

**MEETING MINUTES of the
BICYCLE ADVISORY COMMITTEE**

**June 14, 2010
6:00 PM**

**Community Room
215 N. Mason
Fort Collins, CO 80521**

FOR REFERENCE:

Chair: Rick Price	970-310-5238
Vice Chair: Cathy Mathis	970-217-9480
Staff Liaison: Kathleen Bracke	970-224-6140
Staff Support: Dave "DK" Kemp	970-416-2411

BOARD/CITY ORGANIZATION MEMBERS PRESENT

Bike Fort Collins: Jeff Morrell
Transportation Board: Bill Jenkins
UniverCity Connections: Rick Reider
Economic Advisory Commission: Rick Price
Fort Collins Bicycle Co-Op: Doug Cutter
Colorado State University: David Hansen
Natural Resources Advisory Board: Clint Skutchan
Parks and Recreation Board: Dawn Theis
Senior Advisory Board: Gale Criswell

AT LARGE MEMBERS PRESENT

At Large: Dan Gould
At Large: Cathy Mathis (Meeting Leader in Chair Rick Price's absence)

ABSENT

Air Quality Board: Greg McMaster
Lands Conservation and Stewardship Board: Chris Gaughan
At Large: Kim Sharpe
Economic Advisory Commission: Rick Price
Downtown Development Authority: Kathy Cardona
Poudre School District: John Holcombe

OTHERS IN ATTENDANCE

City of Fort Collins, Transportation Planning & Special Projects Director: Kathleen Bracke
FCBikes Coordinator: Dave "DK" Kemp
City of Fort Collins: Matt Wempe, Transportation Planner
City of Fort Collins: Jennifer Petrik, Transportation Planner
Transportation Planning Administrative Assistant: Gail Neben

Call to order

Meeting called to order at 6:10 PM by Vice-Chair Cathy Mathis

Agenda review:

Vice-Chair Cathy Mathis reviewed the agenda. No comments or changes by the members.

Public Comments:

None

Approval of minutes:

BAC discussed quality improvement process for meeting minutes with staff. Staff will create a new e-filing process to ensure correct version of draft and final meeting minutes get sent out to the BAC. Regarding the May meeting minutes, Dan formally requested a change on page 5 line 11 to the final minutes. Change \$500K to \$500M cost of aggregate of driving autos. Dawn's name was spelled wrong. Please correct. Dan Gould motioned to approve the minutes as corrected. Dawn Theis seconded. Motion carried.

Action items:

Safe Routes to School Grant/Contract Approval-Matt Wempe

Matt presented an update regarding the City's Safe Route to School program and explained the funding award from the Colorado Department of Transportation (CDOT) for the 2010-11 school year.

Program goal is to increase number of students, parents, and staff walking and bicycling to school and to improve safety. Increasing emphasis on safety education. For 2010-11, the program is expanding to reach ten elementary & middle schools throughout the Poudre School District (PSD).

Matt discussed the Safe Route to School program 5 E's: Education, Encouragement, Enforcement, Engineering, and Evaluation. He presented information on the Pedestrian /Bike education classes in schools and the follow-up evaluation. Education is split into two areas of emphasis: 1) teaching students basics of safe bike and walking skills, and 2) a "train the trainers" program to sustain the program in the schools after the grant-funded program is complete.

Staff is presenting the budget appropriation item for the 2010-11 grant funding from CDOT to City Council on July 6.

Staff requested a letter of support from the BAC to the Transportation Board to forward to City Council for the Safe Route to School program and the CDOT grant funding.

Staff also expressed appreciation to BAC member Kim Sharpe for all of her work on bicycle and pedestrian safety education, particularly her leadership with the "Bicycle Pedestrian Education Coalition" (BPEC).

Discussion:

- **Question:** How will you coordinate the activities of the program?
- **Answer:** We have a grant management team and the City is a fiscal agent and will coordinating with representatives from each school, PSD, and the BPEC.

