# **Conceptual Review Agenda**

Schedule for 09/13/18

281 Conference Room A

Thursday, September 13, 2018							
Time	Project Name	Applicant Info	Project Description				
9:30	5236 Strauss Cabin Rd	Steve Schroyer (970) 481-5505 <u>schroyer@haydenoutdoors.com</u>	This is a request to add onto the existing church located at 5236 Strauss Cabin Road (parcel #8603000913). The project proposes a	Planner	Kai Kleer		
	CDR180067		5,500 to 6,000 square foot addition to the rear of the building to accommodate a private school. The school is anticipated to accommodate approximately 100 students and up to twelve teachers. The existing uses include a counseling center and weekend place of worship. The existing structure is 2,752 square foot and two-stories in height on a 1.82-acre lot. There are 75 existing parking spaces. Access is taken from two points from Strauss Cabin Road. The proposed project is within an enclave and is expected to be annexed and zoned Urban Estate (UE) before the end of the year. This project will be subject to Planning and Zoning Board (Type 2) review.	DRC	Todd Sullivan		
10:15	Wingspan Apartments	Adam Kantor (303) 832-4474	This is a request to build an apartment complex on a vacant, 9-acre lot at the northwest corner of Timberline Road and Zephyr Road	Planner	Pete Wray		
	CDR180068	adamk@kephart.com	(parcel # 8607100002). The applicant is proposing to develop 240 multi-family residences. This project will be comprised of eight (8) 3- story buildings and a ±5,000 square foot clubhouse. The development will include a mix of 1, 2, and 3-bedroom units. Parking requirements will be met through a combination of detached garage buildings, surface, and on-street parking spaces. Primary access to the site will be from Burly Tree Drive with secondary access from Knobby Pine Drive. The property is within the Medium Density Mixed-Use Neighborhood (MMN) zone district and is subject to Planning and Zoning Board (Type 2) review.	DRC	Brandy BH		
11:00	629 Howes St	Stan Arnett	This is a request to convert an existing building into a multi-family residence at 629 Howes Street (parcel #9714112902). Two concepts	Planner	Clark Mapes		
	CDR180069	(970) 224-0630 stan@r4architects.com	are being proposed. Concept #1 is to construct a new three-story project with 20-24 units with 18 parking spaces and 1 handicapped parking space. Concept #2 is to add 21 units onto the existing home with a two- and three-story structure with 20 parking spaces and 1 handicapped parking space. Existing access to the site is from South Howes Street and the paved alleyway. This property is within the Community Commercial (CC) zone district and is subject to Administrative (Type 1) review.	DRC	Tenae Beane		

# 5236 Strauss Cabin Road Private School Addition



These map products and all underlying data are developed for use by the City of Fort Collins for its internal purposes only, and were not designed or intended for general use by members of the public. The City makes no representation or warranty as to its accuracy, timeliness, or completeness, and in particular, its accuracy in labeling or displaying dimensions, contours, property boundaries, or placement of location of any map features thereon. THE CITY OF FORT COLL INS MAKES NO WARRANTY OF MERCHANTABILITY OR WARRANTY FOR FITNESS OF USE FOR PARTICULAR PURPOSE, EXPRESSED OR IMPLIED, WITH RESPECT TO THESE MAP PRODUCTS OR THE UNDERLYING DATA. Any users of these map products, map applications, or data, accepts same AS IS, WITH ALL FAULTS, and assumes al responsibility of the use thereof, and further covenants and agrees to hold the City harmless from and against all damage, loss, or liability arising from any use of this map product, in consideration of the City having made this information available. Independent verification of all data contained herein should be obtained by any users of these products, or underlying data. The City disclaims, and shall not be held liable for any and all damage, loss, or liability, whether direct, indirect, or consequential, which arises or may arise from these map products or the use thereof or any person or entity.







# CONCEPTUAL REVIEW: APPLICATION

#### **General Information**

change?

All proposed land development projects begin with Conceptual Review. Anyone with a land development idea can schedule a Conceptual Review meeting to get feedback on prospective development ideas. At this stage, the development idea does not need to be finalized or professionally presented. However, a sketch plan or site plan and this application must be submitted to City Staff prior to the Conceptual Review meeting. The more information you are able to provide, the better feedback you are likely to get from the meeting. Generally, Conceptual Review works best after a brief conversation with a representative from the Zoning or Planning Department to first establish compliance with the permitted uses under the applicable zone district. Then a sketch plan or site plan is prepared that allows staff to review and provide comments on the land development aspects of the proposal. Please be aware that any information submitted may be considered a public record, and may be made available to anyone who requests it, including the media. The applicant acknowledges that that they are acting with the owner's consent.

