



Design Review Application: Large Projects

Design review is a process used to examine projects in designated historic areas or properties for architectural design and compatibility with the nearby historic built environment. Applications submitted for design review must be accompanied with specific information which adequately describes or studies the proposal. To comply with the required submittal standards, submitted documentation shall clearly illustrated the existing conditions as well as any proposed alteration(s).

Submit this form, completed, with the required submittal documentation.

Project Address: _____	
Designated Fort Collins Landmark <input type="checkbox"/>	Listed on State Register/National Register of Historic Places <input type="checkbox"/>
Applicant Name: _____	
Email Address: _____	
Phone number: _____	
Owner Name: _____	
Owner Email Address: _____	
Owner Phone Number: _____	

The following attachments are REQUIRED:

- ☐ Complete Application for Design Review
- ☐ Detailed Scope of Work
- ☐ Color photos of existing conditions

Reminders:

Complete application would need all of checklist items as well as both pages of this document.

Detailed scope of work should include measurements of existing and proposed.

Please note: if the proposal includes partial or full demolition of an existing building or structure, a separate demolition application will need to be approved.

Additional documentation may be required to adequately depict the project and its impact on a historic property or historic district, such as plans, elevations, window study, or mortar analysis. If there is insufficient documentation on the property, you could be required to submit an intensive-level survey form (at the applicant's expense).



Design Review General Application

This application should accompany your submittal of all the documents listed on the Design Review General Application Checklist. Failure to fill out these documents fully will result in delayed review.

Itemized List of Proposed Alterations (e.g. demolish rear porch; repair or replace windows)

<input type="checkbox"/> _____ _____	<input type="checkbox"/> _____ _____
<input type="checkbox"/> _____ _____	<input type="checkbox"/> _____ _____
<input type="checkbox"/> _____ _____	<input type="checkbox"/> _____ _____

Materials of work (e.g. current/proposed materials of porch, windows, siding, roof, etc.)

Be specific about materials. What kind of wood? Exposure of siding?

<input type="checkbox"/> _____ _____	<input type="checkbox"/> _____ _____
<input type="checkbox"/> _____ _____	<input type="checkbox"/> _____ _____
<input type="checkbox"/> _____ _____	<input type="checkbox"/> _____ _____

☐ Is any **partial or full demolition** required for work you are planning to do on this property?

Partial demolition could include scopes such as taking off existing rear porches to create space for a new addition or removing an existing wall or demolishing a roof. If you are taking away pieces of the existing residence, you are likely undergoing some partial demolition.

By signing below, I attest that no additional exterior work, siding replacement, or window replacement will occur under this application.

Applicant Signature: _____ Date: _____