

**MINUTES  
of the  
CITY OF FORT COLLINS BICYCLE ADVISORY COMMITTEE**

**June 26, 2017  
6:00 p.m.**

**Community Room  
215 North Mason Street  
Fort Collins, CO**

**FOR REFERENCE:**

Chair:	Luke Caldwell	
Vice-Chair:	Aaron Buckley	
Staff Liaison:	Tessa Greegor	970-416-2471

**BOARD MEMBERS PRESENT:**

**Luke Caldwell, Chair, Natural Resources  
Advisory Board**

Aaron Buckley, Vice Chair, Fort Collins Bike Co-op  
Joe Piesman, Land Conservation and Stewardship  
Board  
Chris Hunt, Poudre School District  
Mark Houdashelt, Air Quality Advisory Board  
Todd Dangerfield, Downtown Development  
Authority  
Alan Beatty, Senior Advisory Board  
York, Transportation Board  
Sylvia Cranmer, Colorado State University  
Ragan Adams, Parks and Recreation Board  
Michelle LaCrosse, Bike Fort Collins

**CITY STAFF PRESENT:**

Tessa Greegor  
Paul Sizemore

**PUBLIC PRESENT:**

None

**ABSENT:**

Chris Johnson, Bike Fort Collins  
Bruce Henderson, Parks and Recreation Board  
Annabelle Berklund, Transportation Board  
(alternative)  
Terri Marty, At Large Member

**1. CALL TO ORDER**

Chair Caldwell called the meeting to order at 6:00 PM.

**2. AGENDA REVIEW**

Chair Caldwell reviewed the agenda.

**3. PUBLIC COMMENT**

None.

**4. APPROVAL OF MINUTES**

Houdashelt made a motion, seconded by Piesman, to approve the minutes of the May 2017 meeting. The minutes were adopted unanimously with Adams abstaining.

**5. FOLLOW-UP FROM PRIOR MEETING/FUTURE BUSINESS**

None.

**6. TRANSPORTATION BOARD REPORT – York**

York reported on the recent Transportation Board meeting during which the new Infrastructure Services Director, Chad Crager, was introduced, representatives from Northern Colorado Clean Cities made a presentation, representatives from the Map NoCo Project made a presentation, and the adaptive signal timing project on Harmony was discussed.

**7. COMMITTEE MEMBER REPORTS/COMMENTS**

LaCrosse reported on the Bike from Work Bash at O’Dell’s and a bike scavenger hunt.

Hunt reported on kids summer bike camps.

Buckley reported the front building of the Bike Co-op is now open and discussed the Oval Bike to Work Day station sponsored by CSU.

Dangerfield reported on the DDA’s participation in Open Streets and discussed the artist-painted Adirondack chairs.

Beatty reported on administrative changes and increased membership at the Senior Center. He stated there is an upcoming fundraiser for a new stove for the Senior Center.

York suggested the Senior Center consider becoming a Bicycle Friendly Business.

Houdashelt reported on the recent Air Quality Advisory Board meeting.

Cranmer reported the new CSU stadium is opening August 26<sup>th</sup> and stated bike parking has been moved further away for game days due to safety considerations. She discussed the requirement for students to move their cars on game days and reported on the campus Bike Advisory Committee meeting during which on-campus covered bike parking was discussed.

**8. ACTION ITEMS**

None.

**9. DISCUSSION/INFORMATIONAL ITEMS**

• **Bike to Work Day and Open Streets Overview – Nick Heimann**

Heimann discussed the June 4<sup>th</sup> Open Streets event along Constitution and Dunbar Avenues. He stated changes were made to allow restricted vehicular access rather than no vehicular access and stated the event was quite well-attended. The event included multiple food trucks and involved a local non-profit called Create Places which brought in live performances and demonstration projects. He stated residents are no longer

required to remove vehicles from on-street parking which has aided in neighbors being more welcoming.

Heimann discussed the implementation of pop-up demonstration projects and tactical urbanism during Open Streets events. Additionally, the 'hub' concept has been replaced by more of a 'plaza' concept.

The next Open Streets event will be in September and will be nearly 3 miles in length highlighting the Pitkin bikeway. Heimann showcased the new logo and slogan, "Ride the Route."

