing structurally deficient bridge with a new bridge that meets the current standards.
- The posted weight limit on this bridge precludes the passage of emergency vehicles from the nearby fire station.
- In December 2011, the City received a grant for \$700,000 in Colorado Off System Bridge Program (BRO) funds for some of the construction cost.
- Design efforts are underway and will be complete by this fall. Construction is planned for fall 2014.

WEST PROSPECT BRIDGE REPLACEMENT DESIGN

Funding Source: KFCG 2011

Estimated Project Budget: \$250,000 (Design only)

Status: On Budget, On Schedule

- The goal of the project is to replace the existing structurally deficient bridge with a new bridge that meets the current standards.
- The State of Colorado inspected this bridge in March 2011 and found significant structural issues resulting in a temporary plate being installed and load posting restricted to 15 tons.
- Design efforts are underway and will be completed by summer 2013.

TROUTMAN UNDERPASS

Funding Source: Federal Congestion Mitigation and Air Quality (CMAQ) grant and

Building on Basics Funds

Estimated Project Budget: \$1.5 million Status: On Budget, On Schedule

- The goal of the project is to construct a new pedestrian/bike underpass that will link the Mason Bike Trail to Troutman Road.
- The Public Utilities Commission (PUC) process is complete.
- The project was awarded to Structures, Inc. Construction will begin July 2012 and will be completed by January 2013.
- The portion of structure in the BNSF railroad right-of-way was constructed during the end of July railroad closure.

Mason Trail is scheduled to be reopened to the public in December 2012.

NRRC/WHOLEFOODS OVERPASS

Funding Source: Federal Congestion Mitigation and Air Quality (CMAQ) grant and

Building on Basics Funds

Estimated Project Budget: \$2.75 million

Status: On Budget, On Schedule

- The goal of the project is to construct a new pedestrian/bike overpass that will link the Mason Bike Trail and the federal campus on the west side of the railroad tracks to the Mason Corridor Bus Rapid Transit MAX station on the east side of the tracks.
- All approvals and clearances have been obtained.
- Staff is reevaluating the project design, including the possibility of an alternate design with ramps instead of elevators.
- The proposed schedule is to complete construction in 2013.

MASON CORRIDOR MAX BRT PROJECT

Funding Source: FTA 80%, Local Match (CDOT SB-1, CDOT FASTER, City, and

Downtown Development Authority) 20% Estimate Project Budget: \$87 million Status: On Budget, On Schedule

- Drainage work continues to be the main focus throughout the project area. Concrete Express crews are currently focusing on drainage pipe installation at McClelland Drive and Horsetooth Road.
- Clearing and grubbing continues along the east side of the tracks north of Harmony.
- Work on the CSU Campus has commenced including sidewalk, curb and gutter replacement, and relocation of light poles.
- The City Council overturned the Zoning Board of Appeals approval for a variance request to relocate a billboard within Burlington Northern Santa Fe Railway right-of-way that is in conflict with the bus guideway at 190 West Prospect.
- Growling Bear continues work on the South Transit Center site. The footers for the building have been installed and construction for the drainage system is underway.
- The Maintenance Facility Expansion contract has been awarded to Heath Construction and work is slated to begin in 2013.

UTILITIES

WEST VINE OUTFALL CHANNEL

Project Description: This is a joint project between the City and Larimer County to design and construct a stormwater outfall channel for the West Vine Basin to the Poudre River. The project is being coordinated with Larimer County's widening of Shields Street from the Arthur Ditch to Willox.

Project Budget: Alternatives Analysis Phase (\$104,000); Final Design and Construction cost yet to be determined.

Project Status: Alternative Analysis Phase completed; negotiating with landowners **Anticipated Completion**: Design complete in 2013; construction in 2014 **Highlights**:

- Outfall channel alternatives have been developed.
- Impacted property owners have been contacted for feedback.
- Cost estimates of alternatives have been developed.
- Offer to purchase land is pending.
- Working on collaboration with Natural Areas.

SHEELY SUBDIVISION WATER AND SEWER IMPROVEMENTS – PHASE I

Project Description: Design and construction of water and sewer improvements identified in the investigative phase study done of Sheely Subdivision. The project includes connection of dead-end water lines to create loops, replacement of sanitary sewer line to eliminate significant dips and horizontal bends, and replacement of manholes to improve flow characteristics and maintenance access. The project will ease problematic spots, improve water quality, fire protection and the overall function of the water and sewer systems in Sheely Subdivision.

