

## Guest Permit Information

A "guest" permit is for people who visit a residence within a parking permit zone.

### **There are two types of guest permits:**

- |                                       |         |
|---------------------------------------|---------|
| • Guest permit for 24 hours or less   | FREE    |
| • Guest permit 25 hours up to 15 days | \$10.00 |

### **Guest permit for 25 hours or more:**

If you are a permit holder in the zone and have a guest that will be staying for over 25 hours then you will need to call or email Parking Services with the following information and be prepared to pay a \$10.00 fee:

- License plate number
- State of issue
- Vehicle make
- Body style (sedan, pickup, motorcycle, etc.)
- Color

The license plate number and state of issue are particularly important because license plate is the permit and must be accurate to avoid receiving a citation.

The "guest" permit is valid for a maximum of 15 days. *(Number of permits is to be determined by the Parking Services Manager or designee)*

If you will be hosting an event at your home that requires more than two permits you will need to call or email parking services to arrange parking for you guests.