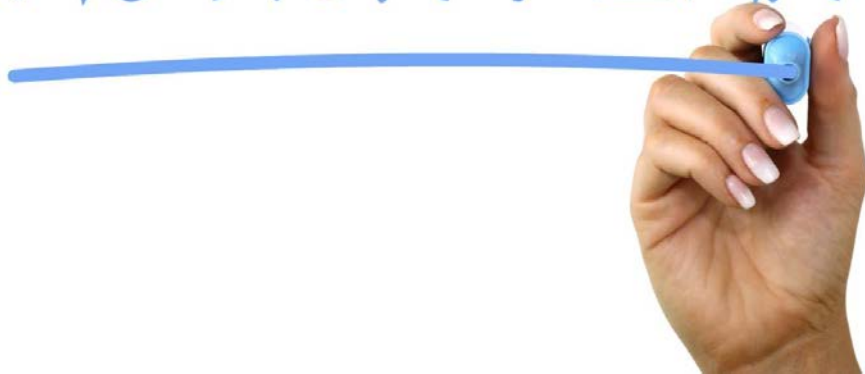




- Welcome and introductions
- Review Committee's purpose and outcome
- Outline a plan of action and timeline for the selection process
- Review city's executive search firms and make a recommendation
- Review draft position description
- Alignment on next steps



ACTION PLAN



Purpose

Review, discuss and recommend a formal plan and schedule for Chief Judge recruitment and selection process

Outcome

New Chief Judge in role by June 1, 2020 and fully transitioned by July 3, 2020.

Draft Recruitment Process and Timeline

Phase 1: RFP Conducted December 2019 with Ten Proposals Received, Three Executive Search Firms Chosen on December 20; Decide on Selection for Chief Judge Recruitment on 12/31

Phase 2: Position Description and Brochure Development by January 30 and Collegial and Community Engagement by February 15

Phase 3: Advertising, Candidate Recruitment and Outreach by February 15

Phase 4: Candidate Evaluation and Screening by February 28

Phase 5: Presentation of Recommended Candidates by March 13

Phase 6: Interviewing and Selection Process completed by April 30

- **City Council**
- **City Manager and City Attorney**
- **Internal Stakeholder Panel**
- **External Stakeholder Panel**
- **Community Forum**

Phase 7: Appointment of Candidate by May 8 and Start Date of June 1, 2020

Phase 8: Onboarding and Transition with Incumbent by July 3, 2020

Action Items and Next Steps

