

Conceptual Review Agenda

Meetings hosted via Zoom Web Conferencing

Please use the URL and Meeting ID # listed below to join the Review Meeting

Review Date

11/13/2025 11:15 AM

Project Name

ADU at 1217 Maple St

CDR250077

Applicant

Noah Hutchinson

970-294-1557

connect@hutchdesignbuild.com

Planner: Jill Baty

Engineer: Tim Dinger

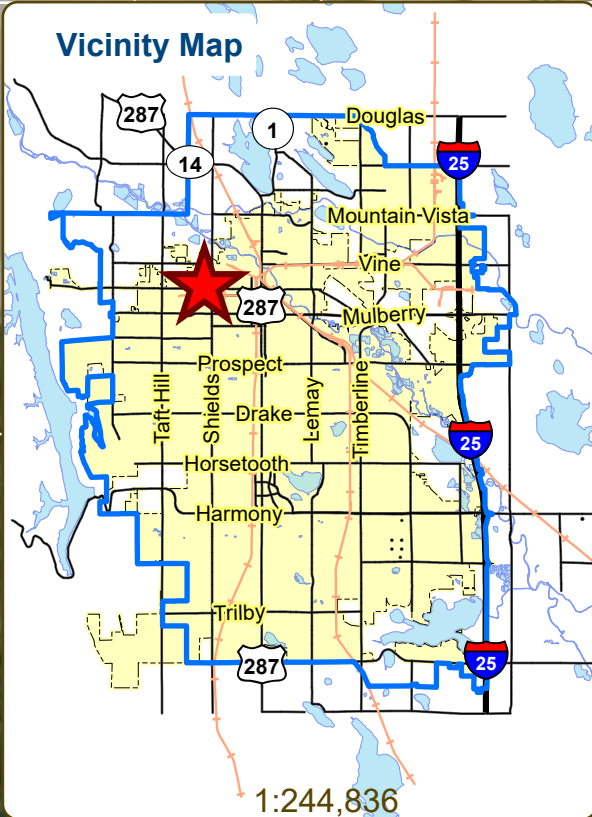
DRC: Brandy Bethurem Harras

Description

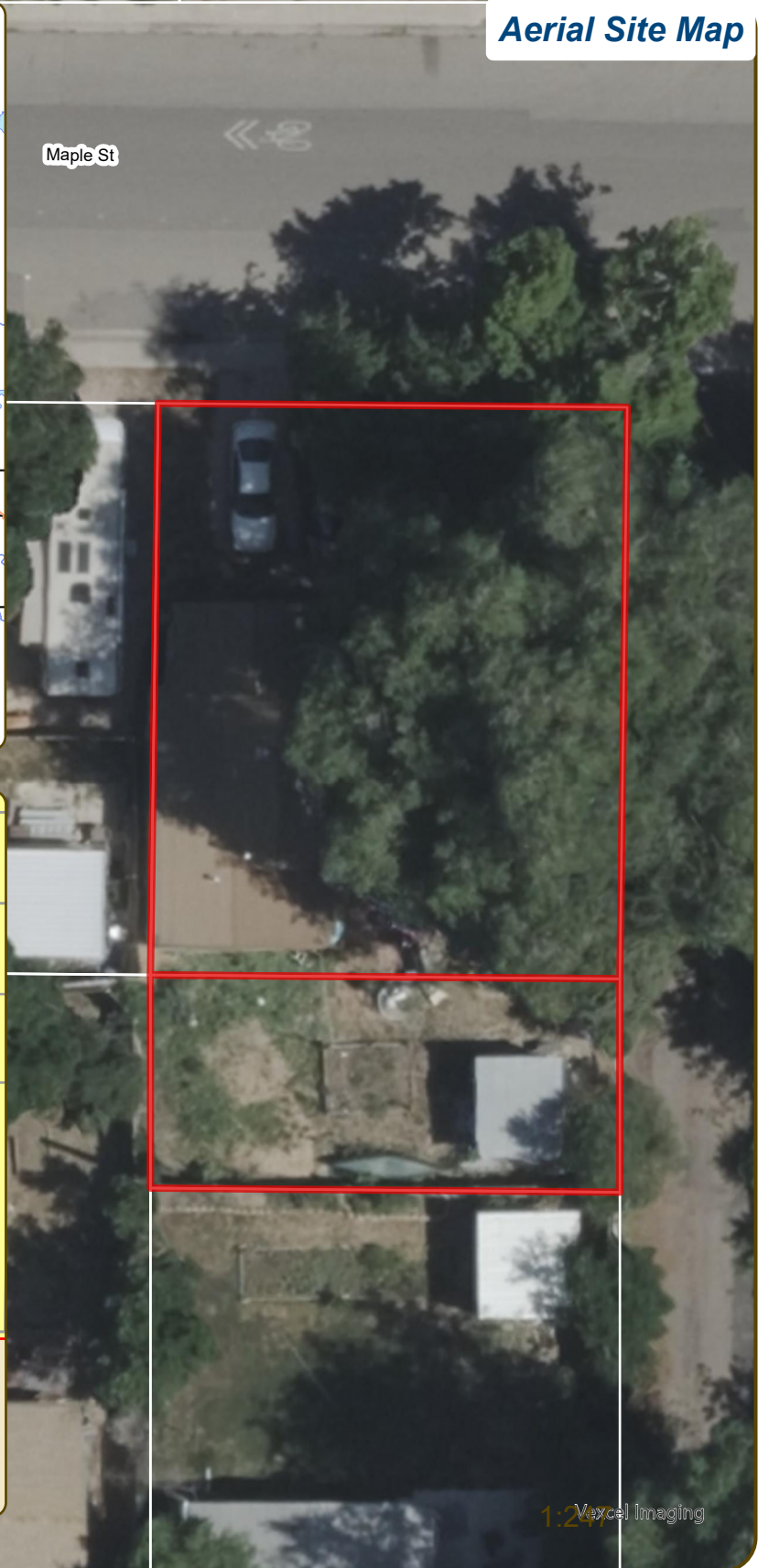
This is a request to develop an Accessory Dwelling Unit (ADU) at 1217 Maple St (parcel # 9710109048). The applicant is proposing