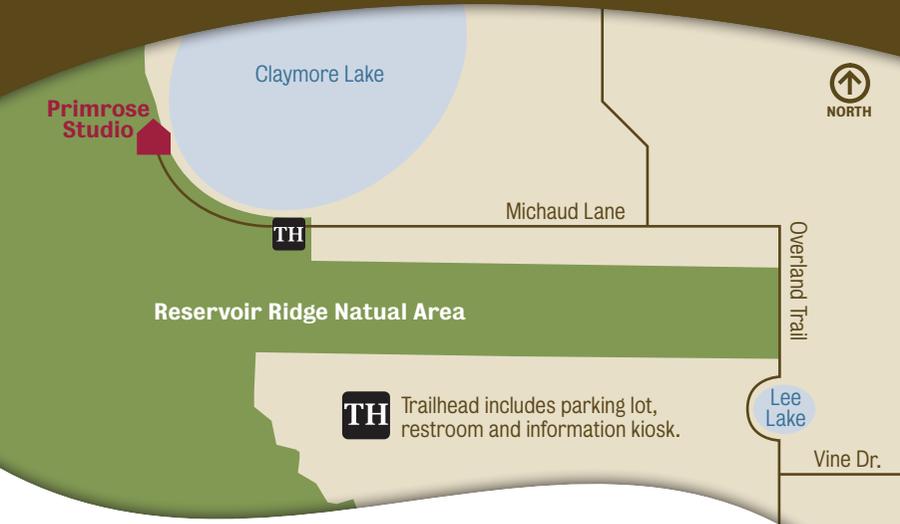


CITY OF FORT COLLINS PRIMROSE STUDIO



DIRECTIONS

From Laporte Avenue, take Overland Trail north 1.5 miles to Michaud Lane. Go west one mile to Reservoir Ridge. Go through parking lot to the gate located in the northwest corner. Travel 0.25 miles along Claymore Lake to Primrose Studio. Please obey posted speed limits. The studio parking lot accommodates 15 cars only. Please arrange for your group to carpool or bike to the studio so as not to exceed the parking capacity.

THANK YOU!

The City of Fort Collins Natural Areas Department and Primrose Studio are made possible by your citizen-initiated sales tax dollars.



fcgov.com/naturalareas

Primrose Studio Information 970-416-2815

Ranger 970-416-2147

Life-threatening emergency 911

For a guided nature walk 970-416-2480

CITY OF FORT COLLINS PRIMROSE STUDIO at RESERVOIR RIDGE NATURAL AREA



Host your next meeting, seminar or retreat in this unique space.

Primrose Studio provides a quiet meeting facility
in a beautiful setting in northwest Fort Collins.

It's perfect for small classes, trainings and retreats.

naturally yours



naturally yours

RESERVATIONS, SET UP & EQUIPMENT ARE EASY!

Our knowledgeable and helpful staff will help you reserve your space, arrange the room and provide on-site assistance the day of your event.

We provide easels, white board, markers, screen and internet access at no extra charge. Flip charts, computers and projector are not provided.

A FULL KITCHEN IS AT YOUR SERVICE

The small kitchen is equipped with a stove, oven, microwave, refrigerator, coffee maker and filters, teapot, water pitchers, dishware, serving dishes, glasses and flatware for 30 people at no extra charge. Users are strongly encouraged to use these items instead of disposables. Tell your caterer! Only non-alcoholic beverages are permitted.

The City of Fort Collins Natural Areas Department is committed to reducing waste. You may bring in disposable items, but you must carry them out. A small amount of trash is acceptable. Trash and recycling bins are provided. Please load and start the dishwasher before you leave. All food and disposables must be removed at the end of your event.

ENJOY THE OUTDOORS AT PRIMROSE STUDIO

A spacious deck with comfortable seating and a short trail leading to the shore of Claymore Lake allows your group to enjoy the scenery and the natural setting. Claymore Lake provides a peaceful respite, but is privately owned; there is no access to the lake.

THERE ARE A FEW RULES...

Capacity: Tables and chairs are provided for 30 people. Additional seating may not be brought in unless by special arrangement. The parking lot accommodates only 15 cars. This is strictly enforced! Please arrange for carpooling. There is no parking along the road, but bike racks are available. Help us be good neighbors--obey speed limits.

No Need to Decorate: Primrose studio is beautifully designed. Limit your decorating to tables and counter tops. Nothing may be attached to walls or artwork--use the tack strips above the windows. Please, no confetti or glitter.

Leave Your Dog at Home: No dogs are allowed at Primrose Studio. Nearby Reservoir Ridge Natural Area is a wonderful place to hike, bike, horseback ride or walk your dog. You must enter the natural area from the Reservoir Ridge trailhead parking lot- there is no access from the studio to the natural area.



ALL THE DETAILS YOU'LL NEED:

HOURS: Tuesday-Saturday, 8 a.m.-10 p.m.; closed holidays.

COST: Private groups: \$200 for up to 5 hours and \$40 per additional hour. Non-profit and government rates: \$100 for up to 5 hours and \$20 per additional hour. Three-hour minimum required.

RESERVATIONS: 970-416-2815, or email naturalareas@fcgov.com. Reservations are not confirmed until payment and signed license agreement are received, which must be at least 14 days prior to the event.

CANCELLATIONS: Full refund if cancelled at least 30 days in advance of event. No refunds if cancelled less than 30 days in advance of event.

PRIMROSE PREVIEW: Never been to Primrose Studio? Visit fcgov.com/naturalareas, click on "Facilities, Reservations". Or call 970-219-2158 or email tlabaw@fcgov.com to arrange a preview before you reserve. We love to show it off!