



FY2021 YEAR TWO ANNUAL ACTION PLAN

City of Fort Collins
Social Sustainability Department
222 Laporte Avenue
PO Box 580
Fort Collins, CO 80522
970-221-6734
fcgov.com/socialsustainability



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Fort Collins, Colorado is submitting its Fiscal Year 2021 (FY21) Annual Action Plan. The Plan has been prepared according to HUD requirements. The Plan will govern the City's investment of federal funds for persons experiencing homelessness, housing, and non-housing community development activities for the Program Year.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

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High priority needs identified in the FY21 Annual Action Plan include both housing and non-housing community development, persons experiencing homelessness, and special population needs. The City of Fort Collins developed and managed a robust Citizen Participation process to solicit stakeholder and resident input on priority needs. The City has integrated that Citizen Participation process with research on the scope of those needs. The City's 2020-2024 Consolidated Plan, Economic Health Strategic Plan, Social Sustainability Strategic Plan, Social Sustainability Gaps Analysis and Housing Affordability Policy Study all provide data and recommendations for City actions to address the needs of both affordable housing and non-housing community development needs.

Through funding and other actions, the City will seek to address the following five specific priority needs:

Increase affordable housing inventory.

Rental units constructed: 84 household housing units

Affordable housing preservation.

Rental units rehabilitated: 139 household housing units

Housing and services for persons who are homeless.

Public service activities other than Low/Moderate Income Housing Benefit: 240 Persons Assisted
Homeless Person Overnight Shelter: 375 Persons Assisted

Services for low- and moderate-income populations.

Public service activities other than Low/Moderate Income Housing Benefit: 1151 Persons Assisted

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Overall, during the last five-year reporting period for Consolidated Annual Performance Evaluation Reports (CAPERs) the City has received satisfactory reviews regarding its performance in meeting goals set forth in the Five-Year Consolidated Plan and each year's Annual Action Plan. Additionally, HUD continues to conclude that the City of Fort Collins is administering its programs in a manner consistent with the applicable regulatory requirements. Review and conclusions are based solely on information available to HUD, and do not constitute a comprehensive evaluation or approval of specific activities.

The positive performance evaluations reflected progress made towards goals considered by HUD to be worthwhile and necessary community improvements. Updated research and analysis of community needs, as well as fresh citizen input, has supported the continuation of goal setting and outcomes similar to previous plans. The City of Fort Collins has responded to all technical assistance provided as a part of any HUD review and evaluation.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Throughout the process, the public was invited to participate through multiple modes, including the local newspaper, the City's website, and through nonprofit and other service providers—especially those connected to marginalized populations and/or protected classes. Other community partners involved in affordable housing efforts, homelessness prevention/intervention, and community development activities were consulted as part of this Plan's development. The City followed the HUD required Citizen Participation Plan for all efforts related to this Plan's development.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received during the 30-day Public Review Period for the Competitive Process. One was received during the Annual Action Plan public review period (see Public Participation attachment), and one agency representative attended the Annual Action Plan public hearing.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments were not accepted.

7. Summary

The final City of Fort Collins FY21 Annual Action Plan is being submitted to the U.S. Department of Housing and Urban Development (HUD) by the August 16 regulatory deadline.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Fort Collins	Social Sustainability Department
HOME Administrator	Fort Collins	Social Sustainability Department

Table 1 – Responsible Agencies

Narrative (optional)

The Fort Collins Social Sustainability Department allocates federal Housing and Urban Development (HUD) CDBG and HOME funds, and local City of Fort Collins funding to housing and human service agencies to meet the needs of low- and moderate-income citizens. The department also implements policies promoting and supporting self-sufficiency for low- to moderate-income citizens.

Consolidated Plan Public Contact Information

Dianne Tjalkens
Grant Programs Administrator
Social Sustainability
City of Fort Collins
970.221.6734
dtjalkens@fcgov.com

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Fort Collins maintains a robust and ongoing public participation process for all work/program items benefitting from community conversation and input. Social Sustainability regularly consults and coordinates with affordable housing providers, homeless service providers, human service agencies, and the local Continuum of Care. Input from partners is reflected in our day-to-day operations, programs and projects. The City continuously seeks to improve communication strategies with impacted stakeholders, underrepresented groups, and those in legally protected classes. In order to engage a diverse cross section of the community, Public Notices for citizen input opportunities are sent directly to providers serving underrepresented groups, including the public library, Museo de las Tres Colonias, Northside Aztlan Community Center, Salud Health Clinic, Northern Colorado AIDS Project, La Familia/The Family Center, Colorado State University, Disabled Resource Services, and two local churches. Public Hearings are currently being held online and are recorded and made available for viewing on the Social Sustainability webpage. Additional public input opportunities for the Annual Action Plan are identified in Table 4.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Fort Collins Affordable Housing Board advises City Council on matters related to affordable housing in Fort Collins and assists with preparing the City’s Affordable Housing Strategic Plan. In 2014, the City commissioned a Housing Affordability Policy Study (HAPS), which identified distressed populations experiencing cost burden in the Fort Collins rental market. Housing providers and service agencies, as well as the Fort Collins public, were consulted and involved in public forums related to housing needs and policies during the development of this study.

In 2021, the City adopted a Housing Strategic Plan encompassing the entire housing spectrum and leading with equity. The Housing Strategic Plan includes 26 strategies and avenues for addressing the ongoing housing challenges in our community.

Social Sustainability Department staff work closely with public and assisted housing providers, as well as private and government health, mental health, and service agencies to distribute HUD and City grant funding; identify high priority housing and social service needs that can be addressed by the City; assess the impact of current efforts and programs to meet needs; and plan for future programs, projects, and activities to address housing and community development needs.

The City supports programs such as the Community Behavioral Health Treatment program, where wrap-around services are part of housing solutions and placement. The City continues to build a

comprehensive, formalized approach to supporting community members experiencing homelessness through support of initiatives such as the Housing First Initiative and Outreach Fort Collins. City representatives are also actively involved in the two-county effort toward providing a Coordinated Access Housing Placement Specialist as well as serving on the steering committee for the Northern Colorado Continuum of Care, a subgroup of the Balance of State Continuum of Care.

In 2016, the City initiated NoCo Housing Now, which has since grown to become a regional work group that explores regional housing solutions and provides opportunities to learn from regional colleagues. This group is active in legislative review and in data collection and analysis.

City staff members participate on steering committees for Larimer County Strategic Plan, to develop goals and strategies in partnership with the County. Goal and objective areas include public infrastructure, economic opportunities and equity, community health and resilience, childcare, and other community service needs.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Agencies from the Northern Colorado Continuum of Care (NCCC), which includes the cities of Greeley, Loveland and Estes Park, meet on a monthly basis. Members represent nonprofits, and State and local government. The Social Sustainability Department's Director is participating on the governing board for the NCCC. The NCCC is focused on long-term planning and addressing the needs of homelessness on a policy level, coordinating the point in time count, and working to meet the requirements of the McKinney-Vento Homeless Assistance Act. The NCCC has implemented the Homeless Management Information System (HMIS) and measures the effectiveness of agencies funded through the McKinney Vento funding streams. The NCCC continues to work with area healthcare providers, homeless services providers, and other care institutions to establish coordinated discharge planning processes. Additionally, the City provides funding and volunteers for the annual Point in Time (PIT) count each January. The PIT, spearheaded by the NCCC, is a community-wide effort to gather critical data on persons experiencing homelessness.

The City also works closely with service providers that track long-term homeless individuals and the regional Coordinated Assessment and Housing Placement System (CAHPS). Several agencies, including Housing Catalyst, have implemented a vulnerability index (VI-SPDAT) to assess which people are at the highest risk if they remain homeless. It is used to prioritize individuals for housing placement when units become available and is the primary tool used by CAHPS.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Fort Collins does not receive ESG funding.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Housing Catalyst
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Monthly meetings between City and Housing Catalyst. Lead authorship on AAP PHA section. Anticipated outcomes are implementation of shared housing goals, decreasing duplication and inefficiencies.
2	Agency/Group/Organization	Northern Colorado Health Sector Partnership
	Agency/Group/Organization Type	Services-Health Services-Education Health Agency Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City is one of the sector's public partners and participates in quarterly stakeholder meetings. The desired outcome is to align City goals with their initiatives and best practices. Social Sustainability's strategic plan is aligned with the Sector's key collaboration areas of public health care education, coordination of a larger behavioral health solution for the area, and increasing workforce skills relative to diversity awareness.
3	Agency/Group/Organization	Murphy Center
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Murphy Center and the City maintain an ongoing partnership to coordinate additional cold weather homeless shelter services. The City funds ongoing services provided by the Murphy Center.
4	Agency/Group/Organization	Outreach Fort Collins
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City was part of the founding board of Outreach Fort Collins (OFC) and has provided ongoing resource support to OFC. The City continues in an advisory role and uses this partnership to better understand the homeless population of Fort Collins and their needs. This partnership informs the City's response to homelessness issues.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

No Agency Types were intentionally withheld from any of the City's public engagement and consultation processes.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Northern Colorado Continuum of Care	Goals are complementary and mutually supportive, based on active communication, and City representation on the Northern Front Range Continuum of Care.
Affordable Housing Strategic Plan	City of Fort Collins	Goals are complementary and mutually supportive, based on active communication, stakeholder input, available resourcing and capacity, and decision-maker prioritization.
Social Sustainability Department Strategic Plan	City of Fort Collins	Goals are complementary and mutually supportive, based on active communication, stakeholder input, available resourcing and capacity, and decision-maker prioritization.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Broadband

In Fort Collins 24% of households earning less than \$20,000/yr do not have any internet access. There are 2125 households that only have a smartphone for internet access, and another 1810 with no computer. As more job and services are available online (such as healthcare, education, and job search activities) equitable access to high-speed, reliable internet service becomes critical.

The City is building out Connexion (utility-level broadband) which will be available to all residents, businesses, and organizations in the city. Broadband access supports community members, local businesses, job growth, education, energy technology, health care and other public services. The City is exploring ways to provide reduced rates to income-qualified households.

The City includes broadband requirements in its underwriting criteria for housing projects supported with City and federal dollars. Unless the project can demonstrate an undue financial burden on the project, or that it would fundamentally alter the nature of the program or activity, all new construction and substantial rehabilitation of housing with more than four rental units must include installation of broadband infrastructure.

Resiliency/Climate Hazards

The natural hazards from climate change most likely to impact residents of Fort Collins are extreme temperatures, wildfire smoke, flood, and reduced water availability and quality. The impacts of these hazards have the potential to negatively impact all residents, but people living in older, less-efficient homes or within a floodplain are at greater risk of impacts. Less efficient housing has greater heating and cooling costs and provides less protection from poor air quality caused by wildfire smoke or pollution. In Fort Collins, the older homes are generally concentrated in higher income block groups, though there may also be opportunities for rehabilitation in the southeast quadrant of the city.

Making homes as comfortable and efficient as possible is the best way to protect residents from the negative health impacts associated with smoke, heat, and extreme cold. The City and its partners have implemented programs to assist with weatherization, utility costs, and energy-efficiency upgrades for lower-income households. The City also helps households replace less efficient water fixtures in their homes, and offers free energy and water assessments, free irrigation assessments, and reduced water, stormwater, and electric rates for income-qualified households.

The City has a comprehensive stormwater and floodplain management program that focuses on reducing flood risk to the entire community. This program includes a Floodplain Management Public Information Committee, comprised of interdepartmental staff and external stakeholders. Fort Collins is one of the highest rated communities nationwide (Class 2) based on FEMA's Community Rating System. Since 1995,

the City has spent \$100 million on stormwater improvement projects. However, there are still over 1000 structures in the 100-year floodplain, with over half in the Old Town Drainage Basin. Urban flooding is an issue in the Old Town area as well, where stormwater systems are undersized. Some older areas on the west side of Fort Collins have homes that were not elevated or protected when constructed adjacent to small stream channels. Many improvements have been made and the City's Master Drainage Plan identifies additional capital projects.

Annual community outreach about flood risks and safety includes a mailer to all property owners and occupants in the floodplain with information related to flood safety, flood warning, property protection, flood insurance, etc.; education in schools; booths at community events; outreach to Relators; flood awareness videos; and bus bench messaging.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Social Sustainability staff has followed the City's Citizen Participation Plan to engage the public and interested parties in decision-making during the Competitive Process and development of the Annual Action Plan. The Competitive Process includes outreach for applications, public notices, application review and recommendations made by a resident volunteer board, a 30-day public review period, and approval by City Council, which includes a public hearing. Once Council approves the funding, the Annual Action Plan is developed and engagement for the Plan includes a public hearing with a presentation explaining the Competitive Process and its funding sources, funding history, and strategic plan inputs; public notices in the local newspaper as well as posted online and emailed to public notice partners serving special populations; and a 30-day public review period.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Notice	Nonprofit agencies and affordable housing providers	Notice of open application period were emailed directly to 150 nonprofit professionals and notice was posted on the Social Sustainability Department webpage and the Competitive Process webpage. January 5. Attendance/Response: 49 applications received	45 human services applications and 4 housing applications received	No comments not accepted	fcgov.com/socialsustainability/competitive-process

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Public service provider clients, nonprofit agencies, and affordable housing providers	Housing Application Review & Applicant Presentations to CDBG Commission, March 27. Notices were emailed directly to applicants. Notice was posted on the Social Sustainability Department webpage, City of Fort Collins online Community Calendar of Events, and the CDBG Commission webpage. Attendance/Response: Housing applicants provided presentations. Agency staff members attended, but no unaffiliated public attended.	No comments or feedback received.	No comments not accepted	fcgov.com/events; fcgov.com/socialsustainability/competitive-process; fcgov.com/cityclerk/community-development.php

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Affordable housing providers	Affordable Housing Board (AHB) Meeting to rank housing projects, April 1. Public Meeting. One agency staff member attended.	No comments received	No comments not accepted	https://www.fcgov.com/events/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Public service provider clients, nonprofit agencies, and affordable housing providers	CDBG Commission Regular Meeting to review human service projects and develop follow-up questions for applicants, April 7. Notice was posted on the City of Fort Collins online Community Calendar of Events, and the CDBG Commission webpage. Attendance/Response: 7 agency staff members attended.	No comments received	No comments not accepted	fcgov.com/events ; fcgov.com/cityclerk/community-development.php

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Meeting	Nonprofit agencies and affordable housing providers that applied for Competitive Process funding	CDBG Commission Deliberations April 29. Notices were emailed directly to applicants. Notice was posted on the Social Sustainability Department webpage, City of Fort Collins online Community Calendar of Events, and the CDBG Commission webpage. Attendance/Response: 15 agency staff members attended.	Comments received from human service applicants following the funding recommendation announcements were almost exclusively favorable and expressing gratitude for the well-managed process and opportunity to receive funding.	No comments not accepted	fcgov.com/events; fcgov.com/socialsustainability/competitive-process; fcgov.com/cityclerk/community-development.php

