# **Conceptual Review Agenda**

Schedule for 04/16/20

<u>Thursd</u>	lay, April 16, 2020			
Time	Project Name	Applicant Info	Project Description	
9:30	4751 Pleasant Oak Dr Small Scale Reception Center CDR200027	Troy Erickson 970-207-1939 <u>terickson@leisurecare.com</u>	This is a request for an addition of permitted use center use at 4751 Pleasant Oak Drive (parcel # 8606278003) to allow a small scale reception center for events at The Lodge at Mackenzie Place development. Access is taken from Pleasant Oak Drive directly to the northeast. The site is located approximately 1,100 feet south of E. Harmony Road and approximately 2,000 feet east of S. Lemay Avenue. The property is within the Harmony Corridor (HC) zone district and is subject to a Type 2 (Planning & Zoning Board) Review as well as a final review and approval by City Council.	Planner: Jason Holland Engineer: Marc Virata DRC: Tenae Beane
<del>10:15</del>	649 S. College Ave Entertainment Center CDR200028	David Rodriguez 310-357-0231 David@ComedyFortCollins.com	This is a request to convert an existing restaurant into an entertainment center at 649 S. College Avenue (parce) # 9714114007). Access is taken from W. Laurel Street directly to the south. The site is approximately 125 east of S. College Avenue and approximately 1,200 feet south of W. Mulberry Street. The site is zoned Downtown (D) zone district and is located in the Campus North sub-district. The project is subject to a Type 2 (Planning & Zoning Board) Review.	<del>Planner: Clark Mapes Engineer: Morgan Stroud</del> <del>DRC: Todd Sullivan</del>
11:00	429 S. Whitcomb St Duplex CDR200029	Laura Flanagan 978-807-8632 <u>mertes.laura@gmail.com</u>	This is a request to convert an existing single-family residence at 429 S. Whitcomb Street (parcel # 9711330013) into a two-family dwelling. Access is taken from S. Whitcomb Street directly to the east. Four on-site parking spaces would be provided for tenants of the property. The site is approximately .5 miles west of S. College Avenue and directly north of W. Mulberry Street. The site is zoned Neighborhood Conservation Medium Density (NCM) zone district and is subject to a Type 1 (Administrative) Review.	Planner: Pete Wray Engineer: Spencer Smith DRC: Brandy Bethurem Harras

# 4751 Pleasant Oak Dr Small Scale Reception Center



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Development Review Guide - STEP 2 of 8

S.F.

CONCEPTUAL REVIEW:

APPLICATION

#### **General Information**

All proposed development projects begin with Conceptual Review. Anyone with a development idea can schedule a Conceptual Review meeting to get feedback on prospective development ideas. At this stage, the development idea does not need to be finalized or professionally presented. However, a sketch plan and this application must be submitted to City Staff prior to the Conceptual Review meeting. The more information you are able to provide, the better feedback you are likely to get from the meeting. Please be aware that any information submitted may be considered a public record, available for review by anyone who requests it, including the media. The applicant acknowledges that they are acting with the owner's consent.

Conceptual Reviews are scheduled on three Thursday momings per month on a "first come, first served" basis and are a free service. One 45 meeting is allocated per applicant and only three conceptual reviews are done each Thursday morning. A completed application must be submitted to reserve a Conceptual Review time slot. <u>Complete applications and sketch plans</u> must be submitted to City Staff on Thursday, no later than end of day, two weeks prior to the meeting date. Application materials must be e-mailed to <u>currentplanning@fcgov.com</u>. If you do not have access to e-mail, other accommodations can be made upon request.

At Conceptual Review, you will meet with Staff from a number of City departments, such as Community Development and Neighborhood Services (Zoning, Current Planning, and Development Review Engineering), Light and Power, Stormwater, Water/Waste Water, Advance Planning (Long Range Planning and Transportation Planning) and Poudre Fire Authority. Comments are offered by staff to assist you in preparing the detailed components of the project application. There is no approval or denial of development proposals associated with Conceptual Review. At the meeting you will be presented with a letter from staff, summarizing comments on your proposal.