Project Budget: \$600,000

Project Status: Construction is complete with the exception of a small amount of concrete

flatwork.

Design Schedule: February 2012 through July 2012

Construction Schedule: mid-August 2012 through October 2012

Project Status: Complete

Highlights:

- Evaluating trenchless alternatives for manhole rehabilitation.
- Completed water main and water service locates at water improvement locations. Identified possible points of access and properties where temporary easements will need to be obtained. Completed survey of water locates and existing features for design.
- Have begun negotiations with property owners for construction easements.
- Met with and presented the project to many PIAs at their HOA meeting in June.
- Developing construction estimate and contracts.
- Construction began August 27, 2012 on the Whitcomb Street sanitary sewer improvements. Pipelaying and concrete flatwork are completed.
- A 70 foot length of bellied-out 6" sanitary sewer was replaced.
- Two new fire hydrants were installed on Balsam Drive.
- Two of the three dead end connections have been completed and are in service. Due to easement acquisition problems, the last connection will occur in spring 2013.
- Whitcomb re-paving occurred in early November.
- Construction work in Sheely Subdivision is complete for year 2012.

POUDRE CANYON 24" CONCRETE PIPE REHABILITATION

Project Description: Rehabilitation of the 24 inch diameter RCP raw water transmission line in

Poudre Canyon.

Project Budget: \$600,000

Budget Status: Contractor and lining subcontractor have been selected. Phase I construction contract has been issued and construction has started.

Project Status: On Schedule

- Alternatives Development Phase is complete.
- Engineering design contracts are complete.
- Sliplining subcontractor selection is complete.
- Developing cost estimates and evaluating first phase of construction.
- Acquired CDOT permit and set up potholing in SH 14.
- Construction Phase engineering contracts are complete.
- HDPE pipe procurement is complete.
- HDPE pipe has been delivered, fused and strung out along Hwy 14 ROW.
- Negotiated costs and developed second Work Order contract and for HDPE installation.
- Mobilized winch, opened up pipeline and prepared site for installation of HDPE liner.
- The first reach of liner, Swaged in approximately 1100 lineal feet of 24" pipeline, was completed at the end of November.
- A new insertion pit was constructed at the upstream end of the first reach and provisions are being made to complete the second reach, approximately 500 lineal feet.

Anticipated Completion: Project is currently phased over four years. First Phase to be constructed late fall/winter 2012-2013.

LAPORTE 27" STEEL WATERLINE REHABILITATION

Project Description: Design and rehabilitation of the 27" raw water transmission line in the McConnell Subdivision of LaPorte. The project includes rehabilitation of approximately 2600 lineal feet of 27" steel transmission line. This waterline, which is the only feed for the West Fort Collins Water District and the City's Goat Hill Finished Water Reservoir, lies under or very near several homes in the McConnell Subdivision and has experienced several potentially disastrous leaks in the last few years.

Project Budget: \$1,200,000

Project Status: In Construction Phase

Design Schedule: June 2012 through October 2012 **Construction Schedule:** Late fall/winter 2012-2013

Project Status: On Schedule

Highlights:

- Developed engineering contracts for Preliminary Design/Assessment Phase.
- Evaluating trenchless and open cut alternatives for line rehabilitation.
- Geotech evaluation complete.
- Contacted Corps of Engineers for wetland determination.
- Potholed pipeline at Little Cache La Poudre Ditch.
- Finished developing construction plans, details and specifications.
- Acquired temporary construction easements.
- Executed contract for pre-purchasing HDPE pipe material.
- Received HDPE pipe material.
- Executed contract for construction of Phase I.
- Ordered materials for delivery to project.
- Construction began in November with preparation of receiving and launching pits.

- Restrained joints in preparation to cut into existing pipeline.
- 12" by-pass pipeline has been fused and strung along pipeline route.

CATHODIC PROTECTION OF WATER TREATMENT AND TRANSMISSION AND DISTRIBUTION SYSTEM WATER LINES

Project Description: Investigation of existing systems in place used to protect water lines from corrosion; design of rehabilitation of existing and new systems to prevent corrosion; and construction of the modified and new systems.