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Notice	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Public Service Provider clients, nonprofit agencies, and affordable housing providers</p>	<p>Competitive Process Public Review Period, May 6-June 6. Ads/notices were placed in local newspaper in English and Spanish, and ADA/Title VI compliant. Notice was posted on the Social Sustainability Department webpage. Notices were emailed directly to service providers and Public Notice Partners serving special populations. Attendance/Response: None</p> <p>Annual Action Plan 2021</p>	No comments received	No comments not accepted	<p>fcgov.com/socialsustainability</p> <p>20</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Public service provider clients, nonprofit agencies, and affordable housing providers</p>	<p>Competitive Process Public Hearing, Council Approval, June 1. Simultaneous notification with Public Review Period. Notice was placed in local newspaper in English and Spanish, and ADA/Title VI compliant. Notice was posted on the Social Sustainability Department webpage and City of Fort Collins online Community Calendar of Events. Notices were emailed directly to service providers, and Public Notice Partners serving special populations. Attendance/Response: None</p>	No comments received	No comments not accepted	<p>fcgov.com/socialsustainability</p> <p>fcgov.com/events;</p> <p>fcgov.com/socialsustainability/competitive-process;</p> <p>fcgov.com/cityclerk/community-development.php</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Public Notice	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Public service provider clients, nonprofit agencies, and affordable housing providers</p>	<p>Annual Action Plan Public Review Period June 15-July 15</p> <p>Ads/notices were placed in local newspaper in English and Spanish, and ADA/Title VI compliant. Notice was posted on the Social Sustainability Department webpage. Notices were emailed directly to Public Notice Partners serving special populations.</p> <p>Attendance/Response: None</p>	<p>A resident referenced the AAP in an email to Council. The email did not include any comment, input, or request for action regarding the Plan.</p>	No comments not accepted	<p>fcgov.com/socialsustainability</p> <p>22</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Public service provider clients, nonprofit agencies, and affordable housing providers</p>	<p>Annual Action Plan Public Hearing June 22. Simultaneous notification with Public Review Period</p> <p>Ads/notices were placed in local newspaper in English and Spanish, and ADA/Title VI compliant. Notice was posted on the Social Sustainability Department webpage and City of Fort Collins Community Calendar of Events. Notices were emailed directly to Public Notice Partners serving special populations. Held online due to ongoing pandemic.</p> <p>Attendance/Response</p>	<p>Comments were regarding rapidly changing landscape of health, wellness, employment and equity and inclusion over the course of the pandemic and how nonprofit service provision and needs have evolved.</p> <p>Annual Action Plan 2021</p>	No comments not accepted	<p>fcgov.com/socialsustainability; fcgov.com/events</p> <p>23</p>

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City's goal in allocating funding is to enhance the community's sustainability by addressing needs among our citizens who are income-challenged. Stabilized households increase neighborhood quality. That, in turn, leads to a healthier, more vibrant Fort Collins. Each spring, through the Competitive Process, the City of Fort Collins allocates federal and local funds to eligible affordable housing, community development, human services, and related activities. The provision for an optional fall Competitive Process accommodates any unspent or recycled funds.

The two general activity categories used to move forward successful funding proposals are:

- **Housing:** Acquisition and construction of affordable housing projects, including land purchase, housing rehabilitation, certain soft costs related to affordable housing development, and homebuyer assistance programs are priorities. Properties must be located in Fort Collins.
- **Public Service:** Nonprofit agencies serving a majority of people (51% or more) whose income is 80% or below the Area Median Income (AMI) and living in the City of Fort Collins.

Funds are allocated to nonprofit agencies, affordable housing providers, and other entities serving Fort Collins residents, a majority of which are low-and moderate-income households. Federal dollars leverage additional funds in many of the projects completed as part of the Consolidated Plan. Since these funds are limited, they are often only a portion of the funds our partners utilize to complete a project. By requiring partners to leverage these funds with other resources, the City of Fort Collins can maximize the impact of these funds in meeting its priority goals. Additionally, the City contributes Affordable Housing Fund (AHF) and Human Services Program (HSP) monies from the City's General Fund and Keep Fort Collins Great tax (KFCG) to further the goals of the Consolidated Plan and provide required match to the HOME program. Available amounts vary with budget cycles and economic conditions. Only federally funded projects are reported in the Annual Action Plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,144,395	410,645	44,351	1,599,391	3,433,185	For CDBG, proposals must meet one of the three national objectives: 1) benefit low- and moderate-income persons, 2) aid in the prevention or elimination of slums or blight, and/or 3) meet community development needs having a particular urgency. Fort Collins funds public service housing, and public facilities activities with CDBG. Balance of CDBG FY20 funds are obligated to projects, and will be committed in FY21 upon contract. \$44,351 prior year funding represents \$32,957 in unexpended FY19 administration funding and \$11,394 in FY19 funding that remained unexpended on public service projects that halted operations due to the pandemic.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	725,218	232,642	0	957,860	2,175,654	<p>Acquisition and construction of affordable housing projects, including land purchase, housing rehabilitation, certain costs related to affordable housing development, and homebuyer assistance programs.</p> <p>The \$566,726 in prior year HOME funding has been allocated to specific projects and that are completing the requirements needed for contracting and commitment.</p>

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - local	Acquisition Homebuyer assistance Homeowner rehab Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership	656,157	0	0	656,157	562,500	The Fort Collins Affordable Housing Fund (AHF) is a set-aside of fund monies that can be used for affordable housing programs and projects within the City of Fort Collins. AHF dollars reported here are those used in conjunction with federal dollars to support CDBG HOME projects/activities. Additional AHF funds are available for only funded projects.
Other	public - local	Public Services	2,992	0	0	2,992	77,008	The Human Services Program (HSP) funds are used to support human services needs in Fort Collins. HSP funds reported here are those used in conjunction with or to supplement CDBG funds in of specific human service activities. Additional HSP funds are available for City-only funded activities through the annual Competitive

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

HOME and CDBG funds are leveraged in Fort Collins with the Affordable Housing Fund (AHF) and the Human Services Program (HSP) monies.

Recipients also leverage City-allocated funds with many other local, state, and federal sources. Sources of leverage include debt, Low Income Housing Tax Credits, State of Colorado HOME funds and State Housing Development Grant funds, Federal Home Loan Bank Board funding (FHLBB) grants, United Way funding, and other foundation and donation funding. By encouraging applicants to leverage CDBG and HOME funds with as many other sources as possible, the City is able to provide funding to projects serving more residents of Fort Collins. Social Sustainability Department staff track all HOME eligible match funds to ensure the 25% match requirement is met.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Fort Collins has a land bank program that currently holds five parcels totaling 47 acres for the future development of affordable housing. One land bank parcel was sold and developed during the 2014-2019 Consolidated Plan. With the proceeds from that sale, in May of 2020, the City added a new 5-acre parcel on North College Avenue to the Land Bank. The City is currently partnering with a developer and a community land trust to build permanently affordable for-sale townhomes on one of the five land bank parcels. The Social Sustainability Department staff regularly reviews the need for public land that can be used to develop affordable housing and the potential of using City-owned land for housing development.

Discussion

Staff, the Human Services and Housing Funding Board (previously known as the CDBG Commission), and the Affordable Housing Board (housing applications) review all funding proposals. Housing applicants are invited to make presentations about their projects to the CDBG Commission. Funding recommendations are made and provided to City Council, which holds a public hearing to make final funding allocation decisions. Staff then works with grantees on additional due diligence items and contract execution.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase the supply of affordable housing units	2020	2024	Affordable Housing	City-wide	Increase affordable housing inventory	HOME: \$450,000	Rental units constructed: 84 Household Housing Unit
2	Preserve existing affordable housing	2020	2024	Affordable Housing	City-wide	Affordable housing preservation	CDBG: \$1,158,504 HOME: \$435,339 Affordable Housing Fund: \$656,157	Rental units rehabilitated: 139 Household Housing Unit
3	Provide emergency sheltering and services	2020	2024	Homeless	City-wide	Housing and services for persons who are homeless	CDBG: \$70,000	Public service activities other than Low/Moderate Income Housing Benefit: 240 Persons Assisted Homeless Person Overnight Shelter: 375 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Increase access to services	2020	2024	Non-Housing Community Development	City-wide	Services for low- and moderate-income populations	CDBG: \$122,008 Human Service Program: \$2,992	Public service activities other than Low/Moderate Income Housing Benefit: 1151 Persons Assisted
5	Provide administrative support to federal programs	2020	2024	Administration	City-wide	Increase affordable housing inventory Affordable housing preservation Housing and services for persons who are homeless Prevent homelessness Services for low- and moderate-income populations	CDBG: \$228,879 HOME: \$72,521	Other: 2 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Increase the supply of affordable housing units
	Goal Description	Increase both rental and ownership housing with the following priorities: mixed-income housing, permanent supportive housing, and/or housing with co-location of services (case management, childcare, etc.). Prioritize projects serving special populations including people experiencing homelessness, families, seniors, unaccompanied youth, people with disabilities, and people with very low incomes. May include construction, acquisition, change of use, downpayment assistance, etc.
2	Goal Name	Preserve existing affordable housing
	Goal Description	Includes rehabilitation of existing units, acquisition to prevent conversion to market rate, mobile home preservation, and ownership supports such as emergency repairs, energy efficiency upgrades, and accessibility modifications.
3	Goal Name	Provide emergency sheltering and services
	Goal Description	Support projects that provide services or shelter and/or residency programs for individuals and families experiencing homelessness, including comprehensive case management for long-term stabilization.
4	Goal Name	Increase access to services
	Goal Description	Prioritize special populations such as seniors, people with disabilities, unaccompanied youth, people experiencing homelessness, LGBTQIA+, people of color, and other historically underrepresented or under-resourced populations. Priority services include senior and disability services, mental health care, case management, and transportation.
5	Goal Name	Provide administrative support to federal programs
	Goal Description	Provide administrative support to CDBG and HOME Programs.

Projects

AP-35 Projects – 91.220(d)

Introduction

In spring 2020, the City of Fort Collins held a competitive application process to allocate HUD resources, and City of Fort Collins Affordable Housing Fund (AHF) dollars and Human Service Program (HSP) monies for the 2020 Program Year. Available federal funding included the 2020 allocation of CDBG and HOME funds from HUD, CDBG and HOME Program Income, and unspent CDBG and HOME funds from prior years. Funding was allocated to housing and public service projects serving a broad range of Fort Collins residents.

Projects

#	Project Name
1	FY21 CDBG Program Administration
2	FY21 HOME Program Administration
3	Mercy Housing: Northfield
4	Neighbor to Neighbor: Coachlight Plaza Rehabilitation
5	Neighbor to Neighbor: 44 Unit Rehabilitation
6	Housing Catalyst: Village on Bryan Rehabilitation
7	Catholic Charities: Shelter
8	Disabled Resource Services: Access to Independence
9	Elderhaus: Community Based Therapeutic Care
10	Crossroads Safehouse
11	SummitStone: Community Behavioral Health Treatment Program
12	SummitStone: Essential Mental Health Services at Murphy Center
13	Family Housing Network: Case Management Program

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

1	Project Name	FY21 CDBG Program Administration
	Target Area	City-wide
	Goals Supported	Provide administrative support to federal programs
	Needs Addressed	Increase affordable housing inventory Affordable housing preservation Housing and services for persons who are homeless Prevent homelessness Services for low- and moderate-income populations
	Funding	CDBG: \$228,879
	Description	CDBG FY21 EN (20%) \$228,879 The City of Fort Collins will use FY21 CDBG and 20% of any CDBG PI received during the FY21 Program Year to administer the CDBG program. Eligible Activity [CDBG]: CFR 570.206. CDBG Matrix Code: 21A.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	222 Laporte Ave, Fort Collins, CO 80522
	Planned Activities	Program administration
2	Project Name	FY21 HOME Program Administration
	Target Area	City-wide
	Goals Supported	Provide administrative support to federal programs
	Needs Addressed	Increase affordable housing inventory Affordable housing preservation Housing and services for persons who are homeless Prevent homelessness Services for low- and moderate-income populations
	Funding	HOME: \$72,521
	Description	HOME FY21 EN (10%) \$72,521. The City of Fort Collins will use 10% of FY21 HOME funds, plus 10% of any HOME PI received during the FY21 Program Year to administer the HOME program.
	Target Date	9/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	222 Laporte Ave, Fort Collins, CO 80522
	Planned Activities	Program administration
3	Project Name	Mercy Housing: Northfield
	Target Area	City-wide
	Goals Supported	Increase the supply of affordable housing units
	Needs Addressed	Increase affordable housing inventory
	Funding	HOME: \$450,000
	Description	\$450,000 HOME FY21 84-unit affordable multi-family community within a larger development. The property will include a large outdoor play area and community club house. The units will be two story walk-ups with balconies spread over 7 buildings and will incorporate architecturally with the market rate for sale product. Mercy Housing will offer voluntary family services for after school care, financial literacy and vocational training, as well as service referrals to local agency partners. National Objective [HOME]: 24 CFR 92.206 (a) (1)
	Target Date	3/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	84 low-income households
	Location Description	Southwest corner of Larimer County Assessor Parcel # 9701400002. Address to be TBD is east of current Redwood Drive and south of Suniga St.
4	Planned Activities	Project related soft costs and development fees
	Project Name	Neighbor to Neighbor: Coachlight Plaza Rehabilitation
	Target Area	City-wide
	Goals Supported	Preserve existing affordable housing
	Needs Addressed	Affordable housing preservation
	Funding	HOME: \$435,339 Affordable Housing Fund: \$64,661

	Description	\$93,914 HOME FY21, \$108,783 HOME CHDO FY21, \$232,642 HOME PI, \$64,661 AHF Rehabilitation of an existing 68-unit Section 8 family housing project. Renovations to interior and exterior of the units and community space, including energy efficient HVAC systems, addition of air conditioning, replacing all interior finishes, renovating kitchen and bathrooms, installing new exterior siding, reconfiguring the ADA units to comply with current requirements, and improving drainage and landscaping. National Objective [HOME]: 24 CFR 92.206 (a) (1)
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	68 low-income households
	Location Description	1550 Blue Spruce Fort Collins, CO 80524
	Planned Activities	Project related soft costs and development fees
5	Project Name	Neighbor to Neighbor: 44 Unit Rehabilitation
	Target Area	City-wide
	Goals Supported	Preserve existing affordable housing
	Needs Addressed	Affordable housing preservation
	Funding	CDBG: \$208,504 Affordable Housing Fund: \$591,496
	Description	\$208,504 CDBG FY21; \$591,496 AHF. Rehabilitation of 7 properties, each with 4-8 units, for a total of 44 affordable rental units. Renovations to interior and exterior of the buildings, including energy efficient HVAC systems, addition of air conditioning, replacing interior finishes, renovating kitchen and bathrooms, and improving drainage and landscaping. National Objective LMC. Eligible Activity: 24 CFR 570.208(a)(3) Public Service. Matrix Code: 14B, Low/Mod Housing
	Target Date	3/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	44 low-income households

