



THE LINCOLN CENTER



CORPORATE EVENTS
CONFERENCES
MEETINGS
SPECIAL EVENTS
WEDDINGS
SEMINARS
FUNDRAISERS
RECEPTIONS
PERFORMANCES

THE LINCOLN CENTER

417 W. Magnolia
Fort Collins, CO 80521
970.221.6735
lctix.com

the LINCOLN center

MEETING ROOMS • THEATRES • OUTDOOR SPACES

Newly renovated in 2011, Fort Collins Lincoln Center is Northern Colorado's premier venue for corporate, private and special events. With our experienced staff, reasonable rates and convenient location, Lincoln Center is the perfect option for a wide range of events. Boasting eight rental facilities, including two lovely outdoor spaces, two conference rooms and two theatres, Fort Collins Lincoln Center is extraordinary and in the heart of it all!

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NON-PROFIT THEATER RATE CHARTS

Performance Hall	Fee
Event Rate - Friday and Saturday	\$1,180
Event Rate - Sunday through Thursday	\$1,080
Additional performance on same day	\$640
Rehearsal/Set in - Friday & Saturday, if avail.	\$1,180
Rehearsal/Set in - Sunday - Thursday	\$640
Founder's Room - optional with same day rental of PH for presenter's use	\$150/day

The Magnolia Theatre	Fee
Event Rate	\$275.00
Additional consecutive performance	\$210.00
Additional performance on same day	\$180.00
Rehearsal/Set in	\$140.00
Meeting - Four hour minimum	\$80.00/hr \$320/4 hrs

ADDITIONAL FEES

Administrative Fees	
Commission on total gross ticket sales	Performance Hall only, 5% Commission
Liability Insurance	Presenter's policy or City policy, varies
Security	\$25.00/hour/guard
Contract Change Fee	\$25.00
Event Cancellation Fee	Performance Hall, \$100 + \$.50/ticket
	The Magnolia Theatre, \$50 + \$.50/ticket

Ticketing Fees	
Event Set Up	Complimentary
Ticket Printing Fee	\$.50/ticket
Ticket Printing - All seats free, General Admission	Performance Hall, \$120 The Magnolia Theatre, \$40
Credit Card Charge Back Fee	2.50%
Season Ticket Fees	Varies
Donation Processing Fee	3.50%
Other Services	Dynamic pricing \$30-\$300
Off Site Ticketing Fees	Please inquire

Front of House	
House Manager	Complimentary
Ushers	Complimentary
Merchandise Sales	15% of gross sales
Display only	\$25/table or display
Cash Bar	Complimentary
Lobby Reception	Cleaning fee: \$50 minimum

Technical Services	
Labor - Minimums Apply	\$18.00/hour, minimums apply
Equipment - Please inquire or see technical specifications for included systems and additional equipment available. Rental fees and additional labor may apply. All prices are subject to change.	

CONTACT

For more information call Robin Stitzel, Scheduling Coordinator, at 970.221.6201 or rstitzel@fcgov.com.