



# Eligible Facilities Request Worksheet

## Purpose & Applicability

This worksheet is designed to supplement the [Minor Amendment Application](#), and to document the information reasonably needed to determine if the applicant's request meets the requirements of an Eligible Facility Request (EFR) under [47 CFR § 1.6100](#) of the Federal Communications Commission (FCC) regulations. After Zoning Services reviews and approves these applications and associated materials, applicants will be eligible to submit a [Building Permit](#) application.

Questions regarding this worksheet? Contact [Zoning@fcgov.com](mailto:Zoning@fcgov.com)

## Application Narrative and Formal Request for EFR Review

Project Name: \_\_\_\_\_

Narrative & Request:

### Is the project a modification of an existing tower or base station?

- ☐ YES: Continue with the worksheet.
- ☐ NO: The project does not qualify as an EFR.

### Does the modification involve:

- Collocation of new transmission equipment?
- Removal of transmission equipment?
- Replacement of transmission equipment?

- ☐ YES [to any of the above modifications]: Continue with the worksheet.
- ☐ NO: The project does not qualify as an EFR.

### Does the modification substantially change<sup>1</sup> the physical dimensions of the structure?

- ☐ YES: The project does not qualify as an EFR.
- ☐ NO: Continue with the worksheet on page 2.

<sup>1</sup> i.e. increases the height of the structure > 10% or 10 ft, adds an appurtenance that extends > 20 ft from the structure's edge, requires excavation > 30 ft outside the current site, defeats concealment elements, or as otherwise limited by [47 CFR § 1.6100](#).



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Tower Height Increase	Dimension	Limit
Current total height of the tower		
Proposed total height of the tower		
Height increase (in feet and inches)		
Height increase (in percentage)		10%
If adding an antenna array, distance from the <b>top of</b> nearest existing antenna to the bottom of the new antenna.		20 FT

  

Support Structure (Rooftop) Height Increase	Dimension	Limit
Current total height of the rooftop structure		
Proposed total height of the rooftop structure		
Height increase in feet		10 ft
Height increase in percentage		10%

  

Equipment Cabinet	Qty	Qty
Number of proposed equipment cabinets		4

  

Excavation / Deployment	Dimension	Limit
Will any excavation or deployment occur outside the current site boundary? If yes, provide the distance of the furthest excavation/deployment point from the site boundary (excluding easements).		30 ft



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### Concealment

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Will the modification affect any existing concealment elements of the support structure? If yes, please explain in the space provided below:

### Sitting Approval Conditions

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Does the modification comply with all conditions of the original siting approval? Include originally approved plans and any subsequent permits or modifications related to the application.

### Additional Information

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Were any modifications approved after the 2012 Spectrum Act, please provide details and project number (e.g., PDP170005 and/or MA180001).

### Certification

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I hereby certify that the information provided in this worksheet and all accompanying materials is accurate, complete, true, and correct to the best of my knowledge. I confirm that I am duly authorized to act on behalf of the owners of the property described in this application, including all legal or equitable interest holders as defined in Section 1-2 of the City Code. Without their consent and authority, the requested action could not lawfully be accomplished. Accordingly, I authorize City officials to enter upon the property for inspection purposes and, if necessary, to post a public notice.

Applicant Name (printed): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_