# Short-Term Rental License Annual Affidavit

An annual certification of primary residency is required in order to continue the use of a primary short-term rental license. All short-term rental properties in Fort Collins must have a valid short-term rental license issued by the City of Fort Collins and must abide by the City's short-term rental licensing requirements prior to leasing any rental property, or room(s) within a property, to another person for any period of less than thirty (30) consecutive days. (Chapter 15, Article XVIII of the Code of the City of Fort Collins).

**Primary Residence**

A dwelling unit used for a primary short-term rental is a primary residence of which a portion is leased to one (1) party at a time for periods of less than thirty (30) consecutive days. Owners must live in their primary STR at least 9 months out of the year. A primary short-term rental is further defined in Section 15-641of the City of Fort Collins Municipal Code. Under this definition, a person has only one (1) primary residence at a time.

By signing below, I,

_____ (Printed Name),

swear under penalty of perjury that I am the owner of the property located at:

_____ (Address),

and that this property constitutes my primary residence and I am listed as an owner on the deed of the property. I understand that my primary short-term rental license may be revoked if at any time I am found to not be in compliance with the terms of the license.

**I acknowledge that this Affidavit is a "public record" for the purpose of any request pursuant to the Colorado Open Records Act. I hereby certify under penalty of perjury pursuant to the laws of the State of Colorado that I have carefully considered the contents of this Affidavit before signing and affirm that the contents are true.**

**Signature:_____ Printed Name:_____ Date:_____**