

**MEETING MINUTES OF  
BICYCLE ADVISORY COMMITTEE (BAC)**

**April 28, 2014  
6:00 pm  
Traffic Operations  
626 Linden Street  
Fort Collins, CO 80524**

**FOR REFERENCE:**

|                              |              |
|------------------------------|--------------|
| Chair: Sylvia Cranmer        | 970-493-5277 |
| Staff Liaison: Tessa Greegor | 970-416-2471 |

**BOARD/CITY ORGANIZATION MEMBERS PRESENT**

Ragan Adams, Parks and Recreation Board  
Tim Anderson, Fort Collins Bicycle Co-op  
Joy Childress, Colorado State University  
Sylvia Cranmer, Bike Fort Collins  
Todd Dangerfield, Downtown Development Authority  
Joe Halseth, Natural Resources Advisory Board  
Libby Harrow, Fort Collins Bicycle Retailers Alliance

**MEMBERS AT LARGE PRESENT**

Dee Colombini  
Dan Gould

**ABSENT**

Kathryn Grimes, Land Conservation & Stewardship Board  
Ed Ossello, Bicycle Pedestrian Education Coalition  
Garry Steen, Transportation Board

**CITY OF FORT COLLINS STAFF PRESENT**

Tessa Greegor, Bicycle Program Manager

**CITIZENS PRESENT**

Michele Scalva, Recorder  
Eric Sutherland

**CALL TO ORDER**

The meeting was called to order at 6:06 p.m. by Sylvia Cranmer. There were 8 BAC members and 1 City staff present. Todd Dangerfield entered a few minutes after the meeting began.

**AGENDA REVIEW**

No changes.

**PUBLIC COMMENT**

Community member Eric Sutherland asked to share two concerns he has, which are also going before City Council for appeal.

1) Eric has safety concerns for cyclists at the intersection of Elizabeth and Overland Trail. Specifically, there is not a right-hand turning lane on southbound Overland Trail to turn west on Elizabeth into an expanding subdivision. He stated that cars cut over in front of cyclists to turn right there, and this section of road also happens to slope downward so cyclists are gaining speed. With additional houses being built, there will likely be more traffic at this intersection and he has concerns about bike/car accidents.

2) The Summit Student Housing Project does not have appropriate parking for tenants. Eric commented that the current code is one parking space per bedroom, but stated this was not the code when the project was approved. Eric reported that the project developer does not want to provide additional parking and is providing bike stands for residents instead. Eric then stressed the need for bike parking for the MAX system to work, and stated there is currently not sufficient bike parking at the stops. He also stated that the Summit Housing project received grant money targeted for housing that use transit and it was questionable if Summit Housing met the requirements to have received that money.

The BAC members asked if there was anything Eric would like the committee to do regarding the issues. Eric said no to this and that he just wanted the BAC to know about the issues.

### **APPROVAL OF MINUTES**

Sylvia Cranmer asked if there were changes to the March 24<sup>th</sup> meeting minutes. Todd Dangerfield moved to approve the minutes and Joy Childress seconded, minutes were approved. Ragan Adams abstained.

### **FOLLOW UP FROM PRIOR MEETING/FUTURE BUSINESS**

No follow-up items.

### **ACTION ITEMS**

No action items. Sylvia Cranmer asked if members wished to add any and no one did.

### **DISCUSSION/INFORMATIONAL ITEMS**

#### **Traffic Operations Tour and Discussion – Joe Olson and Martina Wilkinson, Traffic Engineers, City of Fort Collins**

The BAC toured the Traffic Operations control room, which included a series of screens showing live traffic from various City intersections. Joe explained there are 40 cameras mounted throughout the City that are adjustable from the control center to change the view point. This viewing network is supported by 30 or more miles of buried cable.

There is a second set of cameras at some City intersections that detect bike traffic. When bikes are detected, the light cycles adjust to allow for safe crossings. Cyclists do not need to push a button to notify the system; there is automated video detection of cyclists. At the intersection of Lemay Avenue and Stuart Street, there is a blue light indicator that comes on when the camera detects a cyclist. The blue light re-assures a cyclist he/she has been detected and that the light will be responsive for a safe crossing. There is a tech box at each camera location that is its support center.

Additional Q and A with Joe and Martina included:

- The traffic feed from cameras is not recorded unless there is a specific need. The control room is not staffed full-time.
- Stoplights cannot be changed whimsically at the control center to disrupt traffic.
- All lights run on a “time of day” plan meaning the stoplight timing changes based on the time of day and anticipated traffic volume.