- **Member:** I think we should write a letter from BAC to the Transportation Board.
- **Question:** What should we focus on in the letter?
- **Answer:** The partnership with BPEC and local groups is a key point. The program is supported by many local groups. The focus is on education because that is the area of concern from the public and City Council. We are expanding the program from five to ten schools. We want to leave a sustainable program with the schools so they can continue it beyond the grant funding program. The Safe Routes to School program fulfills many of the goals of the BAC.
- **Question:** What are your plans for moving into other schools?
- **Answer:** We have identified more schools to work with in the future as the program continues to grow and if additional resources are available.
- **Question:** This seems to be a transitional period due to the changes in school walking boundaries and potential school closures. What are you doing to address this?
- **Answer:** Walking boundaries are becoming larger. We are working with PSD and parents to determine new walking zones and opportunities for program improvements to address these changing needs.
- **Question:** Are there other analogous teaching materials for pedestrians like the bicycle information from the league [League of American Bicyclists]?
- **Answer:** Bicycle Colorado has done a good job with curriculum and materials blending pedestrians and bikes. Try to tailor to address a problem in using traffic data for Fort Collins and specific school areas.
- **Question:** Do you have way to focus on a message with PSD?
- **Answer:** We are working with Nicole Turner, PSD Wellness coordinator, as well as PSD Administration. We are working with them to get information to new families too.
- **Question:** Can you communicate with other community organizations such as Chamber so they can be aware of the program. Maybe PSD can blend this information they already distribute to the community.
- **Answer:** Staff will be glad to provide more information to the community about the Safe Routes program.
- **Question:** Who writes the letter of support from the BAC?
- **Members:** Usually the chair or acting chair. Cathy volunteered to write the letter.

Motion made by Jeff Morrell and seconded by Doug Cutter to write a letter of support to the Transportation Board. BAC voted unanimously to approve the Motion.

Discussion/Informational Items

BMX Track at Southeast Park Update-Craig Foreman

Craig provided a project overview of the City's BMX track for the BAC. This project is relocating the BMX from Edora Park to the City's future park site south of Fossil Ridge High School.

The track will look like Edora and be located near the Fossil Ridge High School (FRHS). It will be full size. Edora is too small for events. The old site will be leveled and the old

site will be re-seeded into a nice grassy area for parking. There was concern from the public so we have included a berm and a row of trees in the plan.

Discussion:

- **Question:** Are there other options for that area? Open space or dog park?
- **Answer:** (Craig) It is too close to neighbors for a dog park. As a grassy area, it has access to trails. It is irrigated with a line to the creek.
- **Question:** Do we have funds to pay for that?
- **Answer:** We spent about \$70K on the SE Community Park with park money from partnership with the school. We have about \$300K left for this project.
- **Question:** Looks like there is a BMX track on the new park by Hickory Village.
- **Answer:** That is a bike course. At the west end of Hickory is a neighborhood park for the small children.
- **Question:** How many acres is this BMX park?
- **Answer:** The BMX takes about one acre. The entire park site is approximately 15.4 acres. About 10,000 people in that area.
- **Question:** How does the parking fit into this area?
- **Answer:** Parking is the existing lot on the west end through an agreement with PSD to avoid conflicts with school events.
- **Question:** What is the overall capacity?
- **Answer:** The activities will be coordinated with school events and the club will have to yield to the school events. There will not be events when PSD needs the lots.
- **Question:** What is the parking capacity if they have access to all of the lots?
- **Question:** Is there street parking?
- **Answer:** Craig will provide the total number of parking spaces to BAC.
- **Question:** We had parking issues in 1997 for the old BMX site which led to a 'no nationals' clause with the city. Has this been carried forward? If so, would be willing to take these on because it could bring on economic development opportunities. The issue is related to the need to be able to host large, national events. A track with national standards should be open to national events.
- **Answer:** Large events need to be coordinated with PSD's schedule.
- **Question:** I thought there was a 'no nationals' clause in the city contract.
- **Answer:** (DK) I spoke with Marshall Thornberry. Right now the BMX permit does not allow the City to host large national events until the parking is worked out.
- **Question:** If they can accommodate Drums Across the Rockies, they can have the capacity BMX national events especially with access points to I-25.
- **Answer:** (DK) I think they have a plan to revise the contract in the future.
- **Question:** When would the events happen?
- **Answer:** (Craig) Colorado BMX is late July or August. There are only about five national standard tracks in Colorado. That would be a concern for a larger more open facility. We need to take out that clause with the understanding that this is a more public use. I will get more information on this.
- **Question:** What is the build schedule?
- **Answer:** It takes about three years for construction, about 2016.

