Spillover Parking: Parking Requirements for New Development and Parking at CSU



Parking Requireme	ents: Multi-family		
Outside TOD Overlay Zone		Inside TOD Overlay Zone	
Number of Bedrooms/Dwelling Unit	Parking Spaces Per Dwelling Unit *	Number of Bedrooms/Dwelling Unit	Parking Spaces Per Dwelling Unit *
One or less	1.5	One or less	0.75
Two	1.75	Two	1.0
Three	2.0	Three	1.25
Four and above	3.0	Four and above	1.5
Rent-by-the-Bedroom	Parking Spaces Per Bedroom	Rent-by-the-Bedroom	Parking Spaces Per Bedroom
All bedrooms	0.75	All bedrooms	0.75
* Maximum of 115% of minimum requi	rement unless provided in a structure.		

Parking Requirement *Exemptions for change of use in existing b	ts: Comme buildings	rcial*		eted (Fall 2017) there will be a total of 9,5	
Outside TOD Overlay Zone*			Annual Permit Costs	Before construction there were ~12,000 (FY2016)	spaces.WV
*Inside TOD Overlay Zone: Reduce minimu	Im parking required by	25% of up to 5,000	Permit Type	Description	Price
square feet of proposed building	_				
Jse	Minimum Parking	Maximum Parking	Admin Reserved Permit	CSU administration	\$1,844.00
	Spaces	Spaces	Service Permit	CSU employees or contractors who	\$532.00
Restaurants				provide a service requiring close prox-	
a. Fast Food	7/1000 sq. ft.	15/1000 sq. ft.		imity to a broad range of buildings	
b. Standard	5/1000 sq. ft.	10/1000 sq. ft.	Resident Student Permit	CSU students living in a residence hall	\$476.00
Bars, Taverns, and Nightclubs	5/1000 sq. ft.	10/1000 sq. ft.			
Commercial Recreational			Faculty/Staff Permit	Regular CSU staff and faculty mem-	\$442.00
a. Limited Indoor Recreation	3/1000 sq. ft.	6/1000 sq. ft.		bers, federal employees, and physi-	Q 1 12.00
b. Outdoor	.1/person cap	.3/person cap.		cians working on the CSU campus	
c. Bowling Alley	2.5/1000 sq. ft.	5/1000 sq. ft.			
Theaters	1/6 seats	1/3 seats	Commuter Student Permit	CSU commuter students	\$407.00
General Retail	2/1000 sq. ft.	4/1000 sq. ft.	Student Fall Semester	CSU students for fall semester only	\$268.00
Personal Business and Service Shop	2/1000 sq. ft.	4/1000 sq. ft.	Permit		
Shopping Center	2/1000 sq. ft.	5/1000 sq. ft.	Faculty/Staff Fall Semester	CSU faculty/staff for fall semester only	\$244.00
Medical Office	2/1000 sq. ft.	4.5/1000 sq. ft.	Permit		
Financial Services	2/1000 sq. ft.	3.5/1000 sq. ft.	Motorcycle Permit	CSU staff, faculty, or students who	\$209.00
Grocery Store, Supermarket	3/1000 sq. ft.	6/1000 sq. ft.		drive a motorcycle	
			International House Resident	CSU students living in Allison,	\$134.00
General Office	1/1000 sq. ft.	3/1000 sq. ft.*	Student Permit	Parmelee, Corbett, Laurel Village,	
or .75/employee on the largest shift or 4.5				Westfall, and Durward Halls for	
gained by the increased ratio (over 3/1000 .	•			remote parking	
garage/structure	, ,		University Off-Campus	CSU staff, faculty, or students living in	\$0.00
			Apartments Permit	Aggie Village, University Village, or In-	
/ehicle Servicing & Maintenance	2/1000 sq. ft.	5/1000 sq. ft.		ternational House	
_ow Intensity Retail, Repair Service, Work-	1/1000 sq. ft.	2/1000 sq. ft.	Daily and Monthly Pe	ermit Costs	
shop and Custom Small Industry					
odging Establishments	0.5/unit	1/unit	Permit Type	Description	Price
lealth Facilities	0.5/bed	1/bed	6-month Visitor Permit	Available for visitors to campus	\$390.00
. Hospitals		.33/bed	Monthly Visitor Permit	Available for visitors to campus	\$84.00
b. Long-Term Care Facilities		plus 1/two	Daily Permit	Available for all visitors, CSU staff,	\$10.00/e
		employees on		faculty, and students	
		major shift	*This is a condensed table of	parking permit types intended to show	cost only
				Iding a map of lots and permits	coor or ny.
Industrial: Employee Parking	0.5/employee	75/employee	required to access them visit		

