

**MINUTES
of the
CITY OF FORT COLLINS BICYCLE ADVISORY COMMITTEE**

**August 28, 2017
6:00 p.m.**

**Community Room
215 North Mason Street
Fort Collins, CO**

FOR REFERENCE:

Chair:	Luke Caldwell	
Vice-Chair:	Aaron Buckley	
Staff Liaison:	Tessa Greegor	970-416-2471

BOARD MEMBERS PRESENT:

**Luke Caldwell, Chair, Natural Resources
Advisory Board**

Joe Piesman, Land Conservation and Stewardship
Board
Chris Hunt, Poudre School District
Mark Houdashelt, Air Quality Advisory Board
Bruce Henderson, Parks and Recreation Board
Todd Dangerfield, Downtown Development
Authority
York, Transportation Board
Chris Johnson, Bike Fort Collins
Savannah Welch, At Large Member
Sylvia Cranmer, Colorado State University
Terri Marty, At Large Member
Ragan Adams, Parks and Recreation Board

CITY STAFF PRESENT:

Lauren Nagle
Paul Sizemore
Tessa Greegor

PUBLIC PRESENT:

Morgan Lommele

ABSENT:

Alan Beatty, Senior Advisory Board
Annie Kreig, At Large Member
Aaron Buckley, Vice Chair, Fort Collins Bike
Co-op

1. CALL TO ORDER

Chair Caldwell called the meeting to order at 6:02 PM.

2. AGENDA REVIEW

Chair Caldwell reviewed the agenda.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

Hunt made a motion, seconded by Houdashelt, to approve the minutes of the July 2017 meeting as written. The amended minutes were adopted unanimously with Dangerfield abstaining.

5. FOLLOW-UP FROM PRIOR MEETING/FUTURE BUSINESS

None.

6. TRANSPORTATION BOARD REPORT – Sizemore

Sizemore reported on the recent Transportation Board meeting during which Greegor spoke about the protected bike lane pilot project which resulted in a vote for a motion similar to that approved by this Committee. The Board also worked on developing its Work Plan, which will incorporate the BAC Work Plan.

7. COMMITTEE MEMBER REPORTS/COMMENTS

Henderson reported the Parks and Recreation Board received a preview of the Twin Silos Community Park.

Hunt reported on Safe Routes to School programs.

Johnson stated volunteers are needed for Tour de Fat and stated four new Bike Friendly businesses were added this month.

Houdashelt reported the Air Quality Advisory Board heard a presentation on ozone control and worked on its Work Plan. He stated he made a presentation to the Transportation Board regarding potential Board collaborations. He stated he would like to see the City develop a Board or subcommittee dedicated to greenhouse gas emissions and climate change.

Chair Caldwell stated the Natural Resources Advisory Board will be focusing on watershed and organics, composting, and other waste products over the next year.

8. ACTION ITEMS

- **E-Bikes White Paper & Recommendation – Board**

9. DISCUSSION/INFORMATIONAL ITEMS

- **E-Bikes State of the Practice – Morgan Lommele – PeopleForBikes**

Morgan Lommele, PeopleForBikes E-Bike Campaigns Manager, stated PeopleForBikes is a non-profit advocacy organization funded by the bicycle industry. Its goal is to get more people on bikes more often and E-bikes have helped with this goal dramatically. E-bikes are appealing because they are a new way of getting around town, though the average cost is high at \$2500 and up.

Lommele stated there is huge growth in the sales of E-bikes. She discussed the perceived hazards of E-bikes, noting most E-bikes travel 2 to 3 miles per hour greater than traditional bicycles.

Lommele discussed federal and state regulations regarding E-bikes. The three E-bike classes are: class I in which the bike must be pedaled to engage the motor, which cuts off at 20 miles per hour, class II which is the same as class I but with a throttle, and class III which is the same as class I but the motor shuts off at 28 miles per hour. E-bikes must all be labeled with their appropriate classification.

A Boardmember asked if any international E-bike studies have occurred. Lommele replied many studies have occurred in China; however, studies are limited elsewhere.

Boardmembers discussed the history of E-bikes in Fort Collins and noted information related to the general demographics could be helpful in getting Councilmembers to support their use on trails.

- **2017 Bicyclist & Pedestrian Counts – Lauren Nagle**

Nagle stated these counts occur in order to better understand traveler behavior, to document trends in bicycling and walking, to justify investments in bicycle and pedestrian infrastructure we have put in place or are planning to put in place, to generate data to support planning, and to prioritize improvements.

Nagle discussed the count stations and volunteer count program, upcoming dates for the counts, and how to sign up to volunteer.

- **E-Bikes White Paper & Recommendation – All**

Caldwell thanked Houdeshelt and Adams for their help in creating the white paper. He stated he would like to ultimately ratify the white paper with any revisions this evening.

Henderson suggested the addition of information related to the Parks Department's recommended maximum speed of 15 miles per hour. That information can then be connected to education on trails which is a better route to achieving desired behavior than enforcement. He also suggested a differentiation between the paved trails managed by Parks and the soft surface trails managed by Natural Areas.

Houdashelt stated the fact E-bikes may be used with or without regulations was considered when writing the white paper.

Boardmembers had a discussion regarding the factual information presented in the appendices and whether or not to include the information as part of the white paper itself.

Boardmembers also discussed the importance of Councilmembers or other Boardmembers having the opportunity to ride E-bikes.

A Boardmember asked if the League of American Bicyclists has a position on E-bikes, or if regulations are related to the Bicycle Friendly Community status.

Boardmembers discussed accessibility regulations related to E-bikes noting they are already allowed for individuals with disabilities.

York stated the Transportation Board would want a recommendation from the Committee regarding the direction it recommends.

Henderson made a motion, seconded by Todd, to adopt the white paper as written, including the discussed changes, and forward it on to the Transportation Board.

Houdashelt stated he would like to add information regarding what the expectations of the Transportation Board are in terms of feedback.

Houdashelt made a friendly amendment to request the Transportation Board return with suggestions or recommendations.

The motion was adopted unanimously.

Caldwell stated funding for maintenance of trails is a concern regarding E-bikes. Adams discussed trail capacity and Boardmembers discussed the use of trails for recreation versus transportation.

Adams stated the cover letter should include an introduction to the white paper and a section related to larger questions such as trail capacity and the relationship between Parks and Transportation.

Boardmembers discussed the use of class I and II E-bikes on paved trails. Cranmer discussed including a suggested speed limit of 15 miles per hour. Boardmembers discussed the difficulty in enforcement of a speed limit; however, it was noted most riders would voluntarily obey the regulations.

Henderson discussed the importance of outreach at E-bike points of sale.

Todd discussed the importance of innovation and noted that type of culture is intrinsic in Fort Collins.

Caldwell stated he will draft a cover letter for Committee review.

10. REPORTS

- **Staff Report**

Gregor stated the Walk and Wheels Skills Hub grand opening is this Wednesday. The Pitkin Bikeway ribbon cutting is September 15th and Open Streets is the 17th.

11. NEW BUSINESS/FUTURE AGENDA ITEMS

None.

12. ADJOURN

The meeting adjourned at 7:49 p.m. by unanimous consent.