



Landscape Plan Guidelines

Directions: A plan of the project's landscape undergoing renovation is REQUIRED for all projects that involve changes to the property's landscape. Only the area affected by the project needs to be included.

The landscape plan must be current and include the following information:

1. Property name, address, north arrow, and date map was created
2. Map must be drawn to scale
3. Area of proposed project clearly indicated on the map using bubbles, color, or other symbology
4. If the project will be phased, identify each phase by outlining the area and identifying with label (e.g., "Phase 1 – to be completed 2022, Phase 2 – To be completed 2023"). Please use colors, bubbles, or other symbology so phases are clearly defined.
5. Project total square footage.
6. Location of plants and legend that indicates the following for each plant:
 - a. Plant type (scientific name required); list individual species in any seed mixes proposed
 - b. Hydrozone (Very Low, Low, Moderate)
 - c. Mature plant size
 - d. Light exposure requirement
7. Location of new landscape elements including edging, boulders, and types of mulch; define landscape elements in the legend.
8. Location of trees in areas of project/renovation.

Note that all work on trees within the city limits must follow the City of Fort Collins Tree Management Standards and Best Management Practices. More information can be found at fcgov.com/forestry.

- a. Trees to be removed should be shown with a X over the tree symbol
- b. Trees to be retained should be shown with a unique symbol detailed in the legend.
- c. Trees added should be shown with a unique symbol detailed in the legend. More information about selecting trees can be found [here](#).

