### **Conceptual Review Agenda**

Schedule for 10/16/17 to 10/16/17

281 Conference Room A

### Monday, October 16, 2017

Time	Project Name	Applicant Info	Project Description	Planner
9:30	Fossil Creek Storage and Drive Thru CDR170063	Ken Merritt (970) 305-6754 <u>kmerritt@jrengineering.com</u>	This is a request to construct two, three story self-storage buildings and a drive thru coffee-shop at 102 Fossil Creek Pkwy (parcel #9601335001). The proposed project would be accessed on the south off of Fossil Creek Pkwy and on the east off of Snead Dr. Parking is proposed internal to the site and pedestrian connections are provided within the side and to adjacent sites. The proposed project is within the General Commercial (CG) zone district and is subject to Planning and Zoning Board (Type 2) Review.	Clay Frickey
10:15	Light of the Rockies Counseling CDR170064	Chris Bassett (970) 690-9350 chris@lightoftherockies.com	This is a request to convert an existing place of worship into a counseling center at 2036 Strauss Cabin Rd (parcel #8603000913). No modifications to the building or site are proposed, Parking is currently accessed by two driveways off of Strauss Cabin Rd. The parcel is currently outside of city limits in Larimer County and is abutted on the east by Rural Lands (RUL) zoning and Urban Estate (UE) zoning to the west across Strauss Cabin Rd. Recommended Zoning will be Urban Estate, in which case the counseling center will be subject to Planning and Zoning Board (Type 2) Review as well as an addition of permitted use (APU).	Pete Wray

<u>Monda</u>	onday, October 16, 2017			
Time	Project Name	Applicant Info	Project Description	Planner
11:00	Cambria Suites Cellular	John Dahl (303) 579-9866		Ted Shepard
	CDR170065	(303) 579-9866 j <u>.dahl@sure-site.com</u>	Hotel at 2921 E Harmony Rd (parcel # 8605151001). The proposed equipment extends 9 feet above the existing parapet with a 6 foot tall screen. The proposed project is within the Harmony Corridor (HC) zone district and is subject to Administrative (Type 1) Review.	

## Fossill Creek Self Storage & Drive Thru Coffee



These map products and all underlying data are developed for use by the City of Fort Collins for its internal purposes only, and were not designed or intended for general use by members of the public. The City makes no representation or warranty as to its accuracy, imelness, or completeness, and in particular, its accuracy in labeling or displaying dimensions, contours, property boundaries, or placement of location of any map features thereon. THE CITY OF FORT COLLINS MAKES NO WARRANTY OF MERCHANTABILITY OR WARRANTY FOR FITNESS OF USE FOR PARTICULAR PURPOSE, EXPRESSED OR IMPLED, WITH RESPECT TO THESE MAP PRODUCTS OR THE UNDERLYING DATA. Any users of these map products, map applications, or data, accepts same AS IS, WITH ALL FAULTS, and assumes al responsibility of the use thereof, and further covenants and agrees to hold the City harriness from and against all damage, loss, or liability arising from any use of this map product, in consideration of the City harring made this information available. Independent verification of all data contained herein should be obtained by any users of these products, or underlying data. The City disclaims, and shall not be held liable for any and all damage, loss, or liability, whether direct, indirect, or consequential, which arises or may arise from these map products or the use thereol by any person or entity.







Development Review Guide – STEP 2 of 8 CONCEPTUAL REVIEW:

APPLICATION

#### **General Information**

All proposed development projects begin with Conceptual Review. Anyone with a development idea can schedule a Conceptual Review meeting to get feedback on prospective development ideas. At this stage, the development idea does not need to be finalized or professionally presented. However, a sketch plan and this application must be submitted to City Staff prior to the Conceptual Review meeting. The more information you are able to provide, the better feedback you are likely to get from the meeting. Please be aware that any information submitted may be considered a public record, available for review by anyone who requests it, including the media.

Conceptual Reviews are scheduled on three Monday mornings per month on a "first come, first served" basis. One 45 meeting is allocated per applicant and only three conceptual reviews are done each Monday morning. Conceptual Review is a free service. <u>Complete applications and sketch plans</u> must be submitted to City Staff no later than 5 pm, two Tuesdays prior to the meeting date. Application materials must be e-mailed to <u>currentplanning@fcgov.com</u>. If you do not have access to e-mail, other accommodations can be made upon request.