Parking Requiremen *Exemptions for change of use in existing k		rcial*		SU* oleted (Fall 2017) there will be a total of 9,5 s. Before construction there were ~12,000	, 0
Outside TOD Overlay Zone*			Annual Permit Cost	s (FY2016)	
*Inside TOD Overlay Zone: Reduce minimu square feet of proposed building	um parking required by	25% of up to 5,000	Permit Type	Description	Price
	Minimum Parking	Maximum Parking	Admin Reserved Permit	CSU administration	\$1,844.00
Use	Spaces	Spaces	Service Permit	CSU employees or contractors who	\$532.00
Restaurants a. Fast Food b. Standard	7/1000 sq. ft.	15/1000 sq. ft.		provide a service requiring close prox- imity to a broad range of buildings	
b. Standard Bars, Taverns, and Nightclubs	5/1000 sq. ft. 5/1000 sq. ft.	10/1000 sq. ft. 10/1000 sq. ft.	Resident Student Permit	CSU students living in a residence hall	\$476.00
Commercial Recreational a. Limited Indoor Recreation b. Outdoor c. Bowling Alley	3/1000 sq. ft. .1/person cap 2.5/1000 sq. ft.	6/1000 sq. ft. .3/person cap. 5/1000 sq. ft.	Faculty/Staff Permit	Regular CSU staff and faculty mem- bers, federal employees, and physi- cians working on the CSU campus	\$442.00
Theaters	1/6 seats	1/3 seats	Commuter Student Permit	CSU commuter students	\$407.00
General Retail	2/1000 sq. ft.	4/1000 sq. ft.	Student Fall Semester	CSU students for fall semester only	\$268.00
Personal Business and Service Shop	2/1000 sq. ft.	4/1000 sq. ft.	Permit		
Shopping Center	2/1000 sq. ft.	5/1000 sq. ft.	Faculty/Staff Fall Semester	CSU faculty/staff for fall semester only	\$244.00
Medical Office	2/1000 sq. ft.	4.5/1000 sq. ft.	Permit		
Financial Services	2/1000 sq. ft.	3.5/1000 sq. ft.	Motorcycle Permit	CSU staff, faculty, or students who	\$209.00
Grocery Store, Supermarket	3/1000 sq. ft.	6/1000 sq. ft.		drive a motorcycle	
General Office * or .75/employee on the largest shift or 4. gained by the increased ratio (over 3/1000			International House Reside Student Permit	nt CSU students living in Allison, Parmelee, Corbett, Laurel Village, Westfall, and Durward Halls for remote parking	\$134.00
garage/structure			University Off-Campus Apartments Permit	CSU staff, faculty, or students living in Aggie Village, University Village, or In- ternational House	\$0.00
Vehicle Servicing & Maintenance Low Intensity Retail, Repair Service, Work-	2/1000 sq. ft. 1/1000 sq. ft.	5/1000 sq. ft. 2/1000 sq. ft.	Daily and Monthly F		
shop and Custom Small Industry	1/1000 SQ. IC.	2/1000 Sq. It.			I
Lodging Establishments	0.5/unit	1/unit	Permit Type	Description	Price
Health Facilities	0.5/bed	1/bed	6-month Visitor Permit	Available for visitors to campus	\$390.00
a. Hospitals		.33/bed	Monthly Visitor Permit	Available for visitors to campus	\$84.00
b. Long-Term Care Facilities		plus 1/two employees on	Daily Permit	Available for all visitors, CSU staff, faculty, and students	\$10.00/ea
		major shift	full parking information, inc	of parking permit types intended to show cluding a map of lots and permits	cost only. Foi
Industrial: Employee Parking	0.5/employee	.75/employee	required to access them, vi	sit parking.colostate.edu.	

