

**MEETING MINUTES OF  
BICYCLE ADVISORY COMMITTEE (BAC)**

**January 26, 2015**

6:00 p.m.

Community Room  
215 North Mason Street  
North Entrance  
Fort Collins, CO 80522

**FOR REFERENCE:**

Chair: Sylvia Cranmer

970-493-5277

Staff Liaison: Tessa Gregor

970-416-2471

**COMMITTEE/CITY ORGANIZATION MEMBERS PRESENT**

Sylvia Cranmer, Bike Fort Collins

Gray Harrison, Fort Collins Bike Co-op

Bruce Henderson, Bike Fort Collins and Parks and Recreation Board

Chris Hunt, Poudre School District

Chris Hutchinson, UniverCity Connections

Kathryn Grimes, Land Conservation & Stewardship Board

Ed Ossello, Bicycle Pedestrian Education Coalition

Greg Oakes, Transportation Board

**MEMBERS AT LARGE PRESENT**

Dee Colombini

Dan Gould

**ABSENT**

Ragan Adams, Parks and Recreation Board

Lawrence Bontempo, Senior Advisory Board

Joy Childress, Colorado State University

Todd Dangerfield, Downtown Development Authority

Joe Halseth, Natural Resources Advisory Board

**CITY OF FORT COLLINS STAFF PRESENT**

Tessa Gregor, FC Bikes Program Manager

Nancy Nichols, Safe Routes to Schools

**CITIZENS PRESENT**

Cathy Busch-Kinkaid

Will Hickey

Jim Greuel

Scott Sampl

Michele Scalva, Recorder

**CALL TO ORDER**

The meeting was called to order by Chair Sylvia Cranmer at 6:03 p.m.

**AGENDA REVIEW**

Chair Cranmer reviewed the agenda and stated that creating and adopting a 2015 BAC Work Plan would be carried over from the November meeting.

### **PUBLIC COMMENT**

Chair Cranmer asked for public comments. There were none.

### **APPROVAL OF MINUTES**

Chair Cranmer asked if there were changes to the November 24<sup>th</sup> meeting minutes and there were none. Bruce Henderson motioned to approve the November 24<sup>th</sup> minutes. Chris Hunt seconded and they were approved.

Due to their absences at the November 24<sup>th</sup> meeting, Dan Gould, Kathryn Grimes and Ed Ossello abstained.

### **FOLLOW UP FROM PRIOR MEETING/FUTURE BUSINESS**

Tessa Gregor stated there are three BAC at-large positions open. Fifteen applications were received and Darin Atteberry will be conducting interviews to fill the positions.

With four new BAC members attending their first meeting, everyone introduced themselves and shared some background information. Tessa Gregor encouraged new members to approach her with any questions they may have about the BAC and serving on the committee.

### **ACTION ITEMS**

None stated.

### **DISCUSSION/INFORMATIONAL ITEMS**

#### **2015 BAC Work Plan Discussion**

Chair Cranmer and Dee Colombini drafted a work plan and outlined how they developed it, which included referencing the League of American Cyclists 5 “E”s: Engineering, Education, Encouragement, Enforcement and Evaluation. The 2015 Transportation Board Work Plan was provided for information and as a reference.

Chair Cranmer shared information about the BAC role with the City Bike Program and in the community. She welcomed feedback/discussion about the proposed draft work plan and the BAC’s future activities.

Kathryn Grimes suggested BAC identification for when members are active in the community. Name tags were discussed.

Tessa Gregor shared information about how the BAC has supported the City’s work in developing Bike Program plans and what additional opportunities there are for the BAC.

Dan Gould suggested the BAC serve an administrative function by being a point-of-contact for the public to hear biking-related ideas, complaints, etc., and that the minutes serve as a formal record of public members’ comments.

Dee Colombini asked how the BAC wants to respond when community members attend meetings and share feedback. There was no further discussion.

Chair Cranmer suggested reading through the proposed work plan together to discuss the content and make changes. Chair Cranmer recorded suggested changes, will update the document, and then email it to the BAC members for feedback.

