



## Fort Collins Landlord & Tenant Support Program

<b>Program Overview</b>	<p>The Landlord &amp; Tenant Support Program recognizes the key role landlords have in providing stable homes to households in need. The program offers participating landlords reimbursement for minor unit repairs to units rented to tenants referred by CAHPS, the Coordinated Assessment and Housing Placement System.</p> <p>The program also provides short term assistance to renters in CAHPS to cover move-in expenses. The effort helps preserve the investment of participating landlords while ensuring safe, affordable housing for Fort Collins neighbors in need. The goal of the Landlord and Tenant Support Program is to reduce barriers for landlords and residents in achieving stable rental housing.</p>
<b>Program Requirements</b>	<p>Landlord eligibility for reimbursement: Landlords must have leased the unit to an approved, CAHPS tenant, damage(s) for reimbursement claims must have occurred after June 1, 2018 and damage must not be covered by other means. Claims for damages must exceed normal wear and tear and be submitted within 3 months of incident or within 60 days of tenant move-out.</p> <p>Tenant eligibility for assistance: Tenants must be Fort Collins residents in the CAHPS program with assistance requests approved by the Landlord Support Initiative Sub-committee.</p>
<b>Eligibility Information and Reimbursement Process</b>	<p><b>Landlord Support: Up to \$500 reimbursement for property damage in Fort Collins may be available without a preliminary unit inspection, to cover small damages and other minor repairs.</b></p> <p>To apply for reimbursement of up to \$500 through the Landlord &amp; Tenant Support Program, a landlord must email a copy of the lease agreement, move-out date (if applicable), copy of the move-in inspection sheet, and a satisfactory description and documentation of damage, including pictures, to the Landlord &amp; Tenant Support Sub-Committee at: <a href="mailto:rentalsupport@n2n.org">rentalsupport@n2n.org</a>.</p> <p>Properly submitted claims will be reviewed within two (2) business days of receipt of the claim. Claims must show: Property damage occurred after June 1, 2018 in Fort Collins, Property damage was caused as a result of the tenant's occupancy while under a rental agreement at the time the damage was incurred; and damage to property exceeds normal wear/tear with repairs estimated under \$500.</p> <p>Eligible damages may include: wall gouges and holes, doors and cabinets including hardware, pests, carpet stains or burns, cracked tiles, broken windows, minor household fixtures such as disposal, toilet, sink, sink handle; and lighting fixtures.</p> <p>Property damage claims exceeding \$500, up to \$1,000 will be reviewed on a case-by-case basis. Approved claims will be paid within 30 days of approval. Post-repair photos and receipts will be required for reimbursement. Financial assistance will depend on fund availability from the Landlord Mitigation fund.</p> <p><b>Resident Support: Fort Collins residents enrolled in CAHPS may request assistance with costs associated with achieving or preserving stable rental housing in Fort Collins.</b></p> <p>To apply for tenant assistance of up to \$300 per resident, a completed application must be submitted to the Landlord &amp; Tenant Support Sub-Committee at: <a href="mailto:rentalsupport@n2n.org">rentalsupport@n2n.org</a>. Properly submitted applications will be reviewed within two (2) business days from receipt of the claim. Payment will be processed by Neighbor to Neighbor at The Murphy Center within two (2) days of approval of the claim.</p> <p>Eligible requests include: document preparation, application fee, deposit reservation fees, portions of previous rent balances, moving fees/assistance, storage fees, rental deposits, first month rent, background checks, and credit check fees.</p> <p>Priority will be given for expenses not covered by other assistance programs. Other expenses will be reviewed on a case-by-case basis. Financial assistance will depend on fund availability from the Landlord Mitigation fund.</p>
<b>Contact</b>	<p>Contact the Landlord &amp; Tenant Support Sub-Committee with questions or to become a participating landlord at <a href="mailto:rentalsupport@n2n.org">rentalsupport@n2n.org</a>.</p>