	Location Description	1620 Azalea Dr, Fort Collins, CO 80526 713 Aztec, Fort Collins 80521 2404 Clearview Ave, Fort Collins, CO 80521 613 Conifer, Fort Collins 80524 619 Conifer, Fort Collins 80524 2405 Crabtree Dr, Fort Collins, CO 80521 2513 Crabtree Dr, Fort Collins, CO 80521 1041 Ponderosa Dr, Fort Collins, CO 80521
	Planned Activities	Construction, materials and rehabilitation costs
6	Project Name	Housing Catalyst: Village on Bryan Rehabilitation
	Target Area	City-wide
	Goals Supported	Preserve existing affordable housing
	Needs Addressed	Affordable housing preservation
	Funding	CDBG: \$950,000
	Description	\$537,846 CDBG FY21, \$367,803 CDBG PI, \$44,351 CDBG Prior Year funds. Rehabilitation of 27 one- and two-bedroom rental units. Renovations include roofs, gutters, and downspouts, siding, soffits and trim, stairways, and ramps; upgrading major mechanical systems; energy efficient windows; water efficient plumbing fixtures; and upgraded kitchens, bathrooms, and lighting. National Objective LMC. Eligible Activity: 24 CFR 570.208(a)(3) Public Service. Matrix Code: 14B, Low/Mod Housing
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	27 low-income households
	Location Description	114 S. Bryan Ave. - 3 Units 100 S. Bryan Ave. - 12 Units 106 S. Bryan Ave. - 12 Units
	Planned Activities	Construction, materials and rehabilitation costs
7	Project Name	Catholic Charities: Shelter
	Target Area	City-wide
	Goals Supported	Provide emergency sheltering and services
	Needs Addressed	Housing and services for persons who are homeless

	Funding	CDBG: \$60,000
	Description	\$60,000 CDBG FY21 Catholic Charities Shelter provides shelter, food, case management, resource navigation, benefits application assistance, and transitional housing help in support of persons experiencing homelessness. Funding will partially cover the salaries and benefits for direct service staff. National Objective: LMC. Eligible Activity: 24 CFR 570.201(e) Public Services. Matrix Code: 03T Operating Costs of Homeless Programs.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	375 individuals and families experiencing homelessness
	Location Description	460 Linden Center Dr, Fort Collins, CO 80524
	Planned Activities	Emergency evening and overnight shelter, meals, and supportive services.
8	Project Name	Disabled Resource Services: Access to Independence
	Target Area	City-wide
	Goals Supported	Increase access to services
	Needs Addressed	Services for low- and moderate-income populations
	Funding	CDBG: \$17,008 Human Service Program: \$2,992
	Description	\$4166 CDBG FY21, \$12,842 CDBG PI, \$2992 HSP The Access To Independence Program provides supportive case management and community assistance to increase the independence of adults with severe disabilities. Funding will assist with salaries and benefits for direct service staff. National Objective: LMC. Eligible Activity: 24 CFR 570.201(e) Public Service. Matrix Code: 05B, Public Service, Handicapped Services.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	125 adults with disabilities
	Location Description	1017 Robertson Street, Unit B, Fort Collins, CO 80524

	Planned Activities	Supportive case management and community assistance to increase the independence of adults with disabilities.
9	Project Name	Elderhaus: Community Based Therapeutic Care
	Target Area	City-wide
	Goals Supported	Increase access to services
	Needs Addressed	Services for low- and moderate-income populations
	Funding	CDBG: \$30,000
	Description	\$30,000 CDBG FY21 Elderhaus Community Based Therapeutic Care program provides at-risk elderly and adults with disabilities daytime activities to enhance their ability to function independently. Funding will assist with salaries and benefits for direct service staff. National Objective: LMC. Eligible Activity: 24 CRF 570.201(e) Public Service. Matrix Code: 05B, Public Service, Handicapped Services.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	58 severely disabled adults
	Location Description	6813 S. College Ave, Fort Collins, CO 80525
	Planned Activities	Daytime activities for low-income Fort Collins adults and seniors with disabilities, enhancing their ability to function independently.
10	Project Name	Crossroads Safehouse
	Target Area	City-wide
	Goals Supported	Increase access to services
	Needs Addressed	Services for low- and moderate-income populations
	Funding	CDBG: \$40,000
	Description	\$40,000 CDBG FY21 Crossroads Safehouse provides shelter and supportive services for victims of domestic violence and their children. Funding will partially cover the salaries and benefits for family advocates and facilities services. National Objective: LMC. Eligible Activity: 24 CFR 570.201(e) Public Services. Matrix Code: 05G Services for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking
	Target Date	9/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	750 households
	Location Description	421 Parker St, Fort Collins, CO 80525
	Planned Activities	Temporary shelter, including basic needs, crisis intervention, safety planning, resource identification, and victim advocacy services for victims of domestic violence.
11	Project Name	SummitStone: Community Behavioral Health Treatment Program
	Target Area	City-wide
	Goals Supported	Increase access to services
	Needs Addressed	Services for low- and moderate-income populations
	Funding	CDBG: \$15,000
	Description	\$15,000 CDBG FY21 The CBHT program, a collaboration of SummitStone Health Partners, the Health District of Northern Larimer County, and Housing Catalyst, combines intensive case management and therapeutic services with housing assistance for low-income persons, who have been disabled by severe mental illness and are diagnosed with severe substance abuse disorders. Funding will assist with salaries and benefits for therapists. National Objective: LMC. Eligible Activity: 24 CRF 570.201(e) Public Service. Matrix Code: 05O, Public Service, Mental Health Services.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	20 adults with disabilities
	Location Description	4856 Innovation Drive, Suite B, Fort Collins, CO 80525
	Planned Activities	Therapy and supportive services to improve independence and quality of life for low-income persons who are dually diagnosed.
12	Project Name	SummitStone: Essential Mental Health Services at Murphy Center
	Target Area	City-wide
	Goals Supported	Increase access to services
	Needs Addressed	Services for low- and moderate-income populations

	Funding	CDBG: \$20,000
	Description	\$20,000 CDBG FY21 Funding will assist with salaries and benefits of Mental Health Specialists at the Murphy Center, who conduct initial mental health assessments, provide short-term therapy sessions, collaborate for a spectrum of care with other community health providers, and perform crisis intervention. National Objective: LMC. Eligible Activity: 24 CFR 570.201(e) Public Service. Matrix Code: 05O, Public Service, Mental Health Services.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	198 individuals experiencing homelessness
	Location Description	242 Conifer St, Fort Collins, CO 80524
	Planned Activities	The program provides crisis intervention, mental health assessments, short-term therapy sessions, and collaboration with community partners for persons experiencing homelessness.
13	Project Name	Family Housing Network: Case Management Program
	Target Area	City-wide
	Goals Supported	Provide emergency sheltering and services
	Needs Addressed	Housing and services for persons who are homeless
	Funding	CDBG: \$30,000
	Description	\$30,000 CDBG PI FHN provides overnight shelter at host faith congregations, meals, day shelter, and case management to families experiencing homelessness. Funding will assist with salaries and benefits for direct service staff. National Objective: LMC. Eligible Activity: 24 CFR 570.201(e) Public Services. Matrix Code: 03T Operating Costs of Homeless Programs.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	240 households experiencing homelessness
	Location Description	1606 S. Lemay Ave. Suite 103, Fort Collins, CO 80525

	Planned Activities	Emergency day and overnight shelter, meals, supportive services, and case management.
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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Fort Collins does not target funds to specific geographies within the City. Funds are allocated based upon need, priorities, and goals.

Geographic Distribution

Target Area	Percentage of Funds
City-wide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

N/A—no geographic priority areas.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Fort Collins has developed the following annual goals for supporting low- and moderate-income households with housing, based upon the Housing Needs and Market Analysis sections of the Consolidated Plan, the proposed projects from local housing providers, and the capacity of local agencies and programs to serve Fort Collins households.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	223
Special-Needs	0
Total	223

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	84
Rehab of Existing Units	139
Acquisition of Existing Units	0
Total	223

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Homeless: There are no housing projects specifically for people experiencing homelessness this fiscal year. Mason Place, Fort Collins' second Permanent Supportive Housing development, was funded in FY18 was recently completed.

Non-Homeless: Neighbor to Neighbor is rehabilitating 68 affordable rental units at Coachlight Plaza and 44 scattered site affordable rental units with expected completion in 2023. Housing Catalyst is rehabilitating 27 affordable rental units at Village on Bryan with expected completion in 2022. Mercy Housing Northfield will provide 84 new affordable rental units for low-income seniors with completion anticipated in early 2023.

AP-60 Public Housing – 91.220(h)

Introduction

Housing Catalyst owns 70 scattered site public housing units. Housing Catalyst continues to reposition its Public Housing portfolio through HUD's Section 18 programs. Housing Catalyst has already repositioned more than half of its portfolio.

Actions planned during the next year to address the needs to public housing

Housing Catalyst continues this process and plans to sell 44 properties to Elevation Community Land Trust which will then be permanently affordable homeownership opportunities in the community. Any displaced residents will be eligible for a Section 8 Housing Choice Voucher.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Housing Catalyst has completed and will continue the following initiatives over the next year:

- As per Colorado statute and Federal regulation, the Housing Catalyst Board of Commissioners includes one current program participant who is a full voting member of the board
- Created a Resident Services program devoted to providing resident services focusing on housing retention and stabilization
- Provided training to staff members on trauma informed care, mental health first aid, housing first, harm reduction and Motivational interviewing
- Working toward fully integrated teams with property management and resident services focusing efforts to assisting residents toward success using formalized processes
- Completing Community Scans of properties to understand residents needs and interests. Using this information to establish measurable goals and strategies with an implementation plan.
- Several Community resources have been invited on site to create awareness and connect residents to the resources in the area including: Health Van, Police, City mediation program, school district, public library, Head Start, and the Foodbank Kids Café.
- JumpStart, the HUD Family Self Sufficiency Program serves an average of 180 households each year supporting families with employment and education goals.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Housing Catalyst has been designated a "High Performer" by HUD for the last two decades.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City has made homelessness central in its Social Sustainability Department (SSD) Strategic Plan. The plan reflects a coordinated effort between City agencies, local service providers, and community organizations to address homelessness. Network providers are trained to implement best practices, such as permanent supportive housing, rapid rehousing, and Housing First principles.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City provides financial and coordination support to agencies that provide outreach, shelter, and service provision. Strategies for reaching and serving people experiencing homelessness include:

- Conduct the annual PIT count to gather critical data on persons experiencing homelessness, spearheaded by the Northern Colorado Continuum of Care.
- Service providers will continue to track long-term homeless individuals and coordinate with the regional Coordinated Assessment and Housing Placement System (CAHPS) to assess individuals, find housing options, ensure supportive services, and provide supports for housing retention.
- Homelessness service providers will continue to use the VI-SPDAT to assess who is at highest risk if they remain homeless and prioritize individuals for housing placement.
- The City will continue to support Homeward Alliance and the Murphy Center, the one-stop-shop for service access for people experiencing or at-risk of homelessness.
- Homeward Alliance will continue to provide clothing, tents, survival gear, food, and personal care items.
- The City will continue to support Outreach Fort Collins (OFC), an on-the-street team that builds relationships with community members experiencing homelessness, service providers, businesses, and City services to address and de-escalate disruptive behaviors in their service area.
- Through their Mental Health Response Team (MHRT), the Police Department will continue to help families and individuals in crisis access appropriate community services and increase the safety of those individuals and officers who encounter them.
- OFC and Murphy Center will continue to maintain and distribute the Homeless Resource Guide, which lists information and bus routes for 40+ organizations that provide services to people experiencing homelessness.
- The City's Special Agency Sessions (SAS) will continue to support people experiencing homelessness who have received a quality-of-life violation (Camping, Trespass, Open Container, etc.). Defendants can receive case management and alternative sentencing in lieu of

a fine or jail time.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Fort Collins provides financial and resource support to housing and homeless service providers and collaborates with the network of providers to ensure that emergency shelter and transitional housing opportunities are available to residents experiencing homelessness. Several types of housing have been established and more are under development to help those in need. The types of facilities and services available in Fort Collins include emergency shelters, overflow shelters, transitional housing, rapid rehousing and permanent supportive housing.

Shelter

- Catholic Charities' Mission Shelter offers year-round emergency overnight shelter for women and families and residential/transitional program beds for men, women, families, and veterans.
- The Fort Collins Rescue Mission (FCRM) provides year-round emergency shelter and residential/transitional program beds for men.
- Family Housing Network (FHN) provides overnight- and day- shelter and meals to families experiencing homelessness through a network of faith-based partners.
- Crossroads Safehouse provides secure shelter, advocacy, legal assistance, rapid rehousing, and education for victims of domestic violence.
- The City has a winter overflow shelter plan including Seasonal Overflow Shelters (SOS) at remote locations. Catholic Charities and Fort Collins Rescue Mission also add capacity at their community shelters during the winter months.
- The City has an Emergency Weather Shelter Activation Plan to help people find shelter during extreme winter weather events.
- The City continues to work with partners to address additional sheltering needs as a result of the COVID-19 pandemic.

Transitional Housing

- The City finalized its partnership with Family Housing Network (FHN) to develop transitional housing for seven families in a City-owned building. The City has leased the building at a significantly reduced rate, with an option to purchase well below market rate. Fundraising for renovations has been accomplished and rehabilitation of the building is expected to be finished this fall. Families should be staying in the Sherwood House by winter 2021.

Permanent Housing

- The Social Sustainability Department Strategic Plan (SSDSP), the Affordable Housing Strategic Plan (AHSP), and the Consolidated Plan all have goals related to increasing the supply of

affordable housing, including permanent supportive housing.

- The City and its partners are involved in veterans' homelessness intervention initiatives at the State level and use a Coordinated Assessment and Housing Placement System (CAHPS) in the northern Colorado region.
- The City supports Permanent Supportive Housing projects through local and federal funding, fee waivers, and other incentives.
- Housing Catalyst recently completed Mason Place, 60 new units of Permanent Supportive Housing (PSH), and residents have moved in.
- SummitStone Health Partners provides scattered site Permanent Supportive Housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are significant challenges to decreasing the length of time homeless for households in Fort Collins, primarily due to the cost of housing and shortage of available affordable units. However, the City supports a variety of initiatives aimed at limiting the amount of time people experience homelessness.