\*BOLDED ITEMS ARE REQUIRED\* \*The more info provided, the more detailed your comments from staff will be.\* Contact Name(s) and Role(s) (Please identify whether Consultant or Owner, etc)

Troy Erickson General Manager

Business Name (if applicable) MacKenzie Place Fort Collins

Your Mailing Address 4750 Pleasant Oak Dr Fort Collins, CO 80525

Phone Number 970-207-1939 Email Address terickson@leisurecare.com

Site Address or Description (parcel # if no address) 4751 Pleasant Oak Dr Fort Collins, CO 80525

The Lodge at MacKenzie Place

Description of Proposal (attach additional sheets if necessary) \_

Securing proper zoning of property being utilized as small scale event center

Proposed Use Small Scale Event Center Existing Use Community Center

Total Building Square Footage 4831 S.F. Number of Stories 1 Lot Dimensions

Age of any Existing Structures 12 Years

Info available on Larimer County's Website: <u>http://www.co.larimer.co.us/assessor/query/search.cfm</u> If any structures are 50+ years old, good quality, color photos of all sides of the structure are required for conceptual.

Is your property in a Flood Plain? 
Yes INO If yes, then at what risk is it? \_\_\_\_\_

Info available on FC Maps: http://gisweb.fcgov.com/redirect/default.aspx?layerTheme=Floodplains.

Increase in Impervious Area N/A

(Approximate amount of additional building, pavement, or etc. that will cover existing bare ground to be added to the site)

Suggested items for the Sketch Plan:

Property location and boundaries, surrounding land uses, proposed use(s), existing and proposed improvements (buildings, landscaping, parking/drive areas, water treatment/detention, drainage), existing natural features (water bodies, wetlands, large trees, wildlife, canals, irrigation ditches), utility line locations (if known), photographs (helpful but not required). Things to consider when making a proposal: How does the site drain now? Will it change? If so, what will change?

# 429 S. Whitcomb St Duplex



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CONCEPTUAL REVIEW:

### APPLICATION

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Laura Hanagan, owner
Business Name (if applicable)
Your Mailing Address 429 S. Whit comb off. Fort COLLIN, CO PO521
Phone Number 978-807-8632 Email Address Mertels Laura @ gmail. Com
Site Address or Description (parcel # if no address)
429 J- Whitcomp St. Fort Collins, CO 80521
Description of Proposal (attach additional sheets if necessary) TUXN 4295. Whit COMPST
into a dupiex
Proposed Use <u>auplex</u> Existing Use <u>Single family</u>
Total Building Square Footage 4,710 S.F. Number of Stories A Lot Dimensions 11, 16 59 Ft.
Age of any Existing Structures BUILT in 1910 and remodeled in 2013.
Info available on Larimer County's Website: <a href="http://www.co.larimer.co.us/assessor/query/search.cfm">http://www.co.larimer.co.us/assessor/query/search.cfm</a> If any structures are 50+ years old, good quality, color photos of all sides of the structure are required for conceptual.
Is your property in a Flood Plain?   Yes XNo If yes, then at what risk is it?
Info available on FC Maps: http://gisweb.fcgov.com/redirect/default.aspx?layerTheme=Floodplains.
Increase in Impervious AreaS.F.
(Approximate amount of additional building, pavement, or etc. that will cover existing bare ground to be added to the site)
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change?



#### SITE DEVELOPMENT INFORMATION

#### PARCEL SIZE/ UNIT MIX:

ZONING-N-C-M, NEIGHBORHOOD CONSERVATION- MEDIUM DENSITY LOT SIZE- 11,186 SF, 0.257 ACRES TOTAL # OF DWELLING UNITS PROPOSED: 2

### **BUILDING AREA/HEIGHT:**

FINISHED FLOOR AREA: 4,710 SF, 3-BEDROOM UNIT-1,474 SF, NOT INCLUDING GARAGE - 828 SF 3-BEDROOM UNIT-1,975 SF, BALCONY 1- 105 SF, BALCONY 2-99 SF

#### SITE COVERAGE:

BLDG FOOTPRINT: 3,225 SF PARKING: 2,253 SF LANDSCAPING: 5,213 SF SIDEWALKS: 495 SF TOTAL LOT SIZE: 11,186 SF

### PARKING REQUIREMENTS:

TWO 3-BEDROOM UNITS: 4 SPACES TOTAL REQUIRED: 4 TOTAL PROVIDED: 4