

Attach \$50 application fee, plus applicable review fee, payable to City of Fort Collins.
fcgov.com/gis/maps.php

Floodplain Use Permit

(City of Fort Collins, Section 10-27)

Building Permit #

Parcel #

Section A: Owner and Property Information

Petitioner Name:			Owner Name:		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone:			Phone:		
Contact Email:			Contact Email:		
Property address or location:					

Section B: Proposed Project Information

• Description of project:

Mark all that apply	• Structural:	<input type="checkbox"/> new structure (Building)	<input type="checkbox"/> addition	<input type="checkbox"/> remodel	<input type="checkbox"/> redevelopment
		<input type="checkbox"/> mobile home/building	<input type="checkbox"/> attached garage	<input type="checkbox"/> accessory structure	<input type="checkbox"/> N/A
	• Non-Structural:	<input type="checkbox"/> return to existing grade	<input type="checkbox"/> change of use	<input type="checkbox"/> excavation	<input type="checkbox"/> fill
	• Other:				
• Existing Use:	<input type="checkbox"/> residential	<input type="checkbox"/> non-residential	<input type="checkbox"/> mixed-use	<input type="checkbox"/> vacant ground	
	<input type="checkbox"/> ROW/drainage easement	<input type="checkbox"/> other			
• Proposed Use:	<input type="checkbox"/> residential	<input type="checkbox"/> non-residential	<input type="checkbox"/> mixed-use		
	<input type="checkbox"/> ROW/drainage easement	<input type="checkbox"/> other			
• If non-residential or mixed-use, describe in detail:					
• Critical facility? <input type="checkbox"/> yes <input type="checkbox"/> no					
• Type of foundation:					
	<input type="checkbox"/> slab on grade	<input type="checkbox"/> basement crawl	<input type="checkbox"/> enclosed area not sub-grade		
	<input type="checkbox"/> space (attach pg.3, crawl space worksheet)	<input type="checkbox"/> N/A			
	<input type="checkbox"/> other				

Remodels, Damaged Structures and Redevelopment Only

• Cost of improvement for this project: (submit itemized cost list of improvements)		\$
Office Use Only	• Value of Structure: (submit County assessor's or appraiser's valuation of structure)	\$
	• Cumulative value of improvements:	\$
	• Substantial improvement? <input type="checkbox"/> yes <input type="checkbox"/> no	

Section C: Floodplain Information

Office Use Only	• Floodplain Designation:	<input type="checkbox"/> Poudre River	<input type="checkbox"/> FEMA Basin	<input type="checkbox"/> City Basin			
	• Floodplain name:						
	• FEMA Zone:	<input type="checkbox"/> A	<input type="checkbox"/> AE	<input type="checkbox"/> AH	<input type="checkbox"/> AO	<input type="checkbox"/> X-500	<input type="checkbox"/> X
	FEMA Base Flood Elevation (BFE):					ft NAVD88	
	• City Zone: <input type="checkbox"/> 100-year						
	City Base Flood Elevation (BFE):						ft NAVD88
	• Regulatory flood elevation (highest BFE+freeboard)						ft NAVD88
	• Floodway	<input type="checkbox"/> yes	<input type="checkbox"/> no	(if yes, include technical evaluation that shows "no-rise" per city Code 10-45.)			
	• Erosion Buffer	<input type="checkbox"/> yes	<input type="checkbox"/> no				

Section D: Survey Requirements

To convert to NAVD88 from NGVD29, please visit the City Surveyor's ground control network at fcgov.com/gis/maps.php

• Structure is:	<input type="checkbox"/> elevated	<input type="checkbox"/> floodproofed	<input type="checkbox"/> vented	<input type="checkbox"/> n/a
• If floodproofed, describe method used:				
• Benchmark Number:	Conversion to NAVD88 from NGVD29			ft
• Elevation of benchmark:				ft NAVD88
• Lowest existing ground elevation:				ft NAVD88
• Highest existing ground elevation:				ft NAVD88
• Lowest finished ground elevation:				ft NAVD88
• Highest finished ground elevation:				ft NAVD88
• Lowest floor elevation (refer to City Code 10-37(d)):				ft NAVD88
• Elevation of garage slab:				ft NAVD88
• Lowest elevation of HVAC equipment:				ft NAVD88
• Enclosed area (not elevated or floodproofed):				ft ²
• Number of vents:				#
• Total open area of vents:				in ²

Section E: Regulatory Requirements

• Requesting a variance from City Code? If yes, attach variance application with additional \$1,000 variance fee. Variance application can be obtained from Fort Collins Utilities. Variance request requires consideration by Water Board.	<input type="checkbox"/> yes	<input type="checkbox"/> no
	Attached	N/A
• Structures: Attach building plans showing foundation design, flood elevation, floor elevations, HVAC elevations.	<input type="checkbox"/>	<input type="checkbox"/>
• Site work: Attach site and grading plans and other relevant information.	<input type="checkbox"/>	<input type="checkbox"/>
• Property in floodway: Attach No-Rise Certification and documentation.	<input type="checkbox"/>	<input type="checkbox"/>
• Non-Residential Structures in the Poudre River: Attach Emergency Response and Preparedness Plan.	<input type="checkbox"/>	<input type="checkbox"/>
Freeboard	_____ # inches freeboard	
• Poudre River Freeboard: Twenty four (24) inches above the base flood elevation.		
• FEMA basin AND City basin freeboard: -New construction and redevelopments: eighteen (18) inches above base flood elevation. -Additions and substantial improvements: twelve (12) inches above base flood elevation. -Accessory structures: twelve (12) inches above base flood elevation or meet venting requirements.		