At Conceptual Review, you will meet with Staff from a number of City departments, such as Community Development and Neighborhood Services (Zoning, Current Planning, and Development Review Engineering), Light and Power, Stormwater, Water/Waste Water, Advance Planning (Long Range Planning and Transportation Planning) and Poudre Fire Authority.

Comments are offered by staff to assist you in preparing the detailed components of the project application. There is no approval or denial of development proposals associated with Conceptual Review. At the meeting you will be presented with a letter from staff, summarizing comments on your proposal. The more info provided, the more detailed your comments from staff will be.

Contact Name(s) and Role(s) (Please identify whe Planner: Ken Merritt, Owner: Stan Scott	ether Consultant, Owner, etc.)	
Business Name (if applicable) Fossil Creek Self-Storage LLC		
Mailing Address 5013 Bluestem Court		
Phone     Email Address       970-305-6754     kmerritt@jrengineering.com		
Site Address (parcel # if address in not available) 9601335001		
<b>Description of Proposal</b> (attach additional sheets The subject property is part of the General Commercial District used for two self-storage buildings which will include both drive- will house a coffee shop which includes a drive-thru lane & win dead ends today south to Fossil Creek Parkway. Vehicle access Primary access to this site will be from Snead Drive with right of	and proposed to be developed as a mixed up storage units and interior temperature of dow. Snead Drive will be contructed with th s for his development will require changes	controlled units. A smaller portion of the site nese on-site improvements from where it
Proposed Use Self-Storage & Drive-Thru Coffee Shop	Existing Use	
Total Building Square Footage 85,450	Number of Stories	Lot Dimensions See Conceptual Site Plan
Age of any Existing Structures N/A		
Info available on Larimer County's Website: http://w	ww.co.larimer.co.us/assessor/quer	v/search.cfm

If any structures are 50+ years old, good quality, color photos of all sides of the structure are required for conceptual.

Is your	property i	in a	Flood	Plain?		Yes	No No
---------	------------	------	-------	--------	--	-----	-------

If yes, then at what risk isit?

S.F.

Info available on FC Maps: <u>http://gisweb.fcgov.com/redirect/default.aspx?layerTheme=Floodplains</u>.

#### Increase in Impervious Area 53,892

(Approximate amount of additional building, pavement, or etc. that will cover existing bare ground to be added to the site)

**Suggested items for the Sketch Plan:** Property location and boundaries, surrounding land uses, proposed use(s), existing and proposed improvements (buildings, landscaping, parking/drive areas, water treatment/detention, drainage), existing natural features (water bodies, wetlands, large trees, wildlife, canals, irrigation ditches), utility line locations (if known), photographs (helpful but not required). Things to consider when making a proposal: How does the site drain now? Will it change? If so, what will change?



## 5236 Strauss Cabin Rd Light of the Rockies Counseling



These map products and all underlying data are developed for use by the City of FOT Collins for its internal purposes only, and were not designed or intended for general use by members of the public. The City makes no representation or warranny as to its accuracy, timelheaders, or completeness, and in particular, its accuracy in tablening dimensions, contours, property boundaries, or placement of location of any map features thereon. THE CITY OF FORT COLLINS MAKES NO WARRANTY OF MERCHANTABILITY OR WARRANTY FOR FTINESS OF USE FOR PARTICULAR PURPOSE, EXPRESSED OR IMPLIED, WITH RESPECT TO THESE MAP PRODUCTS OR THE UNDERLYING DATA. Any users of these map products, map applications, or data, accepts same AS15, WITH ALL TS, and assumes at responsibility of the use thered, and further covenants and agrees to hold the City harmless from and against all damage, loss, or liability ansing from any use of the map product, in a poduct, in consideration of the City harmless in definition available. Independent verification of all data contained herein should be obtained by any users of these products, or underlying data. The City disclaims, and shall not be held liable for any and all damage, loss, or liability, whether direct, indirect, or consequential, which arises or may arise from these map products or the use thered, and shall not be held liable for any and all damage, loss, or liability, whether direct, indirect, or consequential, which arises or may arise from these map products or the use thered by any person or entity.