- The City provides operating funds to agencies that help people experiencing homelessness make the transition to permanent housing and independent living. Agencies, including Housing Catalyst, Neighbor to Neighbor, SummitStone Health Partners, and Crossroads Safehouse provide permanent housing (including rapid rehousing and permanent supportive housing).
- Housing Catalyst developed and manages Redtail Ponds, a Permanent Supportive Housing (PSH) project that provides supportive services, life skills, case management, and counseling to its residents. Forty units target formerly homeless individuals, and twenty units are available for those who fall within the 30-50% Area Median Income (AMI) range. Development of a second 60-unit Permanent Supportive Housing community, Mason Place, was recently completed.
- Volunteers of America (VOA) serves veterans and their families with homelessness prevention and rapid re-housing services through a Supportive Services for Veteran Families (SSVF) program called Back Home. This program serves 135 clients annually with rapid rehousing and homeless prevention services. They also offer a program called Colorado Rapid Rehousing Re-Entry (COR3) which currently serves and can house up to 52 formerly incarcerated individuals per year. Referrals are received through the Department of Corrections and our Coordinated Entry System.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly

funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Fort Collins Social Sustainability Department Strategic Plan (SSDSP) and the Consolidated Plan both emphasize the need to support organizations that provide homelessness prevention services, cost of living reductions, and expand the supply of permanent supportive and affordable rental housing units.

1. The Social Sustainability Department's Director is a board member for the Northern Colorado Continuum of Care which works with area healthcare providers, homeless services providers, and other care institutions to establish coordinated discharge planning processes. Partners involved in addressing discharge planning include the Larimer County Detention Center, UCHHealth, the Larimer County Foster Care System, SummitStone Health Partners, Housing Catalyst, and others. An increased focus on preventing homelessness post-discharge at the State and federal levels has helped increase awareness of this issue.
2. In 2019 Housing Catalyst, with Homeward Alliance and Division of Housing (DOH), began issuing 20 new DOH vouchers for the Frequent User Systems Engagement (FUSE) program. FUSE is a proven model which identifies frequent users of jails, shelters, hospitals and/or other crisis public services and provides them supportive housing.
3. Also in 2019, Housing Catalyst created a resident services program for Villages affordable housing. Two resident service coordinators were hired to assist families in achieving stability and remedying problems to avoid eviction and homelessness.
4. The City provides funding to the Northern Colorado Coordinated Assessment & Housing Placement System (CAHPS) which provides assessment, navigation, case management and wrap-around services to house and retain housing for people on the by-name list.
5. Redtail Ponds, Fort Collins' first permanent supportive housing (PSH), serves individuals who were chronically homeless and have a disability, by providing onsite supportive services and 24/7 staff presence. This model has proven successful; 115 people have been housed since Redtail Ponds opened in 2015, including 44 veterans. Housing Catalyst has since completed Mason Place—60 additional PSH units. The site is in central Fort Collins, next to a MAX (transit) station. All units have project-based vouchers. Primarily, residents are selected through CAHPS from an assessed list of homeless persons most in need of PSH. Housing Catalyst provides onsite services for all residents through partnerships with service providers in order for residents to retain their housing.
6. Housing Catalyst administers 245 Non-Elderly Disabled (NED) vouchers; 65 Five-Year Mainstream vouchers for families whose head, spouse, or sole member is disabled; 135 Veterans Affairs Supportive Housing (VASH) vouchers; and 50 Family Unification Program (FUP) vouchers.

Housing Catalyst also has the following preferences for its project-based voucher program: 5 project-based vouchers for families participating in Project Self Sufficiency, 5 project-based

vouchers for families working with One Village One Family, and 40 project-based vouchers for homeless individuals referred through the Northern Colorado Continuum of Care Coordinated Assessment and Housing Placement System (at Redtail Ponds). Additionally, Housing Catalyst works with Catholic Charities and the Larimer County Criminal Justice Division to house individuals experiencing homelessness at Single Room Occupancy properties.

Discussion

7. The City's Utilities department provides a reduced rate for those with higher electricity usage due to medically necessary equipment, partners with Energy Outreach Colorado to provide energy bill assistance and weatherization, and offers a reduced rate program to customers who receive LEAP. The program helps connect low-income customers with efficiency programs and education to help them save more on their utility bills and have increased comfort in their homes.

8. The City funds a variety of human service programs with City dollars that aid in homelessness prevention. These include, but are not limited to:

- a. The Matthews House Empowering Youth Program which supports youth transitioning out of foster care and/or the juvenile justice system
- b. The Murphy Center, a one-stop-shop assistance location for community members at risk of becoming homeless
- c. Neighbor to Neighbor's housing and financial counseling, and rent assistance
- d. Catholic Charities Senior Services, which offers case management and financial assistance for at-risk seniors.
- e. Northern Colorado AIDS Project (NCAP) provides clients with utilities and rent assistance.
- f. Disabled Resource Services (DRS) provides clients housing navigation and utilities and rent assistance.
- g. Crossroads Safehouse which provides comprehensive case management, legal support, and self-sufficiency programming for victims of domestic violence
- h. Project-Self-Sufficiency which provides comprehensive support and promote self-sufficiency.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

In 2021, the City adopted a Housing Strategic Plan encompassing the entire housing spectrum and leading with equity. It specifically incorporates the prior approved 2015-2019 Affordable Housing Strategic Plan (AHSP) priorities, which aimed at retaining and growing the City's affordable housing inventory. The Housing Strategic Plan includes 26 strategies and avenues for addressing the ongoing housing challenges in our community. While the new plan is broader in reach, the City continues to work under the guidance of the goals and strategies included in the AHSP for housing targeting affordable income ranges.

This new Plan envisions that everyone has healthy stable housing they can afford. The City identified the greatest challenges to achieving that vision as:

- Price escalation impacts everyone, and disproportionately impacts BIPOC (Black, Indigenous and People of Color) and low-income households.
- There are not enough affordable places available for people to rent or purchase, or what is available and affordable isn't the kind of housing people need.
- The City does have tools to encourage affordable housing, but the current amount of funding and incentives for affordable housing are not enough to meet the goals.
- Job growth continues to outpace housing growth.
- Housing is expensive to build, and the cost of building new housing will likely continue to increase over time.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

To work on overcoming the challenges identified above, and to mitigate the high cost of development, the strategies the City will pursue include the following:

- Continue to provide federal and City funds to affordable housing developers to produce new affordable units or to preserve affordable housing. Incentives enable developers to produce rent-restricted units at below market rates.
- Housing stability funding, such as rental assistance and housing navigation, was provided during the COVID-19 pandemic primarily using CARES and CDBG-CV funding sources and is an anticipated use of additional HOME funding that will be received under the American Rescue Plan Act (ARPA).
- Refining development incentives and expand funding sources. A dedicated sales tax was passed,

providing \$4 million over 10 years to be used for affordable housing construction and/or preservation. Some of this funding was committed to the city's second permanent supportive housing project, which was recently completed. The City is considering an affordable housing impact fee as part of an impact fee update in 2021.

- Revise Land Use Code (LUC) regulations to remove barriers to affordable housing development, increase housing supply across the spectrum, and improve housing variety and choice. In conjunction with the adoption of the new Housing Strategic Plan, City Council appropriated \$290,000 to implement housing-related changes to the City's LUC. This work will likely result in new incentives for affordable housing development, revision of standards that currently limit permitted densities, etc.
- The City seeks to increase partnerships with local employers to provide workforce housing. The City entered into a Memorandum of Understanding with Elevation Community Land Trust (ECLT), a state-wide philanthropy-funded land trust, with the mission of providing permanently affordable homeownership opportunities. ECLT is buying public housing units from the local housing authority and converting them to permanently affordable for-sale homes.
- Strategically releasing the City's Land Bank properties for development of affordable rental and ownership housing. Partnerships with developers aim to maximize the resource of the Land Bank parcels for affordable housing development and reinvest proceeds from the sale of existing parcels into new land holdings. The City is currently working with a developer to build 54 townhomes for sale to families making no more than 80% AMI, in partnership with ECLT.
- The City created an Internal Housing Task Force to seek enterprise-wide efforts to promote and incentivize affordable housing. The City added an Affordable Housing Executive team, and an Ad Hoc Council Committee on Housing was convened from early 2020 through April 2021. A benefit of the COVID-19 pandemic was multiple levels of government worked together to have a coordinated approach to response and recovery. The City has been active in passing recovery funds to community partners through granting procedures already in place.

Discussion:

The City has finished a major rework of its comprehensive plan, City Plan. City Plan is more housing-focused than earlier iterations because the lack of housing inventory at all price points is causing stress and price escalation. The Housing Strategic Plan is a component of City Plan. The City conducted a Land Use Code audit to identify ways to remove barriers to the construction of housing options. The next step is a Land Use Code redraft starting with a focus on Housing issues. A consultant has been retained to start this important work. The City continues to look at ways to provide additional incentives and land use code modifications to promote the production of affordable housing. These include:

- Examine the feasibility of restructuring its permit, plan check, and capital expansion fee structures to ensure equitability and appropriateness as related to the proportionate impact on the construction of smaller units. This policy would incentivize developers to build smaller units and new housing types.

- Explore the pros and cons of reducing the minimum standards for lot sizes (minimum house size has already been reduced).
- Consider other regulatory policies that could promote the provision of rental housing for those with low- and very-low-incomes. This strategy may include ways to reduce barriers to the use of accessory dwelling units.
- Strategies for addressing fair housing concerns including providing education and hosting training events.
- Evaluating occupancy restrictions.

The City plans to use the policy tools above to lessen regulatory and policy impacts on affordable housing development, while expanding the resource base needed to increase the production and preservation of the affordable housing inventory in the City.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Fort Collins uses a holistic approach to address the housing, employment, and supportive service needs of low-income and underserved populations. In its Social Sustainability Department Strategic Plan (SSDSP) and Economic Health Strategic Plan (EHSP), the City has developed a set of goals, strategies and actions to address the problems faced by community members living in poverty. Both plans share the theme area Community Prosperity. This theme acknowledges the potential, contributions, and value of all Fort Collins' residents, and presupposes that when we each do better, we all do better—and our community is more sustainable as a result. Foundationally, the way to reduce poverty is to increase prosperity.

The EHSP Community Prosperity section contains four overarching goals: 1) Close the skills gap and increase career pathways, 2) Diversify employment opportunities for residents, 3) Provide resources that enhance the ability of existing business to succeed in the city, and 4) Increase youth engagement in workforce and talent development. Strategies within the goals emphasize strong partnerships with educational institutions, businesses, and other collaborators such as the Larimer County Workforce Center. Several strategies include focus on underserved and disadvantaged populations. In response to these goals, the Economic Health Department has partnered regionally to develop a regional workforce analysis and strategy called Talent 2.0. The plan works to: 1) Increase Access—actively support employers in finding, attracting, and retaining the talent that employers need; 2) Improve Alignment—align education and workforce resources within the business community and the local talent pool; and 3) Remove Barriers—collectively address structural issues that serve as barriers to a secure talent pipeline, such as affordable housing and childcare. Additionally, the Economic Health Department has a bilingual Business Specialist focused on supporting potential and existing small, local, and minority-owned businesses in Fort Collins. The Economic Health Office is collaborating with other regional economic development offices and Chambers of Commerce offices to develop a recovery plan called Reignite. Key areas of this plan include small business resiliency, workforce, innovation, and regional positioning to support businesses (of all sizes and types) and workforce that will transition our economy better and be more equitable than it was before.

The SSDSP goals for Community Prosperity include: 1) Close the skills gap and increase career pathways in the community; 2) Support early and secondary education to improve opportunities for life success; 3) Support programs and initiatives providing residents with affordable, quality, caregiving services; 4) Support area financial literacy initiatives, and 5) Balance land uses to support a healthy economy. Strategies include collaboration with other City departments and community partners, supporting community initiatives, and funding human service organizations that support these goals. Financial support includes CDBG, HOME, and City funds.

In addition to Community Prosperity, the Social Sustainability Department's Strategic Plan includes sections on Housing, Community Wellness, and Equity and Inclusion. Strategies in the Plan address the

broad spectrum of barriers faced by persons and households in poverty, and work to build resources and/or address barriers. Examples include priority areas such as early childhood education/school readiness, workforce development, accessible healthcare, equitable transportation provision, and affordable childcare. By leveraging City-owned assets and investing in community partner programming, the Social Sustainability Department is leading efforts for the City to expand access, affordability and workforce capacity in the early childhood education and childcare sector.

Actions planned to address obstacles to meeting underserved needs

The City will continue to provide technical support and financial resources to the agencies and organizations focusing their missions on addressing the underserved needs of Fort Collins residents. It will increase the supply of affordable rental housing. It will increase opportunities for those residents experiencing homelessness by providing support to emergency housing agencies, domestic violence shelters, and supportive services agencies. It will act to preserve the existing affordable housing inventory through both rehabilitation and homebuyer opportunities. Through both CDBG and the City's Human Services Program funding, the City will support an array of supportive services contributing in various ways to improving the living conditions of those community members who have fewer resources and opportunities for stability and self-sufficiency.

In 2016, the City and its partners implemented Outreach Fort Collins, a local initiative to get outreach workers on the streets to connect at-risk persons to resources. OFC is seeing over 700 unduplicated people experiencing homelessness annually. They provide community engagement contacts, service provider contacts, and service coordination as needed. The Outreach Fort Collins Board of Directors voted on and approved a service area expansion in November 2020. Additionally, the City assisted the Murphy Center in expanding their hours and services over the winter, which had a ripple effect of positive impacts throughout the community.

The City has partnered with UCHealth and SummitStone Health Partners to implement co-responders in the Police Department to provide crisis intervention as appropriate on police calls. The City is actively supporting the County in its work to expand much needed behavioral health services in Fort Collins.

Recently, the City deployed responsive funding to increase community capacity for affordable, accessible and quality childcare. This included partnerships to increase infant and toddler classrooms, reduce tuition costs for families needing childcare, and strengthen retention strategies for the childcare workforce.

The City will continue to be an engaged partner in many local conversations and initiatives focusing on the needs of underserved populations. This commitment includes sponsoring and facilitating regional conversations on homelessness and affordable housing, and participating in the national and statewide efforts to end veteran homelessness.

Actions planned to foster and maintain affordable housing

The City will continue to provide both technical and financial support to preserve affordable housing and will take actions to encourage and incentivize the development of more affordable housing and affordable homeownership opportunities. From a policy perspective, the City will engage the community in policy level discussions of what tools could be added to prime the production of more units on an annual basis, to more quickly close the gap between the number of households who are cost-burdened and the number of affordable units available. As available land with suitable infrastructure continues to decrease due to high development pressures, the City continues to activate Land Bank properties to increase the supply of affordable rental and ownership units.

Larimer County has published a 5-year strategic plan including a goal that focuses on reducing housing overburden by 2023. The City serves on the working group for that goal.

