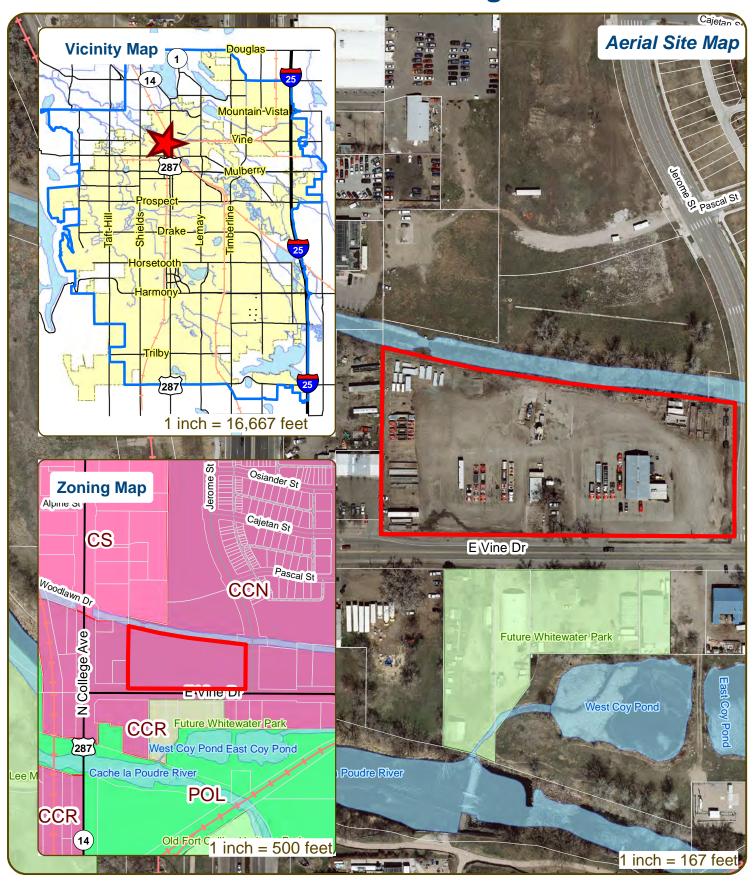
# **202 E Vine Dr Office Building**



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### Development Review Guide - STEP 2 of 8

### PRELIMINARY DESIGN REVIEW:

### APPLICATION

### **General Information**

Preliminary design review is an opportunity for an applicant to discuss the requirements, standards, procedure, and potential modifications of standards or variances that may be necessary for a project and to generally consider the development proposal design which has been evaluated as a part of the conceptual review process. While the conceptual review process is a general consideration of the development proposal, a Preliminary Design Review considers the development proposal **in greater detail**. Problems of both a major and minor nature can be identified and solved during the preliminary design review before a formal application is made.

Preliminary design review applications must be submitted to City Staff no later than 5 pm, two weeks prior to the Wednesday meeting date. Application materials can be e-mailed to <a href="mailto:currentplanning@fcgov.com">currentplanning@fcgov.com</a> or sent to/dropped off at 281 North College Avenue.

Representatives of Community Development and Neighborhood Services (Zoning, Environmental Planning, Current Planning, and Development Review Engineering), Light and Power, Stormwater, Water/Waste Water, Advance Planning (Long Range Planning and Transportation Planning), Historic Preservation and Poudre Fire Authority regularly attend preliminary design review meetings. Additionally, other public or quasi-public agencies which may be impacted by the development project are invited and encouraged to attend the preliminary design review. These agencies may include the gas utility, water and/or wastewater utility districts, ditch companies, railroads, cable television service providers and other similar agencies.

Upon receipt of a preliminary development proposal for review, and after review of such proposal with the applicant, the staff shall furnish the applicant with written comments and recommendations regarding such proposal in order to inform and assist the applicant prior to preparing components of the development application. The staff shall provide the applicant with a "critical issues" list, which will identify those critical issues that have surfaced in the preliminary design review as issues that must be resolved during the review process of the formal development application. To the extent that there is a misunderstanding or a misrepresentation of facts, the opinion of the staff may change during the course of development review.

