

Conceptual Review Agenda

Meetings hosted via Zoom Web Conferencing

Please use the URL and Meeting ID # listed below to join the Review Meeting

Review Date

9/4/2025 11:15 AM

Project Name

Subdivision at 318 Canyon Ave
CDR250057

Applicant

Cotton D Jones
307-630-8550
cotton.jones@msn.com

Description

This is a request to subdivide the property into two lots at 318 Canyon Ave (parcel # 9711480001). The applicant is proposing to separate two buildings through a legal subdivision. The property is approximately 0.29 mi west of S College Ave and approximately 0.11 mi north of W Mulberry St. The site is located in the Canyon Avenue Downtown District and is subject to a Minor Subdivision Review.

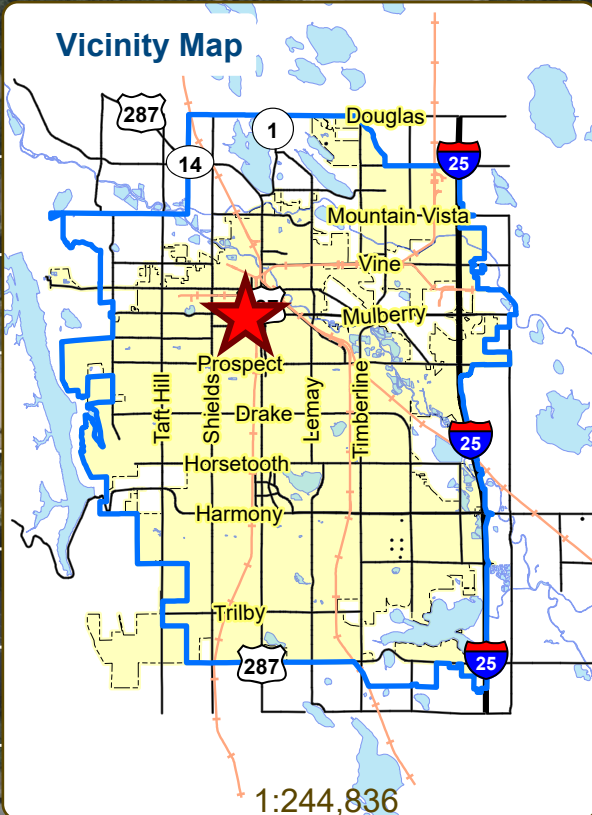
Planner: Jill Baty

Engineer: Shawn Mellinger

DRC: Marissa Pomerleau

Subdivision at 318 Canyon Ave- Subdivision

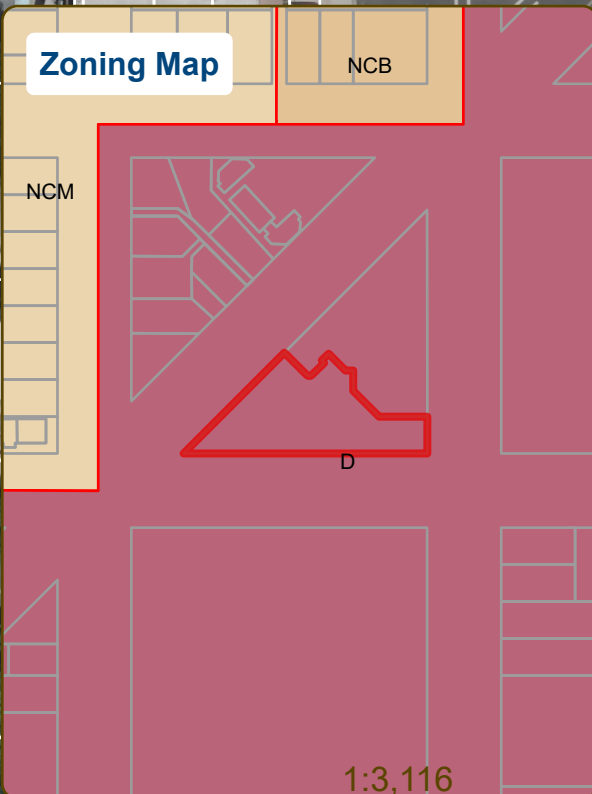
Vicinity Map



Aerial Site Map



Zoning Map



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CONCEPTUAL REVIEW:
APPLICATION

