

SIGN PERMIT APPLICATION

SUBMITTAL REQUIREMENTS:

- ELECTRONIC SUBMITTALS ONLY- EMAIL zoning@fcgov.com *Please collate application and drawings into one PDF document*
- ALL SIGN PERMIT APPLICATIONS MUST BE ACCOMPANIED BY DETAILED DRAWINGS INDICATING SITE LOCATION & DIMENSIONS

Address:	Unit/Suite #:	Date:
Business/Tenant Name:		Valuation (materials & labor): \$
Previous Tenant in this Space:		

SIGNS TO BE INSTALLED

WALL SIGNS-TYPES: FLSW-flush wall, INDL-individual letter

TYPE	TEXT	DIMENSIONS H x W x D (in feet)	SIGN AREA	DIRECTION N, S, E, W	ILLUMINATED YES / NO
RACEWAY MAY NOT EXCEED 50% OF THE AVERAGE HEIGHT OF ATTACHED LETTERS AND/OR SHAPES					

GROUND SIGNS-TYPES: MNMT-monument, POLE, DTLN-drive-thru lane

TYPE	TEXT	SIGN AREA	OVERALL HEIGHT *FROM FLOWLINE OF ADJACENT STREET* *INCLUDE STREET TO WHICH SIGN IS ADJACENT*	ILLUMINATED YES / NO
ALL GROUND SIGN APPLICATIONS MUST INCLUDE SITE PLAN WITH DISTANCE TO PROPERTY LINE				

OTHER SIGNS-TYPES: AWNG, PRFN – fin signs (projecting wall), CNPY – canopy, SDRF – secondary roof

TYPE	TEXT	DIMENSIONS H x W x D (in feet)	SIGN AREA	DIRECTION N, S, E, W	ILLUMINATED YES / NO
ROOM FOR ADDITIONAL SIGNS ON NEXT PAGE					

ADDITIONAL SIGNS:

TYPE	TEXT	DIMENSIONS H x W x D (in feet)	SIGN AREA	DIRECTION N, S, E, W	ILLUMINATED YES / NO

SIGNS TO BE REMOVED, LIST ALL (PLEASE COMPLETE THIS SECTION TO HELP US UPDATE OUR SIGN SURVEY):

TYPE	TEXT	DIMENSIONS H x W x D (in feet)	SIGN AREA	DIRECTION N, S, E, W

CONTRACTOR NAME: _____ CONTRACTOR LIC. #: SG- _____ PHONE #: _____

PROPERTY/ BUSINESS OWNER NAME: _____ EMAIL ADDRESS: _____

APPLICANT SIGNATURE: _____ EMAIL ADDRESS: _____

***SIGN PERMITS MAY BE ISSUED TO LICENSED SIGN CONTRACTORS, PROPERTY OWNERS OR APPLICANTS WHO HAVE THE WRITTEN CONSENT OF THE OWNER**
****SIGN PERMITS MAY NOT BE ISSUED IF CONTRACTOR LICENSE IS OUT OF DATE. CONTACT contractor_licensing@fcgov.com FOR LICENSE STAT**