| Submittal Date Fee Paid (\$500)  |
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| *BOLDED ITEMS ARE REQUIRED* *The more info provided, the more detailed your comments from staff will be.*  |
| Project Name 202 E Vine Dr   |
| Project Address (parcel # if no address) 202 E Vine Dr Fort Collins, CO 80524  |
| Contact Name(s) and Role(s) (Please identify whether Consultant or Owner, etc)  Sam Gerry (Development Partner)  |
| Business Name (if applicable) The Neenan Company   |
| Applicant Mailing Address 3325 S Timberline Dr. Fort Collins, CO 80525   |
| Phone Number 970-493-8747 E-mail Address sam.garry@neenan.com  |
| Basic Description of Proposal (a detailed narrative is also required) 50,000 SF Class A office building  |
| Zoning CCN Proposed Use Office and small scope R&D Existing Use Trucking/transport company   |
| Total Building Square Footage 80,000 S.F. Number of Stories 4 Lot Dimensions Irregular   |
| Age of any Existing Structures 1960, 1967  Info available on Larimer County's Website: http://www.co.larimer.co.us/assessor/query/search.cfm *If any structures are 50+ years old, good quality, color photos of all sides of the structure are required.  Increase in Impervious Area 130,000-150,000 sf (3-3.5 ac) assuming pavement is used for parking lots S.F. |

(Approximate amount of additional building, pavement, or etc. that will cover existing bare ground to be added to the site)



# SUBMITTAL INFORMATION: PRELIMINARY DESIGN REVIEW (PDR)

- 1) Preliminary Design Review Application form and filing fee (\$500).
- 2) **Project Narrative** Please include the following information:
  - (a) What are you proposing/use?
  - (b) What improvements and uses currently exist on the site?
  - (c) Describe the site circulation (auto and pedestrian), parking and how it coordinates with the existing neighborhood.
  - (d) Describe site design and architecture.
  - (e) How is your proposal compatible with the surrounding area?
  - (f) Is water detention provided? If so, where? (show on site plan)
  - (g) How does the site drain now (on and off site)? Will it change? If so, what will change?
  - (h) What is being proposed to treat run-off?
  - (i) How does the proposal impact natural features?
  - (j) Do any existing structures have automatic fire sprinklers? Will the new structures have fire sprinklers?
  - (k) Are there any unusual factors and/or characteristics are present that may restrict or affect your proposal?
  - (I) Have you previously submitted an application?
  - (m) What specific questions, if any, do you want addressed?
- 3) **Site Plan** Please consider including the following:
  - (a) Project site boundary and adjacent property uses
  - (b) Proposed circulation system, and how it ties into existing infrastructure (pedestrian and auto)
  - (c) Existing and proposed landscaping (Will trees be removed?)
  - (d) Existing and proposed buildings (Will they remain? If they will change, how?)
  - (e) Existing natural features (Will these be impacted by the proposal?)
  - (f) On and off site improvements
  - (g) Location of detention, drainage and water quality features
  - (h) Emergency vehicle access and fire hydrant locations

Project Name: 202 West Vine

Project Address (parcel # if no address): 202 W Vine Dr., Fort Collins, CO 80524

Contact Name(s) and Role(s) (Please identify whether Consultant or Owner, etc): Sam Garry

(Development partner)

Business Name (if applicable): The Neenan Company

Applicant Mailing Address: 3325 S. Timberline Dr., Fort Collins, CO 80525

**Phone Number:** 970.493.8747

*E-mail Address:* sam.garry@neenan.com

Basic Description of Proposal (a detailed narrative is also required): 50,000 SF Class A office building

**Zoning:** CCN Community Commercial North College

**Proposed Use:** Office and small scope R&D **Existing Use:** Trucking/transport company

Total Building Square Footage: Approx. 80,000 SF in Phase 1, with a potential 50,000 SF Phase 2 to the

west

S.F. Number of Stories: Four

Lot Dimensions: The lot is an irregular quadrilateral – W boundary: 320', N boundary: 605', E boundary:

230', S boundary: 600'.

Age of any Existing Structures: Two garages, one built in 1960, the other in 1967 Increase in Impervious Area in S.F. (Approximate amount of additional building, pavement, or etc. that will cover existing bare ground to be added to the site): 130,000-150,000 SF (3-3.5 AC) assuming pavement is used for parking lots. Pervious parking systems are also being considered, which would decrease this total significantly.

SUBMITTAL INFORMATION:

PRELIMINARY DESIGN REVIEW (PDR)

1) Preliminary Design Review Application form and filing fee (\$500).