Development Review Guide – STEP 2 of 8 CONCEPTUAL REVIEW:

APPLICATION

#### General Information

All proposed development projects begin with Conceptual Review. Anyone with a development idea can schedule a Conceptual Review meeting to get feedback on prospective development ideas. At this stage, the development idea does not need to be finalized or professionally presented. However, a sketch plan and this application must be submitted to City Staff prior to the Conceptual Review meeting. The more information you are able to provide, the better feedback you are likely to get from the meeting. Please be aware that any information submitted may be considered a public record, available for review by anyone who requests it, including the media.

Conceptual Reviews are scheduled on three Monday mornings per month on a "first come, first served" basis. One 45 meeting is allocated per applicant and only three conceptual reviews are done each Monday morning. Conceptual Review is a free service. <u>Complete applications and sketch plans</u> must be submitted to City Staff no later than 5 pm, two Tuesdays prior to the meeting date. Application materials must be e-mailed to <u>currentplanning@fcgov.com</u>. If you do not have access to e-mail, other accommodations can be made upon request.

At Conceptual Review, you will meet with Staff from a number of City departments, such as Community Development and Neighborhood Services (Zoning, Current Planning, and Development Review Engineering), Light and Power, Stormwater, Water/Waste Water, Advance Planning (Long Range Planning and Transportation Planning) and Poudre Fire Authority.

Comments are offered by staff to assist you in preparing the detailed components of the project application. There is no approval or denial of development proposals associated with Conceptual Review. At the meeting you will be presented with a letter from staff, summarizing comments on your proposal. The more info provided, the more detailed your comments from staff will be.

Contact Name(s) and Role(s) (Please identify Mrs. Chris Bassett, Director of Counseling Center, Ligh	whether Consultant, Owner, et ht of the Rockies under contract to p	C.) urchase property - close 11/21/2017	
Business Name (if applicable) Light of the Rockies Christian Counseling Center			
Mailing Address 921 E. Prospect Road, Ft. Collins, CO 80525	/		
Phone Office (970) 484-1735 Chris' Cell (970) 690-9350 Email Address Chris@LightoftheRockies.com			
Site Address (parcel # if address in not availab 5236 Strauss Cabin Road, Ft. Collins CO 80528 (also	ble) listed as 5236 So. County Road 7)		
Description of Proposal (attach additional she	eets if necessary)		
Use existing structure, currently used as Mountain Lif changes only as required. If land use allows, the pos main structure to create a Wellness Center with other include: Chiropractic, Nutritionist, Massage Therapy,	fe Church, as a counseling center. ssibility exists for a future building e r health related businesses, all loca	xpansion to either the north or the south of the	
Use existing structure, currently used as Mountain Lift changes only as required. If land use allows, the pos- main structure to create a Wellness Center with other	fe Church, as a counseling center. ssibility exists for a future building e r health related businesses, all loca	xpansion to either the north or the south of the	
Use existing structure, currently used as Mountain Life changes only as required. If land use allows, the pos- main structure to create a Wellness Center with other include: Chiropractic, Nutritionist, Massage Therapy, <b>Proposed Use</b>	fe Church, as a counseling center. ssibility exists for a future building e r health related businesses, all loca etc, Existing Use	xpansion to either the north or the south of the	
Use existing structure, currently used as Mountain Life changes only as required. If land use allows, the pos- main structure to create a Wellness Center with other include: Chiropractic, Nutritionist, Massage Therapy, <b>Proposed Use</b> Counseling <b>Total Building Square Footage</b>	fe Church, as a counseling center. ssibility exists for a future building e r health related businesses, all loca etc, Existing Use Church	xpansion to either the north or the south of the ted under one roof. Businesses could Lot Dimensions	

If any structures are 50+ years old, good quality, color photos of all sides of the structure are required for conceptual.

Is your property in a Flood Plain?  Ves 📕 I	
---	--

If yes, then at what risk isit?

S.F.

Info available on FC Maps: http://gisweb.fcgov.com/redirect/default.aspx?layerTheme=Floodplains.