In 2019, City Council made preservation of affordable housing and mobile home parks a City priority and initiated a moratorium on redevelopment. In 2020 the City began offering mobile home park neighborhood improvement and community building mini grants to support projects such as tree-trimming, sewer scoping, safety lighting, and more. The City also rezoned six Manufactured Home Communities (MHC) into a new zone designed to preserve the use of these properties as MHCs. Some of the 26 strategies in the Housing Strategic Plan are designed to promote housing stability and the preservation of affordable housing through conversions to cooperative ownership, or by agreements from landlords who accept public benefits. Also, the Plan seeks opportunities for mission-aligned partners to acquire market rate housing and add affordability restrictions. Extensive public engagement was conducted on all City housing policy work over the last two years through the Home 2 Health grant initiative funded by the Colorado Department of Public Health and Environment. The relationships formed through that process will continue to assist the City in implementing the Housing Strategic Plan.

Actions planned to reduce lead-based paint hazards

The City adheres to requirements that all buildings built prior to January 1, 1978 have a lead hazards assessment when federal funds will be used to purchase or rehabilitate the property. As a condition of assistance, the property must have lead screening and if lead is detected, the project must include lead hazard containment or abatement in accordance with HUD's Lead Rule Compliance Advisor. In addition, the City follows the EPA regulations which require that any federally funded organization doing an activity which causes disruption of lead while doing work, use only EPA-certified workers and follow procedures to minimize the spread of lead. Lead hazards in public housing units and other units of Housing Catalyst (Fort Collins' PHA) have been stabilized and/or removed in previous years during rehabilitations of these units.

Actions planned to reduce the number of poverty-level families

Actions planned for FY21 to reduce the number of families in poverty include financial support and collaboration to increase community capacity. Some of the target strategies include:

- Utilize budgeted funds to provide additional capacity and availability of quality affordable childcare.
- Implement policy changes recommended through the Home2Health project and the update to the City's Housing Strategic Plan, particularly strategies that enhance the City's ability to incentivize Affordable Housing rental and ownership projects.
- Provide Human Service funding to nonprofit partners in the community to help working families preserve, support, and stabilize their families.
- Participate on the Northern Colorado Continuum of Care Governing Board and the Coordinated Assessment and Housing Placement System (CAHPS) subcommittee, to assist with prioritization and funding of permanent supportive housing projects, supportive services, and other prioritized programs/projects identified by the Northern Colorado Continuum of Care that will stabilize the lives of people experiencing homelessness in Fort Collins.
- Create and launch a public-facing dashboard to communicate the results of a recently completed baseline equity study, which will allow staff and community partners to align resources and strategic priorities to proactively advance equitable outcomes for all, including those related to socioeconomic status.
- Establish an Equity Office which will streamline internal efforts to deploy an equity lens across projects, programs, and policies organization wide.
- Continue to utilize a racial equity rapid response team to help project managers embed equity considerations into their work. Outcomes from that effort have helped on several projects, including providing and analysis of sliding-scale customer pay rates for utility services.

Actions planned to develop institutional structure

In acting as an individual organization, and in collaboration with other community partners, the City of Fort Collins takes its community leadership role seriously in addressing community challenges and meeting needs. The City serves as funder, collaborator, and convener for a variety of frameworks and initiatives. The City will continue to participate as a convener and partner in community-wide efforts to form plans addressing both ongoing and emerging challenges low-income community members face (e.g., homelessness, stable housing, health and behavioral health care, and affordable childcare).

More specifically, the Social Sustainability Department was created to build formal institutional structure around addressing community needs. Additionally, low-income and vulnerable residents benefit from the services provided by a number of high performing public and nonprofit agencies supported financially and operationally by the City. Those entities deliver a variety of housing and non-housing community development activities. The City will continue to take a proactive approach in bringing community-based organizations together to ensure excellent service, thoughtful coordination, and innovative, evidence-based approaches in delivering housing and support services to low-income community members.

The City will provide ongoing technical assistance and financial resources, ensuring that community

organizations have the capacity and the necessary human and physical assets to execute their mission in the most effective way. The City will continue to use a robust investment decision process to ensure there is no unnecessary service duplication and that providers work together cooperatively to develop service plans addressing identified needs.

The City will continue to update its Social Sustainability Department Strategic Plan to provide an ongoing blueprint for the community to follow in both assessing performance and understanding the actions the City will take in addressing identified needs. Through its monitoring and risk assessment processes, the City will gather data and information on expenditures, outcomes and numbers served, so that it can continue to make effective and strategic use of its limited funding and resources.

Actions planned to enhance coordination between public and private housing and social service agencies

The City has structured its Social Sustainability Department's mission and role to serve as the convener and navigator for collective plans and actions to ensure that the efforts and resources directed at underserved populations and housing needs are utilized in the most efficient manner possible. Staff members participate in a number of community-wide committees and initiatives which enhance coordination between service and housing providers. In terms of federal framework and funding, the North Front Range Continuum of Care (NFRCC) is the vehicle used for addressing the various needs and challenges of persons experiencing homelessness and at-risk populations. The City convenes coordinating meetings between housing providers, including Housing Catalyst and other nonprofit housing agencies, to ensure those receiving housing benefits can also access needed social services, and to advance efforts toward greater self-sufficiency for community members who are low-income. The Social Sustainability Department oversees two citizen advisory committees within the City's Boards and Commissions. The Human Services and Housing Funding Board (previously known as the CDBG Commission) and the Affordable Housing Board work, in part, to monitor community issues and provide an additional avenue for soliciting citizen and agency input. They help the City better coordinate housing activities with public service efforts to ensure that gaps for underserved populations are being addressed.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

No other forms of HOME investment are being used beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City's complete resale/recapture guidelines and policy are included as an attachment. The City uses the Recapture guidelines, as outlined in 92.254. For the development of homebuyer units, the City has implemented the Resale guidelines, as outlined in 92.254.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Homeownership Resale Guidelines: The HOME Resale Guidelines have been implemented for housing developed with HOME funds. This method is used for the homes developed by Habitat for Humanity to keep them affordable to low-income households for twenty years. At the time the home is developed, the developer signs a 20-year Affordable Restrictive Covenant with the City. The Covenant requires the home remain owner-occupied for the affordability period, be sold to an income eligible household, and that the maximum purchase price not exceed certain limits based on a calculation of the number of bedrooms and the maximum amount an eligible household could borrow with current FHA loans. The City of Fort Collins utilizes a Promissory Note and Deed of Trust to enforce the resale requirement. The City implements the Fair Return obligation by calculating the repayment of the City loan to be the net proceeds from the sale of the property less the costs of any improvements the homeowner has made to the property. If there are no net proceeds from the sale, no repayment is required. Net proceeds is defined as the sales price minus the superior loan repayment and any closing costs incurred by the buyer.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not plan to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funding this year.

Attachments

Citizen Participation Comments

Public Participation Attachments

1. Public Notice for Competitive Process Public Review Period and Public Hearing
2. Email to partners of Competitive Process Public Review Period and Public Hearing
3. Interfaith Council Newsletter announcement of Competitive Process Public Review Period and Public Hearing
4. Public Notice for Annual Action Plan Public Review Period and Public Hearing
5. Webpage announcement of Annual Action Plan Public Review Period and Public Hearing
6. Events calendar announcement of Annual Action Plan Public Hearing
7. Email to partners of Annual Action Plan Public Review Period and Public Hearing
8. Public Comment

Account: 214164

FORT COLLINS COLORADOAN

Three-cent

Lower County Court, Clerk of Co. 1201 Laramie Ave STE 60

STATE OF COLORADO

STATE AFFIDAVIT OF PUBLICATION

COUNTY OF LARIMER

CITY OF FORT COLLINS
ATTN: DANIEL J. JARVIS
PO BOX 580
FORT COLLINS, CO 80522

I, being duly sworn, depose and say that said is the legal title of the Fort Collins Coloradoan, that the same is a daily newspaper of general circulation and printed and published in the City of Fort Collins, a said county and state, that the notice of advertisement at which the annexed is a true copy has been published in said daily newspaper and that the notice was published in the regular and ordinary course of every number of said newspaper during the period and time of publication of said notice and in the newspaper paper and not in a supplement thereof, that the publication of said notice was continued in the issue of said newspaper on

5/15/23

I, said Fort Collins Coloradoan has been published continuously and uninterceptedly during the period of time aforesaid. As to the last publication of said notice or advertisement above referred to, the said newspaper has been admitted to the United States mails as second-class matter under the provisions of the Act of March 3, 1879, or any amendments thereof and that said newspaper is a daily newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

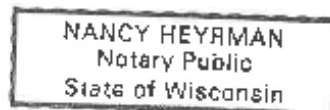
State Clerk

Subscribed and sworn to before me, within the County of Brown, State of Wisconsin, this 5th day of May, 2023.

Nancy Heyrman
Nancy Heyrman

5.15.23

Notary Public



Legal No. 510064217

A # 00000000
P.O. # 000000
of Affidavits

Affidavit, Notary
Notary Public

Se solicitan cooperadores del público a saber de: **Transacciones** de intercambio de la Ciudad para **Alcaldías Aseguradas y Servicios Públicos**.

[illegible]

the more visible and entries that negatively leading information about the company, for example, and negatively about the company where the company would be all the first, too.

Esta religión que incluye una gran variedad de creencias, desde el hinduismo hasta el budismo, se ha convertido en una de las más importantes del mundo y ha influenciado profundamente la cultura y la sociedad de Asia y de otros continentes.

¹⁰ A source we spoke to said that during the 1990s, if someone was charged with a crime, they would be arrested and held for 30 days, then released on bail. If the person was not charged with a crime, they would be released on bail immediately. The source said that the system was designed to protect the public, but it was also designed to protect the government. The source said that the system was designed to protect the public, but it was also designed to protect the government.

Se hará otro Aviso si fuese para mejorar oportunidades para el personal del público durante el periodo de revisión de 30 días del Plan de Acción de Acción 2021.

[illegible]

El primer día de la semana fue un día de mucha actividad, con muchas cosas que hacer y con mucha gente que vino a ver. El segundo día fue un día de mucha tranquilidad, con pocas cosas que hacer y con poca gente que vino a ver. El tercer día fue un día de mucha actividad, con muchas cosas que hacer y con mucha gente que vino a ver. El cuarto día fue un día de mucha tranquilidad, con pocas cosas que hacer y con poca gente que vino a ver. El quinto día fue un día de mucha actividad, con muchas cosas que hacer y con mucha gente que vino a ver. El sexto día fue un día de mucha tranquilidad, con pocas cosas que hacer y con poca gente que vino a ver. El séptimo día fue un día de mucha actividad, con muchas cosas que hacer y con mucha gente que vino a ver. El octavo día fue un día de mucha tranquilidad, con pocas cosas que hacer y con poca gente que vino a ver. El noveno día fue un día de mucha actividad, con muchas cosas que hacer y con mucha gente que vino a ver. El décimo día fue un día de mucha tranquilidad, con pocas cosas que hacer y con poca gente que vino a ver.

[illegible]

A la hora de la distribución de los recursos económicos en el mundo el 1991, el 72% de los países de Europa, 36% de América Latina y el Caribe, 63% de América del Sur y América Central, 53% de África, 46% de Asia y 34% de Oceanía, no alcanzaban a cubrir las necesidades básicas de sus habitantes.

The first major difference between the two approaches is the way in which the data is collected. In the first approach, the data is collected from a single source, such as a survey or a database. In the second approach, the data is collected from multiple sources, such as social media, weblogs, and other online sources. This allows for a more comprehensive view of the data, but it also introduces more complexity in the analysis process.

La Ciudad de San Pedro tiene las siguientes categorías para el acceso a algunos programas y actividades de la ciudad y sus áreas amplias expuestas al conocimiento por presentar las discapacidades. Entre los otros por su pertenencia a este proceso se han contemplado los siguientes:

- **Artículo 45 de la Ley de Rehabilitación de la Ciudad de San Pedro**: Este artículo establece que la Ciudad de San Pedro debe garantizar el acceso a los servicios públicos para las personas con discapacidad.
- **Artículo 46 de la Ley de Rehabilitación de la Ciudad de San Pedro**: Este artículo establece que la Ciudad de San Pedro debe garantizar el acceso a los servicios públicos para las personas con discapacidad.
- **Artículo 47 de la Ley de Rehabilitación de la Ciudad de San Pedro**: Este artículo establece que la Ciudad de San Pedro debe garantizar el acceso a los servicios públicos para las personas con discapacidad.

From: [Dianne Tjalkens](#)
Cc: [Beth Rosen \(brosej@fcgov.com\)](#)
Subject: City of Fort Collins Notice of Public Review and Hearing
Date: Tuesday, May 04, 2021 2:24:00 PM
Attachments: [Spring 2021 CP Public Review Notice.pdf](#)

Hello Partners!

You are receiving this email because you are part of a network connected to those community members who benefit from City grants, or have been underrepresented in the City's public input processes.

Please help your clients participate in this engagement opportunity by sharing the attached Public Notice of Public Review Period and Public Hearing.

What this notice is about:

- Each year the City receives about \$1.5 million in federal funds for affordable housing, community development and human services. The City also invests over \$1 million towards these goals.
- Each Spring a citizen commission reviews proposals from affordable housing developers and human service providers and makes funding recommendations to Council. The recommendations are included in the attachment.
- There is a 30-day public review period happening May 6 through June 6. Comments can be submitted to dtjalkens@fcgov.com or amolzer@fcgov.com.
- On June 1 Council will take action on the recommendations. We encourage you and your participants to attend the Public Hearing to have your voices heard. Remote participation is available.
- **For details, read the attached public notice** (in English and Spanish).

Thank you!

.....
DIANNE TJALKENS
CDBG/HOME Program Administrator
Social Sustainability Department
[City of Fort Collins](#)
222 Laporte Ave.
970-221-6734 office
dtjalkens@fcgov.com

COVID-19 RESOURCES
[For all residents](#)
[For businesses](#)
[Want to help?](#)

Fort Collins Interfaith Council May 2021 Newsletter

Local Advocacy Resources

Public Comment Solicited on City Funding

Recommendations for Affordable Housing and Human
Services

Link to the full notice: <https://www.fcgov.com/socialsustainability/files/spring-2021-cp-public-review-notice.pdf>

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- **For details, read the above public notice** (in English and Spanish).

Account #: FTC-217271

FORT COLLINS
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Invoice Text

CITY OF FORT COLLINS SOCIAL SUSTAINABILITY DEPT

STATE OF COLORADO)

) ss: AFFIDAVIT OF PUBLICATION

COUNTY OF LARIMER)

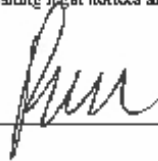
DIANNE T. JALKENS
CITY OF FC-CDBG-LEGAL
222 LAPORTE AVE

FORT COLLINS CO 80521

I, being duly sworn, depose and says that said is the legal clerk of the Fort Collins Coloradoan; that the same is a daily newspaper of general circulation and printed and published in the City of Fort Collins, in said county and state; that the notice or advertisement, of which the annexed is a true copy, has been published in said daily newspaper and that the notice was published in the regular and entire issue of every number of said newspaper during the period and time of publication of said notice, and in the newspaper proper and not in a supplement thereof; that the publication of said notice was contained in the issue of said newspaper on

06/13/21

that said Fort Collins Coloradoan has been published continuously and uninterruptedly during the period of at least six months next prior to the first publication of said notice or advertisement above referred to; that said newspaper has been admitted to the United States mails as second-class matter under the provisions of the Act of March 3, 1879, or any amendments thereof; and that said newspaper is a daily newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.



