



Planning, Development and Transportation Services
Planning Services
281 North College Avenue
PO Box 580
Fort Collins, CO 80522.0580

p. 970.221.6376
f. 970.224.6111

Request for Extension of Development Application

Extension Policy

Pursuant to Section 2.2.11(A) of the City Code, an application submitted to the City for review and approval of a development plan must be actively pursued and processed by the applicant. The applicant has 180 days from receipt of written comments from the City on any submittal (or subsequent revision to a submittal) to respond with a revised submittal. If a revised submittal is not filed within the beforementioned time period, the application will automatically lapse and become null and void.

The Director may grant one 120-day extension of the foregoing 180-day requirement and one additional extension of 60 days in length.

Instructions for Using this Form

Please complete this form in its entirety. Submit the form by mail, in-person or email to the City of Fort Collins at the following:

Mail:

City of Fort Collins
ATT: Planning Services
PO Box 580
Fort Collins, CO 80522

In Person:

Development Review Center
281 N College Avenue
Fort Collins, CO 80522

Email:

planning@fcgov.com

I request an extension for the following reason(s):

120-Day Extension Request 60-day Extension Request Today's Date: _____

Printed Name: _____ Signature: _____

Project # (e.g., BDR1800000) _____

Office Use Below This Line

Approved Denied Director's Signature: _____ Date: _____

Date Comments Sent: _____ Current Expiration Date: _____ New Expiration Date: _____