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**Council Audit & Finance Committee  
Minutes  
1/31/11**

**Council Attendees:** Mayor Doug Hutchinson, Mayor Pro Tem Kelly Ohlson, Ben Manvel  
Darin Atteberry, John Voss, Mike Freeman, Steve Mason, Heather Shepherd

**Others:** PFA staff members: Chief John Mulligan, Guy Boyd, Robert Bisetti

**Approval of the Minutes from the November 15<sup>h</sup> 2010 Meeting.**

Ben Manvel moved to approve the minutes from this meeting, and Kelly Ohlson seconded the motion. Minutes were approved unanimously.

**Poudre Fire Authority- Update on Staffing of City Fire Stations**

This topic was brought to the Council Finance Committee for an opportunity to continue discussion that originated at a regular Council meeting regarding Poudre Fire Authority's various scenarios on how best to fund the various stations and budget implications.

Currently each station is staffed by three people. PFA had suggested a option in which this would be changed to a four person staff per station. PFA proposed another possibility, which would add another station to the existing ones in Fort Collins. This would be a first responder in its area, and would travel to other calls/areas where it could provide more depth of support too.

Mayor Hutchinson stated that the goal of the discussion is to determine how best to spend the budget money and to fix a potential staffing shortage. He said that PFA is already functioning with a minimum number, which, according to ISO standards could mean PFA is understaffed.

Kelly Ohlson asked what the cost would be to either add another station, or change to 4 person squads at existing stations, and Chief Mulligan stated that the cost would be very similar (unless each station only stayed at a three person staff, then this option would be less expensive).

Ben Manvel asked how much work the staff at an additional station would have and Chief Mulligan said it would most likely be the busiest of the stations since it can respond to calls from all over the City.



Kelly Ohlson asked whether overtime rates would increase if PFA switched to 4 person squads at each station or if an additional station was added, and rates would increase.

Darin Atteberry reminded the Committee that when measure 2B passed, the City Council restored \$2 million in cuts to the PFA budget, which would mean that at the current staffing of a three person squad per station, PFA stays within their budget.

After some further discussion, the Committee's decision is that it supports PFA spending their budget in whatever way PFA deems best for their operations.

It was agreed that there is not a need for this topic to come before the entire City Council again, but Chief Mulligan will send a 2 page 'write up' projecting an estimate of PFA spending, staffing, etc. 10 years into the future, to be distributed to all members of the City Council.

The other topic on the agenda for this meeting, City Fee Resolution, will be discussed at an upcoming Council Finance Committee meeting, to be determined.