Legal Clerk

Subscribed and sworn to before me, within the County of Brown, State of Wisconsin this 13th of June 2021.



Notary Public

979.71

Notary Expires

VICKY FELTY
Notary Public
State of Wisconsin

Legal No. 0004773857

Ad#:0004773857

P O : Annual Action Plan

This is not an invoice

of Affidavits 1

Affidavit Prepared
Sunday, June 13, 2021 2:48 am

CITY OF FORT COLLINS SOCIAL SUSTAINABILITY DEPARTMENT
ANNUAL ACTION PLAN:
NOTICE OF PUBLIC REVIEW PERIOD AND PUBLIC HEARING

This notice includes information on the public review period and Public Hearing for the FY21 Annual Action Plan (AAP), and locations and ways for citizens to provide input. Because the City of Fort Collins is the recipient of federal funds for housing and community development activities, this document is required for submission to the U.S. Department of Housing and Urban Development (HUD).

The City of Fort Collins Draft FY21 Annual Action Plan will be available for public review June 15-July 15, 2021. The draft document will be available on the City's website at www.fcgov.com/socialsustainability. An online Public Hearing will also be held on Tuesday, June 22 from 9:00-11:00 a.m., details and link available at www.fcgov.com/socialsustainability.

The Annual Action Plan identifies immediate actions proposed for the coming year, and contributes to the more comprehensive Five-Year Consolidated Plan. The Annual Action Plan addresses housing and community development priorities and needs, homelessness issues, and the needs of social populations. It also identifies funding sources to be applied to each project.

Copies of this public review period and Public Hearing notice will be distributed to approximately one dozen partner entities serving a significant population of persons in legally protected classes (persons in a racial/ethnic minority, persons with disabilities, remote heads-of-households, etc.), persons in a special population (at-risk youth, etc.), persons in a federal "presumed benefit category" (abused spouses, persons with HIV/AIDS, persons experiencing homelessness, etc.), or persons who may otherwise have barriers to public participation.

Written comments on the FY21 Annual Action Plan may be submitted to the City of Fort Collins, Social Sustainability Department, located at 222 Laporte Avenue (mailing address): PO Box 360, Fort Collins, CO 80522 or via dis@fcgov.com. For further information, contact the City's Social Sustainability Department at 970-221-6734. Citizens may also arrange to meet with staff to personally express their views.

The City of Fort Collins will make reasonable accommodations for access to City services, programs and activities and will make special communications arrangements for persons with disabilities. All venues for participation in this process are fully accessible. Please call 970-221-6848 for assistance. Auxiliary aids and services are available for persons with disabilities. VTPD: dial 711 for Relay Colorado to call 970-221-6734. This information is available in Spanish or other language on request to persons who would like this information translated or recommunicated in Spanish or other language. Please call 970-416-6264 or titlasi@fcgov.com to make a request for information in other languages.

DEPARTAMENTO DE SOSTENIBILIDAD SOCIAL DE LA CIUDAD DE FORT COLLINS
PLAN DE ACCIÓN ANUAL:
AVISO DEL PERÍODO DE REVISIÓN PÚBLICA Y AUDIENCIA PÚBLICA

Este aviso incluye información sobre el período de revisión pública y la Audiencia Pública para el Plan de Acción Anual FY21 (AAP, por sus siglas en inglés), y los lugares y los horarios en que los Ciudadanos pueden proveer sus comentarios. Ya que la Ciudad de Fort Collins recibe fondos federales para vivienda y para actividades de desarrollo de la comunidad, se requiere que este documento sea remitido al Departamento de Vivienda y Desarrollo Urbano (HUD, por sus siglas en inglés).

El borrador del Plan de Acción Anual del año fiscal 2021 de la Ciudad de Fort Collins estará disponible para la revisión pública desde el 15 de junio hasta el 15 de julio, 2021. El borrador del documento estará disponible en el sitio web de la ciudad en www.fcgov.com/socialsustainability. También se celebrará una Audiencia Pública en línea el martes 22 de junio, de 9:00 a 11:00 a.m., los detalles y el enlace están disponibles en www.fcgov.com/socialsustainability.

El Plan de Acción Anual identifica las acciones inmediatas propuestas para el próximo año y también contribuye a un más detallado Plan Estratégico de Cinco Años (Plan Consolidado). El Plan de Acción Anual aborda las prioridades y necesidades de vivienda y desarrollo de la comunidad, personas en situación de vulnerabilidad y las necesidades de grupos especiales. Este plan también identifica los recursos de financiamiento que se aplicarán a cada proyecto.

Copias de este aviso del período de revisión pública y de la Audiencia Pública serán colocadas en aproximadamente una docena de entidades que sirven a un número significativo de personas pertenecientes a grupos legalmente protegidos (personas en una minoría racial o étnica, personas con discapacidades, madres solteras, etc.), personas pertenecientes a grupos especiales (jóvenes en riesgo, etc.), personas por su condición o una clasificación federal de "beneficiarios presumidos" (víctimas de abuso conyugal, personas con VIH/SIDA, personas en situación de vulnerabilidad, etc.), o personas que puedan tener barreras adicionales para la participación pública.

Los comentarios escritos sobre el Plan de Acción Anual del Año Fiscal 2021 pueden ser remitidos al Departamento de Sostenibilidad Social de la Ciudad de Fort Collins, localizado en 222 Laporte Ave (dirección postal: PO Box 360, Fort Collins, CO 80522) o a través de dis@fcgov.com. Para más información, comuníquese con el Departamento de Sostenibilidad Social de la Ciudad al 970-221-6734. Los ciudadanos también pueden hacer una cita para expresar sus opiniones en persona o un momento de personal.

La Ciudad de Fort Collins hará las adaptaciones razonables para el acceso a servicios, programas y actividades de la ciudad y hará arreglos apropiados especiales de comunicación para personas con discapacidades. Todos los sitios para la participación en este proceso son completamente accesibles. Para más ayuda, llame al 970-221-6848. Hay disponibilidad de equipos de telelenguaje para discapacitados. VTPD: llame al 711 para que Relay Colorado llame al 970-221-6734. Esta información está disponible en español u otro idioma sin costo para la persona que le gustaría esta información traducida o comunicada en español u otro idioma. Favor llamar al 970-221-6734 o a titlasi@fcgov.com para solicitar información en otros idiomas.

050477383
Coloradoan
June 15, 2021

Announcement of Public Review Period and Public Hearing

FC Social Sustainability - City of Fort Collins x +

← → ↻ 🏠 🔒 fcgov.com/socialsustainability/

📁 Managed bookmarks ★ Bookmarks

We would like to thank community members who were able to anonymously partic

[Learn More](#)

Announcements



Notice of Public Review and Public Hearing

This notice includes information on the public review period and Public Hearing for the FY21 Annual Action Plan (AAP), and locations and ways for citizens to provide input. Because the City of Fort Collins is the recipient of federal funds for housing and community development activities, this document is required for submission to the U.S. Department of Housing and Urban Development (HUD).

Public Review

June 15 - July 15, 2021

Online Public Hearing

June 22, 2021

9:00-10:00 a.m.

Meeting Link:

<https://fcgov.zoom.us/j/94833732245>

732245

Meeting ID: 948 3373 2245

Read the [FY21 AAP Public Review \(Draft\)](#)



Rescue Mission Returns to Linden St.

The Fort Collins Rescue Mission will move their operations back to their location at 316 Jefferson St on May 1, 2021 after operating a temporary emergency shelter on Blue Spruce since November 2020. Staff and partners are working collaboratively to ensure a smooth transition and to address potential service gaps.

[Current Services](#)

[Servicios Actuales](#)

fcgov.com/events
Announcement of Public Hearing

The screenshot shows a web browser window with the address bar displaying "fcgov.com/events/". The page content is partially obscured by a modal window titled "Online Public Hearing: FY21 Annual Action Plan (AAP)". The modal window contains the following information:

- Location:** Remote - See Agenda For Details, <https://fcgov.zoom.us/j/94833732245>, Meeting ID: 948 3373 2245
- Date:** Tuesday June 22, 2021 9:00 AM
- Web address:** <https://www.fcgov.com/socialsustainability/>
- Contact Info:** Dienne Tjalkens, Phone: 970-221-6734, E-mail address: dtjalkens@fcgov.com.
- Details:** The City of Fort Collins Draft FY21 Annual Action Plan will be available for public review June 15-July 15, 2021. The draft document will be available on the City's website at www.fcgov.com/socialsustainability. An online Public Hearing will be held on Tuesday, June 22, 2021 from 9:00-10:00 a.m., details and link available at www.fcgov.com/socialsustainability.

At the bottom of the modal window, there are two links: "Add event to your calendar ("VCal" Format)" and "Direct link". A "Close" button is located at the bottom right of the modal window.

From: [Dianne Tjalkens](#)
Subject: Public Notice of Public Review Period & Hearing
Date: Friday, June 18, 2021 3:54:00 PM
Attachments: [AAP PRP & PH Public Notice .pdf](#)

Hello Partners!

You are receiving this email because you are part of a network connected to those community members who benefit from City grants, or have been underrepresented in the City's public input processes.

Please help your clients participate in this engagement opportunity by posting and sharing the attached Public Notice of Public Review Period and Public Hearing.

What this notice is about:

Each year the City receives about \$1.5 million in federal funds for affordable housing, community development and human services. The City also invests nearly \$1.3 million towards these goals. Each Spring a citizen commission reviews proposals from affordable housing developers and human service providers and makes funding recommendations to Council. Council has approved the Fiscal Year 2021 funding allocations. Specifics on the allocations are contained in the FY21 Annual Action Plan (AAP), which must be approved by the U.S. Department of Housing and Urban Development (HUD).

There is a 30-day public review period happening **June 15 through July 15**, and a **Public Hearing on June 22**. For details, read the attached public notice (in English and Spanish). The draft AAP is available online at <https://www.fcgov.com/socialsustainability/>. During the 30-day public review period, community members have a chance to comment on the federal funding allocations.

We encourage you and your participants to attend the Public Hearing on June 22 to learn more about the Competitive Process and have your voices heard.

Thank you for your time!

.....
DIANNE TJALKENS
CDBG/HOME Program Administrator
Social Sustainability Department
[City of Fort Collins](#)
222 Laporte Ave.
970-221-6734 office
dtjalkens@fcgov.com

COVID-19 RESOURCES

[For all residents](#)
[For businesses](#)
[Want to help?](#)

From: [REDACTED]
Date: Friday, July 2, 2021 at 2:23 PM
To: City Leaders <CityLeaders@fcgov.com>, [REDACTED]
Subject: [EXTERNAL] homelessness center, storm drainage, development of north college

Hello,
I appreciate the work you have done on these important issues. Your recent efforts on gaining public input have been a great help.

I have lots of questions, which I would like answered by city council, not by fort collins staff.

Public input. When is the next opportunity? What is the goal of the work session on the homelessness advisory committee report on July 27? Does this include the full city council. When and where will the outcome of this meeting be made public? When will the final vote be taken? Is community input possible that evening? Who is involved in the final decision of the location?

Stormwater drainage for the west side of College: If the homelessness center is located on Hibson on land owned by Pat Stryker, will the city give or sell their adjacent parcel? How does that affect the long term plans to place the stormwater drain in the same location? If the drain needs to move, where will it go?

Stormwater drainage for the east side of College: who provided funding for their system?

Redevelopment of North College: There are some charming and creative responses to questions posed by the Institute for the Built Environment and La Familia in the North Fort Collins Community Engagement report. Other reports I have found interesting are North FC Community Investment Plan, North College Corridor Plan. FY2021 Annual Action Plan. Urban Renewal Plan, investment plan. How does this extensive research and planning tie in with a homelessness center on Hibdon? I know money has been put into North Colleges sidewalks and street lights. What are the next projects to be tackled? When?

What's the effect of the FY21 Annual Action Plan? I see that it is still open for public review until 7/15. What is the current involvement of the Urban Renewal Board in the above subjects? Will any of these be on the agenda for their 7/22 meeting. Is this an opportunity for public input?

I know this is a lot of questions, but hopefully not time consuming. If more convenient for you, I would be glad to meet with 2 or 3 members of the council.

An interested citizen,
[REDACTED]

Grantee Unique Appendices



APPENDIX: Resale and Recapture Policy

RESALE AND RECAPTURE POLICIES

Participating Jurisdictions (PJs) undertaking HOME-assisted homebuyer activities, including any projects funded with HOME Program Income (PI), must establish written resale and/or recapture provisions that comply with HOME statutory and regulatory requirements. These provisions must also be set forth in the PJ's Consolidated Plan. The written resale and/or recapture provisions that a PJ submits in its annual Action Plan must clearly describe the terms of the resale and/or recapture provisions, the specific circumstances under which these provisions will be used (if more than one set of provisions is described), and how the PJ will enforce the provisions for HOME-funded ownership projects. HUD reviews and approves the provisions as part of the annual Action Plan process.

The purpose of this section is to provide the "resale" and "recapture" policies used by the City of Fort Collins in its HOME assisted ownership programs. As stated above, HOME requires that PJs utilize resale and/or recapture provisions to ensure continued affordability for low- to moderate-income homeowners and as a benefit to the public through the wise stewardship of federal funds.

The City of Fort Collins has two programs which use HOME funds to assist homeowners or homebuyers:

1. Home Buyer Assistance (HBA) - new homebuyers;
2. Acquisition and Development - developers of new ownership housing

Resale

This option ensures that the HOME-assisted units remain affordable over the entire affordability period. The Resale method is used in cases where HOME funding is provided directly to a developer to reduce development costs, thereby, making the price of the home affordable to the buyer. Referred to as a "Development Subsidy," these funds are not repaid by the developer to the PJ, but remain with the property for the length of the affordability period.

Specific examples where the City of Fort Collins would use the resale method include:

1. providing funds for the developer to acquire property to be developed or to acquire affordable ownership units;
2. providing funds for permit fees, construction materials and labor.