General Information

All proposed development projects begin with Conceptual Review. Anyone with a development idea can schedule a Conceptual Review meeting to get feedback on prospective development ideas. At this stage, the development idea does not need to be finalized or professionally presented. However, a sketch plan and this application must be submitted to City Staff prior to the Conceptual Review meeting. The more information you are able to provide, the better feedback you are likely to get from the meeting. **Please be aware that any information submitted may be considered a public record, available for review by anyone who requests it, including the media.** The applicant acknowledges that they are acting with the owner's consent.

Conceptual Reviews are scheduled on three Thursday mornings per month on a "first come, first served" basis and are a free service. One 45 meeting is allocated per applicant and only three conceptual reviews are done each Thursday morning. A completed application must be submitted to reserve a Conceptual Review time slot. **Complete applications and sketch plans must be submitted to City Staff on Thursday, no later than end of day, two weeks prior to the meeting date.** Application materials must be e-mailed to preappmeeting@fcgov.com. If you do not have access to e-mail, other accommodations can be made upon request.

At Conceptual Review, you will meet with Staff from a number of City departments, such as Community Development and Neighborhood Services (Zoning, Current Planning, and Development Review Engineering), Light and Power, Stormwater, Water/Waste Water, Advance Planning (Long Range Planning and Transportation Planning) and Poudre Fire Authority. Comments are offered by staff to assist you in preparing the detailed components of the project application. There is no approval or denial of development proposals associated with Conceptual Review. At the meeting you will be presented with a letter from staff, summarizing comments on your proposal.

BOLDED ITEMS ARE REQUIRED **The more info provided, the more detailed your comments from staff will be.**

Contact Name(s) and Role(s) (Please identify whether Consultant or Owner, etc) _____

Are you a small business? ☐ Yes ☐ No **Business Name** (if applicable) _____

Your Mailing Address _____

Phone Number _____ Email Address _____

Site Address or Description (parcel # if no address) _____

Description of Proposal (attach additional sheets if necessary) _____

Proposed Use _____ **Existing Use** _____

Total Building Square Footage _____ S.F. Number of Stories _____ Lot Dimensions _____

Age of any Existing Structures _____

Info available on Larimer County's Website: <http://www.co.larimer.co.us/assessor/query/search.cfm>

If any structures are 50+ years old, good quality, color photos of all sides of the structure are required for conceptual.

Is your property in a Flood Plain? ☐ Yes ☐ No If yes, then at what risk is it? _____

Info available on FC Maps: <http://gisweb.fcgov.com/redirect/default.aspx?layerTheme=Floodplains>.

Increase in Impervious Area _____ S.F.

(Approximate amount of additional building, pavement, or etc. that will cover existing bare ground to be added to the site)

Suggested items for the Sketch Plan:

Property location and boundaries, surrounding land uses, proposed use(s), existing and proposed improvements (buildings, landscaping, parking/drive areas, water treatment/detention, drainage), existing natural features (water bodies, wetlands, large trees, wildlife, canals, irrigation ditches), utility line locations (if known), photographs (helpful but not required). Things to consider when making a proposal: How does the site drain now? Will it change? If so, what will change?

CANYON PLACE, 2ND FILING
A REPLAT OF LOT 1, CANYON PLACE,
SITUATE IN THE SOUTHEAST QUARTER (1/4) OF SECTION 11, T. 7 N., R. 69 W., 6TH P.M.,
CITY OF FORT COLLINS, COUNTY OF LARIMER, STATE OF COLORADO

LEGEND

- FOUND 1½" ALUMINUM CAP
- SET #5 X 24" LONG REBAR WITH 1½" ALUMINUM CAP STAMPED "PLS 36576"
- ⊙ FOUND #4 REBAR
- ▲ FOUND 1" PLASTIC CAP
- ⊗ FOUND P.K. NAIL AND WASHER
- (R) INDICATES RECORD DATA PER PLAT OF CANYON PLACE FILING ON FILE IN THE LARAMIE COUNTY CLERK AND RECORDER'S OFFICE.

