

**MINUTES  
of the  
CITY OF FORT COLLINS BICYCLE ADVISORY COMMITTEE**

**March 26, 2018  
6:00 p.m.**

**Community Room  
215 North Mason Street  
Fort Collins, CO**

**FOR REFERENCE:**

Chair:	Luke Caldwell	
Vice-Chair:	Aaron Buckley	
Staff Liaison:	Tessa Greegor	970-416-2471

**BOARD MEMBERS PRESENT:**

**Luke Caldwell, Chair, Natural Resources  
Advisory Board**

Aaron Buckley, Vice Chair, Fort Collins Bike Co-op  
Chris Hunt, Poudre School District  
Bruce Henderson, Bike Fort Collins  
Todd Dangerfield, Downtown Development  
Authority  
Sylvia Cranmer, Colorado State University  
Marcia Patton-Mallory, Land Conservation and  
Stewardship Board  
Karl Ayers, Transportation Board  
Mark Houdashelt, Air Quality Advisory Board  
Kelly Smith, Parks and Recreation Board

**CITY STAFF PRESENT:**

Nancy Nichols  
Aaron Iverson

**PUBLIC PRESENT:**

None

**ABSENT:**

Terri Marty, At Large Member  
Annie Krieg, At Large Member  
Alan Beatty, Senior Advisory Board  
Savanah Benedick-Welch, At Large Member

**1. CALL TO ORDER**

Chair Caldwell called the meeting to order at 6:00 PM.

**2. AGENDA REVIEW**

Chair Caldwell reviewed the agenda and staff members introduced themselves.

**3. PUBLIC COMMENT**

**4. APPROVAL OF MINUTES**

The Board opted to postpone consideration of the minutes until the April meeting.

Henderson introduced Kelly Smith, the new Parks and Recreation Board representative. Smith introduced herself and stated she is a Parks Planner for the City of Loveland.

**5. FOLLOW-UP FROM PRIOR MEETING/FUTURE BUSINESS**

None.

**6. TRANSPORTATION BOARD REPORT – Ayers**

Ayers reported the Transportation Board received the West Mulberry Pilot Project update and got a tour of the Traffic Operations facility where they discussed the adaptive signal project on Harmony.

**7. COMMITTEE MEMBER REPORTS/COMMENTS**

Chair Caldwell reported the Natural Resources Advisory Board discussed proposed changes to oil and gas regulations and received a presentation on the whitewater park which included information on the possible future Poudre Trail realignment.

Buckley reported the last Campus Bicycle Advisory Committee meeting involved the discussion of a possible “bike to the game day,” an update on a transportation and bicycle education module for incoming CSU students, an update on campus construction projects, the discussion of standardized covered bike parking, and an update on bicycle theft data.

Patton-Mallory reported the Land Conservation and Stewardship Board discussed the draft memo about electric-assist bikes and the easements for the new Poudre River bridge.

Dangerfield reported the Downtown Development Authority, along with grant funding, has invested in a stackable bike storage system which is planned to be installed in the alley near Comet Chicken, the alley behind the Rio, and in a third yet to be determined location. He stated the systems are portable. Dangerfield also discussed the upcoming West Mountain and Firehouse alley projects.

Houdashelt reported the Air Quality Advisory Board discussed potential new oil and gas regulations and selected specific liaisons to four other Boards. He encouraged members to complete the electric vehicle survey he sent out.

Henderson reported Bike Fort Collins is in the process of completing its Active Living Project phase 1 and is involved in Safe Routes to School spring classes and siting of the new bike share stations.

**9. ACTION ITEMS**

**• E-Bike Discussion and Next Steps – Chair Caldwell/All**

Chair Caldwell stated his recommendation is for the BAC to support a trial period of one

year to assess the use of Class I and Class II electric-assist bicycles on all paved trails in Fort Collins. He stated he would like the Board to discuss that recommendation, the length of the trial period, the classes, and all paved trails versus a sub-section.

Chair Caldwell made a motion, seconded by Henderson, that the Bicycle Advisory Committee support a trial period as described.

Patton-Mallory expressed concern the motion does not reflect the position of the Land Conservation and Stewardship Board of a more limited trial during which the City study impacts and concerns and seek broad citizen input.

Chair Caldwell stated full evaluation cannot occur with a trial period only on certain trails.

Henderson noted trial periods are difficult to rescind. He recommended inquiring with staff as to which trails would be appropriate for E-bike use and run the trial period on those trails. He also recommended staff define the criteria for success during the trial period.

