

Green or Sustainable Purchase Criteria Checklist  
Rev 9/16/13 (original)

Sustainable Purchasing is committed to conducting its operations in a manner that is sustainably responsible and reflective of the community's strong commitment to sustainability. Sustainable purchasing will take into account the triple bottom line of environmental, social and economic considerations.

The following criteria will be used to determine if a purchase is Green/Sustainable.

- Purchased material certified by Green Seal, Energy Star, EcoLogo, Watersense, or other recognized independent third-party (see attached list).
- New City buildings and other projects constructed to LEED Gold standard or better.
- Remodel projects constructed to LEED Gold standard or better.
- Net Zero or Net Zero Ready projects (and/or the facilitation thereof).
- Construction, Deconstruction or Demolition Waste Diversion that conforms to The City Operation Services Building Design and Construction Standards.
- Computers: Personal Computers, Laptops, and Monitors meeting EPEAT Gold rating.
- Vehicles: New vehicles which utilize alternative fuels including:
  - Electric
  - CNG
  - LNG
  - Propane
  - Hybrid
  - Other Alternative Fueled
  - 25% Improvement in City MPG vs Vehicle it is replacing
- Paper: Paper with at least 30% post-consumer recycled content, totally chlorine-free and process chlorine free recycled paper. Also, paper which is FSC certified.
- Printing Jobs: Printing jobs meeting any of the following criteria:
  - Uses paper that is Forest Stewardship Council (FSC) certified
  - Uncoated paper: Minimum of 30% post-consumer recycled content
  - Coated paper: Minimum of 10% post-consumer recycled content
  - Use soy or vegetable-based inks; preferably with low Volatile Organic Compounds (VOCs) of less than 3%
  - FSC-certified printer
- Purchases that achieve a Green/Sustainable outcome for the City.
- Purchases that promote Bicycle Transportation, other modes of alternative transportation, and Public mass transit.
- Purchases of Goods and/or Services awarded from Bids and RFPs where sustainability criteria is part of the specifications.
- Purchases that provide Environmental Restoration, Revegetation or other activities that rejuvenate a distressed natural resource.
- The Director of Purchasing may at his discretion designate a purchase to be considered a Green/Sustainable Purchase.