Planning Grant Application Questions 2023

Note: "Proposed project" refers to the project you want to implement after the "planning phase". The "planning phase" is what you are requesting funds for in this application.

Administrative Questions

1. What is the address of the proposed project?
   (All projects must be within the City of Fort Collins Growth Management Area: https://www.fcgov.com/fortfund/pdf/growth-management-map.pdf)
2. Are you the owner of the property where you are planning a project?
3. If not, do you have written permission from the property owner that you can complete this project?
4. If selected for a grant, you will be required to sign a NIC project agreement similar to the one found in the "Step by Step Application Guide". After reviewing the example agreement found on the NIC website, would you be able to sign this agreement?

General Questions

5. Please list the key members of your project team and their roles. This should include individuals from within your organization, as well as collaborators from other organizations. *(Please note the project manager – who will serve as the main point of contact for communication)*
6. In one to two paragraphs, please provide:
   a. An overview of your proposed project,
   b. Details about the elements of your idea, and
   c. Where this proposed project would be located on your property.
7. Describe how your proposed project would support a diversity of native plants and animals.
8. Describe the audiences your proposed project would serve. How would your proposed project increase access to nature for the broader community and are there any limitations to access?
9. Describe how your proposed project would motivate your audiences to take stewardship actions.
10. How will you engage your community during the planning phase to gather their input and build support for your proposed project?
11. Tell us about the challenges and barriers that you are most likely to encounter in the planning phase, implementation of the proposed project and ongoing maintenance. Do you have preliminary ideas on how they'll be addressed?

Funding Questions

12. What is the total cost of the planning phase for your project? How much are you requesting for a planning grant? *(limit $5,500)*
13. Is any portion of the grant going towards outreach or project management costs? If so, how much? (Cost for these elements cannot exceed 15% of the grant request in total)
14. Do you anticipate any additional financial or in-kind contributions for your planning phase and if so, what are they? (Nature in the City does not require a specific match to our granting dollars)
15. Why does your project need financial assistance from the City?

16. Do you have any initial thoughts on how you might fund the implementation of your project at a later phase? *(if so, please describe)*

Attachments

Please upload a copy of your Planning Project Budget Worksheet, photos of your site and a concept plan of your project. A template for the budget worksheet can be downloaded below. The "download template" for the concept plan is an example and not a template.

1. Planning Project Budget Worksheet – please provide detail line item of all costs associated with the planning phase of this project. Use the template provided.
2. Site Photos – please provide photos of the current conditions of the implementation site
3. Concept Plan – please provide a site map with a conceptual sketch of your proposed project. This can be a first draft sketch of preliminary ideas - it does not need to be detailed and can change during the planning phase. See example.