

Catharine Carabetta, Chair
Ken Christensen, Co-Chair
Bob Kingsbury, Secretary
Mary Carlson
Shari Heymann
Michael Novell
Michael Tupa
Jesse Scaccia

Park Shop
413 South Bryan Avenue
Fort Collins, Colorado

Regular Meeting December 1st, 2021 5:30pm

Participation for this hybrid Parks and Recreation Advisory Board meeting will be available in person, online or by phone.

Public Participation (In-Person & Online): Individuals who wish to address the Parks and Recreation Board via remote public participation can do so through Zoom at:

<https://zoom.us/j/95800351507?pwd=Sjgvek15dVo5S3grdjcyMU9NR2wvQT09>. Individuals participating in the Zoom session should also watch the meeting through that site.

The virtual meeting will be available to join beginning at 5:30pm, October 27th, 2021. If attending virtually, participants should try to sign in prior to the 5:30pm meeting start time, if possible. For public comments, the Chair will ask participants to click the "Raise Hand" button to indicate you would like to speak at that time. Staff will moderate the Zoom session to ensure all participants have an opportunity to address the Board or Commission.

In order to participate:

Use a laptop, computer, or internet-enabled smartphone. (Using earphones with a microphone will greatly improve your audio).

You need to have access to the internet.

Public Participation (Phone): As listed above, if joining virtually, the meeting will be available beginning at 5:30pm. Please call in to the meeting prior to 5:30pm, if possible. For public comments, the Chair will ask participants to click the “Raise Hand” button to indicate you would like to speak at that time – phone participants will need to hit *9 to do this. Staff will be moderating the Zoom session to ensure all participants have an opportunity to address the Committee.

Once you join the meeting: **keep yourself on muted status.**

Documents to Share: If residents wish to share a document or presentation, the Staff Liaison needs to receive those materials via email by 24 hours before the meeting.

Individuals uncomfortable attending in person or unable to access the Zoom platform or unable to participate by phone are encouraged to participate by emailing general public comments you may have to mcalhoon@fcgov.com. The Staff Liaison will ensure the Board or Commission receives your comments. If you have specific comments on any of the discussion items scheduled, please make that clear in the subject line of the email and send 24 hours prior to the meeting.

- **CALL TO ORDER**

- **ROLL CALL**

- Board Members Present
 - Catherine Carabetta – Chair
 - Mary Carlson
 - Ken Christensen – Co Chair
 - Shari Heymann
 - Jesse Scaccia
 - Bob Kingsbury – Secretary
 - Mike Novell
 - Mike Tupa
 - Vacancy
- Staff Members Present
 - Aaron Harris –Interim Director of Recreation
 - Mike Calhoon – Director of Parks
 - TBD - Park Planning
 - Jennifer Scott – Business Support I/Board Support

- **INTRODUCTION**

- **AGENDA REVIEW**

- **CITIZEN PARTICIPATION**

- **APPROVAL OF MINUTES**

- **UNFINISHED BUSINESS**

- BFO summary.

- **NEW BUSINESS**

- Board Recruitment Underway.
- 2022 Annual Report, Approval for submission.

- **BOARD MEMBER REPORTS**

FC Bikes – Mike Tupa

- **OTHER BUSINESS**

1. **RECREATION UPDATE – Aaron Harris**

2. **PARK PLANNING AND DEVELOPMENT UPDATE – TBD**

3. **PARKS UPDATE – Mike Calhoon**

4. **6 MONTH PLANNING CALENDAR REVIEW**

- **January 25th-Work Session-Wireless Telecommunication Master Plan Land Use Code Strategies.**
- **February 1st-State of the City.**
- **February 22nd-Work Session-2022 Strategic Plan Review and Update**

- **SPECIAL RECOGNITION**

- Mary Carlson's Contributions.

- **ADJOURNMENT**