



Environmental Services
222 Laporte Ave
PO Box 580
Fort Collins, CO 80522
970-221-6600
970-224-6177 - fax
fcgov.com

City of Fort Collins Required Recycling Variance Request Form

Background

Pursuant to Section 15-413 of the Fort Collins Municipal Code, any commercial or multi-family customer receiving solid waste (trash) collection services shall subscribe to a collection service for recyclables that is not less than one-third of the total collection volume by a collector licensed to provide such services within the City. Collection volume (including both solid waste and recyclables) is based on the size of the containers and the service frequency. Any person who owns or operates a business or multi-family complex may apply for a variance with the following provisions:

- Space constraints
- Self-hauling of recyclables to a recycling drop-off center
- Utilization of a separate licensed recycling collection provider
- Failure to generate recyclables
- Only available location for recycling bin is not safely serviceable by hauler

Upon receipt of this request for variance, the Director of the Environmental Services Department or their designated appointee shall either approve or disapprove the variance. If the variance is approved, the applicant will not be required to obtain recycling collection services for a period of 5-year from the date of approval. If, after that period, the constraints on which the variance was based still exist, the applicant may submit a request for an additional 5-year variance.

If a variance is granted for a customer not generating recycling of at least one-third (1/3) of the volume of waste generated, but the customer generates at least ninety-six (96) gallons of recyclables per week, the variance will require that recycling service in the volume of recycling the customer generates be included as a part of solid waste collection services.

Instructions

Please complete the following application ([see Variance Form Instructions](#)) and submit electronically to environmentalcompliance@fcgov.com.

Or by mail:

City of Fort Collins
Environmental Services Department
PO Box 580 Fort Collins, CO 80522
Attention: Environmental Compliance

If you have questions, please call City of Fort Collins Environmental Compliance at 970-416-2701.



Application for Community Recycling Ordinance variance

Owner or operator name: _____

Email address: _____

Phone number: _____

Business or multi-family complex requesting variance: _____

Address: _____

Trash & recycling hauler(s)*: _____

Day(s) of the week trash is hauled: Monday Tuesday Wednesday Thursday Friday Saturday

The reason for which the variance is being requested (check all that apply):

Space constraints

Self-hauling recyclables to a recycling drop-off center

Utilizing a separate licensed recycling collection provider

Generates less than 96 gallons per week of single stream recyclables or less than 33% of waste is recyclable

Only available location for recycling bin is not safely serviceable by hauler

Please share any additional details that pertain to the variance application:

I understand City of Fort Collins (City) staff will visit my business or multi-family complex. I give permission for City staff to look in the trash and recycling bins inside and outside my location and talk with my employees and/or residents. I will provide documentation or other potential support to enable City staff to determine if my location qualifies for this variance. If my variance application is denied, I will have 30 days to start recycling service or sign a Recycling Service Refusal Confirmation.

Signature of Applicant: _____ Date: _____

*A copy of this variance application and decision will be shared with your hauler(s)

For official use only:

This request for variance is GRANTED / DENIED on this date: _____

Terms and conditions of the variance:

Variance authorized/denied by: _____

Date and method variance decision shared with applicant: _____