Conceptual Reviews are scheduled on three Thursday mornings per month on a "first come, first served" basis. One 45 meeting is allocated per applicant and only three conceptual reviews are held each Thursday morning. Conceptual Review is a free service. <u>Complete applications and sketch plans</u> must be submitted to City Staff no later than 5 pm, two Tuesdays prior to the meeting date. Application materials must be e-mailed to <u>currentplanning@fcgov.com</u>. If you do not have access to e-mail, other accommodations can be made upon request.

At Conceptual Review, you will meet with Staff from various City departments, including Community Development and Neighborhood Services (Zoning, Planning, and Development Review Engineering), Light and Power, Stormwater, Water/ Waste Water, Transportation Planning and Poudre Fire Authority. Staff provides the applicant with comments to assist in preparing the detailed formal project application. There is no approval or denial of development proposals associated with Conceptual Review. The applicant will receive the comment letter at the review meeting.

\*BOLDED ITEMS ARE REQUIRED\* \*The more info provided, the more detailed your comments from staff will be.\* Contact Name(s) and Role(s) (Please identify whether Consultant or Owner, etc)

STEVE SCHROYER, CONSULTANT.						
Business Name (if applicable) Your Mailing Address <u>900 GNEENFIELDS COURT, FORT COUNS, CO 80524</u> Phone Number <u>970 - 481-5505</u> Email Address <u>schroyer Chayden outdoovs. Con</u>						
Site Address or Description (parcel # if no address) PARCEL # 8603000013 5236 STRAUSS CABIN ROAD						
Description of Proposal (attach additional sheets if necessary) SEE EX. A						
PRIVETE SCHOOL, UMARCH CHARCH						
Proposed Use COUNSELING CENTER Existing Use COUNSELING LENTER						
Total Building Square Footage 2752 S.F. Number of Stories 2 Lot Dimensions 1.82 AC.						
Age of any Existing Structures						
Is your property in a Flood Plain?  Yes X No If yes, then what risk level? Info available on FC Maps: <a href="http://gisweb.fcgov.com/redirect/default.aspx?layerTheme=Floodplains">http://gisweb.fcgov.com/redirect/default.aspx?layerTheme=Floodplains</a> .						
Increase in Impervious Area $\underline{+3_{1000} \pm 1}$ . (Approximate amount of additional building, pavement, or etc. that will cover existing bare ground to be added to the site)						
Suggested items for the Sketch Plan: Property location and boundaries, surrounding land uses, proposed use(s), existing and proposed improvements (buildings, landscaping, parking/drive areas, water treatment/detention, drainage), existing natural features (water bodies, wetlands, large trees, wildlife, canals, irrigation ditches), utility line locations (if known), photographs (helpful but not						

required). Things to consider when making a proposal: How does the site drain now? Will it change? If so, what will

## **"EXHIBIT A"**

## **Description of Proposal:**

This development would enlarge an existing structure situated at 5236 Strauss Cabin Road, Fort Collins, CO by approximately 5,500 to 6,000 s.f.. Existing uses include a counseling center and weekend church services. Future uses would also include a private Christian School. This school is anticipated to accommodate approximately 100 students maximum and twelve teachers.

## **Questions for Staff:**

- 1. Please bring us up to speed on the Annexation in process?
- 2. What future zoning would most accommodate our requests? Use by right?
- 3. Is the City responsible for any improvements due to the Annexation?
- 4. Are there any repayments for previously installed infrastructure in the area?
- 5. Where is the most adjacent water and sewer lines and do they have capacity?
- 6. Would turn lanes and improvements be warranted to Strauss Cabin Road? Sidewalks, tree lawn, utility infrastructure?
- 7. Would the two existing curb cuts be able to remain? There is no other way to access the property. The southern access does not align directly with Big Dipper to the west.
- 8. We are hoping the existing 75 parking spaces are adequate?
- 9. Would a 6,000 s.f. building addition require sprinklers? Would the existing structure also require sprinklers?
- 10. See the attached parcel image. It appears the existing parking is outside the future ROW. What does this mean for the development now and future?





EXISTING LOWER LEVEL OFFICES

2.



.