#### Increase in Impervious Area 0

(Approximate amount of additional building, pavement, or etc. that will cover existing bare ground to be added to the site)

Suggested items for the Sketch Plan: Property location and boundaries, surrounding land uses, proposed use(s), existing and proposed improvements (buildings, landscaping, parking/drive areas, water treatment/detention, drainage), existing natural features (water bodies, wetlands, large trees, wildlife, canals, irrigation ditches), utility line locations (if known), photographs (helpful but not required). Things to consider when making a proposal: How does the site drain now? Will it change? If so, what will change?





### Proposal for 5236 Strauss Cabin Road, Fort Collins CO 80528

**Property Location:** Also known as 5236 S County Road 7 and occupied by Mountain Life Church, property is located on east side of CR7 between East Harmony Rd and Kechter Rd. Property is zoned FA-1 in unincorporated Larimer within Fort Collins future growth annexation area.

- **Boundaries:** Bounded to the east and north by NPIC irrigation ditch. Strauss Cabin Road is the western boundary and residential FA-1 acreage bounds the south border.
- Surrounding Land Use: Riverwalk Annexation wetlands area is to the east and north of property on other side of NPIC irrigation ditch. Old Oak Estates residential and future Sunrise Ridge patio homes are west of property in the Observatory Village vicinity.



# 5236 Strauss Cabin Rd







Aerial View of Property: Main building, detached garage/studio, storage sheds and parking lot

- Natural Features: NPIC irrigation ditch with sloping right of way to east and north.
- Parking/Drive Area: No change proposed to existing parking area and landscaping.







#### Existing Natural Features: No change proposed.

Utility, Drainage, Lighting & Signage: Requesting details on any required annexation changes

- Utility Lines: Existing utility line and poles along Strauss Cabin Road easement
- Electric: PV REA, meter on pole along frontage
- Sewer: Septic on site, request to understand city change requirements if any
- Gas: Propane tank on site, request to understand options upon annexation
- Water: Existing Fort Collins Loveland Water District tap in place
- Property Drainage: Storm water drainage to NPIC irrigation ditch
- Road Drainage: Graded road drainage easement with driveway culvert along CR7
- Lighting: Parking lot lighting with 3 poles along east side of lot
- Signage: Planned re-use of existing sign



# 2921 E Harmony Cellular Antennas & Equipment



These map products and all underlying data are developed for use by the City of Fort Collins for its internal purposes only, and were not designed or intended for general use by members of the public. The City makes no representation or warranny as to its accuracy, timeherses, or completeness, and in particular, its accuracy in tablening dimensions, contours, property boundaries, or placement of location of any map features thereon. THE CITY OF FORT COLLINS MAKES NO WARRANTY OF MERCHANTABILITY OR WARRANTY FOR FTINESS OF USE FOR PARTICULAR PURPOSE, EXPRESSED OR IMPLIED, WITH RESPECT TO THESE MAP PRODUCTS OR THE UNDERLYING DATA. Any users of these map products, map applications, or data, accopts same ASIS, WITH ALLTS, and assumes at responsibility of the use thered, and further covenants and agrees to hold the City harmless from and against all damage, loss, or liability arising from any use of this map product, in an application, or data, accopts same ASIS, WITH ALLTS, and satures at a constrained on the City harmless in dependent werification of all data contained herein should be obtained by any users of these products, or underlying data. The City disclaims, and shall not be held liable for any and all damage, loss, or liability, whether direct, indirect, or consequential, which arises or may arise from these map products or the use thered, and shall not be held liable for any and all damage, loss, or liability, whether direct, indirect, or consequential, which arises or may arise from these map products or the use thered by any person or entity.







CONCEPTUAL REVIEW: APPLICATION

#### **General Information**

All proposed development projects begin with Conceptual Review. Anyone with a development idea can schedule a Conceptual Review meeting to get feedback on prospective development ideas. At this stage, the development idea does not need to be finalized or professionally presented. However, a sketch plan and this application must be submitted to City Staff prior to the Conceptual Review meeting. The more information you are able to provide, the better feedback you are likely to get from the meeting. Please be aware that any information submitted may be considered a public record, available for review by anyone who requests it, including the media.

