



Planning, Development and
Transportation Services
Planning Services
281 North College Avenue
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Fort Collins, CO 80522.0580

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Request for Extension of Development Application

Extension Policy

Pursuant to Section 2.2.11(A) of the city code, an application submitted to the City for review and approval of a development plan must be diligently pursued and processed by the applicant. The applicant has 180 days of receipt of written comments and notice to respond from the City on any submittal (or subsequent revision to a submittal). If a revised submittal is not filed within the beforementioned time period, the application will automatically lapse and become null and void.

The director may grant one extension of the foregoing 180-day requirement of an additional 120 days in length and one additional extension of 60 days in length.

Instructions for Using this Form

Please complete this form in its entirety. Submit the form by mail, in-person or email to the City of Fort Collins at the following:

Mail:

City of Fort Collins
ATT: Development Review
PO Box 580
Fort Collins, CO 80522

In Person:

Development Review Center
281 N College Avenue
Fort Collins, CO 80522
• Place in the blue drop box located on the west side of the building

Email:

I request an extension for the following reason(s):

☐ 120-Day Extension Request

☐ 60-day Extension Request

Today's Date: _____

Printed Name: _____ Signature: _____

Project # (i.e., BDR1800000) _____

Office Use Below This Line

Approved

Denied

Director Designee Signature: _____ Date: _____

Date Comments Sent: _____ Current Expiration Date: _____ New Expiration Date: _____