- Stoplight timing can be adjusted for certain events i.e. parades or for emergency evacuation. Another example is when I-80 closes and trucks are re-routed to highway 287, Fort Collins Traffic Operations is notified and they adjust the lights to move the trucks through the city as easily as possible.
- There is 120 second wait time at bike crossings after the crossing button is pushed, such as Drake Road. The bike crossing lights are also synchronized with traffic spotlights to allow for optimal traffic flow.

### **2014 BAC Work Plan – Tessa Greegor and BAC Members**

Tessa developed and provided the *2014: Bicycle Advisory Committee Draft Calendar of Events and Work Plan*, one was provided to each member. Items are listed monthly and included related community events and topics for the BAC to address through the year. Tessa asked for feedback on what to add or change. Joy Childress suggested adding the topic of theft deterrence. Another suggestion was bicycle safety and helmet use. Sylvia Cranmer suggested the MAX issue of deficient bike carrying capacity on the buses. Tessa requested additional calendar feedback via email.

Dee Colombini asked how the BAC could stay current on all issues affecting bicycling in the community. There was also discussion about how the BAC could be responsive to community members' issues and also be accessible. The BAC members talked about the alternatives of listening and acting upon public input. Dee Colombini suggested the BAC summarize the public input from each meeting as a group. Tim Anderson stated the BAC had previously discussed how to follow-up on public input and, at that time, it was decided to respectfully listen to citizens' issues and not specifically respond. There was discussion about how the BAC responds versus other formalized boards. Sylvia Cranmer talked about having a process of addressing public input and how to bring in public input. Todd Dangerfield also suggested that the public could send emails to the BAC.

Todd Dangerfield shared how the Downtown Development Authority (DDA) conducts their public input portion of the meeting. DDA calls it "Big Ideas" and the public can share ideas, frustrations, etc. and the group (DDA) decides how to follow-up.

### **Bicycle Master Plan Update – Tessa Greegor**

The presentation was postponed due to time constraints. Tessa previously provided the draft State of Bicycling Report via email to the BAC members and asked for feedback to be emailed. There was brief discussion of the Existing Conditions Report section of the Plan. Currently, the City is synthesizing all the public input they received to develop a draft. A draft plan is anticipated in June.

Sylvia Cranmer suggested that BAC spend a meeting riding the bike trails as a group and there was interest from other members to do this. Tessa suggested months June or July for this activity and she will plan it accordingly based on agenda items.

Todd Dangerfield suggested the BAC also visit to the Bike Library at a future meeting.

## **REPORTS**

### **Staff Reports**

Tessa Greegor announced the Women's Bike Expo happening Sunday, May 4<sup>th</sup>, 12-4pm. A brochure was provided. Members were encouraged to take additional brochures to distribute.

Tessa Greegor announced The National Bike Challenge starting May 1<sup>st</sup>. An information flyer was provided.

Todd Dangerfield asked when the Budgeting for Outcome (BFO) offers would be done. Tessa Greegor stated that she would be providing a BFO presentation at the following meeting.

### **Board Member Reports/Comments**

Joe Halseth, Natural Resources Advisory Board, announced that on Friday, May 2<sup>nd</sup> at 4:15 p. m., John Stokes, Director of Fort Collins Natural Areas is leading a walking tour discussing development plans of the Poudre River area. The walk begins in Lee Martinez Park and is open to the public.

Tim Anderson, Fort Collins Bike Co-op, shared that the bike sale last Saturday was busy and the Co-op is also busy. There is a change in mechanics due to planned departures of students. Tim passed around cards that could be provided to community members needing bike support. The Bike Co-op is still looking for a permanent location.

Tessa Greeger announced that the BAC needs a representative from Poudre School District (PSD) and asked if members could suggest individuals. Interested individuals from PSD should follow-up with Tessa.

The next BAC meeting is Monday, May 19<sup>th</sup>, 6-8pm, 281 N. College Ave.

### **NEW BUSINESS/FUTURE AGENDA ITEMS**

#### **ADJOURN**

Sylvia Cranmer asked for a motion to adjourn. Ragan Adams motioned to adjourn the meeting at 8:13 p. m., Joy Childress seconded and it passed.

#### **HANDOUTS**

Women on a Roll, City of Fort Collins, FC Bikes brochure

The National Bike Challenge, The League of American Bicyclists flyer

2014: Bicycle Advisory Committee Draft Calendar of Events and Work Plan, City of Fort Collins

Fort Collins Bike Co-op business cards, fcbikecoop.org