#### 2) Project Narrative – Please include the following information:

(a) What are you proposing/use?

The proposed project is a 3 to 4 story, 80,000 SF office building. The intent is to locate the building towards the southwest corner of the lot, with parking on the north and south sides of the proposed building. There would be a potential future expansion towards the west to expand towards College Avenue.

(b) What improvements and uses currently exist on the site?

The current 4-acre site is home to a trucking company. The majority of the acreage on the site is currently being used for truck storage and loading. There are currently two small buildings on the site being used for storage and as service garages. The first is a 3,740 SF metal frame building built in 1960, which also houses the company office. The second is an 800 SF masonry block building build in 1967. All existing buildings, improvements, and uses would be eliminated with this development.

(c) Describe the site circulation (auto and pedestrian), parking and how it coordinates with the existing neighborhood.

The current site has one main means of ingress/egress off Vine Drive just west of Jerome St. Currently all parking is on-site. Since this section of Vine Drive is not heavily trafficked, few

circulation conflicts exist. An additional curb will be requested on Vine Drive to accommodate circulation out of the proposed parking lot requirements.

(d) Describe site design and architecture.

Although the design is still in its conceptual phases, the intent is to create a contemporary, environmentally conscious design. The architecture will draw its ques from the neighbor to the east, Innosphere, and south, CSU Powerhouse. The site will interface will the proposed site work being proposed for the City of Fort Collins Kayak Park. The building will be pushed towards the southwestern corner of the site, with circulation and parking on the north and south portions of the site.

(e) How is your proposal compatible with the surrounding area?

The 202 property is located just north of the CSU Powerhouse and west of Innosphere. Both buildings are primarily Class A office, with an innovative, environmentally conscious feel, and are intertwined with Fort Collins' innovation economy and the downtown Innovation Zone. The intent for this building would be to emulate the building type and use of these adjacent properties.

- (f) Is water detention provided? If so, where? (show on site plan)
  - Water detention will not be required. 'Beat-the-peak' methods will be implemented.
- (g) How does the site drain now (on and off site)? Will it change? If so, what will change?

  The site presently sheet flows off site, southeast onto Vine Drive. The proposed development will flow the site drainage southeast and will be collected into a subsurface system under Vine Drive. No detention requirement is anticipated at this time. A 'beat-the peak' approach will be used for release strategies.
- (h) What is being proposed to treat run-off?

Run-off will be treated through on site filtration methods such as on grade and building rain garden features. Pervious paving systems will also be considered.

(i) How does the proposal impact natural features?

There are not significant natural features that will be affected by this development since the existing use has utilized the complete site leaving no on-site features.

(j) Do any existing structures have automatic fire sprinklers? Will the new structures have fire sprinklers?

Existing structures do not have fire sprinklers. New structures will be sprinkled in accordance with building codes.

(k) Are there any unusual factors and/or characteristics are present that may restrict or affect your proposal?

The property is currently encumbered by regulations regarding the Poudre River flood plain. We anticipate a favorable change in the property's encumbrance associated with the City's planned construction on the College Avenue crossing and whitewater park. These floodplain encumbrances and the anticipated changes affect the property and the feasibility of the project directly.

(I) Have you previously submitted an application?

(m) What specific questions, if any, do you want addressed?

- Existing utilities located in Vine Drive.
- 'Beating the Peak' methodology due to the proximity of the Poudre River.
- City's acceptance of siphon as designed and constructed at Innosphere.
- Including an outfall through the Whitewater Park prior to construction.
- Using a parking surfacing to incorporate LID (i.e. True Grid, Grass Crete, NDS EZRoll, etc.)
- Improvements to Vine Drive.
- Compensation to the APF issue at Vine Avenue and Lemay Avenue. I think you are well out of that area, and I think you can prove that your impact is nonexistent through a TIS Report, but worth asking now and worth getting a Traffic Engineer on board to confirm that assumption.
- Ensure City water and sewer service has capacity to handle your development and that there will be no off-site improvements required for development.

