



Financial Services
Sales Tax Division
215 North Mason Street, 2nd Floor
P.O. Box 580
Fort Collins, CO 80522
970.221.6780
970.221.6782 - fax
fcgov.com/salestax

Manufacturing Equipment Use Tax Rebate Application 2018

Company Name _____ Fort Collins License Number _____
Mailing Address _____ Phone Number _____
_____ Email Address _____
Contact Person _____

The following information is mandatory for the rebate process.
All financial information contained in this application will be confidential.

Manufacturing Information:	
Date manufacturing operations began in Fort Collins	
What does your company manufacture?	
Square footage of Fort Collins manufacturing facility	
Square footage of entire Fort Collins facility	
2017 property tax valuation	2017 personal property tax valuation
2018 property tax valuation	2018 personal property tax valuation
Who is your natural gas provider?	Annual Gas Consumption
Employee Information:	
Number of full time equivalent employees as of January 1, 2018	Median Annual Wage
Number of full time equivalent employees as of December 31, 2018	Median Annual Wage
Number of temp., seasonal & contract employees as of December 31, 2018	Median Annual Wage
Rebate Information:	
Purchase price of manufacturing equipment purchased in 2018:	
Amount of rebate requested:	

I hereby authorize the City to review and consider sales and use tax records, vendor records, contract and other information available regarding the company's eligibility for a rebate under this program. I further authorize the City to release to the public information contained in this application, as well as information regarding any rebates issued to the company under this rebate program.

I certify that the company requesting this rebate is in compliance with all Federal, State and local laws and regulations for the manufacturing facility located in Fort Collins. I also certify that the company is current with all City of Fort Collins contractual, payment and sales and use tax obligations.

I declare under penalty of perjury that this claim (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is true and made in good faith for the stated purpose. Further, I represent and warrant that I have the necessary authority to execute this application on behalf of the company, and to make the above certifications, authorizations, and declaration.

A claim by an agent must be accompanied by power of attorney.

Signature of Taxpayer

Title

Date

OTHER INFORMATION

You must provide a list of the manufacturing equipment purchased that includes the following:

- | | |
|----|---|
| 1. | Invoice number |
| 2. | Invoice date |
| 3. | Vendor name |
| 4. | Description of machinery purchased |
| 5. | Intended use of the machinery |
| 6. | Date the use tax was paid to the City of Fort Collins |
| 7. | Purchase price of the equipment |
| 8. | Amount of purchase subject to Fort Collins tax |
| 9. | Amount of Fort Collins use tax paid |

You are not required to submit copies of the invoices for which the rebate is requested. However, in the event there are questions regarding the eligibility of certain equipment, supporting documentation, including invoices, will be required

Applications must be submitted no later than June 30, 2019.

Submit applications and list of equipment purchased to:

City of Fort Collins
Sales Tax Division
Attn: Jolene Buxman
P.O. Box 580
Fort Collins, CO 80522-0580

For specific questions regarding the rebate program, call Jolene Buxman at (970) 416-4246 or jbuxman@fcgov.com.

For general sales and use tax questions, call the Sales Tax Office at (970) 221-6780.