Project Budget: \$177,000 **Budget Status:** Within budget

Project Status: On schedule, this is an ongoing project

Highlights:

- Working with consultant and contractor on testing current cathodic protection levels and locations, and installing modified and new systems where needed.
- Modified the cathodic protection test sites on the raw water line going into the treatment plant in March 2012.
- Took readings and conducted continuity testing of AB line, Mulberry, Lemay, and Lincoln lines.
- Designing rectifiers and locations for rectifiers along the AB line and at the water treatment plant.

BUS RAPID TRANSIT (BRT) WATER AND SEWER RELOCATES

Project Description: Relocation and protection of major water and sewer utility lines due to the construction of the BRT.

Project Budget: \$1,250,000

Budget Status: Working on design and construction for water and sewer crossings.

Project Status: Potholing complete, design and construction underway; completed seven water

and sewer modification projects.

Anticipated Completion: Winter 2011- Fall 2013

Highlights:

- All Utilities impacted by the BRT have been identified and cost estimates were developed.
- Coordination with the BRT continues.
- Contract for design services completed, construction contracts for all identified projects in effect.
- Council approved reallocation of water and wastewater budget.
- Completed Troutman water line replacement.

STREAM RESTORATION

Project Description: Stream restoration and habitat enhancement across City including stabilizing stream channel morphology, restoring/creating new native in-stream and riparian habitat to attract and support native fish and wildlife populations, and promote Best Management Practices to improve water quality.

Project Budget: \$650,000 each year **Budget Status:** Reviewing RFPs

Project Status: RFP has been sent out, consultant submittals have been received and are being

reviewed by committee.

Anticipated Completion: Anticipate RFP reward December 2012; start project vision and

design January 2013.

RIGDEN MUNICIPAL STORAGE POND

Project Description: Final design of the Flatiron gravel pit east of Ziegler and north of Horsetooth as a municipal storage pond below the Drake Water Reclamation. Purpose of the storage is to retime flows to meet water rights return flow obligations and meet augmentation requirements. Project is a cooperative effort with Natural Areas and Parks.

Project Design Budget: \$336,112

Budget Status: Preliminary Design is complete; final design has begun

Project Status: On schedule

Anticipated Completion: Design complete in 2013; construction in 2014

Highlights:

- Working with Flatiron property owner, and coordinating with Natural Areas and Parks on final design.
- Consultant has completed preliminary conceptual design for review by pertinent interested parties.
- Discussing final design and purchase option with Flatiron property owner; City Attorneys are reviewing the draft option agreement.
- Preparing preliminary cost estimate and schedule with engineering consultant and contractors for Utilities purchase of property as it currently stands today – for City to complete and construct pond.

LAPORTE AVENUE TRANSMISSION MAIN IMPROVEMENTS

Project Description: Removal and rehabilitation of Utilities' 20 inch and 27 inch water transmission facilities in LaPorte Avenue as directed by the Water Master Plan in order to accommodate the reconstruction and paving of LaPorte Avenue by Streets Department in the summer of 2013. The project will involve valve installation and removal, new vault installation, old vault demolition, pipe lining, and new service connections. City water crews will perform new service connections this winter in preparation for the major construction next summer.

Project Budget: Under development

Project Status: Project design scope in preparation by City Staff and Stantec Engineering Consultants

Highlights: Complex project that will also serve to prepare for the abandonment of the old diagonal 20 inch and 27 inch transmission mains between LaPorte Avenue and Vine Drive.

42 INCH SANITARY SEWER MAIN AND 12 INCH WATER MAIN RELOCATION AT MULBERRY BRIDGE

Project Description: In order to accommodate the construction of the new bridge over the Poudre River on Mulberry Street by CDOT, conflicting utility lines must be relocated. At CDOT expense, the 42 inch sanitary sewer main and the 12 inch water main will be relocated to the north to a location that will not conflict with the new, wider bridge. The project will include the relocation design, permitting, and relocation construction necessary to remove the utility lines from conflict with the new bridge.

Project Status: Intergovernmental Agreement signed by City Manager and returned to CDOT. Process of upgrading the IGA to include construction cost reimbursement from CDOT to the City of Fort Collins underway.

