



Historic Preservation Services

Community Development & Neighborhood Services

281 North College Avenue

P.O. Box 580

Fort Collins, CO 80522.0580

970.416.4250

preservation@fcgov.com

fcgov.com/historicpreservation

REPORT OF ALTERATIONS TO DESIGNATED RESOURCE

Site Number/Address: 511 E. Myrtle St.

Laurel School National Register Historic District

ISSUED: November 28, 2022

Jeffrey Snodgrass
c/o Rick Massey, Empire Carpentry
PO Box 245
Bellvue, CO 80512

Dear Jeffrey Snodgrass:

This report is to inform you of the results of this office's review of proposed alterations to 511 E. Myrtle St., pursuant to Fort Collins Municipal Code, Chapter 14, [Article IV](#). A copy of this report may be forwarded to the Colorado Office of Archaeology and Historic Preservation as well.

The alterations reviewed include:

- Salvage and reconstruction of brick steps
- Removal and repour of concrete walk
- Addition of handrails on both sides of steps
 - *Use a handrail with a simple design to avoid distracting from the historic building.*

Our staff review of the proposed work finds the alterations meet the SOI Standards for Rehabilitation and the project appears to be routine in nature with minimal effects to the historic resource, meeting the requirements of Article IV cited above.

Notice of the approved application has been provided to building and zoning staff to facilitate the processing of any permits that are needed for the work. Please note that work beyond that indicated in your permit application/correspondence requires additional approval.

If you have any questions regarding this report, or if I may be of any assistance, please do not hesitate to contact me. I can be reached at yjones@fcgov.com or at 970-224-6045.

Sincerely,

Yani Jones
Historic Preservation Planner



COMMUNITY DEVELOPMENT & NEIGHBORHOOD SERVICES
281 N. College Ave. • Fort Collins, CO 80524 • Phone: 970.416.2740 • www.fcgov.com/building

BUILDING PERMIT APPLICATION

APPLICATION NUMBER:	FOR OFFICE USE
APPLICATION DATE:	

Job Site Address 511 E Myrtle Unit# _____

PROPERTY OWNER INFO: (All owner information is required – NOT optional)

Last Name Snodgrass First Name Jeffery Middle _____
Street Address 511 E Myrtle ST City Fort Collins State Co Zip 80524
Phone # 970-581-0827 Email jefferysnodgrass@colostate.edu

Name of Business (COMMERCIAL USE ONLY) _____

CONTRACTOR INFO: Company Name Empire Carpentry

License Holder Name Kevin Murray LIC # C1-2 CERT # 485-C1

LEGAL INFO:

Subdivision/PUD _____ Filing # _____ Lot # _____ Block # _____ Lot Sq Ft _____

CONSTRUCTION INFO: Total Building Sq Ft (NOT including basement) _____ Total Garage Sq. Ft. _____

Residential Sq Ft _____ Commercial Sq Ft _____ # of Stories _____ Bldg Ht _____ # of Dwelling Units _____

1st Floor Sq Ft _____ 2nd Floor Sq Ft _____ 3rd Floor Sq Ft _____ Unfinished Basement Sq Ft _____

Finished Basement Sq Ft _____ # of Bedrooms _____ # of Full Baths _____

¾ Baths _____ ½ Baths _____ # Fireplaces _____

ENERGY INFORMATION: (CHECK ONE)

Prescriptive ☐ Performance ☐ U/Arescheck ☐ ERI ☐ ASHRAE ☐ Component/Comcheck ☐ IDAP ☐

Air Conditioning? YES ☐ NO ☐

City of Fort Collins Approved Stock Plan # SP0 List Option #s _____

Utilities INFO:

New Electric Service ☐ Electric Service Upgrade ☐ Electric Meter Relocation ☐

Electric Main Breaker Size (Residential Only): 150 amps or less ☐ 200 amps ☐ Other: ☐

Gas ☐ Electric ☐ Electric Temp Pedestal? Yes ☐ No ☐

ZONING INFO: (COMMERCIAL USE ONLY)

Proposed Use: (i.e. medical, office, bank, retail, etc.) _____

For Commercial remodels and tenant finishes, please answer the following questions:

Is the remodel/tenant finishes for an existing or new tenant? (Please check one)

Existing Tenant ☒ New Tenant ☐

If for a new tenant, is this the first tenant to occupy this space?

Yes ☐ No ☐ If not for the initial tenant for this unit, what was the previous use of this tenant space?

Are there any exterior building changes (including mechanical) associated with the work? Yes ☐ No ☐

If yes, please describe: repair brick front steps and landing, add handrails, repair sidewalk

Value of Construction (materials and labor): \$ 13,290

Description of Work: Remove and salvage existing brick steps. Remove existing support structure for steps.

Pour new step support structure. Replace salvaged brick steps.

Add two new handrails, one each side of steps. Final design to be determined.

Remove concrete walk between bottom of steps and city sidewalk. Pour new concrete walk,

JOBSITE SUPERVISOR CONTACT INFO: Name Kevin Murray Phone 970-566-5743

SUBCONTRACTOR INFO: Electrical _____ Mechanical _____

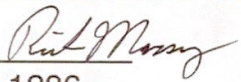
Plumbing _____ Framing _____ Roofing _____

Fireplace _____ Solar _____ Other S&L Concepts

ASBESTOS STATEMENT DISCLOSURE: In accordance with the State of Colorado Senate Bill 13-152, property owners, applying for a remodel permit, shall indicate their awareness about their property having been inspected for Asbestos Containing Materials (ACM's).

- ☒ I do not know if an asbestos inspection has been conducted on this property.
- ☐ An asbestos inspection has been conducted on this property on or about (enter date) _____
- ☐ An asbestos inspection has not been conducted on this property.

Applicant: I hereby acknowledge that I have read this application and state that the above information is correct and agree to comply with all requirements contained herein and City of Fort Collins ordinances and state laws regulating building construction.

Applicant Signature  Type or Print Name Rick Massey

Phone # 970-56-1286 Email empire@frii.com

THIS APPLICATION EXPIRES 180 DAYS FROM APPLICATION DATE

511 E. Myrtle St.
Existing conditions

\approx
23" above
grade

63"

8"

$20\frac{1}{2}"$

$5\frac{1}{2}"$



Existing
brick steps
to be removed
and
salvaged

Existing
concrete
walk
to
be
removed.
+
repoured.

Risers will
be
adjusted
to be
uniform.

Note: Handrails will be added to each side of
the steps.

511 E. Myrtle St.

Existing treads + risers



When salvaged bricks is replaced:
treads will be adjusted to 11".
Riser heights will be adjusted to be
uniform and between 4" and 7".