### 3) Site Plan – Please consider including the following:

- (a) Project site boundary and adjacent property uses
- (b) Proposed circulation system, and how it ties into existing infrastructure (pedestrian and auto)
- (c) Existing and proposed landscaping (Will trees be removed?)
- (d) Existing and proposed buildings (Will they remain? If they will change, how?)
- (e) Existing natural features (Will these be impacted by the proposal?)
- (f) On and off-site improvements
- (g) Location of detention, drainage and water quality features
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# **Photographs of Existing Structures**

1. Garage #1 - Metal frame, 3,740 SF, built 1960 and improved in 2000





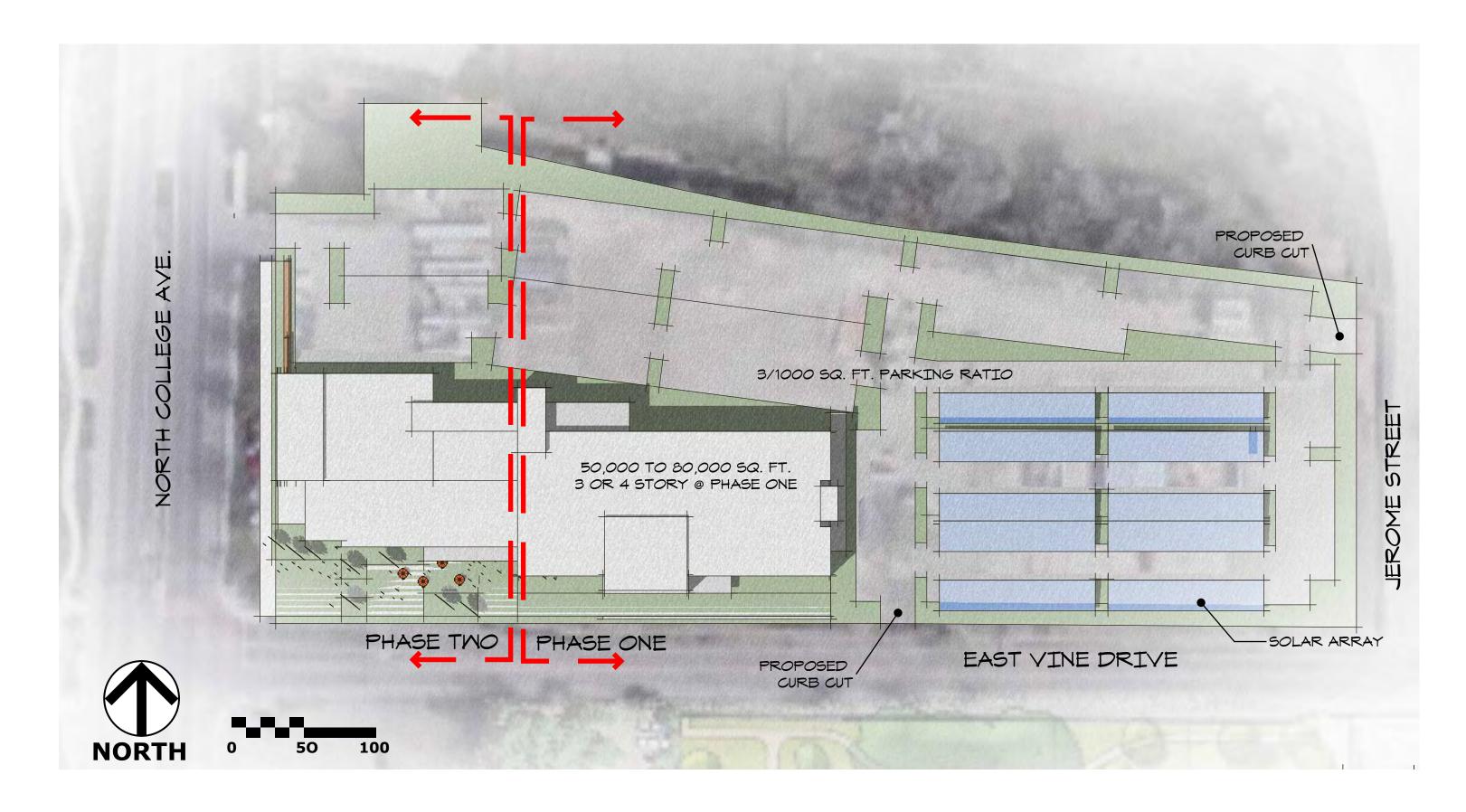




# 2. Garage #2 – Masonry block, 800 SF, built 1967









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