

Neighborhood Clean-Up

Organize a neighborhood clean-up to get to know your neighbors and beautify your neighborhood! Foster community spirit while taking care of the environment.





Mini-Grant funding is available!

Material List | Estimated Cost

- Trash bags | \$20 \$50
- Gloves | \$10 \$50
- Rakes, shovels, and brooms | \$50-\$100
- Recycling bins | \$30-\$60
- Payment for dumpsters and any trash collected: \$500-\$1,000
- Signage
- Refreshments | \$100
- High-visibility vests | \$20
- First aid kit: \$25
- Optional: Block Party Permit

Step by Step | How to Plan this Event

Set a Time

💼 1-2 Months Before Event

Choose a **convenient time for the event**, considering residents schedules. *Complete the event in one day!* Unattended dumpsters are often misused and can be a liability.

2 Choose a Location

Determine the best location for the event, ensuring it's accessible and has enough space for large dumpsters and traffic flow. Ask your HOA. If you're closing a residential street, you will need to apply for a <u>Block Party Permit</u> for an eligible street.

Know Resources

There are many **public and private resources** that may be helpful to making your neighborhood clean-up a success.



<u>Timberline Recycling Center</u> provides facilities to recycle items such as bottles, cans, paper and cardboard for no charge. View the full accepted material list <u>here</u>.

The City has an <u>A - Z Recycling List</u> of what items are recyclable in town.





Yard waste, such as grass and branches, can be collected by curbside services. <u>Learn more here!</u>



Contact Trash Hauler

Contact multiple trash haulers to get the best price for dumpsters and arrange for their delivery and pickup. **You may need more than one containers.**

Check out a list of potential haulers: https://www.fcgov.com/recycling/haulers

5 Promote the Event

Send out a brief "**save the date**" on social media, asking your neighbors to help. You can also contact your neighbors through text or Whatsapp.

💼 3 Weeks Before Event

Gather Supplies

Start **collecting necessary supplies**, including trash bags, gloves, and tools.

Continue Spreading the Word

- At Least 2-3 Weeks Before | Social Media and Email: Post on Nextdoor, Facebook, and/or Instagram.
- **1 Week Before | Flyers:** Go door-to-door. Design colorful flyers, postcards, or personal invitations and distribute them in your neighborhood.
- 1 Day Before | Reminder: Send out a reminder message on social media or by email.

CALL for VOLUNTEERS

6 Recruit Volunteers

- Gather a team of dedicated volunteers and assign specific duties for the event day. You can start a sign-up form.
- **Specific volunteers** can be assigned different duties during the event, such as:
 - Entrance supervisor, ensuring residents know where to go and what materials can go in each dumpster
 - Traffic flow supervisor
 - Donation collector
 - Vehicle unloader
 - **"Swap and drop" supervisor** (optional), monitoring reusable items that residents can swap on site
 - **Truck item collector,** going to homes with a truck to pick up heavy materials from neighbors unable to travel to the dumpster location
- Remind them to wear comfortable and appropriate clothes, like jeans, boots, and gloves.

💼 Day-Of Event | 1-2 Hour Before

Trash Only Basura Solamente

9 Set-Up

- Arrive at least 1 hour early to **set up the** central meeting point, refreshment station, and drop-off zones.
- Put up signage directing participants.
- Coordinate with trash haulers about **when** they are dropping off dumpsters and make sure you meet them there.

Day-Of Event | Start of Event

10 Welcome Neighbors

Greet participants as they arrive, provide them with necessary materials, and assign them to specific areas. Remind them: Safety first!

11 Oversee the Event

Supervise, ensuring volunteers are safe and tasks are being completed efficiently.

12 Monitor Traffic

Ensure smooth traffic flow, especially around dumpsters and drop-off zones.

13 Wrap Up

Conclude with a **thank you speech** to volunteers and ensure all collected trash and recyclables are properly disposed of.