CURVE TABLE

CURVE #	DELTA	RADIUS	ARC LENGTH	CHORD BEARING	CHORD LENGTH
C1	89° 39' 33"	5.00'	7.82'	S89° 19' 53"E	7.05'

NOTES

- 1.) BASIS OF BEARINGS AND COORDINATE VALUES ARE BASED ON COLORADO STATE PLANE NORTH ZONE NAD83. ALL DISTANCES AS SHOWN ARE U.S SURVEY FEET GROUND.
- 2.) SUBJECT PROPERTY DOES NOT FALL WITHIN THE SPECIAL 100-YEAR FLOOD HAZARD AREA AS SHOWN ON F.E.M.A. MAP PANEL No. 08069C0979, DATED MAY 2, 2012.
- 3.) ALL LOT AND TRACT CORNERS TO BE MONUMENTED WITH A 1½" ALUMINUM CAP ON #5 X 24" REBAR STAMPED "P.L.S. 36576 AND APPROPRIATE DATA.

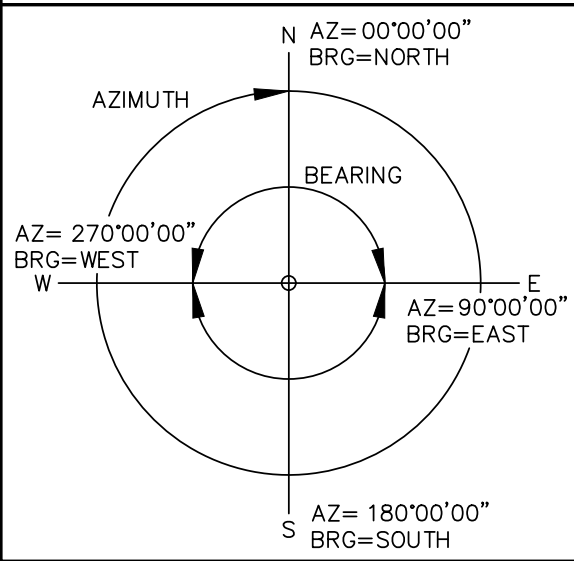
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CITY OF FORT COLLINS, COLORADO
PREPARED JUNE 2025

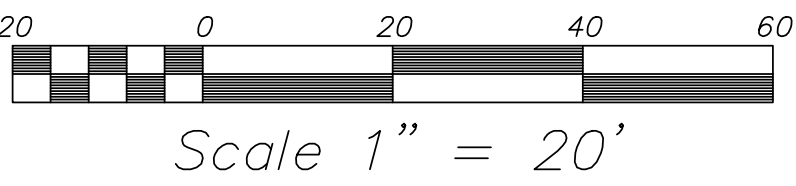


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Cell: 307-630-8550
Email: cotton.jones@msn.com

AZIMUTH



FILING RECORD



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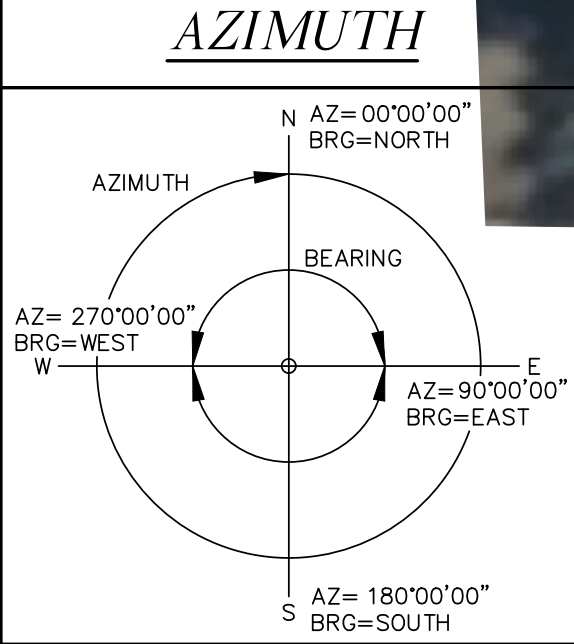
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FILING RECORD