# Larimer County Web Map





# Wingspan Apartments Multi-Family



These map products and all underlying data are developed for use by the City of Fort Collins for its internal purposes only, and were not designed or intended for general use by members of the public. The City makes no representation or warranty as to its accuracy, timeliness, or completeness, and in particular, its accuracy in labeling or displaying dimensions, contours, property boundaries, or placement of location of any map features thereon. THE CITY OF FORT COLLINS MAKES NO WARRANTY OF MERCHANTABILITY OR WARRANTY FOR FITNESS OF USE FOR PARTICULAR PURPOSE, EXPRESSED OR MPLIED, WITH RESPECT TO THESE MAP PRODUCTS OR THE UNDERLYING DATA. Any users of these map products, map applications, or data, accepts same AS IS, WITH ALL FAULTS, and assumes al responsibility of the use thereof, and further covenants and agrees to hold the City harmless from and against all damage, loss, or liability ansing from any use of this map product, in consideration of the City harmless there and underlying data. The City disclasions, and shall not be held liable for any and all damage, loss, or liability, whether direct, indirect, or consequential, which arises or may arise from these map products or the use thereob by any person or entity.







# CONCEPTUAL REVIEW:

# APPLICATION

#### **General Information**

change?

All proposed land development projects begin with Conceptual Review. Anyone with a land development idea can schedule a Conceptual Review meeting to get feedback on prospective development ideas. At this stage, the development idea does not need to be finalized or professionally presented. However, a sketch plan or site plan **and** this application must be submitted to City Staff prior to the Conceptual Review meeting. The more information you are able to provide, the better feedback you are likely to get from the meeting. Generally, Conceptual Review works best after a brief conversation with a representative from the Zoning or Planning Department to first establish compliance with the permitted uses under the applicable zone district. Then a sketch plan or site plan is prepared that allows staff to review and provide comments on the land development aspects of the proposal. Please be aware that any information submitted may be considered a public record, and may be made available to anyone who requests it, including the media. The applicant acknowledges that that they are acting with the owner's consent.

Conceptual Reviews are scheduled on three Thursday mornings per month on a "first come, first served" basis. One 45 meeting is allocated per applicant and only three conceptual reviews are held each Thursday morning. Conceptual Review is a free service. <u>Complete applications and sketch plans</u> must be submitted to City Staff no later than 12:00pm, two Tuesdays prior to the meeting date. Application materials must be e-mailed to <u>currentplanning@fcgov.com</u>. If you do not have access to e-mail, other accommodations can be made upon request.

At Conceptual Review, you will meet with Staff from various City departments, including Community Development and Neighborhood Services (Zoning, Planning, and Development Review Engineering), Light and Power, Stormwater, Water/ Waste Water, Transportation Planning and Poudre Fire Authority. Staff provides the applicant with comments to assist in preparing the detailed formal project application. There is no approval or denial of development proposals associated with Conceptual Review. The applicant will receive the comment letter at the review meeting.

\*BOLDED ITEMS ARE REQUIRED\* \*The more info provided, the more detailed your comments from staff will be.\* Contact Name(s) and Role(s) (Please identify whether Consultant or Owner, etc)

Business Name (if applicable) Your Mailing Address	ness Name (if applicable) Mailing Address							
	Email Address							
Site Address or Description (par	ss or Description (parcel # if no address)							
Description of Proposal (attach a	escription of Proposal (attach additional sheets if necessary)							
Proposed Use	Existing Use							
Total Building Square Footage	S.F. Number of Stories Lot Dimensions							
	bsite: <u>http://www.co.larimer.co.us/assessor/query/search.cfm</u> od quality, color photos of all sides of the structure are required for conceptual.							
Is your property in a Flood Plain Info available on FC Maps: http://gisw	I <b>?</b> □ Yes □ No If yes, then what risk level? eb.fcgov.com/redirect/default.aspx?layerTheme=Floodp <del>lains</del> .							
Increase in Impervious Area (Approximate amount of additional bui	S.F. Iding, pavement, or etc. that will cover existing bare ground to be added to the site)							
(buildings, landscaping, parking/drive wetlands, large trees, wildlife, canals,	<b>n:</b> rounding land uses, proposed use(s), existing and proposed improvements areas, water treatment/detention, drainage), existing natural features (water bodies, irrigation ditches), utility line locations (if known), photographs (helpful but not aking a proposal: How does the site drain now? Will it change? If so, what will							

August 28, 2018

City of Fort Collins Community Development & Neighborhood Services 281 N. College Avenue Fort Collins, Colorado 80522

# RE: Wingspan Apartments – Conceptual Review Submittal KA#: 218076

To whom it may concern,

On behalf of the applicant, Wingspan Development Group, We are pleased to provide this Conceptual Review Application for the approximately 10-acre property located northwest of the intersection of Timberline Road and Zephyr Road, within the City of Fort Collins. The property is currently zoned M-M-N. The Applicant intends to initiate a site plan review in order to allow for the development and construction of a new for-rent multi-family housing neighborhood.

