



Neighborhood Services
PO Box 580
Fort Collins, CO 80522
www.fcgov.com/neighborhoodservices

Mobile Home Park Neighborhood Improvement & Community-Building Mini Grant

Application Instructions

Please accurately complete this form. If you would like help in filling out the application, please call or email Julie at (970) 416-4358 or jwenzel@fcgov.com.

There are two rounds of this grant. Mobile Home Park residents, managers, or owners may apply.

Round 1: Applications are due by **March 1st** for projects that will take place in the Spring (Late March into June).

Round 2: Applications are due by **September 18th** for projects that will take place in the Fall (Late September through November).

Applications can be completed online: <https://www.fcgov.com/neighborhoodservices/mobile-home-park-neighborhood-improvement-community-building-grant/>

Paper applications can be mailed or delivered to:
City of Fort Collins
Neighborhood Services: Julie Wenzel
281 N. College Ave.
Fort Collins, CO. 80522

Application Process

Applications will be reviewed after the deadline.

Applications will be evaluated for--

1. **Completion:** the entire application is filled out
2. **Explanation of intention and scope:** your purpose for the grant funds and how funds will be used
3. **Explanation of potential outcomes:** who will benefit from the grant and what will the result(s) be
4. **Advancing equity:** awards will be dispersed widely throughout the City and Growth Management Area, reaching underserved residents of diverse backgrounds

Through a bid process, the City of Fort Collins has selected licensed contractors to complete project work. If awarded a grant, you will have the option to schedule the work with one of these contractors.

Contractors will ask you to sign a work completion form after the service is completed. Then contractors will invoice Neighborhood Services directly for payment.

Community awardees are NOT responsible for—

- 1) Submitting invoice or work completion form
- 2) Receiving money directly and paying contractors for awarded service

Application form

Please list the information of the persons responsible for completing this application.

	Name:	Address:	Contact information (phone, email):	Employed by the City of Fort Collins?
Primary Applicant				
Secondary Applicant (optional)				

Name of Mobile Home Park:

1. For which type of project are you applying?

- ☐ Tree trimming
- ☐ Safety lighting
- ☐ Other _____

2. How much work are you requesting? (Grant awards range from approximately \$500-\$5000.) Please estimate to the best of your ability.

3. a) Please briefly describe the intention the project. What is your reason for applying for this grant?

Example: The giant trees in my neighborhood are chained to prevent falling on my home. The garbage trucks cannot drive down our street anymore because of overgrown trees.

b) Please briefly describe the scope of the project. Who will this grant reach? Please include a list of addresses

or unit numbers where the project work will take place. This list can include owners and renters of mobile homes.

Example: Trees that are currently blocking the road and being chained away from homes can be found at Units B6, B7, B9, and B12 on Sage St.

4. How will this project change the lives of you and your neighbors?

Example: This grant will help trim the trees and make our neighborhood safer and cleaner...

- (checkbox) By submitting this application, I verify that I have read through the application instructions and understand the Mobile Home Park Neighborhood Improvement & Community Building Mini Grant process to the best of my ability.



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