- **Comment:** Other components would drive more traffic out there and it is nice to pick up other people. It needs to become a destination with more than BMX. Worried about under-utilization.
- **Answer:** This will be a discussion with the community when we design the park.
- **Question:** What is going to happen to Edora?
- **Answer:** If we maximize the area it can't just be BMX focused. It is even more under-utilized than before. Usage is not the same as it was 10 years ago. If it does not have more than 1 purpose, it might be on the edge of whether the city wants to continue to support it. That is my fear with the new park.

2010 Bike Map Review-David "DK" Kemp

DK showed the new bike map and the revisions. Members received copies of the new map while they viewed the computer on the screen.

Discussion:

- **Question :** What is the time frame for the new map?
- **Answer:** The final map should be ready by mid- July, 2010 and will include an initial printing of 50,000 maps. The cost is estimated at \$5,000 paid out of the FC Bikes budget, about 1 cent each. The map was last updated in 2007 at 50,000 printed and an additional 20,000, so 70,000 total maps were printed.
- **Question :** We gave input several months ago, what has changed since then?
- **Answer:** Yes. Major changes are technical changes and spelling errors, and some of the underpasses were a little vague. Feedback was used to update the format. The color pattern is the same. DK will email the map file out to BAC or put it on the FTP site so the BAC can provide additional feedback over the next 1 ½ week.
- **Question:** Should we have another legend on the back so we do not have to look at the front side?
- **Answer:** That is the feedback we are looking for. I will make a note of that.
- **Question :** What is decision on proposed changes? Any reference to future dates?
- **Answer:** There are no dates for future trails.
- **Question :** Can we put dashed lines for future trails?
- **Answer:** Showed the dashed lines. We have included all important phone numbers and locations according to the feedback from the public. Basics of safety are included. Data from traffic operations was used to identify two main crash types and chose illustrations for those.
- **Question :** Are the Share the Road Signs updated?
- **Answer:** No, the signs will be replaced in the next 4-5 years. Perhaps a combination of the current signs and what we expect?
- **Question :** Will the map be printed only once?
- **Answer:** Probably not. It is a work in progress and the maps will be updated and re-printed.
- **Question :** We have a League of American Bike safety check included. Do you think this is important to have?
- **Member:** It depends are what else could be there.
- **Member:** I think we should leave it. What about the other illustrations?