Spillover Parking: Residential Permit Parking (Existing and Proposed)





Planning, Development & Transportation

Parking Services 215 North Mason Street, 1st floor, South Wing P.O. Box 580 Fort Collins, CO 80522.0580

970.221.6617 970.416.2452 - fax *Fcgov.com/parking*

Residential Parking Permit Program (RP3) Frequently Asked Questions

Updated October 27, 2015

The Residential Parking Permit Program (RP3) is designed to make Fort Collins neighborhoods safe and pleasant places to live, work and attend school by **reducing on-street parking** congestion. The program helps manage parking for residents by reducing the volume and impact of non-resident vehicles in neighborhoods by using a system that limits parking in a neighborhood to only those residents and their guests with permits during the posted time limits.

Questions & Answers

1. What qualifies a neighborhood to be eligible for RP3?

RP3's may be created in neighborhoods where at least 70% of the total spaces are occupied. The City's decision about whether to grant residents' requests for parking permits will be made after a parking evaluation of that neighborhood is completed.

The following steps will be followed before a RP3 can be implemented:

- Submit petition: A petition endorsed by ten (10) of the affected households must be submitted to Parking Services. The petition can be obtained from Parking Services or by downloaded from the City of Fort Collins website at www.fcgov.com/parking/residential-parking-permit/index.php. Completed petitions are to be turned in to Parking Services.
- Conduct parking occupancy study: City verifies that a parking problem exists.
- Establish boundaries: City defines boundaries and other characteristics of the program for the neighborhood.
- Hold public meeting: The City sets up a public meeting for all owners, residents and businesses in the area in order to discuss program details and to solicit feedback.
- Voting on program: Only owners of property within the proposed boundary are eligible to vote. Each owner will receive one (1) vote, regardless of the number of housing units owned.
- Program information is sent to all residents and owners within the proposed permit boundary. The owner mailing will include a ballot for voting in favor or against the program. Program enactment: A minimum of 50% of eligible voters/owners must participate for the vote to be valid.
- If more than 50% plus one (1) of residents are in favor of the program, then the implementation process will begin. The City will begin setting up the program including installing signs and processing requests for parking permits.



2. Who is Eligible for a Residential Parking Permit?

With certain exceptions noted below, only persons who maintain their residence within the boundaries of a residential parking permit zone and are the owner or operator of a motor vehicle may obtain a residential parking permit.

3. How do I obtain parking permit(s) for my vehicle(s)?

Residents who live in a designated permit zone may obtain one free permit and purchase additional permits. To obtain your parking permit, come to Parking Services located at 215 N. Mason St. Bring with you:

- 1. Valid vehicle registration
- 2. Current driver's license
- 3. One of the following proofs of residency bearing your name and address within the permit zone:
 - Gas, Electric or Telephone Bill
 - Cable Television Bill
 - Monthly Bank Statement
 - Credit Card Bill
 - Water and Sewer Bill
 - Notarized/signed Rental Agreement

*Note: if your vehicle registration or Driver's license contains your name and address within the permit zone then you do not need to provide another form of proof of residency.

4. Does the parking permit allow me to park my vehicle anywhere?

No. The residential parking permit allows you to park your vehicle anywhere within the parking permit zone for which your permit was issued, provided no other parking restrictions apply such as handicapped parking or "no parking" signs. If you have a residential parking permit, you are exempt from posted on-street parking time limits. Generally, all neighborhood programs will include 2 hour time limits available for public parking.

5. Is my parking permit valid in other parking permit zones in the City?

No. Your permit only allows you to park in the parking permit zone for which your permit was issued. If you park your vehicle in another parking permit zone, you may receive a parking citation. If the other parking permit zone has posted time limits, you must observe the posted time limits just as any other non-resident of the zone.