The City of Fort Collins Resale Policy

Notification to Prospective Buyers. The resale policy is explained to the prospective homebuyer(s) prior to signing a contract to purchase the HOME-assisted unit. The prospective homebuyer(s) sign an acknowledgement that they understand the terms and conditions applicable to the resale policy as they have been explained. This document is included with the executed sales contract. (See *attached Notification for Prospective Buyers*)

Enforcement of Resale Provisions. The resale policy is enforced through the use of a Restrictive Covenant signed by the homebuyer at closing. The Restrictive Covenant will specify:

1. the length of the affordability period (based on the dollar amount of HOME funds invested in the unit; either 5, 10, or 20 years);
2. that the home remain the Buyer's principal residence throughout the affordability period; and
3. the conditions and obligations of the Owner should the Owner wish to sell before the end of the affordability period, including;
 - a. the Owner must contact the City of Fort Collins in writing if intending to sell the home prior to the end of the affordability period;
 - b. The subsequent purchaser must be low-income as defined by HOME, and occupy the home as his/her new purchaser's primary residence for the remaining years of the affordability period. (However, if the new purchaser receives direct assistance through a HOME-funded program, the affordability period will be re-set according to the amount of assistance provided); and
 - c. The sales price must be affordable to the subsequent purchaser; affordable is defined as limiting the Principal, Interest, Taxes and Insurance (PITI) + utilities amount to no more than 38% of the new purchaser's gross monthly income.

Fair Return on Investment. The City of Fort Collins will administer its resale provisions by ensuring that the Owner receives a fair return on his/her investment and that the home will continue to be affordable to a specific range of incomes. Fair Return on Investment means the total homeowner investment which includes the total cash contribution plus the approved capital improvements credits as described below:

1. The amount of the down payment;
2. The cost of any capital improvements, documented with receipts, provided by the homeowner, including but not limited to:
 - a. Any additions to the home such as a bedroom, bathroom, or garage;
 - b. Replacement of heating, ventilation, and air conditioning systems;
 - c. Accessibility improvements such as bathroom modifications for disabled or elderly, installation of wheel chair ramps and grab bars, any and all of which must have been paid for directly by the Owner and

which were not installed through a federal, state, or locally-funded grant program; and

- d. Outdoor improvements such as a new driveway, walkway, retaining wall, or fence.

Note: All capital improvements must be inspected by the City and must have been completed by certified contractors and all required building permits obtained.

3. The value of the owners investment will be calculated using the **Housing Price Index (HPI)** Calculator of the Federal Housing Finance Agency. The change in HPI from the original purchase price to the time of sale will be applied to the value of the owners investment, so that the value of the improvements is increased or decreased by the amount of increase or decrease in the housing market overall. Calculator is currently located at <http://www.fhfa.gov/DataTools/Tools/Pages/HPI-Calculator.aspx>. The calculation shall be performed for the Fort Collins, CO Metropolitan Statistical Area.
4. If the market price that provides a fair return to the initial homebuyer is too high to be affordable for a subsequent eligible buyer, the City, at its discretion may provide additional direct HOME subsidy to the subsequent buyer. Such consideration will only be given after the owner has demonstrated they've made all reasonable attempts to sell the unit, including reducing the purchase price by the amount of the initial HOME investment.

It is important to note that in certain circumstances, such as a declining housing market where home values are depreciating, the original homebuyer may not receive a return on his/her investment because the home sold for less or the same price as the original purchase price.

Affordability to a Range of Buyers. The City will ensure continued affordability to a range of buyers, particularly those whose total household incomes range from 60percent to no greater than 80 percent Area Median Income (AMI).

Maximum sales prices shall be set such that the amount of Principal, Interest, Taxes, and Insurance does not exceed 38 percent of the targeted Buyer's annual gross income. This is the maximum amount the targeted household can Finance with a 30-year, 97% loan Market Interest Rate. The Sales Price for a two-bedroom unit shall be based upon the targeted households total gross income equaling the 3 person 80% Area Median Income (AMI) in Fort Collins as determined by the U.S. Department of Housing and Urban Development Income Limits ("HUD") and the Sales Price for a three bedroom unit shall be based upon the targeted household's total income equaling the 4 person 80% Area Median Income for Fort Collins as determined by the HUD. As such, all other unit configurations should be calculated based on 1.5 persons per bedroom, rounded down to the nearest whole number (e.g. 4 bedroom = 6 people, 1 bedroom = 1 person). Each such sales price is subject to increase with respect to sales occurring in the year(s) following the year of this Agreement by the increase, if any, in the 3 and 4 person, respectively, Area Median Income for the City of Fort Collins as determined by the HUD for the year in which the closing actually occurs.



Approval of Sales Price and Eligible Buyer:

If an Owner desires to sell the Property, the Owner contact the City at least five (5) days prior to listing the Property and receive approval for a proposed listing price that in accordance with the affordability restrictions.

After receiving approval of the proposed listing price, the selling Owner may list the Property for sale with a real estate agent or broker licensed in the State of Colorado or the selling Owner may market the Property as a so-called "for sale by owner," and may enter into a contract for the sale of the Property upon such terms and conditions as the selling Owner, in the selling Owner's sole discretion, deems acceptable, provided, however, that:

1. the purchase price shall not exceed the Maximum Purchase Price;
2. the selling Owner must believe in good faith that the purchaser is an Eligible Buyer and that the purchase price does not exceed the Maximum Purchase Price; and
3. the contract must state as a contingency that the purchaser will submit the application described below to the City within three (3) days after contract acceptance, and that the selling Owner's obligations under the contract are expressly contingent upon the City's determination that the purchaser is an Eligible Buyer and that the purchase price does not exceed the Maximum Purchase Price.

For FY 2020 -21, the affordable sales price shall not exceed \$330,000 for a 3-bedroom home, based on the price which would be affordable to a 4-person household at 80 percent AMI at current home mortgage interest rates.

Example: A home with a 20-year affordability period was purchased four years ago by a person (the "original homeowner") who now wishes to sell. The original homeowner's purchased through Habitat for Humanity, with an original mortgage of \$200,000 at 0% interest for 30 years, and has made payments for 120 months. The current mortgage balance is \$166,000. The principal amount paid down so far is \$34,000.

Calculating Fair Return on Investment.

Down payment: The original homeowner was required to put down \$1,000 earnest money at the signing of the sales contract.

Cost of Capital Improvements: The original homeowner had a privacy fence installed four years ago at the cost of \$1,500 and has receipts to document the improvement. A visual inspection confirmed the fence is still in place.

Percentage of Change. The original purchase price for the home was \$250,000 and the amount of developer subsidy was \$50,000, thus requiring the 20-year affordability period.

For the purposes of using the Federal Housing Finance Agency's Housing Price Index

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calculator, the home was purchased in the 1st Quarter of 2016, and will be calculated using the most current quarter available, 1st Quarter 2020. Using the Housing Price Index calculator, the average appreciation in value was 24%.

Calculating the Fair Return to the Original Owner:

Down payment:	\$ 1,000
Capital Improvements:	\$ 1,500
<u>Principal Paid:</u>	<u>\$34,000</u>
Total owner investment:	\$36,500
X 24%	<u>\$ 8,760</u>
Fair Return on Investment	\$45,260

In order to realize a fair return to the original homeowner, the sales price must be set to allow for net proceeds of \$45,260 after calculating all loan payoff amounts and sales expenses paid by the seller.

Repayment of purchase loan (senior lien)	\$166,000
HOME Repayment upon Resale	\$ 50,000
Fair Return on Investment	\$45,260
Required Sales proceeds	\$261,260
6% (sellers paid sales expenses)	\$13,635
Fair Return Minimum Sales Prices	\$276,935

Affordability for a Range of Buyers. If the original homeowner sets the sales price above \$277,000 to get a fair return on investment, and if current (2020) assumptions are used for front/back ratios, interest rates, insurance, taxes, etc., a the pool of eligible buyers could include purchasers that qualify for a purchase price between \$277,000 - \$330,000, depending on current market demand and conditions.

If the subsequent homeowner does not require any HOME subsidy to purchase the home, the affordability period would end in 10 years at which time the subsequent homeowner could sell to any buyer at any price.

Recapture

Under HOME recapture provisions financial assistance must be repaid if it is provided directly to the buyer or the homeowner. Upon resale the seller may sell to any willing buyer at any price. The written agreement and promissory note will disclose the net proceeds percentage if any that will be allotted to the homebuyer and what proceeds will return to the PJ. Once the HOME funds are repaid to the PJ, the property is no longer subject to any HOME restrictions. The funds returned to the PJ may then be used for other HOME-eligible activities.

The City of Fort Collins Recapture Policy

The City of Fort Collins will use the recapture policy on HOME funded Home Buyer Assistance Program (HBA).



The (HOME) federal assistance will be provided in the form of a 0% interest, deferred payment loan, which is repaid with a 5% service fee of the total amount borrowed. The fully executed (by all applicable parties) and dated Written Agreement, Promissory Note and Deed of Trust will serve as the security for these loans. The Deed of Trust will also be recorded with the Public Trustee of Larimer County, CO.

The repayment of the HBA loan is made solely from the net proceeds of sale of the Property (except in the event of fraud or misrepresentation by the Borrower described in the Promissory Note).

Recapture Calculation. The City of Fort Collins will calculate the recapture amount and add this to the existing payoff balance of the HBA loan. The entire payoff balance must be paid to City of Fort Collins before the homebuyer receives a return. The recapture amount is limited to the net proceeds available from the sale.

Appraised Value of Property or Sales Price (whichever is less)		\$
Original Senior Lien Note Amount	(-)	\$
Any reasonable and customary sales expenses paid by the Borrower in connection with the sale (Closing costs)	(-)	\$
Net proceeds		\$
HBA Original Note Amount	(-)	\$
Equity to Borrower/Seller	=	\$

Net proceeds consist of the sales prices minus loan repayment, other than HOME funds, and closing costs. If the net proceeds of the sale are insufficient to fully satisfy the amounts owed on the Promissory Note, the City of Fort Collins may not personally seek or obtain a deficiency judgment or any other recovery from the Borrower/Seller. If there are no net proceeds the City of Fort Collins will receive no share of net proceeds.

However, in the event of an uncured Default, the City of Fort Collins may, at its option, seek and obtain a personal judgment for all amounts payable under the Note. This right shall be in addition to any other remedies available to the City of Fort Collins. If there are insufficient funds remaining from the sale of the property and the City recaptures less than or none of the recapture amount due, the City must maintain data in each individual HBA file that documents the amount of the sale and the distribution of the funds.

This will document that:

1. There were no net sales proceeds; or
2. The amount of the net sales proceeds was insufficient to cover the full amount due; and
3. No proceeds were distributed to the homebuyer/homeowner.

Other than the actual sale of the property, if the homebuyer or homeowner

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breaches the terms and conditions for any other reason, e.g. no longer occupies the property as his/her/their principal residence, the full amount of the loan is immediately due and payable.

If Borrower/Seller is in Default, the City may send the Borrower/Seller a written notice stating the reason Borrower/Seller is in Default and telling Borrower/Seller to pay immediately:

- (i) the full amount of Principal then due on this Note,
- (ii) all of the City's costs and expenses reimbursable Recovery against the Borrower/Seller responsible for the fraud or misrepresentation is not limited to the proceeds of sale of the Property, but may include personal judgment and execution thereon to the full extent authorized by law.

Affordability Periods

HOME Program Assistance Amount	Affordability Period in Years
\$1,000 - \$14,999.99	5
Over \$15,000 *	20

*City of Fort Collins

A HOME Written Agreement, Note and Deed of Trust will be executed by the Borrower and the City of Fort Collins that accurately reflects the resale or recapture provisions before or at the time of sale.

City of Fort Collins Refinancing Policy

In order for new executed subordination agreement to be provided to the senior first lien holder, the senior first lien refinance must meet the following conditions:

1. The new senior first lien will reduce the monthly payments to the homeowner, thereby making the monthly payments more affordable; or
2. Reduce the loan term;
3. The new senior lien interest rate must be fixed for the life of the loan (Balloon or ARM loans are ineligible);
4. No cash equity is withdrawn by the homeowner as a result of the refinancing actions;
5. The City will, at its discretion, agree to accept net proceeds in the event of a short sale to avoid foreclosure; and
6. Only if the borrower meets the minimum requirements to refinance, the City can re-subordinate to the first lien holder.

The refinancing request will be processed according to the following procedure:

1. Submit a written request to the City of Fort Collins to verify the minimum refinancing requirements with one month in advance from the expected closing;

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2. If applicable, the City of Fort Collins, will issue a subordination agreement prior to the closing date.
3. If written permission is not granted by the City of Austin allowing the refinance of the Senior Lien, the HBA Loan will become immediately due and payable prior to closing the refinance.
4. Home Equity loans will trigger the repayment requirements of the HBA loans. The HBA Notes must be paid off no later than when the Home Equity Loan is closed and funded.
5. The HBA Notes must be paid-in-full in order for the City of Fort Collins to execute a release of Deed of Trust.

Basic Terminology

Affordable Housing: The City of Fort Collins follows the provisions established on 24 CFR 92.254, and consider that in order for homeownership housing to qualify as *affordable housing* it must:

- ❑ Be single-family, modest housing,
- ❑ Be acquired by a low-income family as its principal residence, and
- ❑ Meet affordability requirements for a specific period of time as determined by the amount of assistance provided.

The City: means the City of Fort Collins

Eligible Buyer: means a natural person, family or household with a (1) Maximum Gross Annual Income that is no more than 80% of the Area Median Income for Fort Collins, and (2) whose proposed Monthly Housing Expense(s) (principal, interest, taxes, insurance, utilities, HOA expense) for a Maximum Loan at the Market Interest Rate does not exceed 38% of the Maximum Gross Annual Income adjusted to a monthly income. This definition of Eligible Buyer is to be used solely to calculate the maximum income level of buyers eligible to purchase the Property and shall not be construed as in any way limiting the type of lending program or loan terms (except that such terms or conditions shall not be predatory) which an Eligible Buyer may accept to finance the purchase of the Property. A person, family or household who at the time of purchase qualified as an Eligible Buyer shall continue to be deemed so qualified until such time as the Property is Transferred. The following is the method of determining an Eligible Buyer and a hypothetical example of the determination of the Maximum Purchase Price, based on the identified assumptions and estimates:

Fair Return on Investment: means the total homeowner investment which includes the total cash contribution plus the approved capital improvements credits.

Capital Improvement: means additions to the property that increases its value or upgrades the facilities. These include upgrading the heating and air conditioning system, upgrading kitchen or bathroom facilities, adding universal access improvements, or any other permanent improvement that would add to the value and useful life of the property. The costs for routine maintenance are excluded.

Capital Improvement Credit: means credits for verified expenditures for Capital Improvements.

Direct HOME subsidy: is the amount of HOME assistance, including any program income that enabled the homebuyer to buy the unit. The direct subsidy includes down payment, closing costs, interest subsidies, or other HOME assistance provided directly to the homebuyer. In addition, direct subsidy includes any assistance that reduced the purchase price from fair market value to an affordable price.

Market Interest Rate: means the Fannie Mae yield on 30-year mortgage commitments (priced at par) for delivery within thirty (30) days, rounded up to the nearest .125 of 1.00% as of the first business day of the month (printed in the Wall Street Journal).