- **Member:** Yes, but needs to be larger. An inset for downtown would be good. Motorist respect Old Town bikes more than other places.
- **DK:** What about a 2-fold separate map and distributed separately?
- **Member:** This seems like it is more convenient and condensed. There would be advertising opportunities as well.
- **Question :** What is the highest value of the map?
- **Member:** I think where you can and can't ride and where it is safe to ride.
- **DK:** We did include some of those things. You need to get back to the rider and the perceived level of safety and how the city would illustrate that.
- **Question :** What is the cutoff for not riding on sidewalks downtown? For me that would be a huge call out. A safety checklist reminds me of driver's ed. There are crucial items for downtown bicycling. They can be bulleted so they stand out. There are a lot of words and not much white space. There is a lot of wasted space. I would not use that check list, just food for thought.
- **DK:** Are we providing too much information?
- **Member:** Yes, there is a lot. I would like a section on riding in Downtown because Downtown is different than the rest of town.
- **DK:** Is there support for having do's and don'ts for riding downtown in a separate section?
- **Member:** Some of that information would be included in a special section and take it from that section of the map.
- **DK:** Space is an issue.
- **Question :** Is the inset at the same scale as the map?
- **Answer:** Yes. In terms of bikes for transportation and recreation. We need a way of how to access the trails.
- **Member:** I agree.
- **DK:** It is intended to be a bike map, not a city map. It is widely used.
- **Member:** This is everyone and is my favorite map.
- **Question :** Is part of the front repeated on the back? Suggested a way to remove some information and make room for other things, an inset or bullet points.
- **Answer:** We thought about removing this part a couple of years ago.
- **Question :** Is the user looking at it for the map and how are they using it? Many use it because it is a great city map. I look it and the duplication on the back side, and I think you did a good job filling the space with information. How many people ever look at that part? What is most appreciated is the wayfinding.
- **DK:** So we should get down to the basic points? Off references for additional information.
- **Member:** I don't think most people would look at all those words. As a novice, what the actual rules are.
- **Member:** I didn't even know some of these things were on here.
- **DK:** Wrap up-it would be more costly to make major changes, but I will take into account your suggestions to make the best bike map I can. I will make a few more changes from your input. Before it goes to print I will send it out for one last review. Thank you for your attention.

CSU Facilities Master Plan Update-David Hansen

I want to talk about what we have been doing on campus. The campus wanted to coordinate so we do things the same as the city. Two years ago I was asked to spearhead coordination with DK and it spiraled into the CSU BAC group. The group's focus areas is on reaching new students with the same/consistent messaging and preview to reach students (and parents). Presentations have included a message from CSUPD on bike safety and consistency. The BAC meeting was held via video conference with UC Davis and Tulane. The goal is for the campus to achieve Gold Level (L.A.B.) The test site for LAB "University Bike Friendly Campus" designation was Rick Reider's idea. We brought together Housing, Dining, Facilities, UCC, ASCSU, CSU PD and outside organizations and trying to pull in the city's message so it is consistent.

Discussion:

- **DK:** It stemmed out of UCC when UCC Transit Mobility task force began to talk about bicycling and report back to the task force. We created the Bike Summit Series and there was a consensus to keep it going. We hoped for recognition from CSU leaders, and they asked that we should continue to provide the input to the CSU organization and keep up with UCC as well. Some students have provided their input from their research projects.
- **DK:** It has provided a good segway to BAC since some members belong to both. It is cross pollination of ideas.
- **Hansen:** One of the key things is how to get the word to students. Not everyone was saying the same thing. The last two years we have been more successful. CSU PD changed a lot of their format. We were talking to parents as well as students about bicycle safety. Many organizations on campus were doing the same thing. The text in the student handbook, parking services for parking, and CSU PD education were some major changes. Working collaboratively had more effect.
- **DK:** The surveys have been good. This garners some input to help design the program.
- **Question:** What is the thinking west of the library of the bi-directional bike route through the parking lot.
- **Answer:** A group of engineering students did a study and we came up with a proposal on that. Re-route the path to the east side and separate it from the traffic in the lot and allow the bikeway to continue to the university. It is in the process. Funding is part of the challenge.
- **Question:** Is there a concern you would create a traffic flow problem (describes the area)?
- **Answer:** There are future plans for the west side. We are re-routing along the ditch.
- **Question:** Will there be new bike parking on the grand amphitheater and new structure?
- **Hansen:** Bike covered parking will be in the new garage (not caged) north central area. No paved parking planned at the Laguna Theater, but large new spaces in front of the rec center. There are 8500 bike parking spaces on campus. 120 bike

- racks are being installed with 400 new bike racks per year goal (\$50,000 over 2 year period). We are looking at new bike parking off Pitkin.
- **Question:** We are short on bike spaces at Mason and University.
 - **Answer:** Yes, we are looking at that. The proposed trail will help and Mason trail will be key.
 - **Question:** University West is still going to be a dismount zone?
 - **Answer:** Correct. At the plaza. We have done a lot of work trying to find a link there.
 - **Question:** Are the planning underpasses under the railroad track.
 - **Answer:** No further plans. We did a CMAQ grant jointly for a more safely route across the parking lot. We have more work to do.
 - **Question:** Do you have a similar web site?
 - **Answer:** It is being developed.