to merge two lots into one and develop a detached ADU. Access can be taken from Maple St. The property is approximately 0.14 mi west of N Shields St and approximately 0.15 mi north of Laporte Ave. The site is located in the Low Density Mixed-Use Neighborhood (LMN) and Old Town District, Low (OT-A) zone district and the project is subject to a Basic Development Review (BDR).

ADU at Maple St- Accessory Dwelling Unit

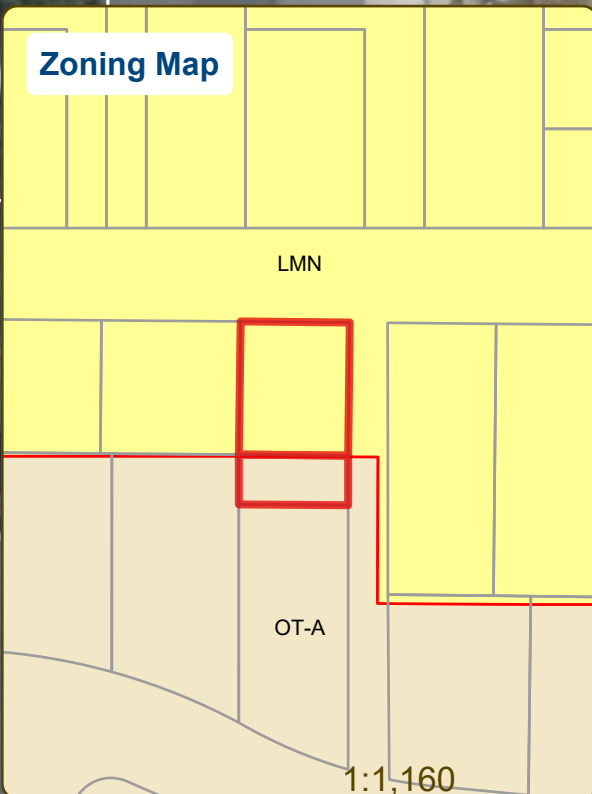
Vicinity Map



Aerial Site Map



Zoning Map



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CONCEPTUAL REVIEW: APPLICATION