The applicant is proposing to develop 240 multi-family residences. This project will be comprised of eight (8) 3-story buildings and a  $\pm 5,000$  sf clubhouse with fitness and pool amenities. The 3-story buildings will comply with the height requirements outlined in the Development Code. The neighborhood will provide a mix of 1, 2, and 3-bedroom homes, all of which have been proven to be attractive to residents. The municipal requirement for parking will be met through a combination of detached garage buildings, surface, and on-street parking spaces. The community will have its primary entrance off Burly Tree Drive and a secondary entrance off Knobby Pine Dr.

The residences have been arranged on site to take advantage of the unique location. Multiple buildings in small auto court configurations help to organize the site. An amenity package featuring a clubhouse with pool, flexible indoor recreation areas, and fitness as well as outdoor amenities including BBQ areas and community gardening opportunities will be included.

The exterior design of the buildings will promote a distinctive multi-family style with materials, massing, and details that are compatible with the surrounding residential neighborhoods. The architectural character of the buildings will emphasize horizontal forms and vary the roof architecture to create visual interest. The three story massing is broken up with a variety in detailing, materials, color, and elevation forms. All open space features, driveways, and walks will be maintained by a property management group.

# **Specific Questions**

- 1. Please outline what processes and timeline we can expect once we make our formal submittal.
- 2. Are there any anticipated public improvements needed given the proposed site plan?
- 3. Do you anticipate updates to any fees currently in place?
- 4. What portion of the detention pond can be counted as open space?



KEPHART

We believe this addition to the community will not only help diversify the housing options in Fort Collins, it will help to synergize and solidify the adjacent growing neighborhoods. We are excited about the prospect of building this creative, high quality neighborhood in the city. Wingspan Development Group and the design team look forward to working with city staff throughout the review process.

Sincerely, Kephart







# Detention

**Conceptual Clubhouse Imagery** 



**Conceptual Amenity Area Imagery** 



**Conceptual Elevation Imagery** 









האותה הנואהה מישאיניון היסטיקעורקון-פונעולאי וואינו אאני ווי סוד אי ער איז - גאשר גען מרמוטא אאיי נער מימטי (מו-מה-ערב)(מו-מה-נוט)(מו-מב-מיסי)(מו-מב-מיסי)(מו-מה-גיוועי)(מו-מה-ערבאעינים)(מו-מה-מימט)(מו-מב-מ

# 629 Howes Street Multi-Family



These map products and all underlying data are developed for use by the City of Fort Collins for Its internal purposes only, and were not designed or intended for general use by members of the public. The City makes no representation or warranty as to its accuracy, timeliness, or completeness, and in particular, its accuracy in labeling or displaying dimensions, contours, property boundaries, or placement of location of any map features thereon. THE CITY OF FORT COLLINS MAKES NO WARRANTY OF MERCHANTABILITY OR WARRANTY FOR FITNESS OF USE FOR PARTICULAR PURPOSE, EXPRESSED OR IMPLIED, WITH RESPECT TO THESE MAP PRODUCTS OR THE UNDERLYING DATA. Any users of these map products, map applications, or data, accepts same AS IS, WITH ALL FAULTS, and assumes al responsibility of the use thereot, and further covenants and agrees to hold the City harmless from and against all damage, loss, or liability arising from any use of this map product, in consideration of the City sharing made this information available. Independent verification of all data contained herein should be obtained by any users of these products, or underlying data. The City discialins, and shall not be held liable for any and all damage, loss, or liability, whether direct, indirect, or consequential, which arises or may arise from these map products or the use thereot or any papes or entity.







**Development Review Guide – STEP 2 of 8** 

# CONCEPTUAL REVIEW:

# APPLICATION

### **General Information**

All proposed land development projects begin with Conceptual Review. Anyone with a land development idea can schedule a Conceptual Review meeting to get feedback on prospective development ideas. At this stage, the development idea does not need to be finalized or professionally presented. However, a sketch plan or site plan **and** this application must be submitted to City Staff prior to the Conceptual Review meeting. The more information you are able to provide, the better feedback you are likely to get from the meeting. Generally, Conceptual Review works best after a brief conversation with a representative from the Zoning or Planning Department to first establish compliance with the permitted uses under the applicable zone district. Then a sketch plan or site plan is prepared that allows staff to review and provide comments on the land development aspects of the proposal. Please be aware that any information submitted may be considered a public record, and may be made available to anyone who requests it, including the media. The applicant acknowledges that that they are acting with the owner's consent.

