



Request for Extension of Development Application

Extension Policy Development Application

Pursuant to Section 2.2.11(A) of the city code, an application submitted to the City for review and approval of a development plan must be diligently pursued and processed by the applicant. The applicant has 180 days of receipt of written comments and notice to respond from the City on any submittal (or subsequent revision to a submittal). If a revised submittal is not filed within the beforementioned time period, the application will automatically lapse and become null and void.

The director may grant one extension of the foregoing 180-day requirement of an additional 120 days in length and one additional extension of 60 days in length.

Instructions for Using this form

This form should be completed electronically. Please complete this form in its entirety.

Submit the form by email to your Development Review Coordinator: _____

Project & Request Details

Project Name: _____ Project Number (e.g. FDP220000) _____

I request an extension for the following reason(s):

[First] 120 Day Extension Request

[Second] 60 Day Extension Request

Owner Applicant: _____ Consultant: _____

Authorized Signature: _____ Date: _____

Office Use Below this line

Date Comments Sent: _____ Current Expiration Date: _____ New Expiration Date: _____

Approved

Denied

Date: _____

Director or Designee Signature: _____