Design Schedule: September 2012 through November 2012 **Construction Schedule**: January 15, 2013 through March 2013

Project Status: On schedule

Highlights:

- Project design and construction using Utilities Alternative Product Delivery System approved by CDOT.
- Relocation of large utility mains under the Poudre River presents numerous engineering and construction challenges. Scope of work for design phase by Stantec Engineering Consultants completed and approved by both Utilities and CDOT management.
- CDOT Standard Utility Agreement completed and approved by City Attorney's Office.
- Intergovernmental Agreement finalized and signed by City Manager. Final signed agreement returned to CDOT.
- CDOT initial bridge plans have been received so that water and sewer line locations can be determined. Preliminary layout and design drawings are complete and have been submitted to CDOT for review. Preliminary cost estimates have been prepared and submitted to CDOT.
- CDOT to reimburse the City for all construction and construction management costs.
 Final design drawings complete. Final cost estimate and independent cost estimate underway.
- 404 permit applications submitted to the Corp of Engineers, Floodplain Use Permit submitted to City Floodplain Manager.

CURED IN PLACE PIPE (CIPP) WATER MAIN REHABILITATION PROJECT

Project Description: Water Engineering is investigating the use of cured in place pipe technology to rehabilitate short stretches of water distribution lines (approximately 8 inches in diameter). The lines under consideration for this rather new technology have been selected due to their concentrated number of leaks and repairs in one area. The method uses steam to cure resin infused pipe which has been inserted into a reamed and cleaned old pipe. Coupons for the service taps are cut inside the pipe by a camera cutter tool. The process offers the promise of economical pipe replacement with a minimum of disruption to our customers.

Project Status: In discussions with involved contractors. Cost estimates in preparation. Specification for cast in place pipe, and temporary potable water supply in preparation.

Construction Budget: \$100,000.00

Construction Schedule: 1-3 small test projects this spring. Project on schedule.

BOX ELDER CREEK OUTFALL IMPROVEMENTS

Project Description: Large regional flood control project to be designed and constructed under Intergovernmental Agreements with Timnath Development Authority and Boxelder Basin Stormwater Authority. Project involves channel grading and road crossing improvements from I-25 to the Poudre River along the Boxelder Creek Corridor.

Project Status: Engineering design Scope of Work in preparation. Conceptual level cost estimate in preparation.

Project Schedule:

- o Preliminary Design: January 2013-August 2013
- o CLOMR Submittal: September 2013
- o Right of Way Requirements: March 2013-April 2014
- o Final Design and Permitting Requirements: October 2013-April 2014
- o Construction: May 2014-December 2014

MULBERRY REDUNDANCY PROJECT

Project Description: Construction of anaerobic and anoxic zones in the Drake Water Reclamation Facilities' North Process Trains to provide redundancy for the Mulberry Water Reclamation Facility. Project also includes replacement of several aeration blowers and aeration automation for better process control and energy efficiency.

Original Project Budget: \$4,600,000 Adjusted Project Budget: \$4,800,000

Budget Status: On budget with owner-requested change order

Project Status: Overall 95% complete; continuing to work on HVAC and punch-list items

COMMUNITY EVENTS

Living in a Fire Lookout Tower

Location: 215 N. Mason, Community Room (use north entrance)

Date/Time: Friday, December 14, 2012 12:00 PM

Details: Bring your lunch and join Doug and Cathy Hutchinson for a program about their

experiences staffing a fire lookout tower for the U.S. Forest Service in the 1960s.

The top of the fire lookout is now at Running Deer Natural Area.

Contact Information: Sue Kenney, Natural Areas Education and Outreach Coordinator

Phone: 970-224-6118; Email: skenney@fcgov.com

Winter Wishes Ice Show

Location: Edora Pool & Ice Center (EPIC), 1801 Riverside

Date/Time: Saturday, December 15, 2012 and Sunday, December 16, 2012 1:00 PM

Details: Join us for the 25th annual Winter Wishes Ice Show! Our learn-to-skate students

will be sure to entertain. There are four different show times with the event lasting

about an hour.

For tickets, call 970-221-6683 x3. Or purchase in person at EPIC (1801 Riverside) and bring a canned good to get \$1 off the ticketed price. One canned good per

ticket.

