

**MEETING MINUTES OF
BICYCLE ADVISORY COMMITTEE (BAC)**

**November 24, 2014
6:00 p.m.
Community Room
215 N. Mason St.
North Entrance
Fort Collins, CO 80522**

FOR REFERENCE:

Chair: Sylvia Cranmer	970-493-5277
Staff Liaison: Tessa Gregor	970-416-2471

COMMITTEE/CITY ORGANIZATION MEMBERS PRESENT

Sylvia Cranmer, Bike Fort Collins
David Dietrich, Air Quality Advisory Board
Bruce Henderson, Bike Fort Collins
Garry Steen, Transportation Board

MEMBERS AT LARGE PRESENT

Dee Colombini

ABSENT

Ragan Adams, Parks and Recreation Board
Tim Anderson, Fort Collins Bicycle Co-op
Lawrence Bontempo, Senior Advisory Board
Joy Childress, Colorado State University
Todd Dangerfield, Downtown Development Authority
Joe Halseth, Natural Resources Advisory Board
Dan Gould, Member at Large
Kathryn Grimes, Land Conservation & Stewardship Board
Ed Ossello, Transportation Board

CITY OF FORT COLLINS STAFF PRESENT

Tessa Gregor, FC Bikes Program Manager
Amy Lewin, FC Transportation Planner
Paul Sizemore, FC Moves Program Manager
Chris Wolf, FC Office of Emergency Management

CITIZENS PRESENT

Cathy Busch-Kinkaid
Lucy Carter
Michele Scalva, Recorder

CALL TO ORDER

The meeting was called to order by Chair Sylvia Cranmer at 6:11 p.m.

AGENDA REVIEW

Chair Cranmer reviewed the agenda.

PUBLIC COMMENT

Chair Cranmer asked for public comments. There were none.

APPROVAL OF MINUTES

Chair Cranmer asked if there were changes to the November 3rd meeting minutes. Garry Steen motioned to approve the November 3rd minutes. Bruce Henderson seconded the motion and it was approved.

Due to their absences at the November 3rd meeting, Dee Colombini and David Dietrich abstained.

FOLLOW UP FROM PRIOR MEETING/FUTURE BUSINESS

None stated.

ACTION ITEMS

None stated.

DISCUSSION/INFORMATIONAL ITEMS

Disaster Relief Trials Competition – Chris Wolf, Office of Emergency Management, cwolf@poudre-fire.org, 970-416-2859

Mr. Wolf works on disaster preparedness for the City. He provided a hand-out on the Disaster Relief Trials Competition.

The Disaster Relief Trials is a bike competition that simulates using cargo bikes for crisis and relief recovery after a disaster. The competition does not have a specific course, but includes five check points that the participants stop at during the competition. Participants must follow all road safety rules while competing. Barriers are set-up that the competitors navigate while carrying a box of eggs to simulate carrying precious cargo. Information about the check points is gathered one hour prior to the event's start to limit pre-planning.

Q & A:

Previous competitions held in Oregon towns and cities had adequate interest and participation from community members.

Participants provide their own cargo bicycles. When coordinating the competition locally, they could expand the competition to include the use of bike trailers and/or other cargo-hauling options.

The five competition check points are set up throughout the city, but there is not a specific route that must be followed. A scenario is outlined for the participants, followed by specific tasks they need to complete.

Other cities have held a Disaster Preparation Fair for community members alongside the bike competition.

Mr. Wolf stated a Disaster Preparedness Fair is currently planned for *The Ranch* in September 2015, which is a combined effort of Larimer County, City of Fort Collins and City of Loveland.

Mr. Wolf requested feedback from the BAC, which they provided and made suggestions of other groups for him to present to.

The event is still in the conceptual phase. Mr. Wolf is considering an early Fall date for when the event is coordinated. He wants to organize a work group to plan the event and find funding. He is seeking volunteers.

BAC members asked Mr. Wolf to send event updates to them. They offered to share information with others that may be interested in working to organize the event.

2014 Bicyclist and Pedestrian Counts – Amy Lewin, FC Moves Transportation Planner, alewin@fcgov.com

Ms. Lewin provided information regarding bicycle and pedestrian count data collected in September. The counting is done to justify investments in trails and on-street facilities, better understand who is using the facilities, and understand the impact of investments.