Dee Colombini asked Tessa Greegor about getting information from a former presentation about the economic benefits of bicycling.

Tessa Greegor announced that Paul Sizemore, FC Moves Program Manager, will be the new Transportation Board Staff Liaison.

Options for a new member orientation process were discussed.

The BAC members shared ideas about how to archive the outcomes of topics they have addressed and made formal decisions on. An archive would serve as a record of their work and be available for future reference.

The BAC members discussed how to receive feedback from the public. Chair Cranmer asked members that serve on other City Boards to share their public feedback processes. Chair Cranmer would like to hear from other absent members how feedback is received on their respective boards.

### **2015 Bicycle Enforcement Discussion**

Tessa Greegor provided a draft working document for the City's Enforcement Initiative. She shared that bicycle and motorist traffic enforcement is a recurring topic brought to the Bike Program. City Bike Program Representatives met with local law enforcement to discuss the issues and methods for enforcement.

Tessa Greegor presented Enforcement Initiative brainstorming questions for members to discuss. She recorded responses/feedback that included educating the public. Members discussed adding signage to roads specifically about the three-foot rule. There was discussion about how to create understanding and goodwill among motorists and cyclists.

Kathryn Grimes suggested better enforcement of cyclists to use crosswalks instead of crossing in the middle of streets. She stated a specific concern at Shields and West Lake Streets where students are often in the middle of Shields Street trying to get to one side or the other.

Dan Gould suggested that when there is a bike or bike/car crash, law enforcement provide more detailed information in the reports printed in *The Coloradoan*. The information may help educate the community about what to do or not do when riding and increase safety.

Gray Harrison suggested adding questions to the Colorado Driver's Test about sharing the road with cyclists. Kathryn Grimes volunteered to research how to add questions to the test. Kathryn Grimes asked BAC Members for five questions to propose being added to the driving test and she recorded responses.

Tessa Greegor asked how the BAC would like to be involved in the Enforcement Initiative, and added that she will bring any progress updates back to the BAC. As outlined in the current Enforcement Initiative Objectives, Chris Hutchinson stated support for the use of focus groups.

## **REPORTS**

### **Staff Reports**

Tessa Greegor said the Bike Program website calendar can be viewed for planned activities, which include Winter Cycling 101 and a Winter Ride. Both events are in Spanish and are being done in partnership with Vida Sana.

### **Committee Member Reports/Comments**

Bike Fort Collins is in the middle of annual planning and updates will be shared next month. Bicycle Colorado is having their annual summit in Denver.

The Bicycle and Pedestrian Education Coalition (BPEC) is being re-organized, has a new facilitator (FC Bikes), and is in a planning stage that includes discussion on education and enforcement.

The front building, at the new location for the Fort Collins Bike Co-op, has structural problems. While raising money and repairing the front building, the back building will be fixed up and used as the new co-op. The tentative move date is April.

The Natural Resource Master Plan has been approved by City Council. There are plans for buffalo at Soapstone Natural Area.

Poudre School District is preparing students to be safe cyclists. Representative Chris Hunt invited BAC Members to visit the schools and learn more about what they are doing.

### **NEW BUSINESS/FUTURE AGENDA ITEMS**

Suggested changes for the work plan will be incorporated. The plan will be emailed to members who can provide additional feedback.

Approval of the 2015 BAC Work Plan in February.

BAC members absent at the January meeting share the public feedback processes from their respective boards.

### **ADJOURN**

Chair Cranmer asked for a motion to adjourn. Kathryn Grimes motioned to adjourn the meeting at 8:00 p.m. Ed Ossello seconded and it passed.

The next BAC regular meeting is scheduled for Monday, February 23, 2015.

### **HAND-OUTS**

Proposed BAC Work Plan 2015

Transportation Board 2015 Work Plan

City Ordinance No. 003, 2009 authorizing the establishment of a Bicycle Advisory Committee

Draft working document of the Bike Program Enforcement Initiative