Contact Information: Recreation

Phone: 970-221-6683 ext. 3; Email: recreation@fcgov.com

17th Annual First Night Fort Collins 2013

Location: Various Downtown venues

Date/Time: Monday, December 31, 6:00 pm

Details: A non-alcoholic New Year's Eve celebration, First Night Fort Collins 2013:

"Enchanted Voyage" promises new performing acts, comedy, original theater, amazing magic shows, storytelling, history, old favorites, and world dancing. See headliner, The World Famous Popovich Comedy Pet Theater, all the way from Las Vegas. Gregory Popovich and his team of rescued pets wow audiences and have been guests on Late Night with David Letterman and The Tonight Show with Jay

Leno. Over 100 shows for only \$12/person (kids 5 and under get in free!).

Web address: http://www.fcgov.com/gardens

Contact Information: Phone: 970-416-2486; Email: jkroeger@fcgov.com

To view the full calendar of events, visit http://www.fcgov.com/events/

PUBLIC SAFETY UPDATE

FORT COLLINS POLICE SERVICES

Call Load

In November 2012, officers responded to 7,639 incidents resulting in 1,417 cases, compared to 7,154 incidents and 1,458 cases for the same period last year. While the monthly incident call totals are up, case numbers were slightly lower, yet year—to-date totals also reflect an increase in both categories when compared to the same period last year.

	2011 - YTD	2012 - YTD
Incidents	89,208	92,593
Cases	18,197	18,311

Shop with a Cop

Thirty-three underprivileged kids, accompanied by officers from local area emergency services agencies, participated on December 1 in the annual Shop with a Cop program. Launched 19 years ago by a Fort Collins Police Officer, the program allows kids an opportunity to buy gifts for family members. The event, sponsored by private donors and Wal-Mart, was held at the Wal-Mart store located at 250 West 65th Street in Loveland, CO. Wal-Mart also provided complimentary gift wrapping for all purchases. The Shop with a Cop program is just for kids and allows them an opportunity to indulge in the holiday spirit as they shop for others. The annual shopping spree provides positive interaction between kids and local law enforcement.

Scam Alert

Several out-of-state residents have contacted Fort Collins Police Services about scam artists targeting seniors. During each event, a caller reports that the victim's family member has been arrested for various charges and is being held by the Fort Collins Police. The caller identifies himself as a Fort Collins Police Officer and the victim inadvertently identifies the family member by name and the scam artist confirms the identity. The caller informs the victim that their family member is in need of bail money in order to be released and directs the victim to send a money gram.

Police remind citizens that officers do not solicit funds to be distributed by Money Gram or other wired fund services and encourages them to be cautious about releasing any personal information over the phone. If you are in doubt, ask for a call back number or contact the named law enforcement agency to inquire about the status of an arrested party.

Home Robbery

Four men were arrested after forcing entry into a home in the 1400 block of Skyline Drive on November 19, displaying a handgun, assaulting two men inside and stealing marijuana. While en route to the call, officers conducted a traffic stop on a suspicious vehicle leaving the area and identified the four occupants who lived in Longmont. Lacking legal reason to detain the men, they were released. After arriving on scene and interviewing the robbery victims, police

established probable cause and the men previously identified in the car stop were arrested with the help of Longmont police. All four suspects, ranging in age from 19 to 21, were arrested on felony burglary, aggravated robbery charges and one of the men was also charged with felony menacing. No one was seriously injured in the incident.

Suicidal Subject

A five-hour standoff ended peacefully after a 55-year-old suicidal man who had barricaded himself inside his home in the 3200 block of Yellowstone Circle surrendered to police. The suicidal man called a family member around 9:00 a.m. reporting he had left the gas on all night in an attempt to kill himself. Since it didn't work he was moving to "plan B". When officers arrived, they could smell natural gas in the area prompting an evacuation of a nearby residence. Gas to the man's home was shut off, as well as electricity to 10 homes in the neighborhood, to prevent any potential explosion. The SWAT team responded and the man eventually surrendered.

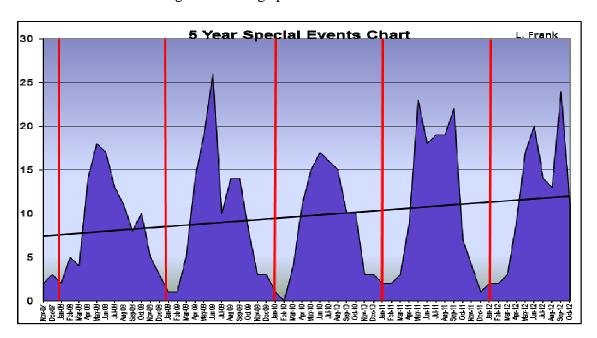
Special Events

Fort Collins is not only a great place to live, it's also an attractive place to recreate and host special events. And although the summertime and warmer months see the most significant number of special events, they occur all year long.

