

Application

2020 XIP Grants for HOAs and Commercial Properties

Instructions

The full application requests specific details about the project including project documents (See "Documents" tab). To be considered, a full application must be submitted by Aug. 1, 2020.

Important Details:

- Although applicants will be able to view the full application, it is only available to be completed by applicants whose pre-application has been approved.
- A limited number of grants will be awarded. Announcements will be made in September 2020 via email.
- If selected, awardees will be required to submit progress reports, an establishment plan, a long-term maintenance plan and documentation of project expenses to receive grant funds.

Application Questions

1. What is your requested XIP grant amount?

Awards are based on \$1.50/square foot of area converted, with a maximum award of \$15,000 per project. Use your estimated project size in square feet multiplied by \$1.50 to determine the requested amount.

2. What is the total cost of the project?

If awarded, 25% of funding will be withheld until project is complete and all required documentation has been submitted.

3. What is the final combined area (in square feet) of all areas proposed to be converted in this project?

Don't know? Ask your landscaper or measure using FC Maps (fcgov.com/gis/maps) or Google Earth.

4. Please compare how much water your property uses now to how much water it will use post-project establishment. How will you ensure your project produces the estimated savings?

Please contact Water Conservation Staff at xipXL@fcgov.com if you need assistance estimating current water use or post-establishment water savings.

5. In one to two paragraphs, provide an overview of the proposed changes to the existing landscape. Include details such as plant types, turf type, trees, mulched areas, pollinator habitat, native plantings and hardscapes.

A corresponding landscape plan is REQUIRED to be uploaded in the "Documents" section of this application. See "Guidelines for Project Landscape Plan" for guidance.

6. In one to two paragraphs, describe plans for trees affected by or adjacent to the project. Include details about: tree protection, watering before, during and after the project, replacement and/or removal if applicable. Note that all work involving trees within city limits must follow the City of Fort Collins Tree Management Standards and Best Management Practices.

More information can be found at fcgov.com/forestry or under the "Resources" tab at fcgov.com/xipXL.

7. In one to two paragraphs, provide an overview of the proposed changes to the existing irrigation system. Include details related to equipment and/or zone configurations and why the changes are needed.

A corresponding irrigation plan is REQUIRED to be uploaded in the "Documents" section. See "Guidelines for Project Irrigation Plan" and "Irrigation System Table." If there are no irrigation changes enter "Not Applicable."

8. In one to two paragraphs, please provide an overview of how weeds will be managed during the project. If weeds will be managed by spray, include details on the type and frequency of spray. If weeds will be managed manually, explain who and how many hours a week will be dedicated to hand weeding.

9. Will more than 10,000 square feet of dirt/soil be exposed during any part of the project?

10. If yes, please explain plans to mitigate erosion.

The City of Fort Collins provides information about erosion and sediment control here: fcgov.com/erosion.

11. The City of Fort Collins requires soil amendment in areas that are planned to hold plant material, or a Soil Test Report showing that soils do not need amending. What soil amendments and/or testing do you plan for your project?

The majority of Colorado soil will require amendments to support healthy plants. Visit fcgov.com/soil-amendment. For information about soil testing, visit soiltestinglab.colostate.edu. Soil Tests may be uploaded at the "Documents" tab.

- Apply soil amendment, keep my receipt and submit a Soil Amendment Certificate with a project progress report. If a Soil Amendment Certificate is provided, a Soil Test Report is NOT required for the project.
- Provide a Soil Test Report with a project progress report or with this application to show that my soil does not need amendments.
- Not applicable. I am not clearing any land to hold plants or grass (e.g. killing grass in place and drill seeding).
- Other, please explain:

12. If your project falls within City limits, you must apply for a minor amendment to amend your original landscape plan prior to any work being completed. Have you contacted City of Fort Collins Zoning to determine if an amendment is necessary?

Zoning may be contacted at zoning@fcgov.com or 970-416-2745.

- Yes, I have contacted Zoning.
- No, I have not contacted Zoning.
- No, I have not contacted Zoning, but I plan to if my project is awarded.
- Other, please explain:

13. In one paragraph, describe how you plan to engage and educate your immediate community about the project. Please provide specific examples (e.g. survey, board meeting, flyer, community event).

Supporting documentation is OPTIONAL and can be uploaded in the "Documents" section of this application.

14. Select the top two aspects of the City Strategic Plan that your project supports.

Two aspects must be selected to receive points for this question. To review the City Strategic Plan visit: fcgov.com/citymanager/files/2018-strategic-plan.pdf

- Culture and Recreation 2.4 - Protect the health and longevity of the tree canopy.
- Environmental Health 4.5 - Implement strategies that improve the community's climate resiliency.
- Environmental Health 4.8 - Protect and enhance natural resources through the community.
- Environmental Health 4.9 - Sustain and improve the health of the Cache la Poudre River and its watershed.
- Neighborhood Livability 1.5 - Foster positive and respectful neighborhood relationships and open communication.
- Neighborhood Livability 1.6 - Protect and preserve the quality of life in neighborhoods.

- 15. In one to two paragraphs, explain how your project directly supports the two aspects you selected above.**

- 16. Are there other community benefits in your project that are *not* included in the City Strategic Plan list found in question 14?**

- 17. Are you planning to do any additional work not covered by the questions in this application (e.g. removal of invasive species, shadow planting for Emerald Ash Borer, preventative pruning, etc.)? If so, please summarize here.**

- 18. Additional information you wish to share about your project:**
Additional documents may be uploaded in the "Documents" section. These may include, but are not limited to, letters of support, material quotes, conceptual drawings, plant inventories, additional services performed, other beneficial project work, etc.

- 19. Provide the contact information for the project lead and the landscape contractor completing the work.**

- 20. Please identify and include contact information (organization, phone number and email) for any other participants contributing to the project.**

Application Documents Requested/Required

Instructions

Please upload the specified documents to support your XIP for HOA and Commercial Properties application. Example documents and supporting resources can be found at fcgov.com/xipXL.

Important Details:

- Pre-applications must be submitted by July 1, 2020. Pre-application review takes one week. The full application must be submitted by Aug. 1. Staff encourages interested applicants to submit a pre-application as soon as possible.
 - Although applicants will be able to view the full application, they will not be able to start the main application questions or upload them to the documents tab until their pre-application has been submitted and approved.
 - A limited number of grants will be awarded. Announcements will be made in September 2020 via email.
 - If selected, awardees will be required to submit progress reports, an establishment plan, a long-term maintenance plan and documentation of project expenses to receive grant funds.
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- **REQUIRED - Site Photos:** For EACH AREA undergoing change submit two wide-view, eye-level photos. Photos must be in color, include a comprehensive view of each area being renovated, and the date and time of capture.
 - **REQUIRED - Project Landscape Plan.** A scaled map of the proposed area for renovation is required. The plan must include the features listed in the template. See template.
 - **REQUIRED - Project Irrigation Plan.** A scaled map of the planned/renovated irrigation system is required. The plan must include the features listed in the template. See template.
 - **OPTIONAL - Aerial Image:** Satellite or aerial image (e.g., Google Earth) of the property that indicates the area(s) proposed for renovation (This aerial image is REQUIRED if different from the aerial image submitted with the pre-application.)
 - **OPTIONAL - Additional Documents:** For example, letters of support, material quotes, conceptual drawings, plant inventories, additional services performed, other beneficial project work, examples of community engagement, etc.