Conceptual Reviews are scheduled on three Thursday mornings per month on a "first come, first served" basis. One 45 meeting is allocated per applicant and only three conceptual reviews are held each Thursday morning. Conceptual Review is a free service. <u>Complete applications and sketch plans</u> must be submitted to City Staff no later than 5 pm, two **Tuesdays prior to the meeting date.** Application materials must be e-mailed to <u>currentplanning@fcgov.com</u>. If you do not have access to e-mail, other accommodations can be made upon request.

At Conceptual Review, you will meet with Staff from various City departments, including Community Development and Neighborhood Services (Zoning, Planning, and Development Review Engineering), Light and Power, Stormwater, Water/ Waste Water, Transportation Planning and Poudre Fire Authority. Staff provides the applicant with comments to assist in preparing the detailed formal project application. There is no approval or denial of development proposals associated with Conceptual Review. The applicant will receive the comment letter at the review meeting.

\*BOLDED ITEMS ARE REQUIRED\* \*The more info provided, the more detailed your comments from staff will be.\* Contact Name(s) and Role(s) (Please identify whether Consultant or Owner, etc)

Stan Arnett (Consultant)

Business Name (if applicable) <u>r4 Architects, Inc.</u> Your Mailing Address <u>226 Remington St., Suite 3, Fort Collins, CO 80524</u>

Phone Number (970) 224-0630 Email Address stan@r4architects.com

Site Address or Description (parcel # if no address) 629 S. Howes St.

Description of Proposal (attach additional sheets if necessary) Development of the existing structure

into a multi-family project. Concept #1 is construct a new 3-story project w/ 20-24 units. Concept #2

is to add onto the existing home with a 2 & 3-story structure to the back of the lot.

Proposed Use <u>R2</u> Multi-Family \_\_\_\_\_ Existing Use Leased for a business

Total Building Square Footage <u>± 19,000 s.f</u>.S.F. Number of Stories <u>2-3</u> Lot Dimensions <u>100' x 180'</u>

Age of any Existing Structures 1910

Info available on Larimer County's Website: <u>http://www.co.larimer.co.us/assessor/query/search.cfm</u> If any structures are 50+ years old, good quality, color photos of all sides of the structure are required for conceptual.

**Is your property in a Flood Plain?** Gentsymbol Yes XNo If yes, then what risk level? Info available on FC Maps: <u>http://gisweb.fcgov.com/redirect/default.aspx?layerTheme=Floodplains.</u>

Increase in Impervious Area As approved per Timberline Center Subdivision

\_S.F.

(Approximate amount of additional building, pavement, or etc. that will cover existing bare ground to be added to the site)

## Suggested items for the Sketch Plan:

Property location and boundaries, surrounding land uses, proposed use(s), existing and proposed improvements (buildings, landscaping, parking/drive areas, water treatment/detention, drainage), existing natural features (water bodies, wetlands, large trees, wildlife, canals, irrigation ditches), utility line locations (if known), photographs (helpful but not required). Things to consider when making a proposal: How does the site drain now? Will it change? If so, what will change?



# Fort Collins Land Use Code

Zoning: CC (Community Commercial District) Located within the TOD Residential Use is considered *Secondary Use* Permitted Use: Rental Houses (5) or fewer Administrative Review: Rental Houses (50) or fewer Dimensional Standards Building Frontage: 40% minimum Maximum height: 5 Stories (20' height minimum)

## 2015 International Building Code

Occupancy: R2 - Multi-Family Residential Construction Type: VB, sprinklered Allowable Stories: 3 Stories Maximum building height: 60 ft Maximum Allowable Area: 21,000 sf/floor







Existing Impervious Surface Area: Approx. 4,000 sf







Existing Impervious Surface Area: Approx. 4,000 sf Proposed Impervious Surface Area: Approx. 12,000 sf

# Parking Req's in TOD

One (1) bedroom – 0.75 spaces

- Two (2) bedroom 1.0 spaces
- x 12 = 9 spaces x 6 = 6 spaces 18 Spaces Req'd





Existing Impervious Surface Area: Approx. 4,000 sf Proposed Impervious Surface Area: Approx. 11,000 sf

### Parking Req's in TOD

- One (1) bedroom 0.75 spaces
- Two (2) bedroom 1.0 spaces
- Three (3) bedroom 1.25 spaces
- x 13 = 10 spaces x 8 = 8 spaces x 1 = 2 spaces 20 Spaces Req'd





Existing South Elevation

Existing West Elevation



Existing Northeast Elevation

Existing Northwest Elevation

TECTS	629	S. Howes	Howes Street		Existing Site Photos		
E	No.	Description	Date	Project number	2018-27		
AR				Date	8/28/2018	CR-05	
				Drawn by	SA		
				Checked by		Scale	