Special events, fun as they are, pose a substantial demand on Police Services resources as officers provide crowd control, traffic control, and pedestrian safety in addition to providing adequate staffing for regular patrol functions.

Over the last five years, the number of special events, as well as the size of events, has been increasing as indicated on the chart below.

Finding the right balance between extra staffing opportunities and preventing officer fatigue continues to be a challenge for staffing special event functions.



Crime Prevention

During November, the Crime Prevention Specialist spoke to 289 people and handled 12 telephone calls on topics ranging from being a speaker at the April 2013 National Conference in Estes Park to setting up a Neighborhood Watch in Spanish for the Harmony Mobile Home Park.

A breakdown of the month's Crime Prevention activities follows:

- Chi Omega Personal Safety- 35 attended
- CPTED 112 W. Harvard 2 attended
- Avery Park Neighborhood 100 attended
- Kentford Neighborhood Watch 32 attended
- Westchase Neighborhood Watch 15 attended
- Bull Run Apartments Neighborhood Watch 4 attended
- Buffalo Run Apartments Neighborhood Watch 25 attended
- Front Range Security training 8 attended
- RESTORE 22 attended
- CARE Housing Manager Meeting with NET 21 attended
- Gallego's Employees Child Safety training 25 attended

Holiday Safety Tips

The holiday season can be a hectic time. It's also a time when busy people can become careless and vulnerable to theft and other crime. Practice the following safety tips to help reduce your chances of becoming a victim of holiday crime.

Shopping:

- Be alert and aware. Stay alert to your surroundings, the people around you and remember where you parked your car. Trust your instincts. If something feels funny or odd, ask for store security or an employee to walk you to your car.
- **Avoid cash.** Avoid carrying large amounts of cash. Use credit cards if possible (and only carry the cards you plan to use).
- **Shop together.** Try not to shop alone, especially at night, and avoid wearing expensive jewelry.
- Lock your car and hide packages. Always lock your car doors and roll up the windows. Lock packages out of sight or in the trunk.
- Avoid overloading yourself with packages. It's important to have clear visibility and freedom of movement.
- Watch out for "con-artists." If a stranger approaches you and strikes up a conversation, is this unusual? Just say "no thank you," and walk away.
- Park close to the store. Avoid dark and secluded areas.
- Use credit cards safely. If cards are lost, stolen or misused, notify the issuers immediately.
- Secure your personal belongings. Carry your purse close to your body. Only put items in your purse or wallet that you will need (you DON'T need your Social Security card). Carry your wallet in your side pants pocket. The rear pants pocket is one of the easiest to pick.

At Home:

- **Secure your home.** Keep your doors and windows locked, even when you are home or away for a few minutes. Teach this to everyone in your household.
- Do not display gifts in view of windows or doors.
- Make it appear someone is home. Indoor and outdoor lights should be on an automatic timer. Leave a radio or television on so the house looks and sounds occupied. Have a neighbor pick up your mail and newspaper if you are leaving home for an extended period of time. Have someone clear the snow.

Other helpful hints:

- Be aware of strangers at your door. Sometimes criminals pose as couriers delivering gifts. Don't open the door to someone you don't know, and teach everyone in your household to do the same.
- **Provide non-alcoholic beverage options** when gathering with family and friends. Find alternative transportation for intoxicated guests.
- **Never drink and drive.** Remember....buzzed driving is drunk driving.

POUDRE FIRE AUTHORITY

Suspicious Fire at Valero One Stop on Elizabeth Street

Firefighters responded to a 911 call on November 26 reporting flames and smoke from a building. When the first unit arrived on scene they found fire within a one story gas station building. Immediate action was taken to contain the fire within this building, then from spreading within the building itself. There is a large canopy structure above the building and gasoline pumps within thirty feet on two sides. The business was closed at the time and nobody was found inside. Crews were able to bring the fire under control in about 15 minutes. Fire damage was limited mostly to the northwest portion of the building. There was heat and smoke damage throughout.

