



Environmental Services

222 Laporte Ave
PO Box 580
Fort Collins, CO 80521

970-221-6600
fcgov.com/recycling

Dear Trash and/or Recycling and/or Compost Hauler,

July 2020

Thank you in advance for providing the City of Fort Collins with accurate reports of the materials you collect from residents and businesses in Fort Collins. These reports allow us to track the community's progress toward meeting recycling goals and greenhouse gas reduction goals.

Enclosed you will find the reporting form for the first half of 2020. If you have any questions about which category to use for a specific material, please contact me for clarification. **If a quantity of material you collect has significantly increased or decreased since last year, please include a note describing the reason / context for the change in the field on the second page of the reporting form.**

If you don't track the recycling collected from multi-family complexes separately, a best guess of the amount of recycling that is collected from businesses vs. multi-family locations is adequate.

The deadline for reporting 2020 quarters 1 & 2 data is **Wednesday, August 12, 2019**. If you won't have data available at that time, it is very important for you to please contact me as soon as possible.

Please submit forms to cmitchell@fcgov.com. You may also mail your report to:

City of Fort Collins Environmental Services
Attn: Caroline Mitchell
PO Box 580
Fort Collins, CO, 80522-0580.

Thank you,

Caroline Mitchell
City of Fort Collins
Environmental Services Department
970-221-6288
cmitchell@fcgov.com