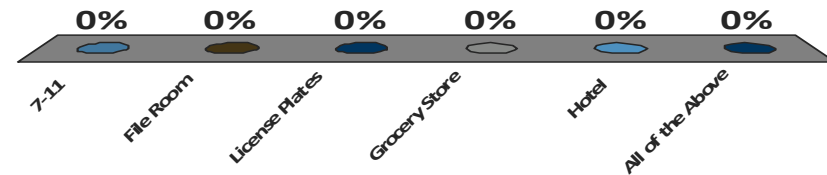




Delynn Coldiron
City Clerk

What do you think of when you see Clerk

- A. 7-11
- B. File Room
- C. License Plates
- D. Grocery Store
- E. Hotel
- F. All of the Above



When you think of Clerk.....



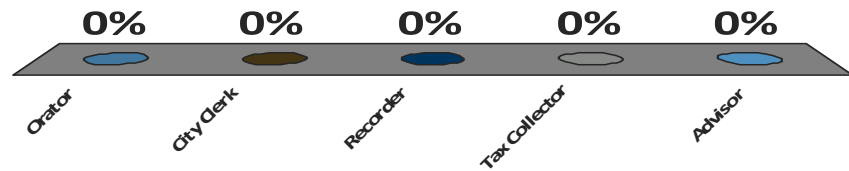




- 4-year degree required
- Certifications through Professional Organizations
- Ongoing Professional Development Training Opportunities

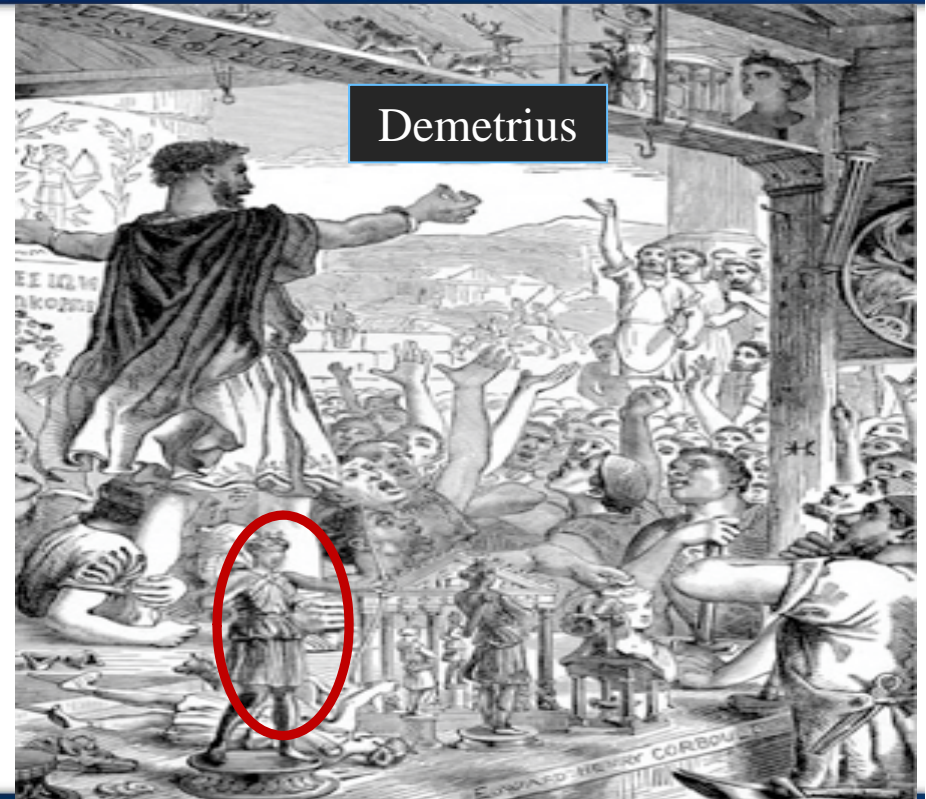
What is the oldest government position?

- A. Orator
- B. City Clerk
- C. Recorder
- D. Tax Collector
- E. Advisor



Office of the City Clerk

- Oldest position in local government
- Remembrancers
- Ancient Greece
- Riot in Ephesus

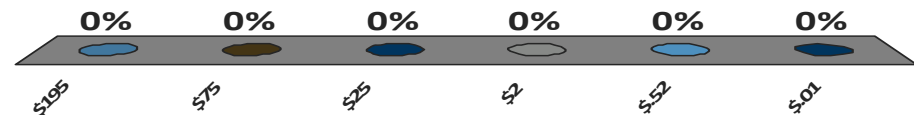


Library of Celsus in Ephesus, Turkey



Lowest wage paid to a City Employee in 1907?

- A. \$195
- B. \$75
- C. \$25
- D. \$2
- E. \$.52
- F. \$.01



Citizen's Link to City Government

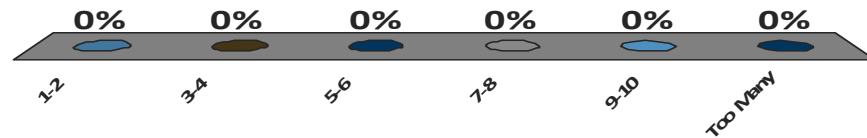
Clerk to the City Council

- Historian of Recorded History
- Keeper of the City Seal
- Record and prepare official minutes
- Prepare Council meeting notices & agendas



How Many Prep Meetings?