General Information

All proposed development projects begin with Conceptual Review. Anyone with a development idea can schedule a Conceptual Review meeting to get feedback on prospective development ideas. At this stage, the development idea does not need to be finalized or professionally presented. However, a sketch plan and this application must be submitted to City Staff prior to the Conceptual Review meeting. The more information you are able to provide, the better feedback you are likely to get from the meeting. **Please be aware that any information submitted may be considered a public record, available for review by anyone who requests it, including the media.** The applicant acknowledges that they are acting with the owner's consent.

Conceptual Reviews are scheduled on three Thursday mornings per month on a "first come, first served" basis and are a free service. One 45 meeting is allocated per applicant and only three conceptual reviews are done each Thursday morning. A completed application must be submitted to reserve a Conceptual Review time slot. **Complete applications and sketch plans must be submitted to City Staff on Thursday, no later than the end of the day, two weeks prior to the proposed meeting date.** Application materials must be e-mailed to preappmeeting@fcgov.com. If you do not have access to e-mail, other accommodations can be made upon request.

At Conceptual Review, you will meet with Staff from several City departments, such as Planning, Development Review Engineering, Utilities, Traffic Operations, and Poudre Fire Authority. Comments are offered by staff to assist you in preparing the detailed components of the project application. There is no approval or denial of development proposals associated with Conceptual Review. At the meeting you will be presented with a letter from staff, summarizing comments on your proposal.

BOLDED ITEMS ARE REQUIRED **The more info provided, the more detailed your comments from staff will be. **

Contact Name(s) and Role(s) (Please identify whether Consultant or Owner, etc.) _____

Your Mailing Address _____ **Are you a small business?** ☐ Yes ☐ No

Business Name (if applicable) _____ **Will you need a liquor license?** ☐ Yes ☐ No

Phone Number _____ **Email Address** _____

Site Address or Description (parcel # if no address) _____

Description of Proposal (attach additional sheets if necessary) _____

Proposed Use _____ **Existing Use** _____

Total Building Square Footage _____ **S.F. Number of Stories** _____ **Lot Dimensions** _____

Age of any Existing Structures _____

Info available on Larimer County's Website: <http://www.co.larimer.co.us/assessor/query/search.cfm>

If any structures are 50+ years old, good quality, color photos of all sides of the structure are required for conceptual.

Is your property in a Flood Plain? ☐ Yes ☐ No If yes, then at what risk is it? _____

Info available on FC Maps: <http://gisweb.fcgov.com/redirect/default.aspx?layerTheme=Floodplains>.