6. How long is a Residential Parking Permit Valid?

Residential parking permits are valid for one (1) year. Renewals can be made by calling Parking Services or in person at Parking Services, 215 North Mason St. No additional verification will be required as long as you are renewing the permit for the same vehicle, the registration on that vehicle is still current, and there are no outstanding unpaid citations on that vehicle.



7. Is there a charge for the parking permit?

Yes. Each household may request parking permits up to the number allowed by a specific neighborhood RP3 program. The number of available permits varies by type of unit and the number of available parking spots. In general there will be anywhere from 1 to 5 permits that can be acquired. The following are the annual fees:

First vehicle	Free	Fourth vehicle \$100.00
Second vehicle	\$15.00	Fifth vehicle \$200.00
Third vehicle	\$40.00	

8. I own a residence located in a parking permit zone but do not live there. I lease the property to others. Can I obtain a parking permit?

No. An owner of a property within a parking permit zone cannot obtain parking permits unless he/she is also the resident. Only persons who live in a parking permit zone can obtain parking permits. No person shall be deemed a resident of more than one (1) zone, and no more than one (1) permit may be issued for any one vehicle even if persons residing in different zones share ownership or use.

9. What is guest permit?

A "guest" permit is for people who visit a residence within a parking permit zone. Short-term guest permits are in the form of a hang tag that is registered to a specific residence. You will receive one guest permit per multi-family unit or two guest permits per single family unit that can be used for any guest visiting for 24 hours or less. Guests that will be staying 25 hours or more will need to have their vehicle registered with Parking Services (see FAQ #12 below).

10. Is there a fee for a guest permit?

Guest permit (hang tag) for 24 hours or less	Free
Guest permits 25 hours up to 15 days	\$10.00

The "guest" permit is valid for a maximum of 15 days. (*Number of permits is to be determined by the Parking Services Manager or designee*)

11. Do I have to obtain the permit(s) for my guest or can my guest apply for the permit(s)?

The applicant for a parking permit must be the resident; not the guest. Only residents of parking permit zones are eligible to obtain parking permits.

12. What information must I present to obtain my parking permit or a permit for my guests' vehicles? (guests staying for 24 hours or less can use permit holder hang tag)

You will need the following information to obtain Guest permit:

- License plate number
- State of issue
- Vehicle make
- Body style (sedan, pickup, motorcycle, etc.)
- Color



The license plate number and state of issue are particularly important because the clerk enters this information on the permit before giving it to you.

13. Can I get a permit for someone who is doing work at my residence?

"Work" permits are available for vehicles providing bona fide services at the residence in a parking permit zone. There is no cost for permits for service vehicles. Owners of service vehicles can apply for and obtain permits at the Parking Services office, 215 N. Mason Street. The permits are temporary, and will be issued for the vehicles for the period of time they are engaged in work within a residential parking permit zone.

14. My business is in one of the parking permit zones. Can my employees and I obtain parking permits for our vehicle(s)?

Businesses may purchase permits in a residential parking permit zone if:

- The business is located in the zone.
- Business permits shall be sold on a first-come, first-serve basis and business can purchase the same amount of permits as a single family unit in that neighborhood.
- The cost of a business permit is the same as the residential permit.

15. How is the parking permit program enforced?

Parking Enforcement Officers will provide enforcement in residential parking permit zones. When a vehicle without a permit is parked in a zone where permits are required, it will receive a citation. Permitted vehicles will also be cited if the permit has expired.

16. Is there a grace period from the date when my permit expires?

All permits will expire after one year, at the end of the month in which it was issued.

17. What happens if permits are obtained or used illegally?

According to Ordinance 102, 2013 in the City's Municipal Code, it is unlawful for any person to falsely represent himself or herself as eligible for a permit or to furnish any false information in or in conjunction with an application for a residential parking permit. Parking Services may revoke any permit issued on the grounds that it has been misused. Revocation shall bar the permit holder from holding any permit for a period of one (1) year.

18. Who do I contact for more information?

Jamie Moyer, Residential Parking Services Coordinator Email: <u>jmoyer@fcgov.com</u> Phone: 970-416-2036



How does the Residential Parking Permit Program (RP3) Work?