The count days were: September 9th-11th, 13th, 16th, and 18th for two-hour time periods in the mornings and afternoons.

Trail Count Information and General Observations:

- There were 10 trail count locations.
- The highest two-hour count locations were on Spring Creek Trail and Poudre Trail.
- Overall Trail Use: 67% bicyclists and 33% pedestrians.
- Overall Helmet Use: 58% - substantially higher than observed at intersection counts. Helmet use has been around 60% from 2012-2014.
- Dogs On-Leash: 96%.
- Overall Use: 59% male and 41% female - females riders increased on weekends compared to weekdays.
- Bicyclists: 67% male and 33% female - this has been consistent over the last two years.
- Pedestrians: 46% male and 54% female.

Intersection Count Information and General Observations:

- There were 14 street intersection count locations.
- The highest intersection counts were downtown.
- Overall Streets Use: 68% male and 32% female.
- Overall Helmet Use: 34% - substantially lower than observed on trail counts.

The highest counts were at Spring Creek Trail by Dairy Queen and Laurel and Mason Streets intersection.

Summary:

- Trail use was highest on weekends. Intersection use was more comparable throughout the week at all locations.
- Helmet use is higher on trails.
- There is a comparable gender split of cyclists on trails and on the street – 67% male to 33% female.

Q & A:

There was a suggestion to use video technology to monitor usage and gather data instead of live counting.

There was a suggestion to learn the purpose of trips (on bike) to help understand other behaviors such as helmet use.

BAC members suggested additional data to collect and to clarify the definition of some criterion such as “recreational rider” or provide categories of that criterion like “family outing” or “event training ride”, etc.

2015 BAC Topic Discussion

Tessa Greeger asked BAC members where they would like to focus their 2015 work efforts. She provided a list of all current and planned BAC-related efforts and activities.

Creating a BAC Work Plan was discussed. Transportation Board Work Plan and Annual Report samples were handed out to provide examples. BAC members experienced in creating Work Plans on other boards shared that Work Plans are often broadly stated and provide a structure of the board/committee’s work. They suggested how to gather Work Plan content input from other BAC members.

BAC members discussed how to organize a Work Plan. The BAC 2011 Work Plan was reviewed, but was determined to be dated and not applicable in writing a current plan.

Chair Cranmer stated a BAC Work Plan would be helpful to orient new BAC members and provide a foundation for participation. She also shared an interest for increasing BAC’s representation in the community.

Dee Colombini offered to work with Chair Crane to create a BAC Work Plan and identify appropriate content.

BAC members discussed the benefits of attending Council meetings and supporting bike issues. The Council meeting date for presenting/discussing the Bike Master Plan is Tuesday, December 16th. BAC members are encouraged to attend.

Chair Cranmer asked members what other work efforts they were interested in for 2015. Dee Colombini suggested BAC actively work on increasing helmet use. Garry Steen suggested hearing five-minute updates from other City Boards in general at BAC meetings. Bruce Henderson stated interest in hearing about the work of other boards that BAC members represent. Chair Cranmer suggested continuing attaching the FC Bikes calendar to the monthly meeting agendas.

REPORTS

Staff Reports

No reports.

Committee Member Reports/Comments

Garry Steen thanked Staff present and the other BAC members for all the work the BAC has done. Chair Cranmer complimented Mr. Steen for his contributions on the BAC and Transportation Board.

Dee Colombini shared her appreciation for the new way-finding signs on the trails around town.

Garry Steen announced his last meeting and overall level of support for the work of the BAC and the new direction of the Bicycle Master Plan.

NEW BUSINESS/FUTURE AGENDA ITEMS

BAC members and Staff discussed the next meeting scheduled for December 22nd. Due to holiday activities, the December meeting is cancelled.

ADJOURN

Chair Cranmer asked for a motion to adjourn. David Dietrich motioned to adjourn the meeting at 8:09 p.m. Bruce Henderson seconded and it passed.

The next BAC regular meeting is scheduled for Monday, January 26, 2015.

HAND-OUTS

Disaster Relief Trials Competition information sheet

Business card from Chris Wolf

2013 Transportation Board Annual Report

2014 Transportation Board Work Plan