

**MEETING MINUTES of the
BICYCLE ADVISORY COMMITTEE**

**March 23, 2009
6:00p.m.**

**City Room, City Hall
Fort Collins, CO 80521**

FOR REFERENCE:

Chair:	Dan Gould - 420-4674
Vice Chair:	
Staff Liaison:	Dave "DK" Kemp – 416-2411
Administrative Support:	Emily Francis

BOARD / CITY ORGANIZATION MEMBERS PRESENT:

Downtown Development Authority: Kathy Cardona
Fort Collins Bicycle Co-op: Doug Cutter
Parks & Recreation Board: Micheal Chalona and Greg Miller
Colorado State University: David Hansen
Poudre School District: John Holcomb
Transportation Board: Bill Jenkins
Air Quality Board: Greg McMaster
Bike Fort Collins: Jeff Morrell
Economic Advisory Commission: Rick Price
UniverCity Connections: Rick Reider
Senior Advisory Board: Marcia Richards

AT LARGE MEMBERS PRESENT:

Dan Gould Kim Sharp Cathy Mathis

ABSENT:

Clint Skutchan
Chris Gaughan

OTHER IN ATTENDANCE:

Gary Thomas Kathleen Bracke
Jeff Scheick Dave "DK" Kemp
Emily Francis Ginny Sawyer

1. CALL TO ORDER

2. AGENDA REVIEW

a. DK Comments and Welcome.

“This team is strong and we can do great things and guide...thanks for coming.”

3. DISCUSSION ITEMS

A. BAC Member Introductions

- Kim Sharp: At Large Member, Coordinator of Healthier Communities
-Representation: Citizen Member-Cyclist, Mother, Safety
-Goal: Bring a rounded perspective to the comity-emphasis on safety.

- Gary Thomas, Chairman of the Transportation Board:
- Representation: Advocate
- Goal: Getting Vehicles off the road

- John Holcomb
- Representation: Poudre School District Representative
- Goal: More kids on bikes

- Kathy Cardona
- Representation: Downtown Development Authority
- Goal: Make downtown more bicycle and pedestrian friendly

- Dan Gould
- Representation: At Large Member- Advocate, Commuter
- Goal: Promote culture where different travel modes can be mutually respective of each other and realize a mutual respect of all modes of transportation.

- Micheal Chalona
- Representation: Parks and Recreation Board- Oversee trail development and off the street infrastructure
- Goal: Development off the street infrastructure to connect schools, businesses, etc. Accessibility for off street infrastructure.

- Rick Reider
- Representation: UniverCity Connections
- Goal: Came with a belief that we live in a great place and we can make it just a little better. Safety can be improved

- Jeff Morrell
- Representation: Bike Fort Collins- Helped rewrite the Bike Plan
- Goal: Making Fort Collins a better place to ride a bike, achieving the platinum level from the LAB

- Cathy Mathis
- Representation: At Large Member
- Goal: Coexistence with Larimer County. Cleaning up the county roads.

- Doug Cutter
 - Representation: Bike Co-Op/Diamond peaks Mountain Bike Patrol
 - Goal: Would also like to achieve the platinum level. “I think we lack collaboration between organizations in Fort Collins”.
- Rick Price
 - Representation: Economic Advisory Commission
 - Goal: Triple the number of trips to work and school by bike by 2012 to reach platinum level
- David Hansen
 - Representation: Colorado State University
 - Goal: To help the relationship between CSU and the City of Fort Collins bikers.
- Greg McMaster
 - Representation: Air Quality Advisory Board
 - Goal: Actively implement the Bike Plan
- Jeff Schieck /Kathleen Bracke
- Greg Miller
 - Representation: Parks and Recreation Board
 - Goal: Regional cooperation-trail connection
- Bill Jenkins
 - Representation: Transportation Board
 - Goal: There is a transition between where we are and where we want to be. There is an opportunity to improve.
- Emily Francis
 - Representation: FC Bikes Co-Coordinator
- Dave “DK” Kemp
 - Representation: FC Bikes Coordinator
 - Goal: Implement the Bike Plan and rewrite another Bike Plan
- -Jenny Sawyer
 - Representation: Neighborhood Services
- Marcia Richards
 - Representation: Senior Advisory Board

B. Logistics

- Where, when, and frequency of meetings
 - Second Monday of every month from 6pm-8pm at a central location
 - Location Suggestions: Police Services, Everett Building-Guarantee Bank lower level 2900 S. College. Different locations could be used twice a year.
 - Kim Sharp will check on the Everett Building

- Community Room-second choice
- Jeff Morrell will check on Home State Bank
- Determine meeting protocol format
 - Robert's Rules: Minutes will be taken and sent via e-mail to all members
 - Boards and Commissions training -look into the need for training for BAC member and how to fulfill the requirement.
- Role of Chair, Board, and Staff Liaison
 - Chair - Runs meeting.
 - Vice-chair - Fill in when chair is absent.
 - Staff Liaison- Attend T-Board meetings to present the voice of the BAC along with the T-Board representative from the BAC. Bring city info/council calendar to the BAC. Works with Chair and Vice Chair outside of BAC meetings.
 - Chair, Board, and staff liaison set the agenda.
 - Attendance-Excused absences will be determined by chair. 2 unexcused absences are permitted.
 - Have a more widespread impact via representation from other City boards and commission BAC members
 - Draft minutes will be available after the meeting and final approved minutes will be available after the next meeting.
 - DK's Role: Relay to City staff and other appropriate agencies, issues and concerns related to bicycling. Works with other city departments and provides requested information to the BAC.
- Terms of BAC membership
 - 2 year term
 - Chair and Vice-chair re-elected annually
- Agenda
 - Agenda should indicate item category (action, discussion, informational, presenter). Category should also include time allotment for each item.
- Next Meetings. Potential topics:
 - Putting together a work plan
 - Look at Immediate issues, what projects are being submitted- CMAQ, Bike Library, current funding,
 - DK-present a background and update of projects. Set the context for the group through the Bike Plan.
 - Citizen Participation: Inform the public about the next meeting
 - Create an input link on webpage for citizens who cannot attend the meeting.
 - Taking a look at the Bike Plan and go through the recommendations and become familiar with them. Strategy for the implementation of the Bike Plan.

4. **ACTION ITEMS** Election of Chair. Gary Thomas nominated Dan Gould. Dan Gould accepted nomination and elected chair.

5. **OTHER BUSINESS**

- Rick Price: Brought attention to his blog-website: www.PlatinumBikePlan.blogspot.com to be used as a communication medium.
- Micheal Chalona: Is discussion of issues outside of the group (3 or more people) against the rules?

6. **ADJOURN**

Respectfully submitted,

Emily Francis
FC Bikes Co-Coordinator
Planning, Development & Transportation