Section F: Signature Block

Signature of petitioner:	Date:
Signature of owner:	Date:

Office Use Only	Floodplain Use Permit: <input type="checkbox"/> approved <input type="checkbox"/> denied	Permit #	Paid Amt.	Paid Date:
	Signature of floodplain administrator:			Date:
	Comments:			

If you have questions or need assistance filling out forms, contact Fort Collins Utilities at:

- Phone: 970-416-2632
- Web: fcgov.com/stormwater
- V/TDD 711
- E-mail: utilities@fcgov.com
- 700 Wood Street
- P.O. Box 580
- Fort Collins, CO 80522



Crawl Space Worksheet

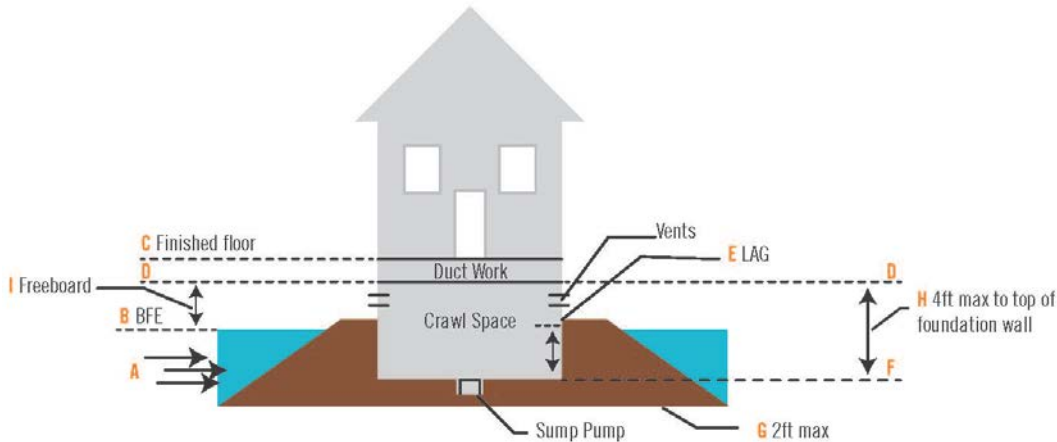
(Page 3 of Floodplain Use Permit)

Building Permit #
Parcel #

Section A: Owner and Property Information

Petitioner Name:	Owner Name:
Property Address or Location:	

Section B: Crawl Space Information



Description of project: _____

To convert to NAVD88 from NGVD29, please visit the City Surveyor's ground control network at fcgov.com/gis/maps.php

A. Velocity of flood flows hitting structure (<i>must be less than 5 feet/second</i>):	_____ ft/sec
B. Base Flood Elevation (BFE):	_____ NAVD88
C. Finished Floor:	_____ NAVD88
D. Bottom of ductwork:	_____ NAVD88
E. Lowest Adjacent Grade (LAG):	_____ NAVD88
F. Elevation of bottom of crawl space:	_____ NAVD88
G. If the elevation of the crawl space (F) is lower than the elevation of the BFE (B), provide the distance between the bottom of the crawl space and the lowest adjacent grade (<i>maximum 2 ft</i>):	_____ ft
H. Height of crawl space (<i>maximum 4 ft, Measure from lowest interior grade of crawl space to top of foundation wall</i>):	_____ ft
I. Freeboard = finished floor (F) or bottom of ductwork (D) (whichever is lowest) – BFE: Poudre River: Freeboard – 24" FEMA basin AND City basins: New construction and redevelopments – 18"; Additions and substantial improvements – 12"; Accessory structures – 12" or meet venting requirements.	_____ in

Additional Requirements

• Describe interior drainage system: _____		
• Pump is totally immersible.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
• All HVAC, including ductwork, is above the regulatory flood protection elevation.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
• Hot water heater is above the regulatory flood protection elevation.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
• Electrical is above the regulatory flood protection elevation.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
• All venting requirements have been met (section 10-39).	<input type="checkbox"/> Yes	<input type="checkbox"/> No

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|-----------------------|--|------------------------|
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| • V/TDD 711 | • E-mail: utilities@fcgov.com | P.O. Box 580 |
| | | Fort Collins, CO 80522 |