Pedestrian Plan Update/Survey-Jennifer Petrik

Jennifer distributed the survey and it is available on line at www.fcgov.com/pedplan. She gave the purpose and goals of the Pedestrian Plan Update first created in 1996 and the City is updating the plan and pedestrian projects list. We want to identify the problem areas for pedestrians so we can create a pedestrian list with criteria for evaluating and prioritizing improvement projects. She presented the process and how it fits with the Plan Fort Collins effort. The discussions have included definition of pedestrian, everyone is a pedestrian for some part of their trip, and funding needs. The plan will outline issues and solutions with the goal as safety and accessibility for pedestrians. It will include sustainability, the 5 E's, funding, and updating the pedestrian project list based on changing needs over the last 10 years.

A Pedestrian Demand map from Fehr & Peers was developed and it has a pedestrian emphasis on activity centers. (Showed the map.) She compared it to the city map. We encourage people to fill out the survey on paper or online and email/send photos of problem areas. There will be pedestrian booth at the Plan Fort Collins Expo with aerial maps and computer maps. More information is available on the project website: <http://www.fcgov.com/transportationplanning/pedplan.php>

Staff Report:

BFO Bicycle Offers/Plan Fort Collins-Kathleen Bracke

Plan Fort Collins & Community Expo event: June 29 evening and June 30 morning. It will include all areas with in-depth group discussions on Plan Fort Collins and information on Resourcing Our Future & Budgeting for Outcomes. We are trying to illustrate how all of the areas are connected and make it as easy as possible for the public to access all subjects. We will share more detailed information with the BAC, Transportation Board, and City Council in July.

Discussion:

- **Question:** Does any planning tie into the 1% sales tax increase?

- **Answer:** Very connected. We are looking at what resources are needed to reach our goal from all the areas.
- **Question:** Darin said the City is looking at two scenarios for BFO, one based on Resourcing Our Future dollars and one without it – how will that impact bike programs?
- **Answer:** The transportation funding proposed to be included in Resourcing Our Future is intended for street maintenance so it would not have an impact on our on-going FC Bikes program or planning needs.
- **Question :** Is the bike area targeted for cuts?
- **Answer:** All areas are facing economic issues right now. Resourcing Our Future and addition money for pavement maintenance would help from a pavement maintenance standpoint but not from an operating standpoint. There are still other needs for all departments. The amount required for Resourcing Our Future leaves a remainder and how does that get allocated is still a question.
- **Question :** That 1 cent increase nearly doubles the amount coming into the city.
- **Question :** Slightly more than a 1 cent goes to city so the proposal is a 50% increase? It helps but would not quite get us there. Correction: the city gets 3 cent sales tax currently, not 1 cent.
- **Answer:** We need to make good choices as a community. There is no one magic financial revenue source that will cover all of the various needs. It is likely going to take a variety of sources that need to come together. The analysis of the key choices from Plan Fort Collins will be available for the July meeting.

Bike to Work Day-David Kemp

DK: Bike to Work day is Wednesday, June 23. There are posters with dates and information plus Ride Guides and 57 breakfast stations. Bike to Work week is morphing into Bike Summer.

Saturday is a bike safe summer rodeo, Rio bike nights are at the Rio Agave room with speakers each Wednesday in July. The poster has all the information and dates.

DK: DK gave an update on the Bike Rodeo held June 5.

DK: We have more bike lights this year to give away.

Board Member Reports:

Share the Road signs and Bicycle Safety Plan update was moved to the July agenda.

Other Business:

Adjourn:

Meeting adjourned at 8:18 PM

Respectfully submitted,

Cathy Mathis
Bicycle Advisory Committee Vice-Chair

DRAFT