Heimann stated there are 59 confirmed breakfast stations for the upcoming Bike to Work Day and discussed the most frequently attended stations, which include New Belgium, Oak Street, Snooze, and Whole Foods.

York suggested a modification to alert food delivery drivers during Open Streets.

Cranmer suggested encouraging residents in Open Streets areas to participate by creating an outdoor living room or having a lemonade stand.

York asked if there is data on where Open Streets guests live. Heimann replied he is working on formalizing data collection.

- **E-Bike Committee Discussion – Chair Caldwell, Regan Adams, All**

Adams stated she has looked into the topic as discussed by the Parks and Recreation Board. She discussed the meeting minutes and discussion from 2010-2012. She stated there was a heavy staff involvement led by Craig Foreman who went to about six different Boards, as well as the BAC, with a presentation explaining the positives and negatives of e-bikes. An online survey was conducted, a Council worksession occurred, and an Ordinance was ultimately passed. The Ordinance allowed e-bikes on trails to comply with the Americans with Disabilities Act and a year-long test of allowing all e-bikes on trails was proposed; however, that was ultimately eliminated from the Ordinance prior to Second Reading.

Adams stated her research into the discussions showed few people knew any details about the trails, nor did they have a good concept of what e-bikes were. She stated Councilmember Martinez asked to have information about e-bikes when he was elected in 2015. Sizemore provided a summary for him at that time.

Adams noted the subject will come up again in the next few months given the Transportation Master Plan update and new state legislation which places e-bike regulations in the charge of municipalities. She stated she would like to focus on what to include if the BAC presents a summary of the important definitions, regulations and issues to other Boards and Commissions. Additionally, she stated the issue of speed limit enforcement needs to be discussed.

York noted the speed differential between different user types is a concern, not only the speed of e-bikes themselves.

Houdashelt stated the degree of impact on trail users must be discussed. He stated he preliminarily researched the issue at Lee's Cyclery, and they have only sold 25 e-bikes

despite being the leading Fort Collins retailer.

Boardmembers discussed various misunderstandings regarding e-bikes and it was noted Council did not want to discuss e-bikes on non-paved trails during the previous discussion. It was also noted main concerns relate to individuals' behavior rather than the type of vehicle used.

York asked how e-bikes are treated on campus. Adams replied she believes motors cannot be operated on campus.

Chair Caldwell suggested the establishment of a subcommittee. Adams asked who besides herself and Chair Caldwell would be interested in serving on the committee to produce a white paper. LaCrosse replied someone from Bike Fort Collins would tentatively be interested.

Adams requested assistance from Greeger in terms of contacts from other cities.

Houdashelt stated he would be willing to serve on the subcommittee but suggested first considering County e-bike regulations and possibly talking to someone involved in the Transportation Master Plan update.

Sizemore supported the formation of a white paper in terms of the update.

Boardmembers discussed ultimately providing a recommendation to the Transportation Board.

Chair Caldwell made a motion, seconded by York, to form a subcommittee to look at the use of electric-assist bikes on Fort Collins trails. The motion passed unanimously.

The subcommittee members will be Chair Caldwell, Adams, Houdashelt, and a member of Bike Fort Collins.

- **E-Bike Demo – Lee's Cyclery, All**

Boardmembers participated in an e-bike demonstration.

## 10. REPORTS

- **Staff Report**

Greeger stated she is going to the Places for Bikes conference with the Mayor, City Manager, Laurie Kadrich, and Chris Johnson in Madison, Wisconsin. Fort Collins will be receiving the Engagement award at the conference.

Greeger stated the Skills Hub lot has been repaved and bollards are in place. The launch event is planned for August 30<sup>th</sup>. She stated two new bike counters have been installed on Mason and at Lee Martinez Park.

Sizemore stated staff is in the process of rescoping the Transportation Master Plan update due to budgeting concerns and first quarter sales tax revenues coming in lower than expected.

## 11. NEW BUSINESS/FUTURE AGENDA ITEMS

None.

**12. ADJOURN**

The meeting adjourned at 8:10 p.m. by unanimous consent.