Conceptual Reviews are scheduled on three Monday mornings per month on a "first come, first served" basis. One 45 meeting is allocated per applicant and only three conceptual reviews are done each Monday morning. Conceptual Review is a free service. <u>Complete applications and sketch plans</u> must be submitted to City Staff no later than 5 pm, two Tuesdays prior to the meeting date. Application materials must be e-mailed to <u>currentplanning@fcgov.com</u>. If you do not have access to e-mail, other accommodations can be made upon request.

At Conceptual Review, you will meet with Staff from a number of City departments, such as Community Development and Neighborhood Services (Zoning, Current Planning, and Development Review Engineering), Light and Power, Stormwater, Water/Waste Water, Advance Planning (Long Range Planning and Transportation Planning) and Poudre Fire Authority. Comments are offered by staff to assist you in preparing the detailed components of the project application. There is no approval or denial of development proposals associated with Conceptual Review. At the meeting you will be presented with a letter from staff, summarizing comments on your proposal.

\*BOLDED ITEMS ARE REQUIRED\* \*The more info provided, the more detailed your comments from staff will be.\* Contact Name(s) and Role(s) (Please identify whether Consultant or Owner, etc)

Contract Manie(s) and Rote(s) (ricase mentally whether consultant of Owner, etc)
Consultant for 7-mobile
Business Name (if applicable) Sure Site
Your Mailing Address 10617 W315+ Pl. Lake Wood, CO 90215
Phone Number 303-579-9866 Email Address j. dah WSUVE-SITE, COM
Site Address or Description (parcel # if no address) 2921 E. Harmony Road, fort Collins Parcel # 8605151001
Description of Proposal (attach additional sheets if necessary) Instal new
Cellular Antennas and Equipment
DR VOOFOF Cambria Hotel
Proposed Use Antenna Location Existing Use Hotel
Total Building Square Footage 64,730 S.F. Number of Stories 3 Lot Dimensions 113,45559
Age of any Existing Structures 2007
Info available on Larimer County's Website: <a href="http://www.co.larimer.co.us/assessor/query/search.cfm">http://www.co.larimer.co.us/assessor/query/search.cfm</a> If any structures are 50+ years old, good quality, color photos of all sides of the structure are required for conceptual.
Is your property in a Flood Plain?  Yes X No If yes, then at what risk is it?
Increase in Impervious Area <u>Mone</u> S.F.
(Approximate amount of additional building, pavement, or etc. that will cover existing bare ground to be added to the site)

#### Suggested items for the Sketch Plan:

Property location and boundaries, surrounding land uses, proposed use(s), existing and proposed improvements (buildings, landscaping, parking/drive areas, water treatment/detention, drainage), existing natural features (water bodies, wetlands, large trees, wildlife, canals, irrigation ditches), utility line locations (if known), photographs (helpful but not required). Things to consider when making a proposal: How does the site drain now? Will it change? If so, what will change?

APPROVED APPROVED APPROVED APPROVED REJECTED REJECTED REJECTED REJECTED  $\mathbf{X}$ 9/28/17 9/28/17 DATE DATE DATE DATE ® Mobile Scott Tomlinson ALL DOCUMENTS ARE SUBJECT TO REVIEW BY THE LOCAL ZONING / BUILDING DEPARTMENTS, AND MAY IMPOSE CHANGES OR NOTIFICATIONS. TMO QUALITY ASSURANCE PROJECT MANAGER SITE ACQUISITION THE FOLLOWING PARTIES HAVE REFERENCED THESE DRAWINGS: CAMBRIA DN01710B Robbie Caristan RF ENGINEER APPROVALS SIGNATURE BLOCK TMO QUALITY ASSURANCE (PRINT) PROJECT MANAGER (PRINT) SITE ACQUISITION (PRINT) RF ENGINEER (PRINT) Scott Tomlinson 1 Robbie Caristan E



THAN THAT WHICH RELATES TO CARRIER SERVICES IS STRICTLY PROHIBITED INFORMATION CONTAINED IN THIS SET OF CONSTRUCTION DOCUMENTS IS PRO







