



Bag Bans and Fees Business Checklist

Before January 1, 2023

- ☐ Review the 2023 impacted business tables for carryout bag bans and fees
- ☐ Review the 2024 impacted business tables for the Styrofoam food container ban
- ☐ Fill out the [Business Confirmation Form](#) to confirm how your business is impacted

Prepare your business by:

- ☐ Purchasing signage
- ☐ Purchasing 100% recycled content paper bags
- ☐ Scheduling employee training
- ☐ Setting up an online reporting and remitting account at fortcollins.munirevs.com
- ☐ Visiting fcgov.com/plastics for optional City-provided communications resources

Starting January 1, 2023

- ☐ Charge 10 cents for each paper and plastic bag* used at checkouts and for pickup and delivery orders (excludes retail food establishments)
- ☐ Display the number of paper and plastic bags and the amount charged on each receipt
- ☐ Report the total amount of fees collected in the first quarter
- ☐ Remit paper bag fee revenue to the City of Fort Collins for all bag fees collected to date (60% of total bag fee revenue) by the end Q2 2023.

Starting January 1, 2024

- ☐ Remove plastic bags and continue charging 10 cents for every paper bag used at checkout and for pickup and delivery orders**

Starting June 1, 2024

- ☐ Stores can no longer provide plastic bags. Inventory purchased **before January 1, 2024**, can no longer be used.

*Grocery stores included in the Disposable Bag Ordinance must continue to follow the plastic bag ban.

** Stores can continue to provide plastic bags purchased before January 1, 2024, with the 10-cent fee until June 1, 2024.