

## 2024 Implementation Grants Application Questions

### Administrative Questions

1. What is the address of your proposed project? (*All projects must be within the [City of Fort Collins Growth Management Area](#).*)
2. Are you the owner of the property where you are planning the project? If not, do you have permission from the property owner? And is the property owner part of your team? (*The property owner will be required to sign the grant agreement if awarded.*)
3. If selected for a grant, you and/or the property owner will be required to sign a Nature In the City (NIC) project agreement similar to the one found in the "Background and Guide to Submitting a Proposal". After reviewing the document found on the NIC website, would you be able to agree to the terms of the agreement?
4. Most projects require a [minor amendment](#) or other permitting from the City. Have you consulted with the City's Planning Services staff to discuss whether you need a permit or amendment to proceed with your project? What permits or process will be required for your project?

### General Questions

1. What type of grant are you applying for?
  - a. Small (less than \$5,000) - enhances existing habitat.
  - b. Medium (\$5,000 – 25,000) – addresses at least two of Nature in the City's three goals: access, habitat, and stewardship.
  - c. Large (\$25,000 or more) – addresses all three of NIC's goals: access, habitat, and stewardship.
2. Please list the key team members of your project and their roles. This should include individuals from within your organization, as well as collaborators from other organizations, contractors you may hire, and/or representatives from the community this project will serve. (***Please note the project manager – They will serve as the main point of contact for communication***)
3. In two to three paragraphs, please provide:
  - a. An overview of your proposed project,
  - b. Details about the elements of your project (such as your goals, what you will be planting/creating, etc.), and
  - c. Where this proposed project would be located on the property.
4. Describe how your proposed project would support a diversity of [native](#) plants and animals.
5. Describe the audiences your proposed project would serve. How would your proposed project increase access to nature for the broader community? Are there any limitations to access?

6. Describe the current level of support for your project and how you built that support with your neighborhood and/or the community you serve/engage.
7. Describe how your proposed project will motivate your community to take care of the natural environment, including this project, and implement similar projects over the long-term.
8. Tell us about the challenges and barriers that you are most likely to encounter in the implementation and ongoing maintenance of this project. Additionally, provide information about how you can address these challenges as they arise.
9. What is your anticipated timeline for installation and completion of this project? Are there any specific deadlines or timing constraints you may have?

### **Funding**

1. What is the total cost of your project? How much are you requesting from Nature in the City?
2. Is any portion of the grant going towards outreach or project management costs? If so, how much? (***Cost for these elements cannot exceed 15% of the grant request in total.***)
3. Will you have additional financial or in-kind contributions for your project and if so, what are they? While Nature in the City does not require a specific match to our granting dollars, projects that leverage additional contributions score higher on the evaluation.
4. Have you received any funding previously from a City of Fort Collins grant program? (*Funding from additional sources is seen as a positive. Examples: NIC Planning Grant, Xeriscape Incentive Program, Utilities Water Allotment Management Program*)
5. Unfortunately, Nature in the City funds can't be used for ongoing maintenance. Please describe your plan for the long-term costs and care of your project.

### **Attachments**

1. Project Budget Worksheet – please provide detail line item of all costs associated with this project. Use the template provided.
2. Site Photos - please provide photos of the current conditions of the implementation site.
3. Landscape Plan – please provide a landscape plan that shows the location and details of your project. Include your current plant list, as well.