Assisting agencies: City of Fort Collins, Light & Power and Police Services; PVH Emergency Services.

PFA and Fort Collins Police Services investigators are still working to determine the origin and cause. This fire is considered suspicious. No further information is available at this time.

If anyone has any information on this fire, please contact the Colorado Arson Hotline at (877) 892-7766 or (877) 89-ARSON.

Poudre Fire Authority Receives \$7,575 Grant

Thanks to a \$7,575 grant awarded by Fireman's Fund Insurance Company, Poudre Fire Authority has new, state-of-the-art handheld radios. PFA used the grant money to purchase seven handheld radios and accessories. Out of 50 requests, PFA was only one of 14 departments in the nation to receive the award.

Poudre Fire Authority officials, firefighters, employees from Fireman's Fund, and executives from Brown and Brown of Colorado came together on Monday, November 26 and were presented with a large check.

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The grant is part of a nationwide philanthropic program funded by Fireman's Fund Insurance Company. The program is designed to provide needed equipment, training and educational tools to local fire departments and burn prevention organizations. "We take pride in serving the community, and it's critical that we have the proper communications equipment to do our jobs safely and efficiently," said Fire Chief Tom Demint. "Thanks to this donation, local residents and firefighters will be better protected."

Battalion Chief Mike Gavin Selected for State DHS Committee

Congratulations to Battalion Chief Mike Gavin who was recently appointed to the Colorado Department of Public Safety Homeland Security and All-Hazards Senior Advisory Committee (H-SAC Committee) for the State of Colorado.

Bob Poncelow, Division Chief of Community Safety Services said, "This is a pretty amazing accomplishment and clearly demonstrates not only Chief Gavin's significant expertise, but also his willingness to make a difference beyond our borders." Chief Gavin is a highly respected member of many state and national Emergency Management organizations and readily shares his knowledge with others as well as brings back great information and ideas for our Office of Emergency Management.

The Homeland Security and All-Hazards Senior Advisory Committee's mission is to assist the state in becoming better able to prevent, protect, mitigate, respond, and recover from those threats and hazards posing greatest risk to Colorado. Other committee responsibilities include:

- o Providing advice and counsel to the State Homeland Security Advisor
- o Promulgating recommendations on the State Homeland Security Strategy
- o Reviewing grant funding applications
- o Providing policy guidance to the new Division of Homeland Security and Emergency Management

Burn Permit Process Changing December 1, 2012

The process for obtaining a burn permit within Poudre Fire Authority District will change Saturday, December 1, 2012. New applications for open burning permits for addresses in Larimer County will be processed by the Larimer County Department of Health and Environment. The Poudre Fire Authority will review the permits and approve or disapprove the proposed burn. The County will then issue the permit to the customer if approved.

The rules governing open burning have NOT changed. The only changes to the program are who handles the paper and what the issued permit will look like.

Customers may apply for an open burning permit in the following three ways:

O Visit the online application at: http://www.larimer.org/burnpermit/index.htm

- o Mail the enclosed permit to: Environmental Health Division, 1525 Blue Spruce Drive, Fort Collins, CO 80524
- o In person at the above address. The phone number for the Environmental Health Division is (970) 498-6775.

Weld permits and "special" permits in the City will still be issued by the Poudre Fire Authority. Call 970-416-2891 if you have any questions.

Incident Statistics (by category)

Report Period: From 11/01/2012 To 11/30/2012		Total Loss
Fires	21	\$159,050.00
Overpressure/rupture, explosion-no fire	0	
Rescue / EMS	898	
Hazardous Condition - no fire	29	
Service Call	55	
Good Intent Call	110	
False Alarms / False Calls	102	
Severe Weather & Natural Disaster	0	
Special Incident Type	1	
Total =	1,216	

YEAR-TO-DATE 2012		Total Loss
Fires	417	\$6,765,152.00
Overpressure/rupture, explosion-no fire	5	
Rescue / EMS	10,803	
Hazardous Condition - no fire	313	
Service Call	840	
Good Intent Call	1,106	
False Alarms / False Calls	1,078	
Severe Weather & Natural Disaster	2	
Special Incident Type	48	
Total =	14,612	