Cranmer discussed the importance of outreach ahead of the trial period.

Chair Caldwell presented a map of the trail system and Committee members discussed various aspects of trails and their locations.

Patton-Mallory stated her Board is primarily concerned with having trails in Natural Areas that were primarily constructed for recreation and access turn into transportation corridors.

Houdashelt noted the Municipal Code does not identify trails as being for one use or the other.

Chair Caldwell noted the Traffic Code does mention recreational trails.

Cranmer asked about the City's current and long-term projections for bikes and the promotion of where they can be used. Gregor replied the Bicycle Master Plan views everything as part of a system and the low-stress network includes trails, regardless of use.

Hunt stated this is more a volume, use and compatibility issue rather than an E-bike issue.

Houdashelt asked about Poudre Trail usage statistics. Chair Caldwell replied bicyclists account for about 70% of users.

Cranmer asked about other categories of electric-assist devices. Chair Caldwell replied clear definitions will be important so other electric-assist vehicles are not inadvertently permitted. He stated he does not feel opening up this discussion to other electric-assist vehicles is within the Committee's purview.

Ayers asked if pedestrian/bike counts include skateboard and other uses. Gregor replied there is an "other" category in the survey.

Cranmer asked what a Segway is considered. Chair Caldwell replied those types of vehicles do not fall into the same categories and are legally not considered electric vehicles.

Patton-Mallory supported gathering public input on the issue.

Henderson suggested kick-off events involving E-bike demonstrations could be helpful. He suggested a friendly amendment to the motion to include wording that would request staff collaborate on defining which trails are appropriate for the use of E-bikes, what the criteria is for evaluating success of this trial period, and what appropriate guidelines should exist in terms of speed and enforcement.

Patton-Mallory stated she would like the wording to be changed to “select” or “limited” paved trails rather than “all.”

Henderson stated he would not want to require a limit unless it was determined to be necessary by staff. He suggested just eliminating the word “all.”

Chair Caldwell stated the new recommendation: The Bicycle Advisory Committee supports a trial period to assess the use of Class I and Class II electric-assist bicycles on paved trails in Fort Collins.

Patton-Mallory stated she wanted the concerns brought forth by various groups to be highlighted in the recommendation. Committee members discussed various iterations of language which would address that desire.

Ayers stated the Transportation Board will want to know about the Committee’s recommendation related to other types of electric-assist vehicles. Chair Caldwell replied he does not believe the Committee has enough information to support or not support a recommendation in that regard.

Committee members held various independent discussions and worked on precise wording for the recommendation.

Patton-Mallory suggested including an acknowledgment that bicycle behavior issues cross all platforms.

Chair Caldwell read the amended recommendation:

**Recommendation:**

**The Bicycle Advisory Committee supports a pilot study to assess the use of Class 1 and Class 2 electric-assist bicycles on paved trails in Fort Collins. The BAC further recommends staff determine the parameters of this pilot study, including but not limited to:**

- **Determine the appropriate trails and duration for this pilot study**

- **Develop and ultimately implement a comprehensive evaluation and education plan that includes public outreach and measures success**
- **Review current City guidelines/rules applicable to the use of the trail system to determine if changes are necessary**

**The Committee adopted the amended recommendation unanimously.**

## **9. DISCUSSION/INFORMATION ITEMS**

- **City Plan Update – Iverson**

Iverson stated City Plan encompasses the City's Land Use Plan, Master Street Plan, Transportation Master Plan, and the Transit Master Plan. He stated the visioning effort will kick off in April and outlined upcoming public events. He discussed the working groups around various focus areas, including transportation, housing, and Climate Action Plan alignment. Transportation-specific issues include congestion, changing travel behaviors, technology, and ride share.

Iverson discussed the existing trends study, including challenges and choices. He showed Committee members the City's website for the City Plan update.

## **10. REPORTS**

- **Staff Report**

Greggor provided a promo code for an annual bike share membership and stated the Open Streets dates and routes have been finalized as June 3<sup>rd</sup> on East Stuart between Spring Park and Edora, and September 9<sup>th</sup> on the Hampshire bikeway.

Chair Caldwell stated he will be in touch with retailers to involve E-bike demonstrations as part of Open Streets.

Greggor requested input regarding future agenda items.

Houdashelt stated the Air Quality Advisory Board has decided to form a greenhouse gas/climate change subcommittee.

## **11. NEW BUSINESS/FUTURE AGENDA ITEMS**

None.

## **12. ADJOURN**

The meeting adjourned at 8:14 PM by unanimous consent.