Maximum Sales Price: Every Transfer of the Property by an Owner to a purchaser shall be for a purchase price which does not exceed the Maximum Purchase Price determined as follows: Sales prices shall be set such that the amount of Principal, Interest, Taxes, and Insurance does not exceed 38 percent of the new Buyer's annual gross income. This is the maximum amount an eligible buyer can Finance with a 30-year, 96.5% loan at Market Interest Rate. The Sales Price for a two-bedroom unit shall be based upon the Eligible Buyer's total gross income equaling the 3 person 80% Area Median Income (AMI) in Fort Collins as determined by the U.S. Department of Housing and Urban Development Income Limits ("HUD") and the Sales Price for a three bedroom unit shall be based upon the Eligible Buyer's total income equaling the 4 person 80% Area Median Income for Fort Collins as determined by the HUD. Each such sales price is subject to increase with respect to sales occurring in the year(s) following the year of this Agreement by the increase, if any, in the 3 and 4 person, respectively, Area Median Income for the City of Fort Collins as determined by the HUD for the year in which the closing actually occurs.

Example: 2020 3-person Household Income Limit = \$67,750 80% AMI

1. Maximum Annual Gross Income of Eligible Buyer: The Area Median Income ("AMI") as determined by U.S. Department of Housing and Urban Development Income Limits ("HUD").
2. Monthly Housing Expense: $38\% (\$67,750/12 \times .38) = \$2,145$

Assumptions:

Initial Sales Price	
2 Bedroom Unit:	\$330,000.00
FHA Loan Amount (96.5%):	\$318,450.00
Interest Rate:	4%

Monthly Housing Expenses:

Monthly Principal and Interest:	\$ 1,443.00
Est. Monthly H.O.A. Dues	75.00
Est. Utilities (gas, electric, water & sewer)	150.00
Est. Property Insurance	85.00
Est. Monthly Real Estate Taxes	190.00
Est. Mortgage Insurance	196.00
Total Monthly Housing Expenses:	\$ 2,144

Net proceeds: are defined as the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

Recapture: The recapture provisions are established at §92.253(a)(5)(ii), permit the original homebuyer to sell the property to any willing buyer during the period of affordability while the PJ is able to recapture all or a portion of the HOME-assistance provided to the original homebuyer.



INFORMATION FOR PROSPECTIVE BUYERS

The Twenty-Year Affordability Period & The Agreement of Restrictive Covenant

I understand that because a certain amount of federal funds were used by [Developer Name] to develop the property at _____, the federal government requires that certain restrictions apply to the occupancy or re-sale of this home for a period of twenty years. I understand that during that twenty-year period, those requirements will be enforced through a legally-enforceable document called "Agreement of Restrictive Covenant."

Please
Initial
Below

If I choose to purchase this home, at the time the home is sold to me, I will sign an Agreement of Restrictive Covenant, and it will be filed in the Official Public Records of the Larimer County Clerk's Office. The requirements of the Agreement of Restrictive Land are:

- _____ • That I must occupy the home as my principal residence during the twenty-year period in which the Restrictive Covenant is in effect;
- _____ • If I wish to sell the Property before the end of that period, I am required to sell it to a subsequent buyer whose total household income is **at or below 80% of the Fort Collins Area Median Family Income** in effect for the year I wish to sell the home.
- _____ • The sales price must be set such that I receive a **fair return** which shall be defined as:
 - 1. The amount of any cash contributions including the down payment and principal payments made;
 - 2. The cost of any capital improvements, documented with receipts, and including but not limited to:
 - a. Any additions to the home such as a bedroom, bathroom, or garage;
 - b. Replacement of heating, ventilation, and air conditioning systems;
 - c. Accessibility improvements such as bathroom modifications for disabled or elderly, installation of wheel chair ramps and grab bars, any and all of which must have been paid for directly by the Owner and which were not installed through a federal, state, or locally-funded grant program; and
 - d. Outdoor improvements such as a new driveway, walkway, retaining wall, or fence.
- _____ • The sales price must be set so that the monthly principal, interest, taxes and insurance to be paid by the subsequent buyer **will not exceed 38% of that subsequent buyer's monthly household income.**
- _____ • **I will notify the City of Fort Collins in writing** so that I may be assisted with the compliance of this federal regulation.

I/We acknowledge having received this information about the federal requirements involved if I/we decide to purchase this home.

Signature

Date

Signature

Date

Grantee SF-424's and Certification(s)

DocuSign Envelope ID: 08F14A01-D90B-40B6-8922-9FBE62D0FB9E




Social Sustainability
222 Laporte Ave.
PO Box 580
Fort Collins, CO 80522
970.221.6758


MEMORANDUM

DATE: June 3, 2021

TO: Darin Atteberry, City Manager

THRU: Ingrid Decker, Senior Assistant City Attorney 

CC: Jackie Kozak Thiel, Chief Sustainability Officer
Beth Sowder, Social Sustainability Director

FROM: Dianne Tjalkens, CDBG/HOME Program Administrator 

RE: Signatures Requested for HUD Grant Components

The City of Fort Collins is in the process of submitting its FY21 Annual Action Plan (AAP) to the U.S. Department of Housing and Urban Development (HUD). **HUD's approval of these documents releases the annual allocation of CDBG (\$1,144,395) and HOME (\$725,218) funds and authorizes the use of unanticipated revenue CDBG (\$494,996) and HOME (\$232,642) for FY21, which begins September 1, 2021.**

HUD is now requiring the following signed documents for each program:

- One SF-424 form
- One SF424 Part D Assurances – Construction Programs form
- Non-State Certifications

Attached you will find packets of these materials for the following programs:

- CDBG (\$1,599,391)
- HOME (\$957,860)

You will also find signed memos regarding compliance with the following certifications:

- Drug Free Workplace
- Anti-Lobbying
- Non-Violent Civil Rights Activity and Use of Force

We are needing:

- Electronic signatures of the City Manager on all 3 packets

Darin, I am respectfully requesting your e-signatures no later than Friday, June 18. Please contact me with any questions or concerns you may have. **Return completed documents to Dianne Tjalkens, dtjalkens@fcgov.com.** Thank you.

CDBG Packet

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision
* If Revision, select appropriate letter(s): <input type="text"/>		
* Other (Specify): <input type="text"/>		
* 3. Date Received: <input type="text"/>		4. Applicant Identifier: <input type="text"/>
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>
State Use Only:		
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Fort Collins"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="84-6000587"/>		* c. UEI: <input type="text" value="078362597000"/>
d. Address:		
* Street1: <input type="text" value="300 Laporte Ave."/>		
Street2: <input type="text"/>		
* City: <input type="text" value="Fort Collins"/>		
County/Parish: <input type="text"/>		
* State: <input type="text" value="CO: Colorado"/>		
Province: <input type="text"/>		
* Country: <input type="text" value="USA: UNITED STATES"/>		
* Zip / Postal Code: <input type="text" value="80521-2719"/>		
e. Organizational Unit:		
Department Name: <input type="text" value="Social Sustainability"/>		Division Name: <input type="text"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/>	* First Name: <input type="text" value="Beth"/>	
Middle Name: <input type="text"/>		
* Last Name: <input type="text" value="Rosen"/>		
Suffix: <input type="text"/>		
Title: <input type="text" value="Grants Compliance and Policy Manager"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="970-221-6812"/>		Fax Number: <input type="text"/>
* Email: <input type="text" value="brosen@fcgov.com"/>		

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="C: City or Township Government"/>		
Type of Applicant 2: Select Applicant Type: <input type="text"/>		
Type of Applicant 3: Select Applicant Type: <input type="text"/>		
* Other (specify): <input type="text"/>		
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development"/>		
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.218"/> CFDA Title: <input type="text" value="CDBG 14.218"/>		
* 12. Funding Opportunity Number: <input type="text" value="B-21-MC-08-0008"/> * Title: <input type="text" value="CDBG FY21: B-21-MC-08-0008"/>		
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>		
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>		
* 15. Descriptive Title of Applicant's Project: <input type="text" value="FY21 Annual Action Plan"/>		
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant	CO-004
* b. Program/Project	CO-004
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date:	10/01/2021
* b. End Date:	09/30/2022
18. Estimated Funding (\$):	
* a. Federal	1,144,395.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	454,996.00
* f. Program Income	
* g. TOTAL	1,599,391.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	* First Name: Dorin
Middle Name:	
* Last Name:	Atteberry
Suffix:	
* Title:	City Manager, City of Fort Collins
* Telephone Number:	970-221-6509
Fax Number:	
* Email:	datteberry@fcgov.com
* Signature of Authorized Representative:	* Date Signed: 6/10/2021

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Fort Collins	DATE SUBMITTED 6/10/2021

SF-424D (Rev. 7-97) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

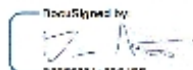
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

6/10/2021

Date

City Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

DocuSigned by

 3106031470488

6/10/2021

Signature of Authorized Official

Date _____

City Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

HOME Packet

Application for Federal Assistance SF-424		
<div> <div> * 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application </div> <div> * 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision </div> <div> * If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/> </div> </div>		
* 3. Date Received: <div></div>		4. Applicant Identifier: <div></div>
5a. Federal Entity Identifier: <div></div>		5b. Federal Award Identifier: <div></div>
State Use Only:		
6. Date Received by State: <div></div>		7. State Application Identifier: <div></div>
B. APPLICANT INFORMATION:		
* a. Legal Name: <div>City of Fort Collins</div>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <div>84-6000587</div>		* c. UEI: <div>078362597000</div>
d. Address:		
<div> * Street1: <div>300 Laporte Ave.</div> Street2: <div></div> * City: <div>Fort Collins</div> County/Parish: <div></div> * State: <div>CO; Colorado</div> Province: <div></div> * Country: <div>USA; UNITED STATES</div> * Zip / Postal Code: <div>80521-2719</div> </div>		
e. Organizational Unit:		
Department Name: <div>Social Sustainability</div>		Division Name: <div></div>
f. Name and contact information of person to be contacted on matters involving this application:		
<div> Prefix: <div></div> * First Name: <div>Beth</div> Middle Name: <div></div> * Last Name: <div>Rosen</div> Suffix: <div></div> Title: <div>Grants Compliance and Policy Manager</div> Organizational Affiliation: <div></div> * Telephone Number: <div>970-221-6812</div> Fax Number: <div></div> * Email: <div>brosen@fcgov.com</div> </div>		

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <p>C: City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p>	
<p>* 10. Name of Federal Agency:</p> <p>U.S. Department of Housing and Urban Development</p>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <p>14.239</p> <p>CFDA Title:</p> <p>HOME 14.239</p>	
<p>* 12. Funding Opportunity Number:</p> <p>M-21-MC-08-0209</p> <p>* Title:</p> <p>HOME FY21: M-21-MC-08-0209</p>	
<p>13. Competition Identification Number:</p> <p>Title:</p>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <p>Add Attachment Delete Attachment View Attachment</p>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <p>FY21 Annual Action Plan</p>	
<p>Attach supporting documents as specified in agency instructions.</p> <p>Add Attachments Delete Attachments View Attachments</p>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant	CO-004
* b. Program/Project	CO-004
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date:	10/01/2021
* b. End Date:	09/30/2022
18. Estimated Funding (\$):	
* a. Federal	725,218.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	232,642.00
* g. TOTAL	957,860.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	* First Name: Darin
Middle Name:	
* Last Name:	Atteberry
Suffix:	
* Title:	City Manager, City of Fort Collins
* Telephone Number:	970-221-6509
Fax Number:	
* Email:	datteberry@fcgov.com
* Signature of Authorized Representative:	<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
* Date Signed:	6/10/2021

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Fort Collins	DATE SUBMITTED 6/10/2021

SF-424D (Rev. 7-97) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

DocuSigned by:

Signature of Authorized Official

6/10/2021

Date

City Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

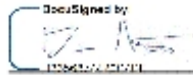
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

DocuSigned by

1336612247074

Signature of Authorized Official

6/10/2021

Date

City Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Human Resources
215 N Mason St.
PO Box 580
Fort Collins, CO 80522
970.221.6535
fcgov.com/jobs

Memorandum

TO: The File
FR: Teresa Roche, Chief Human Resources Officer ^{TR}
DT: April 26, 2021
RE: Drug Free Workplace Certification

This memorandum acknowledges that the City of Fort Collins is in compliance with the Drug Free Workplace Certification, as outlined and attached to the City's FY21 Annual Action Plan submittal to the U.S. Department of Housing and Urban Development (HUD).

The City's Personnel Policies and Procedures Manual outlines its Controlled Substance and Alcohol Policy—General Policy in Section 8.11. Section 8.11.10, Drug Free Workplace Act, specifically addresses the City's compliance pursuant to Public Law 100-690, Title V, Subtitle D, The Drug Free Workplace Act of 1988 (the "Act").

All City of Fort Collins employees are required to acknowledge and abide by the Personnel Policies and Procedures Manual, as well as any updates, as a condition of employment.

Teresa Roche Digitally signed by Teresa Roche
Date: 2021.04.26 11:11:03 -06'00'

Teresa Roche
Chief Human Resources Officer

4-26-2021

Date



Finance Department
215 N. Mason St.
PO Box 580
Fort Collins, CO 80522
970.221.6795
fcgov.com/finance

Memorandum

TO: The File
FR: Travis Storin, Chief Financial Officer
DT: April 26, 2021
RE: Anti-Lobbying Certification

CS
TS

This memorandum acknowledges that the City of Fort Collins is in compliance with the Anti-Lobbying Certification, as outlined and attached to the City's FY21 Annual Action Plan submittal to the U.S. Department of Housing and Urban Development (HUD).

The City has the following policies and procedures in place, which are ongoing through the Finance Department's oversight:

- Grants Management Manual and Pre-Application Certification: Policies and measures have been established, outlining and executing the anti-lobbying restrictions for federal funds.
- Personnel Policy Section 8.13.14 outlines restrictions on political activity related to federal funds. Although it does not specifically refer to anti-lobbying, it does direct employees to refer to the Grants Manual for additional information.

DocuSigned by
Travis Storin

Travis Storin
Chief Financial Officer

4-26-2021

Date



Fort Collins Police Services
Administration
2221 South Timberline Road
PO Box 580
Fort Collins, CO 80522
970.221.6550
970.224.6088 - fax
fcgov.com/police

Memorandum

TO: The File
FR: Jeff Swoboda, Chief, Fort Collins Police Services
DT: April 26, 2021
RE: Non-Violent Civil Rights Activity and Use of Force Certification

This memorandum acknowledges that the City of Fort Collins is in compliance with the Non-Violent Civil Rights Activity and Use of Force Certification, as outlined and attached to the City's FY21 Annual Action Plan submittal to the U.S. Department of Housing and Urban Development (HUD).

This Certification documentation is outlined according to Policy 300 and Standard Operating Procedure 316, attached.


Jeff Swoboda
Chief, Fort Collins Police Services


Date