




PROJECT TYPE GUIDE

Every project is unique and requires a tailored set of continuous improvement tools. After completing the Project Classification Worksheet, the guide below will assist in determining the appropriate resource and level of sponsorship that will enable project success.

 Small Scope Project	 Medium Scope Project	 Large Scope Project	 Complex Scope Project
Just Do It Form	Process Improvement Form	Process Improvement Form	Process Improvement Form
8 hrs or less	12 hrs or Less <i>Dependent on Lean Leader Proficiency</i>	15 hrs or Less <i>Excludes Implementation</i>	18 hrs or Less <i>Excludes Implementation</i>
1 to 4 Participants	4 to 8 Participants	12 or Less Participants	12 or Less Cross-Functional Participants
Managerial Support	Project Sponsor	Project Sponsor	Executive Sponsor
Lean Basics Graduate	Lean Leader	FC Lean Team	

All FC Lean tools, templates and reference guides can be found at fcgov.com/lean/toolkit. Contact Lean@fcgov.com with any additional questions.