Increase in Impervious Area _____ **S.F.**

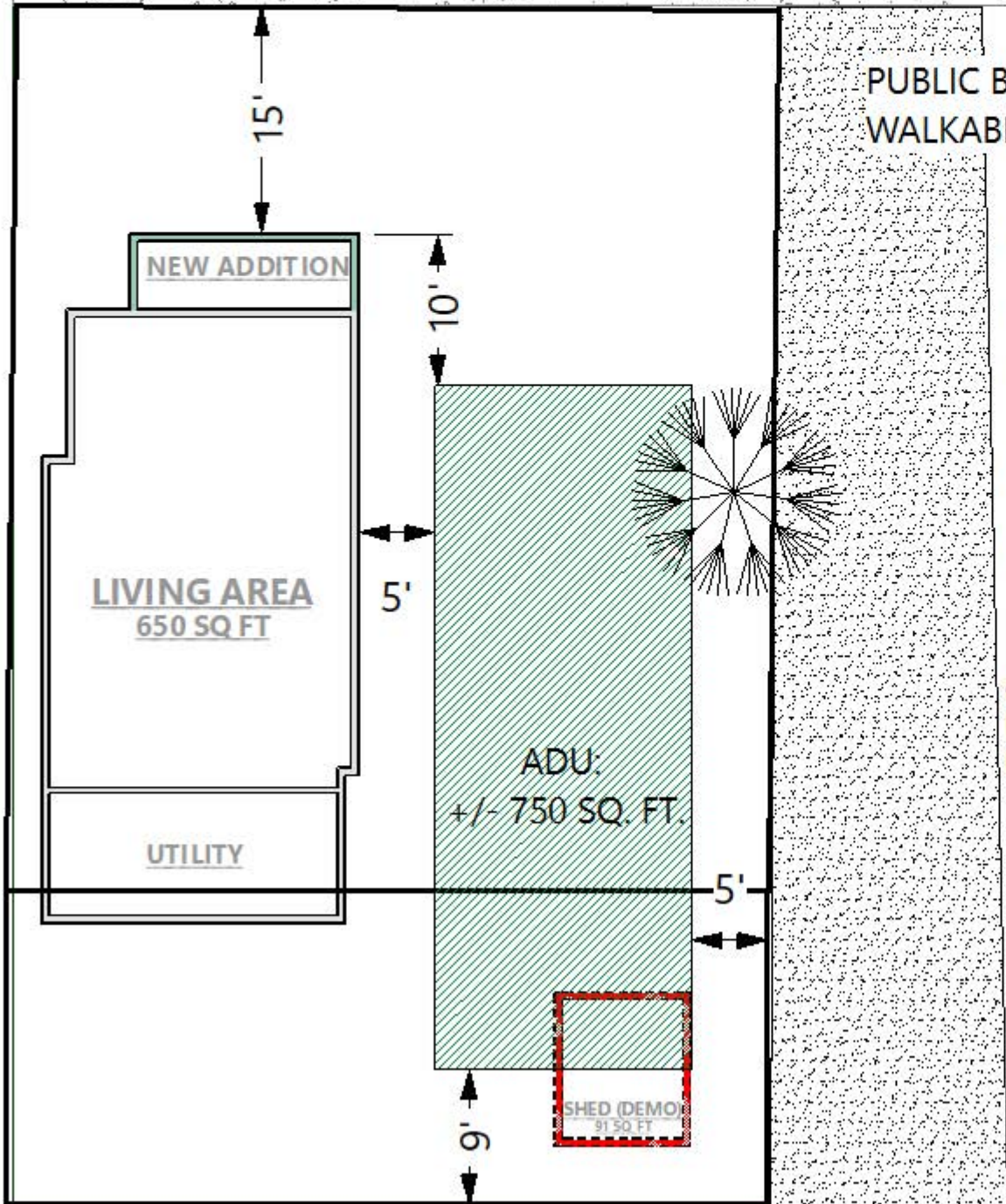
Approximate amount of additional building, pavement, etc. that will cover existing bare ground to be added to the site

Suggested items for the Sketch Plan:

Property location and boundaries, surrounding land uses, proposed use(s), existing and proposed improvements (buildings, landscaping, parking/drive areas, water treatment/detention, drainage), existing natural features (water bodies, wetlands, large trees, wildlife, canals, irrigation ditches), utility line locations (if known), photographs (helpful but not required).

Things to consider when making a proposal: How does the site drain now? Will it change? If so, what will change?

1217 MAPLE STREET



PUBLIC BLOCKED OFF -
WALKABLE ONLY ALLEYWAY

SETBACKS:

- 15' - FROM FRONT SIDEWALK
- 8' - FROM REAR
- 5' - FROM EACH SIDE

ADU: +/- 750 SQ. FT.

- MIN. 5' FROM EXISTING DWELLING
- 10' BACK FROM FRONT OF EXISTING DWELLING

OFFICIAL SURVEY IS BEING COMPLETED, TO
DETERMINE EXACT CORNERS OF THE LOTS TO
BE BUILT.





1217



1217

Cougar
by Keystone

