



Neighborhood Services  
281 N College Av  
PO Box 580  
Fort Collins, CO 80522-0580  
970-224-6046

## **OCCUPANCY LIMITS DISCLOSURE STATEMENT SALE**

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The City of Fort Collins Code requires that any person selling or leasing a home, apartment or other dwelling unit must inform the buyer or renter about the maximum number of people who, by law, are allowed to occupy that home. All parties must sign where indicated below.

**The maximum permissible occupancy of this dwelling unit is:**

1. One (1) family (related by blood, marriage, adoption) and not more than one (1) additional person; or
2. Two (2) adults and their dependents, if any, and not more than one (1) additional person.

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**Actual signatures are required on this form.**

Property Address: \_\_\_\_\_ Date of Sale: \_\_\_\_\_

Seller Name(s): \_\_\_\_\_

Seller Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

Buyer Name(s): \_\_\_\_\_

Buyer Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

Address (if different than property address): \_\_\_\_\_

\_\_\_\_\_

***\* It is required that you retain this form.***

City Code Section 5-265(c) requires that any person selling or leasing a dwelling unit shall forthwith provide all purchasers, lessees or sublessees of such unit with a written disclosure statement, on a form provided by the City, specifying the maximum permissible occupancy of such unit under Section 3.8.16 of the Land Use Code.