- A. 1-2
- B. 3-4
- C. 5-6
- D. 7-8
- E. 9-10
- F. Too Many



Citizen's Link to City Government



City Council Agenda

- Gives Council “all the facts necessary” to make its decision
- Public record (historical document saved in City files permanently)
- Produced weekly
- Available on the City’s website
 - www.fcgov.com
 - <https://www.fcgov.com/subscriptions/>



Citizen's Link to City Government



ALCOHOL BEVERAGE LICENSE

This license is issued subject to all the terms and provisions of the City of Fort Collins in force and effect relating hereto and is subject to revocation and upon these terms is so accepted by the licensee herein named.

LICENSE NUMBER: 4707333

ISSUED TO: Washington's, LLC

DOING BUSINESS AS: Washington's

LOCATION: 132 Laporte Avenue
Fort Collins, CO 80524

MAILING ADDRESS: 262 E Mountain Ave
Fort Collins Co 80524

TYPE OF LICENSE: Lodging & Entertainment

ISSUANCE DATE: Wednesday, March 28, 2018

EXPIRATION DATE: Wednesday, May 9, 2018


City Clerk

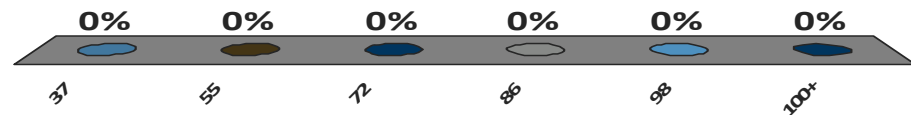
City Clerk's Office
300 LaPorte Avenue
P.O. Box 580
Fort Collins, CO 80522
970.221.6315
970.473.2652 - fax
fgov.com/liquor

Liquor Licensing and Permits

- 354 Licenses
- Variety of Licenses
- Rigorous Application Process
- License Changes
- Enforcement
 - Officer added in 2015
- \$600,000 – 2017 Revenues

How Many Liquor Licenses in Downtown?

- A. 37
- B. 55
- C. 72
- D. 86
- E. 98
- F. 100+





Downtown Area

86 liquor licenses within
a 2 block area

Citizen's Link to City Government



Marijuana Licensing - Medical

- 11 Center licenses (capped at 1 for every 500 patients registered in Larimer County)
- 12 Cultivation Facility licenses
- 5 Marijuana-infused Products Manufacturer license

Citizen's Link to City Government

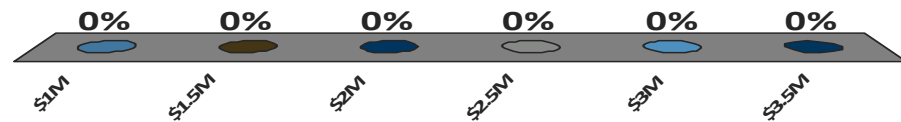
Marijuana Licensing - Retail

- 10 Retail Stores
- 9 Cultivation Facility licenses; 3 under review
- 3 Marijuana-infused Products Manufacturer license; 4 under review



2017 Revenue for Marijuana Program?

- A. \$1M
- B. \$1.5M
- C. \$2M
- D. \$2.5M
- E. \$3M
- F. \$3.5M



Citizen's Link to City Government

Marijuana Licensing



- 50 Licenses; 7 under review
- New License Types Approved
- Rigorous Application Process
- License Changes
- Enforcement
 - **Dedicated Officer**
- \$2,841,140 – 2017 Revenues

Citizen's Link to City Government

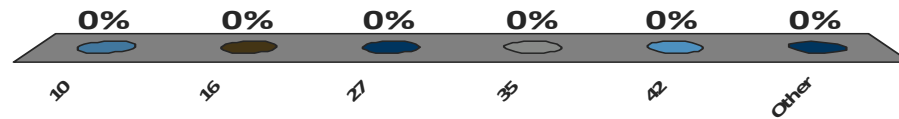
Passports

- 1,156 passport applications in 2017
- \$37K revenue
- 4 Passport agents
- Online appointments
- \$110 + \$35 Agency Fee + \$10 photo
- <https://www.fcgov.com/cityclerk/passports.php>



How Many Boards and Commissions?

- A. 10
- B. 16
- C. 27
- D. 35
- E. 42
- F. Other



Citizen's Link to City Government

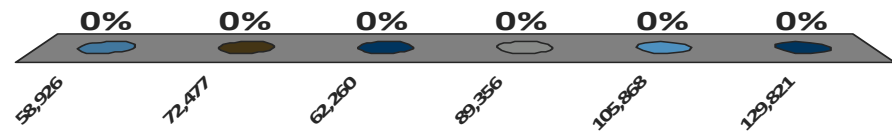


Boards and Commissions

- 27 Boards and Commissions
- Variety of Topics
- Recruitment & training of volunteers for Boards & Commissions
- Annual Boards & Commissions Recognition Dinner
- <https://www.fcgov.com/cityclerk/boards.php>

Registered Voters in 2017?

- A. 58,926
- B. 72,477
- C. 62,260
- D. 89,356
- E. 105,868
- F. 129,821



Citizen's Link to City Government



Chief Election Official

- City Elections held in odd years (2015, 2017, etc.)
- Special Elections held in November (Designated Off.)
- 105,868 Registered Voters
- 30,000 Ballots Received–Avg.
- <https://www.fcgov.com/cityclerk/fcvote.php>



Chief Election Official

- Citizen Initiatives
- Committees
- Mail Ballots
- Return Postage is prepaid
- Election Workers (Judges)
- Pick Up Sites
- Signature Verification

