

**Chief Judge Recruitment
Ad Hoc Council Committee Minutes**

March 23, 2020 10:00 am to 12:15 pm

Members in attendance: Mayor Wade Troxell; Mayor Pro Tem Kristin Stephens; Council Member Susan Gutowsky; Teresa Roche, Chief Human Resources Officer; Jenny Lopez Filkins, Senior Assistant City Attorney; Catherine MacGowan, HR Business Partner; Lynda Byrnes, HR Business Support; Edward Williams, Executive Recruiter- BakerTilly.

A meeting of Chief Judge Recruitment Ad Hoc Council Committee ("Committee") was held on Monday, March 23, 2020 at 10:00 am in the CIC Conference Room.

Agenda:

1. Call meeting to Order
 - a. Approve Minutes from March 02, 2020 Meeting
 - b. Review Today's Agenda
2. Public Comments (limited to approximately 2 minutes per speaker)
3. Consideration of a Motion to Adjourn into Executive Session
 - a. "I move that the Chief Judge Selection Process Committee go into executive session, as permitted under Article Two, Section Eleven of the City Charter, Section 2-31(a)(1) of the City Code and Colorado Revised Statutes Section 24-6-402(4)(f)(roman numeral one), for the purpose of discussing personnel matters involving the recruitment and selection of a new Chief Judge."
4. Discussion Items:
 - a. Provide Update on Assistant Judge Contract Extension

Mayor Pro Tem Kristin Stephens, Mayor Wade Troxell and Mr. Williams participated by Zoom video conference. Mayor Troxell called the meeting to order at 10:09 am. Councilmember Gutowsky was physically present for the meeting.

Pursuant to Emergency Ordinance Number 054, 2020, the Mayor determined that the meeting with all Councilmember present in person would not be prudent because of a public health emergency and approved that the meeting go forward in tis manner because the matters to be considered at the meeting are pressing and require prompt action by the City Council.

To be most efficient today, it was suggested that the Minutes from March 2, 2020 not be approved and instead be put on the agenda for the next Committee Meeting, TBA.

The committee considered the agenda items.

No members of the public were in attendance; no public comments received.

Councilmember Gutowsky moved to allow the Committee to adjourn into an Executive Session at 10:11am for the purpose described in the motion above.

Mayor Pro Tem Stephens seconds it.

Vote by roll call:

Councilmember Gutowsky votes yes.

Mayor Pro Tem Stephens votes yes.

Mayor Troxell votes yes.

Decision is unanimous.

At 11:55 am, the Committee concluded the Executive Session and returned to the open session.

Ms. Roche encourages committee to include in the motion to follow up on two or three candidates with some questions the Committee has if need be.

Mayor Pro Tem Stephens makes motion to further consider six candidates with the understanding that staff and the consultant will look into a couple questions about the top six candidates and follow up with the committee.

Councilmember Gutowsky seconds the motion.

From this point, a more in- depth process will be in place to move through these candidates. It was determined that because this is now public information, candidates may need to notify their supervisors that they are part of this process.

Mayor Troxell asks for a vote on the motion.

Vote by roll call:

Councilmember Gutowsky votes yes.

Mayor Pro Tem Stephens votes yes.

Mayor Troxell votes yes.

Decision is unanimous.

Ms. Roche recommends a 1 hour ad Hoc committee meeting to further consider the top candidates, contemplate if further action will need to be completed virtually in the current climate of COVID-19 and to create the opportunity to hear any new insights from Edward and the committee's reaction those insights.

Ms. Roche shared that in talking to Chief Judge Lane, the recommendation relating to extending Teresa Ablao's contract is to put forth a two-year extension for her as Assistant Judge. May 5th is the date on the timeline for a resolution to approve this.

12:13 pm Meeting stands adjourned.