

Climate Action Plan Community Advisory Committee – Q2 Meeting

April 30, 2020 – Virtual Meeting via Zoom

Anticipated Meeting Results: CAC Members attending will...

- Connect and share experiences in reaction to COVID-19 and Stay-at-home orders
- Explore and provide feedback on what staff are working on related to the Our Climate Future process as we adapt to COVID-19
- Brainstorm ideas for what new climate action possibilities might open up in response to COVID-19

Agenda

- 11:45-12:00 *The virtual room opens – people have a chance to get their tech set up and connected*

12:00 - 12:30 Introductions and Updates (Inform) *(Chris Hutchinson, Lindsay Ex, Jensen Morgan, CAC)*

- Meeting agreements reminder and Agenda Review
- Introductions – Name, role, and observations/thoughts you've had around climate action work during COVID-19 and the Stay-at-Home Order
- Updates to Our Climate Future since Stay-at-home Order; final Phase One Themes

Homework: N/A

12:30 – 12:50 How are we doing? (Consult) *(Chris Hutchinson, Lindsay Ex, staff facilitators, CAC)*

- Break out into small groups for 15 minutes to check-in on how everyone is doing.
- Chris will bring the group back for a larger discussion reflection for 5 minutes at the end
 - Facilitators will look at group notes in Excel and share highlights from conversations
- **CAC Feedback will:** Let staff know how CAC members are doing and provide additional perspective on how our community is doing during COVID-19.

Homework: See questions in the CAC Member Check-in Assignment on page 2.

12:50 – 1:30 Pivoting Our Climate Future with COVID-19 (Involve) *(Chris Hutchinson, Jensen Morgan, staff facilitators, CAC)*

- Break out into small groups for 15 minutes to discuss each of the following topics:
 - Virtual engagement - How do we engage with compassion?
 - Reflecting in this time of change – What have we learned we want to take with us?
- Facilitators will rotate so everyone will have a chance to join both conversations
- Larger group discussion and reflection for 10 minutes at the end facilitated by Chris
 - Facilitators will look at group notes in Excel and share highlights from conversations
- **CAC Feedback will:** Guide staff in how to adapt Our Climate Future work in response to COVID-19 and how to better embed equity into the process.

- Homework: See questions in the Pivoting Our Climate Future beginning on page 2.

1:30 – 1:45 Next Steps (Collaborate) *(Chris Hutchinson, Lindsay Ex, CAC Members)*

- Start, Stop, Continue; 2020 Meeting Dates and Preview
- **CAC Feedback will:** Guide the CAP CAC activities and how meetings are designed

Assignment 1: CAC Member Check-In

Description

Staff recognizes the environment in which CAC members have interacted has drastically changed since we last met. Before we get to business, we want to do a check-in with everyone to explore how your life, business, and organizations have and will continue to evolve as a result of the COVID pandemic.

Instructions & Homework

Craft responses to the following probing questions, as a starting point:

- How are you doing?

- What has changed for you during this time?

- What needs are you increasing for you or people around you?

- What gaps are you seeing that need to be filled for folks to get what they need at this time?

- Has COVID-19, and things shifting as a result, changed folk's capacity to participate in the CAC in the foreseeable future?

Assignment 2: Pivoting Our Climate Future with COVID-19

Description

Staff have been adapting to continue Our Climate Future work during COVID-19. While strategy workshops are currently postponed, there is a lot of work that can be done in the meantime. Staff have separated into three working groups focused on equity, climate resilience and virtual engagement. It is a key time for CAC members to share their thoughts and perspectives on the following questions to provide ideas and suggestions for the best way for staff to move forward.

Instructions & Homework

During the meeting, you will get to join two different discussion groups. We will automatically rotate facilitators between groups for ease of logistics in ZOOM. Please consider responses to the following questions as a starting point for discussion:

Reflecting in This Time of Change Discussion Questions

- What have you learned from this experience so far that you want to take with you as it relates to climate action, equity and climate resilience work?
 - o Personally?
 - o Professionally?

Virtual Engagement for Our Climate Future

- How are people/organizations communicating with you and your stakeholders now that is really working for you?
- How can we effectively continue community engagement in this new environment? How can we address gaps that may exist in digital equity?