Comparison: 10/01/2011 To 10/31/201	<u>1</u>	Total Loss
Fires	27	\$6,659,305.00
Overpressure/rupture, explosion-no fire	0	
Rescue / EMS	909	
Hazardous Condition - no fire	27	
Service Call	69	
Good Intent Call	87	
False Alarms / False Calls	108	
Severe Weather & Natural Disaster	0	
Special Incident Type	4	
Total =	1,231	

Comparison: YEAR-TO-DATE 2011		Total Loss
Fires	382	\$23,812,452.19
Overpressure/rupture, explosion-no fire	8	
Rescue / EMS	10,466	
Hazardous Condition - no fire	369	
Service Call	744	
Good Intent Call	1,172	
False Alarms / False Calls	1,124	
Severe Weather & Natural Disaster	3	
Special Incident Type	38	
Total =	14,306	

^{*}Information subject to change due to updated data.

BUILDING ACTIVITY

COMMUNITY DEVELOPMENT & NEIGHBORHOOD SERVICES

Construction and development activity has continued at a steady pace.

	2011 YTD	2012 YTD	% Change
Development Project Submittals Received	189	248	+ 31%
Conceptual/Staff Reviews Performed	143	177	+ 24%
Building Permits Issued	5,695*	6,798	+19%
Building Inspections Performed	26,489	27,865	+ 5%
Plan Reviews Performed	1,778	1,923	+ 8%

^{*}Building permit numbers for 2011 were normalized due to the inordinate number of roofing permits that were issued due to the hail storms in 2011.

General Fund Development Review revenues are \$465,000 above projections for 2012 as of November 30, 2012.

Projects of note include:

- <u>Link-N-Greens/Woodward</u> A neighborhood meeting was held on November 7, 2012.
 City staff is meeting with Woodward representatives on a weekly basis leading up to the submittal. A formal submittal is anticipated on December 17, 2012.
- <u>Foothills Mall Redevelopment</u> efforts on this project continue. Staff is scheduled to meet with the applicants again on November 28, 2012. One concern currently being addressed is proposed signage.
- New commercial construction:
 - o Permit issued for the new City Transit Center located at 4915 Fossil Boulevard
 - o Permit issued for a new 2-story for an automotive tire and lube facility located at 901 Riverside Avenue
 - Permit issued for a new addition to the building located at 3111 S. College Avenue

Conceptual Review meetings are booked through the end of January, even with added time slots. Current levels of development activity are anticipated to increase in the coming year.

Historic Preservation

- Received a State Historic Fund grant in the amount of \$21,000 for the purpose of updating the Old Town Design Standards.
- The Landmark Preservation Commission has recommended the designation of the Whitcomb Street District as a Landmark District. The area includes 14 properties.

Long Range Planning

- <u>East Side/West Side Efforts</u>: Met with City Council on November 27. Staff received the following direction:
 - Ensure that recommended options fix the issues that negatively affect compatibility.
 - o Proceed with five recommended strategy options including 1-4, and 5c.
 - o Include strategy option 5a, and 5b in some form, other than what was originally suggested in 2011, to further address issues associated with building massing/scale, and solar access.
 - o Proceed with Phase 3 of the study to implement recommended strategy options.
 - o Coordinate future Council Hearing dates with the Leadership Team.
- Parking Plan: Scheduled to go to Council on January 15. Current efforts include revisions to the Plan related to governance and identification of possible financing required as part of new development proposals to support parking needs.
- <u>Downtown Sign Wayfinding</u>: Efforts are currently underway to get signs installed on the Civic Center Garage.

Oil and Gas

City Council, on first reading December 4, 2012, approved a moratorium on any Land Use, permit or other applications seeking approval to conduct oil and gas extraction or related operations within the City of Fort Collins. They directed staff to recommend to the Colorado Oil and Gas Conservation Commission certain setbacks of oil and gas exploration activities from occupied buildings.

Medical Marijuana

City Council, on first reading December 4, 2012, approved the repeal and reenactment of Chapter 15, Article XVI of the City Code according to a voter approved citizen-initiated ordinance governing the licensing, number, location and operation of medical marijuana businesses. They also approved amendments to the Land Use Code to add all reference to medical marijuana businesses that were previously deleted.

Student Housing Action Plan

Scheduled for a City Council Work Session on December 11, 2012. At this meeting, staff plans to discuss housing needs as well as the draft action items that have been prepared. Additional information on these items can be found at:

http://www.fcgov.com/advanceplanning/pdf/student-housing-survey.pdf